

# Account Activation Form



Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Company Shipping Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City: \_\_\_\_\_ State or Province: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Primary Contact Email: \_\_\_\_\_

Primary Contact Phone: \_\_\_\_\_

*\*\*Alternate contacts can be submitted via email to ar@criticalpath.ca. All Invoices are emailed in PDF format. If invoices require mailing, a surcharge will apply to your account.*

Please provide the email address you wish to receive invoicing: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ AP Email Address: \_\_\_\_\_

AP Phone Number: \_\_\_\_\_

AP Address (if different from shipping): \_\_\_\_\_

Does your company require a mandatory reference value that can be utilized for traceability?  
For example: Referencing client accounts or a particular DOCKET?      Yes Please      No Thanks

Approximately how much do you expect to spend on courier per month? \_\_\_\_\_

Please provide credit number for monthly billing. Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

## A little bit about your company...

What is the year of your company's inception? \_\_\_\_\_ What is your proprietor's name? \_\_\_\_\_

What is his or her phone Number? \_\_\_\_\_ What is his or her email Address? \_\_\_\_\_

What is the nature of your business? (ie. Marketing, Advertising, Law Office) \_\_\_\_\_

How did you learn about Critical Path?    Referral    Previous Company    Our Vehicles    Other: \_\_\_\_\_

*Important Information: Our invoices are generated on the 15th and the 30th of each month and payment is due upon receipt. However, if payment is not received within an adequate amount of time, a credit hold may be put upon your account that would prevent the use of our services; until payment has been secured or approved. Any disputes regarding charges must be addressed to AR@CRITICALPATH.CA before the invoice becomes due.*

By 'signing' your name below – it is understood that you have the authority within the company to create this account and that you have the permission to act on behalf of your company with regard to all pertinent details that may arise.

Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

It is our sincere pleasure to welcome you as a client with Critical Path. Our mission is to bring you the best possible service and more so that we may always be your transportation choice for local courier and out of town – near and far.

Anything. Anywhere. Anytime.

Sincerely,  
Critical Path