

NOTES OF MEETING
AIRPORT ROAD (KING STREET TO HUNSMILL DRIVE) ENVIRONMENTAL ASSESSMENT (EA)
COMMUNITY WORKING GROUP (CWG) ORIENTATION SESSION

Thursday, November 30, 2017

6:00 p.m. – 8:00 p.m.

Caledon Community Complex, Banquet Hall A, 6215 Old Church Road, Caledon East

Present: **Region of Peel:** Sally Rook (Manager, Infrastructure Programming & Studies), Sonya Bubas (Project Manager) and Asha Saddi (Facilitator and EA communication lead)

CWG Members: Jackie Teunissen, Errol Munn, David Kerr, Ken Singh, Wayne Noble, Bob Cannon, David Caravaggio, Doug Maskell, Romeo Barbosa, Andrew Pearce, Don Cardwell and Dan Lightfoot

Absent: Neil Marr and two other members

Observers: Ben Steffen and Eric Gunter

ITEM	DETAILS
1. Welcome and Introductions	<ul style="list-style-type: none"> • All were welcomed to the CWG Orientation Session for the Airport Road EA and members were congratulated for being selected to participate on the CWG. • The Region of Peel (Region) staff were introduced: <ul style="list-style-type: none"> ➤ Asha Saddi - CWG Facilitator and EA communication lead ➤ Sonya Bubas - Project Manager for the EA, and ➤ Sally Rook - Manager, Infrastructure Programming and Studies • Members confirmed that a 6p.m. start for meetings worked well. • All correspondence between the CWG and Project Team are to be forwarded to Asha Saddi. Replies will be sent to all members, in the interest of openness and transparency. • Notes will be taken at each meeting to record ideas and discussion, and forwarded to members in draft for confirmation and comment. Requests for changes must be submitted within two weeks of distribution, after which the notes will be posted to the project website. • All were advised that meeting notes will include the names of members. There were no objections to including the names of members. • Roundtable introductions of members took place with comments on their interest to become part of the CWG: <ul style="list-style-type: none"> ➤ A property owner interested in rebuilding property for commercial use ➤ A property owner interested in improving Airport Road and increasing the attractiveness of the corridor ➤ A property owner interested in learning more about the project ➤ A resident interested in improvements following a pedestrian fatality on the roadway ➤ A local resident interested in traffic on Airport Road ➤ A resident involved in the Town of Caledon's Cycling Task Force and Secondary Plan; interested in safety for cycling, including walking trails in the Secondary Planning area ➤ A long term local resident with engineering experience on similar projects; can add value to the EA work ➤ A business owner interested in attracting more businesses to the Town and beautifying the area between the sidewalks and structures ➤ A long term local resident suggested there is conflict between transportation and a thriving community; interested in safety and the environment ➤ A local property owner interested in traffic ➤ A resident concerned for traffic safety and vacant buildings ➤ A local resident involved in Eco-Caledon; concerned for trucks passing through the Town • All comments by Observers will be recorded as public comments and not as part of the CWG discussions.

ITEM	DETAILS
<p>2. Opening Remarks</p>	<ul style="list-style-type: none"> • All were informed of the agenda, which would provide: <ul style="list-style-type: none"> ➤ An overview of the project and EA process ➤ Role of the CWG and how it fits into the EA ➤ A PowerPoint presentation to summarize the above information (see attached) • The CWG Facilitator is committed to: <ul style="list-style-type: none"> ➤ Ensure everyone's voice is heard ➤ Treat everyone equal ➤ Help everyone feel comfortable to participate ➤ Keep the discussion on topic • The CWG is expected to: <ul style="list-style-type: none"> ➤ Treat everyone equal ➤ Participate ➤ Respect each other's viewpoints ➤ Bring thoughts and ideas to the CWG meetings - not agendas ➤ Allow one person to speak at a time • CWG does not have a voting status; CWG will make recommendations to the Project Team, who in turn will make decisions based on the EA process. • CWG members are project Ambassadors who will liaise with community members for input and in so doing the personal viewpoints of CWG members will not represent the viewpoint of CWG as a whole. • All were asked to review, sign and return the photo consent form; the forms could be returned during or following the Session.
<p>3. Project Overview</p>	<p>The Region provided an overview of the Airport Road EA:</p> <p>Study Area</p> <ul style="list-style-type: none"> • The EA will examine improvements to Airport Road from 100m north of King Street to 300m north of Huntsmill Drive, in the Town of Caledon. • The study area is approximately 7.5km in length and is a major two lane arterial road. <p>Background</p> <ul style="list-style-type: none"> • Recommendations from the following studies led to the need for this EA to examine improvements to Airport Road: <ol style="list-style-type: none"> 1) Long Range Transportation Plan Update (2012) identified the need for widening Airport Road from 2-4 lanes between King Street and Huntsmill Drive and recommended improvements for active transportation facilities 2) Caledon East Feasibility Studies (2015) determined sufficient capacity on Airport Road, indicating no need for widening and recommended: <ol style="list-style-type: none"> a) Traffic calming to reduce speed, and b) Upgrading Olde Base Line Road to a truck route; The Region will complete a separate feasibility study to examine Olde Base Line Road as a potential future truck route. 3) Airport Road EA from Mayfield Road to King Street (2015) recommended road widening to 5 lanes, two roundabouts and active transportation (e.g. paved shoulders in rural areas and bike lanes in urban areas). The current EA will tie in to the proposed intersection improvements (roundabout) at King Street. 4) Caledon East Community Improvement Plan (2014) encourages revitalization and community improvement, safe pedestrian crossings and active transportation 5) Peel Sustainable Transportation Strategy (Draft, 2017) is looking at pedestrian improvements on Airport Road from Cranston Drive to Leamster Trail and proposed pedestrian and cycling networks <p><u>Questions/Comments</u></p> <ul style="list-style-type: none"> • <i>Is the Toronto and Region Conservation Authority (TRCA) involved in the study?</i> The TRCA is participating through the Technical Advisory Committee (TAC). • <i>When is the Airport Road EA from north of Mayfield Road to north of King Street going to construction and why is it a 5 lane widening?</i> Construction is anticipated to begin in 2022. It is a 4 lane widening and the fifth lane will be a centre turning lane. <p>Study Purpose</p> <ul style="list-style-type: none"> • The purpose of the study is to examine the need for improvements on Airport Road from King Street to Huntsmill Drive, specifically:

