

Reaching Home Community Advisory Board application form

Peel Region Reaching Home Community Advisory Board application guide

Reaching Home (RH) is Canada's Homelessness Strategy, it is a community-based program aimed at preventing and reducing homelessness across Canada. Reaching Home supports the goals of the National Strategy to support the most vulnerable Canadians in maintaining safe, stable and affordable housing and reducing chronic homelessness nationally by 50% by fiscal year 2027 to 2028. A requirement of Reaching Home is for communities to have a Community Advisory Board (CAB). The CAB is responsible for developing the community plan, reviewing applications and recommending funding for Reaching Home projects.

Mandate of the CAB

The CAB sets priorities consistent with the directives of Reaching Home: Canada's Homelessness Strategy and advises on allocating and disbursing associated funds provided to Peel region Community Entity (CE) by Employment and Social Development Canada. In doing so, it ensures that community priorities are addressed through the Reaching Home Funding Process.

The 2020-2021 RH CAB Terms of Reference (TOR) are currently under review by a sub committee and the updated document will be provided to applicants.

Representation and Inclusiveness on the CAB

A well-functioning CAB ensures that the right people are at the table, working together to address homelessness at the community-level. An inclusive and representative CAB ensures effective decision-making that maximizes the capacity of the local community. In accordance with the federal Reaching Home program, the following groups of individuals are strongly encouraged to apply:

- Individuals with lived experience of homelessness.
- Indigenous Peoples, nations and organizations, Friendship Centres and Indigenous housing organizations.
- Youth and child serving organizations, including Child Welfare agencies.
- Organizations serving survivors of domestic violence and their families.
- Seniors and senior serving organizations.
- Newcomers and newcomer serving organizations.
- The private sector.
- Police and correctional services.
- Landlord associations and/or the housing sector.
- Health organizations, including hospitals and other public health institutions, and organizations focused on mental health and addictions.
- Veterans Affairs Canada and Veterans-serving organizations.
- First Nations, Inuit and Métis people.
- Francophone speakers.
- Educators.



Membership and time commitment of the CAB

The CAB membership will consist of a maximum of sixteen voting members. This is exclusive of ex-officio Members. Voting members can serve two, two year terms to a maximum of four years. CAB members are expected to attend monthly meetings that are approximately 2 hours long. Additional meetings may be scheduled during funding review periods.

Members may participate in subcommittee projects which will require additional time commitment(s).

The CAB shall have a Chair and Vice chair who are voting members. The terms of these role shall not exceed four years

Regional staff are not voting members.



Responsibilities of the CAB

The CAB's responsibilities include:

- Provide input into the Community Plan, RH funding priorities and eligible activities
- Solicit, review and make funding recommendations on project proposals
- Promote the exchange of information and raise awareness about homelessness
- Evaluate the impact of HPS funding on the community

Conflict of Interest

CAB representation is based on the individual and not the organization for which they work/volunteer. For example, a CAB member may work for a school board, but their ideas and decisions may not reflect the official position of the school board. The CAB recognizes that members come to the table with their own agendas, points of view, and experiences. CAB members must be open and upfront about their associations, as well of any potential conflict of interest.

In the case where an individual CAB member is associated with an organization that is applying for RH funding, that member must recuse themselves from the discussion, review, and decision-making of the application in question.



How to Apply

Interested applicants are asked to complete the application form found on the next page and submit it via email to zzgreachinghome@peelregion.ca.

Please complete the application form electronically. Do not submit handwritten copies. If you require assistance completing the application form, please contact:

Grace Gyles, Supervisor, Housing Client Services at 905-872-5298.

We thank all applicants; however only selected applicants will be contacted.



Peel Region Reaching Home Community Advisory Board application form

Part 1 – Personal information

First name:		Are you over the age of 18? Yes No
Last name:		
Do you work or live in the Region of Peel? Yes No		City/town:
Phone number:	Email address:	
Name of employer:		

Part 2 – Background

Please list your community experience (i.e. board membership, volunteering, grassroots groups, etc...), starting with most recent experience.

Name of organization	Describe your role	Start date (MM/YYYY)	End date (MM/YYYY)

Do you currently work/volunteer in the following sectors? (Check all that apply):

Homelessness Services	Primary Health Care	Mental Health/Addiction Services
Shelter/Residential Services	Youth Services	Service Club (e.g. Rotary Club)
Religion/Faith Group	Education	Funding Body (e.g. United Way)
Police/Corrections/Justice	Legal Services	Other (specify):
Victims of Family Violence	Seniors Services	
Food Security	Settlement/Immigration	
Business/Corporate	Employment/Job Training	

The following questions are **not** mandatory. You may choose to leave the answers to these questions blank.

Do you self-identify as a person with lived homelessness experience?	Yes	No
Do you self-identify as an Indigenous Person in Canada? (i.e. First Nations, Métis, and/or Inuit)	Yes	No
Do you self-identify as a Francophone speaker?	Yes	No

Part 3 – Personal interest

Why are you interested in serving as a member of the Community Advisory Board?

What contributions do you feel that you can make to the Community Advisory Board?

In your opinion, what are some of the challenges associated with ending Homelessness in Peel?

Part 4 – Availability

Are you able to attend CAB meetings at minimum bi-monthly for two hours?	Yes	No
--	-----	----

Thank you for your interest in the Reaching Home Community Advisory Board.

The above information shall be treated as confidential.

Please email your application to: zzgreachinghome@peelregion.ca

If you require assistance completing the application form, please contact

Grace Gyles, Supervisor, Housing Client Services at 905-872-5298.

Notice of collection

This information is collected pursuant to the Municipal Act, 2001, S.O. 2001, c. 25, s. 11(1) and the Housing Services Act, 2001, S.O. 2011, c. 6, Schedule 1, ss 13, 44 and 60 for the purposes of determining eligibility for the Reaching Home Community Advisory Board. Any questions regarding this collection may be directed to Housing Services, Client Services Program Supervisor, 10 Peel Centre Drive, Suite B, 5th Floor, Brampton ON, L6T 4B9, 905-791-7800 ext. 8212.