

**CHAIR:**

N. IANNICCA

**MEMBERS:**

P. BROWN

G. CARLSON

B. CROMBIE

D. DAMERLA

S. DASKO

G. S. DHILLON

J. DOWNEY

C. FONSECA

P. FORTINI

A. GROVES

J. INNIS

J. KOVAC

M. MAHONEY

S. MCFADDEN

M. MEDEIROS

M. PALLESCHI

C. PARRISH

K. RAS

P. SAITO

R. SANTOS

I. SINCLAIR

R. STARR

A. THOMPSON

P. VICENTE



The Council of the  
**Regional Municipality of Peel**  
**REVISED AGENDA**

**Date:** Thursday, January 10, 2019

**Time:** 9:30 AM

**Place:** Council Chamber, 5<sup>th</sup> Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

**For inquiries about this agenda or to make arrangements for accessibility accommodations including alternate formats, please contact:**

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[christine.thomson@peelregion.ca](mailto:christine.thomson@peelregion.ca).

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1. **ROLL CALL**
2. **DECLARATIONS OF CONFLICTS OF INTEREST**
3. **APPROVAL OF MINUTES**
  - 3.1. December 13, 2018 Regional Council meeting
4. **APPROVAL OF AGENDA**
5. **PUBLIC ANNOUNCEMENTS SPONSORED BY A MEMBER OF COUNCIL**
6. **CONSENT AGENDA**
7. **DELEGATIONS/STAFF PRESENTATIONS**
  - 7.1. **Lorrie McKee, Director, Public Affairs and Stakeholder Relations and Michele McKenzie, Board Member, Greater Toronto Airports Authority, Providing an Update on Toronto Pearson's Initiatives and Community Programs (Presentation now available)**
  - 7.2. **Pam Banks, Executive Director, Research Innovation Commercialization (RIC) Centre, Requesting the Region of Peel's Funding Support to Enable Resources to Meet the Growing Demand for Entrepreneurial Services in the Region of Peel (Related to 8.8)**
8. **ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**  
*Chaired by Councillor C. Fonseca or Vice-Chair Councillor K. Ras*
  - 8.1. The Changing Economic Environment and Implications for Peel (For information)  
Presentation by Judith McWhinney, Economic Advisor, Financial Policy and Strategic Initiatives
  - 8.2. Enterprise Asset Management Program  
Presentation by Sam Sidawi, Director, Enterprise Asset Management and Norman Lum, Director, Business and Financial Planning
  - 8.3. Overview and Update on the Status of Reserves (For information)
  - 8.4. Delegation of Tax Ratio Setting Authority (Related to By-law 2-2019)
  - 8.5. Temporary Borrowing Report (Related to By-law 3-2019)

- 8.6. Transfer of Region of Peel Federal Gas Tax Allocation - 2019-2023 (Related to By-law 4-2019)
- ~~8.7. 2018/2019 Dedicated Provincial Gas Tax Funds (Related to By-law 5-2019)  
(WITHDRAWN)~~
- 8.8. Research Innovation Commercialization (RIC) Centre Funding Request (Related to 7.2)
- 8.9. Update on Low Income Supports Provided in the Form of Rebates/Subsidies to the Residents of Peel (For information)
- 8.10. Region of Peel 2018 Municipal Elections Accessibility Follow-Up Report (For information)
- 8.11. Continuous Improvement Program Update (For information)
- 8.12. Amendment to the Interim Period Approvals Committee By-law 62-2014 (Related to By-law 6-2019)
- 8.13. Land Acquisition Process (Oral)  
Presentation by Gayle Gorman, Manager, Real Estate, Capital Acquisitions and Gary Kocialek, Director, Transportation

**9. COMMUNICATIONS**

**10. ITEMS RELATED TO PUBLIC WORKS**

*Chaired by Councillor A. Groves or Vice-Chair Councillor P. Fortini*

- 10.1. Overview of Water and Wastewater Services and Programs (For information)  
Presentation by Andrew Farr, General Manager, Water and Wastewater
- 10.2. Coordination of Water and Wastewater Infrastructure Works with Various Ontario Ministry of Transportation Projects - Project Update, City of Mississauga, Wards 1, 2, 5, 7, 8, 9 and 11
- 10.3. Update on Watermain and Sanitary Sewer Construction and Streetscaping in Downtown Brampton, City of Brampton, Wards 1, 3, 4 and 5
- 10.4. *The Weed Control Act* - Appointment of Area Weed Inspectors by the Region of Peel (For information)
- 10.5. Widening and Reconstruction of Mississauga Road, Projects 02-4090, 06-4025 and 12-4040, Document 2016-155T, City of Brampton, Wards 5 and 6
- 10.6. Amendment to the Region of Peel Traffic By-law 15-2013 to Extend the Community Safety Zone on Regional Road 22 (Old Church Road) to Regional Road 7 (Airport Road) in Caledon East, Town of Caledon, Ward 3 (Related to By-law 1-2019)

