



THE REGIONAL MUNICIPALITY OF PEEL

REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE

MINUTES

PPC - 4/2019

The Region of Peel Regional Council Policies and Procedures Committee met on September 5, 2019 at 11:00 a.m., in the Council Chamber, Regional Administrative Headquarters, 5th Floor, 10 Peel Centre Drive, Suite A, Brampton, Ontario.

Members Present: P. Brown; P. Fortini; N. Iannicca; J. Innis*; S. McFadden; C. Parrish; P. Saito; I. Sinclair; A. Thompson

Members Absent: B. Crombie; G.S. Dhillon; M. Palleschi

Also Present: N. Polsinelli, Interim Chief Administrative Officer; C. Matheson, Commissioner of Corporate Services; J. Sheehy, Commissioner of Human Services; S. Baird, Commissioner of Digital and Information Services; A. Farr, Acting Commissioner of Public Works; C. Granger, Acting Commissioner of Health; J. Pittini, Acting Commissioner of Finance and Chief Financial Officer; P. O'Connor, Regional Solicitor; K. Lockyer, Regional Clerk and Director of Legal Services; J. Jones, Committee Clerk; S. MacGregor, Legislative Assistant

Chaired by Councillor Parrish.

1. **DECLARATIONS OF CONFLICTS OF INTEREST - Nil**

2. **APPROVAL OF AGENDA**

RECOMMENDATION PPC-8-2019

That the agenda for the September 5, 2019 Regional Council Policies and Procedures Committee meeting include a motion from Councillor Parrish regarding procurement policy amendments to Schedule "B" - Approval Authorities under Part V of Procurement By-law 30-2018, to be dealt with under Other Business - Item 7.1;

And further, that the agenda for the September 5, 2019 Regional Council Policies and Procedures Committee meeting, be approved as amended.

* See text for arrivals

◆ See text for departures

3. DELEGATIONS

- 3.1. **Integrity Commissioners, Jeffrey Abrams and Janice Atwood-Petkovski, Principles Integrity**, Presenting an Overview of the Principles Integrity Recommended Code of Conduct

This item was dealt with later in the meeting

4. REPORTS

- 4.1. **Designated Enhanced Voting Member**

RECOMMENDATION PPC-9-2019

That the City of Mississauga proposed voting model, as outlined in the report of the Commissioner of Corporate Services titled “Designated Enhanced Voting Member”, be approved;

And further that the Regional Solicitor report back to the Committee regarding the triple majority process outlining the requirements to give effect to the additional vote with respect to the recommended Designated Enhanced Voting Member process.

In response to questions from Councillor Parrish and Councillor Fortini, Kathryn Lockyer, Regional Clerk and Director of Legal Services, clarified that Mississauga would appoint one designated alternate voting member per term and that an appointed alternate member may be changed by amending the appointment by-law.

Councillor Brown stated that Brampton is 90 per cent the size of Mississauga and based on growth projections will at some point surpass Mississauga in population based on developable land and current growth forecast. He stated that in terms of population, Brampton should have 10.5 Councillors and is therefore under-represented. He noted that providing the alternate to Mississauga would be a step backward in achieving equity for Brampton.

Councillor Saito noted that the current issue is to address Mississauga’s diminished representation when a member is absent. She asked that the same fairness and opportunity be given to Mississauga as is currently provided to Brampton and Caledon, through their alternate member appointments.

Councillor Thompson noted that the *Municipal Act, 2001*, as amended, currently provides for municipal representation by area not by population.

The Regional Clerk requested that a report be brought back to the Committee regarding the triple majority process outlining the requirements to give effect to the additional vote.

4.2. Amendments to the Region of Peel Procedure By-law 9-2018

RECOMMENDATION PPC-10-2019

That the proposed revisions to the Region of Peel Procedure By-law 9-2018, as generally outlined in the report of the Commissioner of Corporate Services titled “Amendments to the Region of Peel Procedure By-law 9-2018”, be approved;

And further, that Region of Peel Procedure By-law 9-2018, and its amending By-law 52-2018, be repealed;

And further, that the necessary by-law to amend the Procedure By-law be presented for enactment.

4.3. Council Expense Policy, Conference Reporting

Councillor Innis arrived at 11:20 a.m.