ITEM	DETAILS
<p>3. Project Overview (cont'd)</p>	<ul style="list-style-type: none"> ➤ Long-term improvements related to planned future growth ➤ Intersection improvements including roundabouts ➤ Traffic calming measures ➤ Active Transportation improvements ➤ Streetscaping to support the Caledon East Community Improvement Plan and the Region's Streetscaping Toolbox Update (2017) <ul style="list-style-type: none"> • The Region's project consultant, IBI Group, will complete technical studies for the EA, including the transportation and traffic analysis • This study will not be considering road widening for additional through lanes along Airport Road <p><u>Questions/Comments</u></p> <ul style="list-style-type: none"> • <i>When the study reviews the traffic along Airport Road, in its analysis the results should not have negative impacts on the community.</i> The EA will be looking at transportation issues and the impacts to the environment. "Environment" encompasses all natural, social, economic and cultural impacts. • <i>What makes Airport Road a goods movement route?</i> The use of the road by trucks; Goods movement is important to Peel's economy. Traffic congestion causes delays in moving goods which in turn results in high costs for the Peel economy. Airport Road is designated as a truck route. • <i>When the Town authorizes permits for gravel trucks does it also approve the truck route? Why are trucks not able to go down Highway 10 instead of across Caledon East?</i> The Region has contacted the Town of Caledon to get more information. • Some members expressed concern about road safety, given increased traffic. Pedestrians and in particular seniors were experiencing difficulty crossing the road safely and it would be helpful to have the Police address this. A fatality had also resulted when a resident crossed the road to pick up mail from the mail box located across the road just north of King Street. The Region pointed out that the Region had consulted with Canada Post in the previous EA (Mayfield to King) and Canada Post said they will be converting from rural delivery to super mailboxes for the area. <p>Municipal Class EA</p> <ul style="list-style-type: none"> • This EA is a two-year study, following the Municipal Class EA process¹ for Schedule "C" projects, and has an anticipated completion date in 2019 • The Schedule "C" Class EA study process has 4 phases: <ul style="list-style-type: none"> ➤ <i>Phase 1: Problem and/or Opportunity</i> – the results of the transportation and traffic analysis will contribute to the Problem and Opportunity Statement for this EA, which will be reviewed at the next CWG meeting ➤ <i>Phase 2: Identify and assess Alternative Solutions</i> to the Problem and/or Opportunity ➤ <i>Phase 3: Develop and assess Alternative Design Concepts</i> to implement the Preferred Solution ➤ <i>Phase 4: Document the planning process in an Environmental Study Report</i> for a 30-day public review period • TAC will meet twice during the study: at Phases 2 and 3. The CWG will meet after each TAC meeting. • The next CWG meeting is anticipated to be held in February/March 2018. • The Region will also consult with the public twice during the study through a Public Information Centre (PIC): at Phases 2 and 3. <p><u>Questions/Comments</u></p> <ul style="list-style-type: none"> • <i>Will the TRCA and the [agency representing the] Oak Ridges Moraine be consulted?</i> The Region has to follow agency approval systems and agencies were invited to review the Study's Terms of Reference. Parts of the study area may cross a portion of the Oak Ridges Moraine, Greenbelt, and Niagara Escarpment Planning Area, which will be considered in the EA. To date, the Niagara Escarpment Commission has indicated an interest in participating on the TAC and the TRCA is included. <p><i>Are representatives from the Town of Caledon on this study?</i> The Town sits on the TAC. The TAC and CWG meetings are held separately. The Project Team can share the information from the TAC meetings with the CWG.</p> <p><i>The CWG requested a representative from the Town to attend a future CWG meeting. The Group felt it would be beneficial to have a Town representative to be available.</i> The Region has invited Town of Caledon representatives to attend the next CWG meeting.</p>