11. **COMMUNICATIONS**

12. **ITEMS RELATED TO HEALTH**

*Chaired by Councillor J. Downey or Vice-Chair Councillor D. Damerla*

- 12.1. Community Safety and Well-Being Plan Initiative (**Revised report, page 5**)  
Presentation by Dr. Kate Bingham, Associate Medical Officer of Health

- 12.2. The Butterfly Model - Supporting Person-Centred Care for People Living with Dementia (For information)

13. **COMMUNICATIONS**

14. **ITEMS RELATED TO HUMAN SERVICES**

*Chaired by Councillor M. Medeiros or Vice-Chair Councillor G.S. Dhillon*

15. **COMMUNICATIONS**

16. **ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT**

*Chaired by Councillor M. Palleschi or Vice-Chair Councillor A. Thompson*

- 16.1. Considering Changes to the Proposed Planning Advisory Committee (For information) (**Deferred from the December 13, 2018 Regional Council meeting**)

17. **COMMUNICATIONS**

- 17.1. **Greg Taylor, Director and General Manager, Square One Shopping Centre,** Letter dated November 20, 2018, Regarding the Region of Peel Retail Business Holiday Shopping By-law 34-2018 (Referral to Public Works recommended)

18. **OTHER BUSINESS**

19. **NOTICE OF MOTION/MOTION**

20. **BY-LAWS**

Three Readings

By-law 1-2019: A by-law to designate a Community Safety Zone on Regional Road 22 (Old Church Road) from 600 metres east of Innis Lake Road to Regional Road 7 (Airport Road); and to amend By-law Number 15-2013 being a by-law to regulate traffic on roads under the jurisdiction of The Regional Municipality of Peel. (Related to 10.6)

By-law 2-2019: A by-law to delegate the tax ratio setting authority to each lower-tier municipality and to provide a method to determine the portion of Regional levies that will be raised in each lower-tier municipality. (Related to 8.4)

By-law 3-2019: A by-law to authorize the temporary borrowing of monies to meet operating expenses of the municipality pending receipt of revenues. (Related to 8.5)

By-law 4-2019: A by-law to allocate federal gas tax revenue funds to the City of Brampton, the City of Mississauga and the Town of Caledon for the year 2019, 2020, 2021, 2022 and 2023. (Related to 8.6)

~~By-law 5-2019: A by-law to authorize the Regional Chair and the Chief Financial Officer to execute a Letter of Agreement between the Province of Ontario and the Regional Municipality of Peel related to funding provided by the Province of Ontario to the Regional Municipality of Peel under the Dedicated Gas Tax Funds for Public Transportation Program for 2018/2019. (Related to 8.7) **(WITHDRAWN)**~~

By-law 6-2019: A by-law to amend By-law 62-2014 being a by-law to continue the Interim Period Approvals Committee delegating to it Council's powers as authorized by sections 23.1 and 275(6) of the *Municipal Act, 2001, c.25*, as amended, during a Council hiatus of more than 21 days. (Related to 8.12)

## **21. IN CAMERA MATTERS**

- 21.1. December 13, 2018 Regional Council Closed Session Report
- 21.2. Appointment of Non-Elected Members to the Region of Peel Accessibility Advisory Committee (Personal matters about an identifiable individual, including municipal or local board employees)
- 21.3. Commencement of Expropriation Proceedings - Mayfield Road Widening from Regional Road 7 (Airport Road) to Regional Road 150 (Coleraine Drive) - City of Brampton, Ward 10 and Town of Caledon, Wards 2, 4 and 5 (A proposed or pending acquisition or disposition of land by the municipality or local board)
- 21.4. Advice that is Subject to Solicitor and Client Privilege (Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)
- 21.5. Peel Region Ethics and Integrity Framework (A workshop held for the purpose of educating or training members) (Oral)
- 21.6. Collective Agreement Negotiations (Labour relations or employee negotiations)

