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| Project Name: |  | Submittal Reference No.: |  |
| Region Contract No.: |  | Date Received: |  |
| Date: |  | Status: | Choose an item. |
| Description: |  |

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| Item | Reference | Reviewer | Comment |
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Notes:

1. The Contractor’s responsibility for errors and omissions in a submittal is not relieved by the Engineer’s review of the submittal. Review by the Engineer is for general conformance with the design concept and compliance with the Contract documents.
2. The Engineer’s review does not relieve the Contractor of their responsibility to meet all contractual requirements. All submittals must be accompanied by a checklist cross-referencing all applicable contractual requirements and related submittals. Any deviations must be noted.