



THE REGIONAL MUNICIPALITY OF PEEL

REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE

MINUTES

PPC - 1/2019

The Region of Peel Regional Council Policies and Procedures Committee met on March 21, 2019 at 11:05 a.m., in the Regional Council Chambers, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: P. Brown*; B. Crombie*; G. Dhillon; P. Fortini; N. Iannicca; J. Innis; M. Palleschi; C. Parrish; K. Ras (alternate) P. Saito; I. Sinclair; A. Thompson*

Members Absent: S. McFadden (Due to vacation)

Also Present: D. Szwarc, Chief Administrative Officer; S. Baird, Commissioner of Digital and Information Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; C. Matheson, Commissioner of Corporate Services; P. O'Connor, Regional Solicitor; K. Lockyer, Regional Clerk and Director of Legal Services; J. Jones, Committee Clerk; T. Kobikrishna, Legislative Assistant

J. Jones, Committee Clerk, presided.

1. ELECTION OF CHAIR AND VICE-CHAIR

RECOMMENDATION PPC-1-2019:

That Councillor Parrish be elected Chair of the Regional Council Policies and Procedures Committee, for a term ending November 14, 2020, or until a successor is appointed by Regional Council.

RECOMMENDATION PPC-2-2019:

That Councillor Sinclair be elected Vice-Chair of the Regional Council Policies and Procedures Committee, for a term ending November 14, 2020, or until a successor is appointed by Regional Council.

* See text for arrivals

◆ See text for departures

Councillor Parrish assumed the Chair.

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

3. APPROVAL OF AGENDA

RECOMMENDATION PPC-3-2019:

That the agenda for the March 21, 2019 Regional Council Policies and Procedures Committee meeting, be approved.

4. DELEGATIONS - Nil

5. REPORTS

5.1. Regional Council Policies and Procedures Committee Work Plan

RECOMMENDATION PPC-4-2019:

That the work plan, as proposed in Appendix II to the report of the Commissioner of Corporate Services, titled "Regional Council Policies and Procedures Committee Work Plan" be approved, as amended;

And further, that the work plan be a flexible document that may be adjusted to include additional matters as requested;

And further, that staff be directed to include information regarding meeting processes and rules of procedure, with respect to Regional Council's consideration of applications under the *Planning Act, R.S.O. 1990*, in the Procedure By-law review report to be brought forward to a future Committee meeting.

In response to comments from Councillors Sinclair and Innis regarding the quasi-judicial process required for consideration of *Planning Act* approvals, and in particular, with respect to administrative law and fairness, public notice, and the involvement of all parties; Kathryn Lockyer, Regional Clerk and Director of Legal Services noted that information addressing the matter can be included in the Procedure By-law review to be brought forward to the Committee at a future date.

* *Councillor Thompson arrived at 11:21 a.m.*

5.2. Member Appointment to the Peel Police Services Board

RECOMMENDATION PPC-5-2019:

That a quorum of at least seven Committee members are required during the applicant interview sessions;

And further, that alternates are not permitted for the interview sessions;

And further, that attending Committee members must remain for the duration of the interview session;

And further, that interviews may be scheduled on the same day as other Regional Council business.

In response to a question from Councillor Saito regarding the criteria used to shortlist applications from 34 to 10, Kathryn Lockyer, Regional Clerk and Director of Legal Services, noted that applications were reviewed based on eligibility criteria as required by the Peel Police Services Board under the *Police Services Act, R.S.O 1990*; and, on the relative amounts and types of experience with respect to leadership skills, board experience and community involvement. The shortlisted applicants met the criteria and had more experience relative to the remaining 24 applicants.

In response to questions from the Committee regarding potential conflict of interest for the Regional Chair and local Mayors, with respect to participating in the interview process, Kathryn Lockyer noted that the decision to make a declaration of conflict of interest, whether pecuniary or perceived, rests with the individual member. She confirmed that a request could be forwarded to the Integrity Commissioner to request advice on the matter.

Subsequent to a fulsome discussion on the merits and demerits of forming a separate interview committee, the members agreed that all Committee members be included in the interview selection process provided that: a quorum of seven members are in attendance, alternates are not permitted, and attending Committee members must remain for the duration of the interview session.

6. COMMUNICATIONS - Nil

* *Mayor Brown arrived at 12:28 p.m.*

* *Mayor Crombie arrived at 12:38 p.m.*

7. OTHER BUSINESS

7.1. Notice of Motion from Councillor Parrish Regarding the Role of the Regional Chair

RECOMMENDATION PPC-6-2019:

That staff be directed to include information regarding the role of the Regional Chair, with respect to the sharing of information to Council as a collective whole, in the Council Code of Conduct review report to be brought forward to a future Committee meeting.

8. IN CAMERA MATTERS

At 12:47 p.m., in accordance with section 239(2) of the *Municipal Act, 2001*, as amended, a motion was placed, and was carried, to move into closed session to consider the following subject matter:

8.1. Selection of Applicant for Appointment to the Peel Police Services Board
(Personal matters about an identifiable individual, including municipal or local board employees)

Committee moved out of In Camera at 1:08 p.m.

9. NEXT MEETING

The next meeting of the Regional Council Policies and Procedures Committee is scheduled for May 16, 2019 at 11:00 a.m. in the Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

Please forward regrets to Jill Jones, Committee Clerk, and (905) 791-7800 ext. 4330 or at jill.jones@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 1:10 p.m.