## **22. BY-LAWS RELATING TO IN CAMERA MATTERS**

By-law 7-2019

23. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

24. ADJOURNMENT



**THE COUNCIL OF  
THE REGIONAL MUNICIPALITY OF PEEL  
December 13, 2018**

Regional Chair Iannicca called the meeting of Regional Council to order at 9:32 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

**1. ROLL CALL**

**Members Present:**

<b>P. Brown</b>	<b>M. Mahoney</b>
<b>G. Carlson</b>	<b>S. McFadden</b>
<b>B. Crombie</b>	<b>M. Medeiros</b>
<b>D. Damerla*</b>	<b>M. Palleschi</b>
<b>S. Dasko</b>	<b>C. Parrish</b>
<b>G. Dhillon*</b>	<b>K. Ras</b>
<b>J. Downey</b>	<b>P. Saito</b>
<b>C. Fonseca</b>	<b>R. Santos</b>
<b>P. Fortini</b>	<b>I. Sinclair</b>
<b>A. Groves</b>	<b>R. Starr</b>
<b>N. Iannicca</b>	<b>A. Thompson</b>
<b>J. Innis</b>	<b>P. Vicente</b>
<b>J. Kovac*</b>	

**Members Absent:** Nil

**Also Present:** D. Szwarc, Chief Administrative Officer; C. Matheson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; S. Jacques, Chief Planner; J. Smith, Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; N. Polsinelli, Commissioner of Health Services; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; C. Thomson, Legislative Specialist; S. Valteau, Legislative Technical Coordinator; H. Gill, Legislative Technical Coordinator

**2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil**

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\* See text for arrivals

◆ See text for departures

★ Denotes alternate member

**3. APPROVAL OF MINUTES**

**3.1. September 13, 2018 Regional Council meeting**

Moved by Councillor Thompson,  
Seconded by Councillor Ras;

That the minutes of the September 13, 2018 Regional Council meeting be approved.

Carried 2018-821

**3.2. December 6, 2018 Inaugural Regional Council meeting**

Moved by Councillor Mahoney,  
Seconded by Councillor Palleschi;

That the minutes of the December 6, 2018 Inaugural Regional Council meeting be approved.

Carried 2018-822

*Councillor Dhillon arrived at 9:34 a.m.*  
*Councillor Kovac arrived at 9:36 a.m.*

**4. APPROVAL OF AGENDA**

Moved by Councillor Sinclair,  
Seconded by Councillor Thompson;

That the agenda for the December 13, 2018 Regional Council meeting include a communication from the City of Mississauga regarding Councillor Appointments, to be dealt with under Communications – Item 9.9;

And further, that the agenda for the December 13, 2018 Regional Council meeting include an Oral Update regarding Labor Relations, to be dealt with under In Camera Matters – Item 13.4;

And further, that the agenda for the December 13, 2018 Regional Council meeting be approved, as amended.

Carried 2018-823



**5. PUBLIC ANNOUNCEMENTS SPONSORED BY A MEMBER OF COUNCIL**

Councillor Crombie advised that the Council of the City of Mississauga chose to opt out of allowing private retail stores to sell cannabis in Mississauga. She stated that the City of Mississauga would be conducting further consultation on the matter and would be appealing to the provincial government for municipalities to have more control over the number and location of cannabis stores.

David Szwarc, Chief Administrative Officer, stated that while local municipalities were given the ability to decide whether they would opt in or opt out of allowing private cannabis stores in their municipality, Regional governments are charged with policing and public health responsibilities under the *Smoke-Free Ontario Act*. Should the local municipalities within the Region of Peel opt out of allowing private cannabis stores, the Region of Peel would not receive approximately \$2.5 million in revenue from the provincial government over two years.

Councillor Crombie clarified that all municipalities would receive year one funding however, year two funding would lapse.

Councillor Thompson advised that the Council of the Town of Caledon would be considering the issue prior to the provincial deadline on January 22, 2019.

Councillor Brown advised that the City of Brampton will be holding a special meeting of Council in January 2019 to consider the matter.