¹ Municipal Engineers Association, Municipal Class Environmental Assessment (2000, last amended in 2015)

ITEM	DETAILS
<p>3. Project Overview (cont'd)</p>	<p>Consultation Plan</p> <ul style="list-style-type: none"> • The Region will reach out to the public, technical agencies, Indigenous groups and area municipalities, such as the Town of Caledon through: <ul style="list-style-type: none"> ➤ Public notices (e.g., the Notice of Study Commencement mailed to agencies and the public in September) ➤ PICs ➤ TAC meetings ➤ CWG meetings ➤ Region of Peel Project website and Twitter account <p>Technical Studies</p> <ul style="list-style-type: none"> • The Consultant Team will complete 11 technical studies for this EA, as outlined on slide 9 of the presentation. In response to questions: <ol style="list-style-type: none"> 1. The Transportation and Traffic Analysis was recently initiated and the results will be reviewed at the next meeting. This study will contribute to the Problem and Opportunity Statement, which will also be reviewed at the next meeting together with the existing conditions of the study area 2. The Air Quality and Noise Assessments will consider the existing conditions and assess the potential future conditions with and without the project 3. The Cultural and Built Heritage Assessment will confirm the heritage sites in the study area 4. The Natural Environment Assessment will assess the potential impacts on watercourses and vegetation communities <p><u>Questions/Comments</u></p> <ul style="list-style-type: none"> • <i>Which studies will be completed for the next CWG meeting in February/March 2018?</i> The Transportation and Traffic Analysis will be completed before the next meeting and the results will be discussed at that time. <p>Transportation Overview</p> <ul style="list-style-type: none"> • The portion of Airport Road in the study area serves local traffic, through traffic and is a truck route • The study corridor includes the communities of Caledon East and Mono Road • Development is pushing northerly from the southern limits • Limited space within the right-of-way <p><u>Questions/Comments</u></p> <p><i>Is there an opportunity for the road improvements that come out of this study to be completed with the construction that will take place in 2022 on Airport Road?</i> This will be dependent on the EA and construction timings: this EA is anticipated to be completed in 2019 after which there is an approval period for the EA recommendation. The following construction timing includes two years for detailed design, a year for utility relocations, if required, and two years for property acquisition, if required. Funds for construction are allocated for 2023 in the current 10 year Capital Budget.</p>
<p>4. CWG Roles & Responsibilities</p>	<ul style="list-style-type: none"> • The CWG consists of 15 members who are property owners, residents, business owners, farmers, employers and people who work in the area. • The CWG Terms of Reference: <ul style="list-style-type: none"> ➤ Provide input to help the Project Team identify a solution for the study area that meets the needs of the community and is technically and financially sound a. Share knowledge of the study area, road users and community character b. Be informed and engaged by asking questions throughout the study c. Receive information from community members as issues and ideas come together and serve as Ambassadors between the Project Team and the community <p>The CWG meetings will engage members with varied interests that represent the views of the community in a more in-depth level of discussion than is normally available through the PIC.</p>
<p>5. Group Discussion</p>	<p>CWG members discussed their:</p> <ul style="list-style-type: none"> • Affiliations – members represented: <ul style="list-style-type: none"> ➤ Residents ➤ Property owners, and ➤ Cycling Task Force for the Town of Caledon • Interests – members expressed their interests as: <ol style="list-style-type: none"> 1. Beautification, environment safety, improvement for appearance 2. Commercial development

ITEM	DETAILS
5. Group Discussion (cont'd)	<ol style="list-style-type: none"> 3. Further project understanding 4. Pedestrian, cycling (active transportation) / connectivity (Cranston to Core Village) 5. Improvements considered in context 6. Active transportation for cycling and walking (trails) 7. Good planning <ul style="list-style-type: none"> • Concerns – members expressed their concerns as: <ol style="list-style-type: none"> 1. Overall economic health of the Village 2. Safety related to: <ul style="list-style-type: none"> ▪ Widening of the road ▪ Mail box location along the roadway (south of Caledon East) ▪ Trails and trees on the side of the road 3. Traffic speed reduction 4. Traffic flow at peak periods that lead to congestion 5. Infrastructure not keeping up with development 6. Reduction of truck traffic 7. Reduction of noise 8. Good planning in safety
6. Next Steps	<ul style="list-style-type: none"> • The Region outlined the next steps for the project: <ol style="list-style-type: none"> 1. Identify the Problem and/or Opportunity Statement, which will result from reviewing the: <ul style="list-style-type: none"> ➤ Transportation and Traffic Analysis, and ➤ Existing environmental conditions 2. Identify Alternative Solutions <ul style="list-style-type: none"> ➤ Assess the alternative solutions ➤ Meet with the CWG • The Region outlined the next steps from the session: <ul style="list-style-type: none"> ➤ Draft meeting notes will be circulated to all members for confirmation ➤ Members will reply with requests for changes, if any, within two weeks of distribution
7. Closing Remarks	<ul style="list-style-type: none"> • The CWG has an important role in the EA. It is the link between the Project Team and the community and helps identify opportunities and issues to be considered in the EA. • Members were thanked for their participation and for contributing their time to this session.