RECOMMENDATION PPC-11-2019

That the Conference Registration Notification form included as Appendix I to the Report of the Commissioner of Corporate Services, titled “Council Expense Policy, Conference Reporting”, be approved;

And further, that the Conference Summary form included as Appendix II to the subject report, be approved;

And further, that the Business Expense Accounts – Members of Council Policy - F30-02 (the “Policy”) be amended to exempt the Federation of Canadian Municipalities and the Association of Municipalities of Ontario from conference reporting requirements;

And further, that section 2 of the Policy be amended to include that the policy applies to Members of Council, which also includes the Regional Chair, as defined under section 5.2 of the Policy;

And further, that section 6.2.2 a) of the Policy be amended to include that Members of Council and the Regional Chair are required to provide notice to Council with information about the conference, including where, when and the agenda topics prior to conference attendance, or when possible, prior to conference registration.

In response to a question from Councillor Innis regarding the possibility of expensing conference costs through program accounts rather than Councillor expense accounts, the Regional Clerk responded that staff will bring a report back to the next Policies and Procedures Committee meeting for consideration.

Item 3.1 was dealt with

3.1. Integrity Commissioners, Jeffrey A. Abrams and Janice Atwood-Petkovski, Principles Integrity, Presenting an Overview of the Region of Peel Code of Conduct Review

Received

Jeffrey A. Abrams, Integrity Commissioner, Principles Integrity, provided an overview of the draft Code of Conduct (the Code). He advised that the purpose of the Code is to serve as a guide for ethical behavior and that a robust Code should: include an effective table of contents and guidance and commentary to help members of council avoid ethical mis-steps; signal to the community that there is a proper framework in place; provide a mechanism for the review of concerns as they arise; and, provide a basis for the Integrity Commissioner to give advice. The Integrity Commissioner further noted that, as requested by the Committee, a comparative review of the local municipalities was included in the presentation materials and a more in-depth conversation can take place if requested.

In response to a concern raised by Councillor Saito with respect to Rule 2 (Gifts, Benefits and Hospitality) regarding the difficulty in differentiating between Regional and local gift and expense reporting, the Integrity Commissioner noted that where it is clear the gift or expense is a local or regional issue, the respective code will apply; in addition, the draft Regional this code states that the more stringent Code applies. He noted that legislation requires that a provision for gift benefits be included in the Code.

Councillor Brown noted that the code should reflect the reality of the Councillors' workload. The current draft, on the basis of event tickets, would put Councillors in breach of the Code for acting in their capacity as elected officials performing their weekly duty to celebrate the accomplishments of local charities.

In response to a request from Councillor Innis to create a working group to review the draft Code phrase by phrase, Kathryn Lockyer, Regional Clerk and Director of Legal Services noted that it is the role of the Committee to review the draft Code. She proposed that a Policies and Procedures Committee workshop be scheduled and, as quorum is not required for a workshop, those members in attendance could review the Code with the Integrity Commissioner and the results of the workshop could be forwarded to the full Committee prior to its next meeting.

Councillor Parrish agreed that a workshop be scheduled and requested that members send any comments regarding the draft Code to the Integrity Commissioner, copying the Regional Clerk.

5. COMMUNICATIONS - Nil

6. IN CAMERA MATTERS - Nil

7. OTHER BUSINESS

7.1. Motion from Councillor Parrish Regarding Procurement Policy Amendments to Schedule “B” of Procurement By-law 30-2018

In response to a question from Councillor Parrish regarding the placement of a motion regarding amendments to Schedule “B” - Approval Authorities under Part V of Procurement By-law 30-2018, Kathryn Lockyer, Regional Clerk and Director of Legal, noted that a report regarding delegated authorities will be forthcoming to the Policies and Procedures Committee on November 7, 2019 and suggested the motion could be held until that meeting date.

8. NEXT MEETING

The next meeting of the Regional Council Policies and Procedures Committee is scheduled for November 7, 2019 at 9:30 a.m. to 11:00 a.m. in the Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

A committee workshop will be scheduled at the Call of the Chair to review and provide input to the Integrity Commissioner regarding the draft Code of Conduct.

Please forward regrets to Jill Jones, Committee Clerk, (905) 791-7800, extension 4330 or at jill.jones@peelregion.ca.

9. ADJOURNMENT

The meeting adjourned at 12:26 p.m.