*Councillor Damerla arrived at 9:45 a.m.*

**6. CONSENT AGENDA**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the following matters listed on the December 13, 2018 Regional Council Agenda be approved under the Consent Agenda:

- 8.1. Establishing a Regional Council Policies and Procedures Committee
- 8.7. Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group
- 8.8. Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group Final Report, Capital Projects 10-1205 and 10-1121, City of Mississauga, Wards 1, 3, 4 and 5
- 8.12. 2018 Triannual Financial Performance Report – August 31, 2018
- 8.13. 2019 Interim Regional Requisition By-law
- 8.14. Contract Extension for Peel Adult and Family Emergency Shelters

- 8.16. Report of the Audit and Risk Committee (ARC-4/2018) meeting held on September 20, 2018
- 8.17. Report of the Region of Peel Accessibility Advisory Committee (AAC-4/2018) meeting held on September 20, 2018
- 8.18. Report of the Community Water Fluoridation Committee (CWFC-3/2018) meeting held on September 27, 2018
- 9.1. W. David Wilson, Board Chair, Greater Toronto Airports Authority, Letter dated September 19, 2018, Regarding the Election of the New Municipal Member to the Greater Toronto Airports Authority Board
- 9.2. John MacKenzie, Chief Executive Officer, Toronto and Region Conservation Authority, Letter dated October 23, 2018, Requesting Appointments to the Toronto and Region Conservation Authority and the Partners in Project Green Executive Management Steering Committee
- 9.5. Karen Morden, Legislative Coordinator, City of Mississauga, Email dated December 4, 2018, Regarding Appointment to the Peel Police Services Board
- 9.6. Deborah Martin-Downs, Chief Administrative Officer, Credit Valley Conservation (CVC), Letter dated November 7, 2018, Requesting Appointments to Credit Valley Conservation
- 9.8. Randy Neilson, Brampton Bramalea Christian Fellowship Residences Ltd., Letter received December, 10, 2018 Regarding the Waiving or Deferral of Development Charges for Affordable Housing Units, 11613 Bramalea Road, Ward 9, City of Brampton

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total 24</b>
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-824

**RESOLUTIONS AS A RESULT OF THE CONSENT AGENDA**

**8.1. Establishing a Regional Council Policies and Procedures Committee**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That a Regional Council Policies and Procedures Committee be established;

And further, that the Terms of Reference attached as Appendix I to the report of the Commissioner of Corporate Services titled “Establishing a Regional Council Policies and Procedures Committee”, be approved.

Carried 2018-825

Related to 2018-873

**8.7. Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the Accessible Transportation Master Plan Implementation Advisory Group, continue to meet over the current term of Council under a new name to be known as the “Accessible Transportation Master Plan Council Advisory Group”;

And further, that the updated Terms of Reference for the Advisory Group, attached as Appendix I to the report of the Commissioner of Public Works, titled “Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group”, be approved.

Carried 2018-826

Related to 2018-873

**8.8. Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group Final Report, Capital Projects 10-1205 and 10-1121, City of Mississauga, Wards 1, 3, 4 and 5**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group be concluded due to the completion of its mandate.

Carried 2018-827

8.12. **2018 Triannual Financial Performance Report – August 31, 2018**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the financing for the Watermain – Heart Lake Road from Mayfield Road to Old School Road capital project 13-1392 as outlined in the report of the Commissioner of Finance and Chief Financial Officer, titled “2018 Triannual Financial Performance Report – August 31, 2018”, be adjusted with an increased draw of \$8,944,130 from the Water Development Charge (DC) Reserve Fund (R3530) and a decreased draw of the same amount from Water Capital Financing Stabilization Reserve (R0241);

And further, that the financing for the Dixie Road - Queen Street to Bovaird Drive capital project 10-4020 as outlined in the subject report, be adjusted with an increased draw of \$206,910 from the Regional Roads DC Reserve Fund (R3505) and a decrease in External Recovery by the same amount;

And further, that the financing for the Gore Road - Castlemore Road to Mayfield Road capital project 07-4030 as outlined in the subject report, be adjusted with an increased draw of \$870,765 from the Regional Roads DC Reserve Fund (R3505) and a decrease in External Recovery by the same amount;

And further, that the financing for the 32 Water and Wastewater capital projects previously funded through Phase 2 Infrastructure Funding as outlined in the subject report, be adjusted with an increased draw of \$95,339,789 from Water and Wastewater Capital Financing Stabilization Reserves (R0241 and R0242) and an increased draw of \$17,000,000 from Wastewater DC Reserve Funds (R3515 and R3525) with a corresponding total decrease of \$112,339,789 in External Recovery.

