

# Notification to Commence Work (Connections)

Public Works  
 ATTN: Servicing Connections  
 10 Peel Centre Drive, Suite B, 4<sup>th</sup> Floor  
 Brampton, Ontario, L6T 4B9  
 Fax No. 905-791-1442

**NOTE:**

- The Notification to Commence Work package must be provided to Servicing Connections prior to commencement of site servicing work, with a minimum of five (5) business days' notice. A minimum of five (5) business days' notice is required for the Proposed Project Start Date.
- Once Servicing Connections issues the site for construction, a Region of Peel inspector must be notified a minimum of four (4) business days prior to any works within the municipal right-of-way / Region of Peel easement and property line / edge of Region of Peel easement appurtenances, or connecting to a Region of Peel asset (Water, Wastewater, or Storm) – Contact [zzgetsdevadmin@peelregion.ca](mailto:zzgetsdevadmin@peelregion.ca). Must include the Region of Peel Connection Number in the email subject line (C#####).
- The Proposed Project Start Date on this notice is a provisional date and could change depending on the inspector's schedule and availability of the Region of Peel's Operations Department.
- A road occupancy permit must be obtained by the appropriate road authority if the proposed site servicing work is located within the municipal or regional right-of-way.
- For proposed connections within a Region of Peel easement and on private property, evidence of Authorization / Permission to Enter from the property owner will be required to address construction and inspection on private property.
- It is the contractor's responsibility to submit updated documents for any document from the Notification to Commence Work package that expires during the time of construction.
- If for any reason the proposed site servicing work on this notice is altered, deferred, or cancelled, then the Contractor must notify Servicing Connections at 905-791-7800 ext. 7973 or at [siteplanservicing@peelregion.ca](mailto:siteplanservicing@peelregion.ca).
- Written notice is required to be provided by the contractor to the Director, construction safety branch, Ministry of Labour, 400 University Avenue Toronto, Ontario M7A 1V7 before commencing work on the project as required under the provisions of section 6(3) of the "Regulations for Construction Projects, O. Reg. 213/91"

Project Name				Region Connection Number							
Project Location				Registered Plan Number							
Scope of Work				Total Project Length							
				Estimated Maximum Depth							
				Estimated Minimum Depth							
Proposed Project Start Date	Y	M	D	Proposed Working Hours Per Day	From _____	A.M. / P.M.	To _____	A.M. / P.M.	Proposed Working Days Per Week	_____	Days

Name of Contractor				Bus. Telephone No.			
Address		(Street / P.O. Box No.)	(City / Town)	(Province)	(Postal Code)		
Name of Person in Charge of Project Work				Res. Telephone No.			
Address		(Street / P.O. Box No.)	(City / Town)	(Province)	(Postal Code)		

Dated	Y	M	D	Prepared By	Position
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**For Office Use Only**

Water Division Distribution	Init.	Y	M	D	Sewer Division Distribution	Init.	Y	M	D	Roads Division Distribution	Init.	Y	M	D
Project Engineer					Project Engineer									
Connections					Connections									
Survey Supervisor					Survey Supervisor									
Inspection Supervisor					Inspection Supervisor									
Dispatcher					Dispatcher					Dispatcher				