



# Peel Region Authorization of Recurring DEBIT/ PAD Payment for TransHelp Services

## Step 1: Obtain a void cheque

Go to your bank and obtain a void cheque or write void on an existing cheque that you wish to have your monthly payment automatically withdrawn from.

## Step 2: Complete the Form

After you have obtained a void cheque, complete the below form along with the void cheque and submit in person at a Service Peel Location or send back one of the following ways:

- **Mail:** TransHelp Control Clerk, 3190 Mavis Rd., Mississauga, ON, L5C 1T9
- **Fax:** 905-277-5864
- **Scan and Email:** [transhelp@peelregion.ca](mailto:transhelp@peelregion.ca)

## Authorization for Recurring Pre-Authorized Debit Payments:

This confirms that you have authorized the Region of Peel to automatically deduct payment for TransHelp Services from your bank account on the 1st of every month for the following:

**Client ID:** \_\_\_\_\_

**Passenger name:** \_\_\_\_\_

**Bank account holder name:** \_\_\_\_\_

**Bank account holder phone number:** \_\_\_\_\_

**Bank account number:** \_\_\_\_\_

### Bank Account Holder Signatures:

For joint bank accounts, all account holders must sign the form to authorize withdrawals.

\_\_\_\_\_  
**Date:** \_\_\_\_\_

**Choose one option only:**

**Option 1: For general account requests**

Amount deducted monthly: \$ \_\_\_\_\_.00

**Option 2: For MPASS requests**

Amount Deducted Monthly: \$ 124.00

### Public Works

3190 Mavis Rd., Mississauga, ON, L5C 1T9

Tel: 905-791-7800

[peelregion.ca](http://peelregion.ca)

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Returned Payments are subject to an NSF fee. Forms and changes to amounts must be submitted no later than the 2<sup>nd</sup> Monday of the previous month to take in effect in the following month. Cancelations of this authorization can be done by calling 905-791-1015. Once cancelled, a new recurring DEBIT PAD form and void cheque is required to reactivate. Changes to banking information or the amount deducted, will require a new completed recurring DEBIT PAD form and new void cheque. If have any questions regarding this form including questions regarding your privacy collection of your personal information, please contact us at 905-791-7800 (toll free: 1-888-919-7800) or email us at [transhelp@peelregion.ca](mailto:transhelp@peelregion.ca).