Carried 2018-828

8.13. **2019 Interim Regional Requisition By-law**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the 2019 interim Regional requisition be approved at a sum not to exceed 50 per cent of the 2018 tax levy to the Cities of Mississauga and Brampton and the Town of Caledon;

And further, that the necessary by-law be presented for enactment.

Carried 2018-829

Related to 2018-917

8.14. **Contract Extension for Peel Adult and Family Emergency Shelters**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That contract 2013-200P for the provision of emergency shelter solutions at Cawthra, Peel Family and Wilkinson Road Shelters, with The Governing Council of the Salvation Army in Canada, be extended for one year, ending December 31, 2019, in the amount of \$7,817,637 (excluding applicable taxes).

Carried 2018-830

8.16. **Report of the Audit and Risk Committee (ARC-4/2018) meeting held on September 20, 2018**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the report of the Audit and Risk Committee (ARC-4/2018) meeting held on September 20, 2018 be adopted.

Carried 2018-831

**1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil**

**2. APPROVAL OF AGENDA**

RECOMMENDATION ARC-8-2018:

*That the agenda for the September 20, 2018 Audit and Risk Committee meeting, be approved.*

Approved 2018-832

**3. DELEGATIONS - Nil**

**4. REPORTS**

**4.1. Deloitte 2018 Audit Service Plan**

Received 2018-833

**4.2. Status of the 2018 Internal Audit Risk Based Work Plan**

Received 2018-834

4.3. **Ontario Works Audit**

*Presentation by Stella Danos-Papaconstantinou, Director, Community Access; Thomas Yoon, Director, Integrated Business Support; and, Jennifer Weinman, Manager, Enterprise Audit Services*

Received 2018-835

4.4. **Use of Employment Agencies Audit**

*Presentation by Shaifa Kanji, Director, Client Delivery; Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Lynn Guo, Senior Internal Auditor, Enterprise Audit Services*

Received 2018-836

4.5. **Purchasing Card Usage Audit**

*Presentation by Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Jennifer Weinman, Manager, Enterprise Audit Services*

Received 2018-837

4.6. **Human Resources Contractor Safety Program Update**

Received 2018-838

8.17. **Report of the Region of Peel Accessibility Advisory Committee (AAC-4/2018) meeting held on September 20, 2018**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the report of the Region of Peel Accessibility Advisory Committee (AAC-4/2018) meeting held on September 20, 2018 be adopted.

Carried 2018-839

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICTS OF INTEREST - Nil**

**Delegations – Item 5.1 was dealt with.**

**5. DELEGATIONS**

- 5.1. **Edward Applebaum, Principal Architect (EA), Montgomery Sisam Architects, Presenting the Peel Manor Seniors Health and Wellness Village Accessibility Site Plan Review**

Received 2018-840

Related to Resolution 2018-843

**3. APPROVAL OF AGENDA**

RECOMMENDATION AAC-10-2018:

*That the agenda for the September 20, 2018, Region of Peel Accessibility Advisory Committee meeting include an additional item regarding the policy on accessible education for students with disabilities to be dealt with under Other Business - Item 8.1;*

*And further, that the agenda for the September 20, 2018, Region of Peel Accessibility Advisory Committee meeting be approved, as amended.*

Approved 2018-841

Related to Resolution 2018-846

**4. PREVIOUS MEETING MINUTES**

- 4.1. **Minutes of the Region of Peel Accessibility Advisory Committee (AAC-3/2018) meeting held on June 21, 2018**

Received 2018-842

**5. DELEGATIONS**

- 5.1. **Edward Applebaum, Principal Architect (EA), Montgomery Sisam Architects, Presenting the Peel Manor Seniors Health and Wellness Village Accessibility Site Plan Review**

This item was dealt with under Resolution 2018-840

**6. REPORTS**

**6.1. Seniors Health and Wellness Village at Peel Manor**

RECOMMENDATION AAC-11-2018:

*That the site plan for the Seniors Health and Wellness Village located at Peel Manor, 525 Main Street North, Brampton, Ward 5, as presented to the Region of Peel Accessibility Advisory Committee, be supported;*

*And further, that notification of the Accessibility Advisory Committee's support for the subject site plan be provided to the City of Brampton Planning Department.*

Approved 2018-843

Related to Resolution 2018-840

**6.2. Peel Art Gallery, Museum and Archives (PAMA) Accessibility Planning Update**

*Presentation by Marty Brent, Manager, PAMA*

Received 2018-844

**6.3. Accessibility Planning Program Update - September 20, 2018**

Received 2018-845

**7. COMMUNICATIONS - Nil**

**8. OTHER BUSINESS**

**8.1. Dely Farrace, Region of Peel Accessibility Advisory Committee Chair, Regarding the Ontario Human Rights Commission Policy on Accessible Education for Students with Disabilities**

Received 2018-846

Related to Resolution 2018-841



8.18. **Report of the Community Water Fluoridation Committee (CWFC-3/2018) meeting held on September 27, 2018**

Moved by Councillor Vicente,  
Seconded by Councillor Palleschi;

That the report of the Community Water Fluoridation Committee (CWFC-3/2018) meeting held on September 27, 2018, be adopted.

