**Authorization of Recurring CREDIT CARD Payment for TransHelp Services**

**Step 1: Setup a Profile**

Call the Region’s Customer Contact Center at **905-791-1015** to setup a profile with the credit card you wish to use for your reoccurring credit card statement.

**Step 2: Complete the Form**

After you have obtained a setup a profile, complete the below form below and submit in person at a Service Peel Location or send back one of the following ways:

* **Mail:** c/o TransHelp Control Clerk, 2 Copper Road, Brampton, ON, L6T 4W5
* **Fax:** 905-277-5864
* **Scan and Email:** transhelp@peelregion.ca

**Authorization for Recurring Credit Card Payment:**

This confirms that you have authorized the Region of Peel to automatically deduct payment for TransHelp Services from your credit card for the following:

|  |  |
| --- | --- |
| **Client ID:** | Click or tap here to enter text. |
|  |  |
| **Passenger Name:** | Click or tap here to enter text. |
|  |  |
| **Cardholder Name:** | Click or tap here to enter text. |
| **Method of Payment (Check one):** | Visa [ ]  | Mastercard [ ]  |
| **Credit Card Last 4 digits:** | Click or tap here to enter text. |
|  |  |
| **Card Holder Phone Number:** | Click or tap here to enter text. |
|  |  |
| **Card Holder Signature:** |  |

**Choose One Option Only:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [ ]  **Option 1: For General Account Requests**

|  |  |  |
| --- | --- | --- |
| Amount Deducted Monthly: | **$** Click or tap here to enter text.  **.00** |   |
|  |  |
| Deduction Frequency:  | Every | Click or tap here to enter text. | day of each month |
|  |  |  |  |

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| [ ]  **Option 2: For MPASS Requests** (only available from the 15th – 20th of each month)

|  |  |  |
| --- | --- | --- |
| Amount Deducted Monthly: | **$ 124.00** |  |
| Deduction Frequency:  | 15 [ ]  16 [ ]  17 [ ]  18 [ ]  19 [ ]  20 [ ]  |

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*Forms and changes to amounts must be submitted no later 2 weeks prior to the scheduled deduction date otherwise the change will not take effect until the following month. Cancelations of this authorization can be done by calling 905-791-1015. Once cancelled, a new recurring CREDIT CARD form is required to reactivate. Changes to credit card information or the amount deducted, will require a new completed recurring CREDIT CARD form. If have any questions regarding this form including questions regarding your privacy collection of your personal information, please contact us at 905-791-7800 (toll free: 1-888-919-7800) or email us at* *transhelp@peelregion.ca**.*