Carried 2018-847

Related to 2018-881

**1. DECLARATIONS OF CONFLICTS OF INTEREST – Nil**

**2. APPROVAL OF AGENDA**

RECOMMENDATION CWFC-8-2018:

*That the agenda for the September 27, 2018 Community Water Fluoridation Committee (CWFC) meeting include an additional communication from Christine Massey regarding Comments to the Region of Peel Staff Report from the July 5, 2018 CWFC, to be dealt with under Communications - Item 5.6;*

*And further, that the agenda for the September 27, 2018 CWFC meeting be approved, as amended.*

Approved 2018-848

**3. DELEGATIONS**

**3.1. Liesa Cianchino, Chair, Concerned Residents of Peel to End Fluoridation, Reading an Affidavit Prepared by John Remington-Graham, Counselor at Law, Regarding Judicial Findings in Three Landmark Cases in Pennsylvania, Illinois and Texas that Artificial Water Fluoridation Causes Cancer and Other Ailments in Man**

Received 2018-849

Related to Resolution 2018-850

RECOMMENDATION CWFC-9-2018:

*That the Regional Solicitor be directed to evaluate the affidavit from John Remington-Graham and the supporting documentation as listed on the September 27, 2018 CWFC agenda from a Canadian legal perspective;*

*And further, that staff report to the new term of Regional Council regarding the context of the US court rulings.*

Approved 2018-850

Related to Resolution 2018-849

**4. REPORTS**

**4.1. Community Water Fluoridation - Using Evidence to Inform Public Health Practice**

*Presentation by Jessica Hopkins, Medical Officer of Health*

RECOMMENDATION CWFC-10-2018:

*That the report from the Commissioner of Health Services and Medical Officer of Health titled "Community Water Fluoridation – Using Evidence to Inform Public Health Practice" and the related presentation be referred to a CWFC meeting in the next term of Regional Council.*

Approved 2018-851

**4.2. Community Water Fluoridation - Staff Response to Committee Selected Studies**

RECOMMENDATION CWFC-11-2018:

*That the report from the Commissioner of Health Services and the Medical Officer of Health, titled "Community Water Fluoridation Staff Response to Committee Selected Studies", be referred to a CWFC meeting in the next term of Regional Council.*

Approved 2018-852

**4.3. Information Regarding Toxicology Reviews**

*Presentation by Jessica Hopkins, Medical Officer of Health*

Received 2018-853

Related to Resolution 2018-854

RECOMMENDATION CWFC-12-2018:

Whereas, Health Canada in its letter addressed to the Regional Chair dated April 4, 2012 recommends that toxicology reviews of the fluoridation product (Hydrofluorosilicic Acid (HFSA)) be done to ensure its safety at its maximum use level;

And whereas, Health Canada is on record that no toxicology studies have been done on HFSA, as outlined in their letter dated May 26, 2014, from the Access to Information and Privacy Division, 7<sup>th</sup> Floor, Suite 700, Holland Cross, Tower B, 1600 Scott Street, Ottawa, Ontario, K1A 0K9;

Therefore be it resolved, that the Community Water Fluoridation Committee (CWFC) refers this motion to the new CWFC for the 2018-2022 term of Regional Council, to request that the CWFC consider that a moratorium be placed on water fluoridation in Peel Region until the toxicology reviews recommended by Health Canada have been completed to assure that drinking water fluoridated through the use of HFSA is safe for public consumption.

Approved 2018-854

Related to Resolution 2018-853

**5. COMMUNICATIONS**

- 5.1. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Forwarding on an E-mail from Gilles Parent Guidelines Regarding Canadian Drinking Water Quality: Guideline Technical Document – Fluoride and Toxicological Studies

Received 2018-855

- 5.2. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of a Report From the U.S. Environmental Protection Agency, Regarding EPA Toxicological Review of Chlorine Dioxide and Chlorite

Received 2018-856

- 5.3. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of the Lancet Neurology Review, March 12, 2014, Volume 13, Regarding Neurobehaviour Effects of Developmental Toxicity

Received 2018-857

- 5.4. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of an Article From Environmental Perspectives, 2017, Regarding Prenatal Fluoride Exposure and Cognitive Outcomes in Children 4 and 6-12 Years of Age in Mexico

Received 2018-858

- 5.5. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 28, 2018, Providing Various Fluoride Attachments

Received 2018-859

**Additional Item.**

- 5.6. **Christine Massey, Spokesperson, Fluoride Free Peel**, E-mail dated September 25, 2018, Providing Comments to the Region of Peel Staff Report from the July 5, 2018 Community Water Fluoridation Committee

Received 2018-860

- 9.1. **W. David Wilson, Board Chair, Greater Toronto Airports Authority**, Letter dated September 19, 2018, Regarding the Election of the New Municipal Member to the Greater Toronto Airports Authority Board

Received 2018-861

Related to 2018-873

- 9.2. **John MacKenzie, Chief Executive Officer, Toronto and Region Conservation Authority**, Letter dated October 23, 2018, Requesting Appointments to the Toronto and Region Conservation Authority and the Partners in Project Green Executive Management Steering Committee

Received 2018-862

Related to 2018-873

- 9.5. **Karen Morden, Legislative Coordinator, City of Mississauga**, Email dated December 4, 2018, Regarding Appointment to the Peel Police Services Board

Received 2018-863

Related to 2018-873 and 2018-909

- 9.6. **Deborah Martin-Downs, Chief Administrative Officer, Credit Valley Conservation (CVC)**, Letter dated November 7, 2018, Requesting Appointments to Credit Valley Conservation

Received 2018-864

Related to 2018-873

- 9.8. **Randy Neilson, Brampton Bramalea Christian Fellowship Residences Ltd.**, Letter received December, 10, 2018 Regarding the Waiving or Deferral of Development Charges for Affordable Housing Units, 11613 Bramalea Road, Ward 9, City of Brampton

Referred to Human Services 2018-865

### **AGENDA ITEMS SUBJECT TO DISCUSSION AND DEBATE**

7. **DELEGATIONS - Nil**

8. **REPORTS**

- 8.2. **Establishing a Police Paid Duty Community Events Committee**

Moved by Councillor Parrish,  
Seconded by Councillor Saito;

Whereas on September 29, 2017, the Peel Police Services Board approved a change to their Community Event Paid Duty Policy to provide for the withdrawal of Peel Regional Police in-kind subsidization of police paid duty costs for community and municipally run events in Brampton and Mississauga;

And whereas, on April 5, 2018, under Resolution 2018-211, Regional Council approved that transition funds in the amount of \$182,522 be provided to the cities of Brampton (\$68,641) and Mississauga (\$113,881) to cover the costs of 12 community events impacted by the Peel Regional Police withdrawal of in-kind subsidization;

And whereas, on May 24, 2018, under Resolution 2018-503, Regional Council approved a recommendation to reconsider resolution 2018-211 and to review the funding transfers, resulting in a total transfer of \$241,335 to the cities of Brampton (\$84,116) and Mississauga (\$157,219);

And whereas, on May 24, 2018, under Resolution 2018-503, Regional Council recognized the significance and value of community events by supporting partial funding of police paid duty costs for events meeting a consistent set of criteria; and, directed the Regional Clerk to report back on the establishment of a committee with a mandate to: develop consistent criteria for community events

qualifying for police paid duty subsidies; make a recommendation in time for the 2019 budget; convene yearly to review any increased Peel Regional Police fees and new qualifying events; and, include a membership comprised of the Regional Chair (ex-officio) and up to three Councillors from each of the cities of Brampton and Mississauga;

And whereas, Brampton and Mississauga have local Council supported community grants programs with various funding streams, applications, review processes, and staff with expertise of community based activities that positively impact Brampton and Mississauga;

Therefore be it resolved, that there is no requirement for the committee as outlined in the report of the Commissioner of Corporate Services titled, "Establishing a Police Paid Duty Community Events Committee";

And further, that the Region of Peel allocate \$250,000 in the 2019 budget to be distributed to the cities of Brampton (\$87,500) and Mississauga (\$162,500) for redistribution to qualifying community events, to be administered by the local municipalities based on their criteria;

And further, that future allocation of Regional funds be increased annually using a target escalation rate approved by Regional Council during budget deliberations.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-866

Related to 2018-873

8.3. **Establishing a Diversity, Equity and Anti-Racism Committee**

Moved by Councillor Saito,  
Seconded by Councillor Downey;

That a Diversity, Equity and Anti-Racism Committee be established;

And further, that the Terms of Reference attached as Appendix I to the report of the Commissioner of Corporate Services, titled “Establishing a Diversity, Equity and Anti-Racism Committee,” be referred to the committee for review, including consideration of the committee’s name.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total 24</b>
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-867

Related to 2018-873

Councillor Medeiros stated that the mandate for the Diversity, Equity and Anti-Racism Committee should be clearly defined in order to meet community expectations on outcomes.

Councillor Saito suggested that the Committee’s name be changed to replace the word “equity” with “fairness”, noting that equity is difficult to define and achieve and that the Committee’s goal is to achieve fairness for everyone.

Councillor Santos stated that, although equity is difficult to achieve, it is important to recognize the word. Councillor Santos indicated her support for referring the proposed Terms of Reference to the Committee for review which would include consideration of the committee’s name.

**8.4. Establishing the Region of Peel Planning Committees**

Received 2018-868

In response to a question from Councillor Crombie, the Regional Clerk clarified that the proposed Region of Peel Planning Committee would appoint the members of the Planning Advisory Committee, including citizen members.

Councillor Crombie suggested that the membership of the Planning Committee should be based on regional representation.

Councillor Thompson noted that committee recommendations would come to Regional Council for approval.

Councillor Palleschi suggested that Planning and Growth Management be added as a section of Regional Council as this is an important issue and would be of interest to all Members of Council.

Moved by Councillor Palleschi,  
Seconded by Councillor Fonseca;

That Planning and Growth Management be added as a section of Regional Council;

And further, that a Chair and Vice Chair of the Planning and Growth section of Regional Council be appointed;

And further, that staff report with recommendations related to the composition and appointments to the Planning Advisory Committee;

And further, that a by-law to amend the Region of Peel Procedure By-law be presented to a future meeting of Regional Council for enactment.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-869

Related to 2018-870 and 2018-873

8.5. **Considering Changes to the Proposed Planning Advisory Committee**

Moved by Councillor Thompson,  
Seconded by Councillor Mahoney;

That the report titled "Considering Changes to the proposed Planning Advisory Committee" be referred to the Planning and Growth Management Section of Regional Council, to be considered at the January 10, 2019 Regional Council meeting.



<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-870

Related to 2018-869 and 2018-873

- 8.6. **Strategic Housing and Homelessness Committee – Terms of Reference**  
Presentation by Janice Sheehy, Commissioner, Human Services

Received 2018-871

Related to Resolution 2018-872

Moved by Councillor Santos,  
Seconded by Councillor Vicente;

That the Region of Peel Strategic Housing and Homelessness Committee Terms of Reference, attached as Appendix I to the report from the Commissioner of Human Services, titled “Strategic Housing and Homelessness Committee – Terms of Reference”, be approved.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-872

Related to 2018-871 and 2018-873

Janice Sheehy, Commissioner of Human Services and Aileen Baird, Director, Housing Services, provided an overview of the Region of Peel's role in housing, the 10-Year Housing and Homelessness Plan and the governance structure that is in place to achieve the outcomes of the Plan.

Janice Sheehy stated that one of Regional Council's roles is Service System Manager which includes five key accountabilities: system planning; the administration of the centralized waitlist for subsidized housing; working with the Boards of all providers to ensure assets across the system are well managed; and, that operations remain viable while also managing new development.

Regional Council is also a Housing Provider within the system which is Peel Housing Corporation (PHC). The Region of Peel owns six rental buildings within the housing system and also owns four emergency shelters and three transitional housing buildings.

Regional Council is the sole Shareholder of PHC, the largest social housing provider in the Region of Peel. PHC owns 94 buildings, or 60 per cent of all buildings within the social and affordable housing system in Peel Region.

Aileen Baird reviewed the process that was followed to create new affordable housing targets in the 10-year Housing and Homelessness Plan.

In response to a question from Councillor Groves, Aileen Baird confirmed that staff work with the Local Health Integration Networks to achieve the outcomes of the Plan related to supportive housing.

Aileen Baird undertook to provide Councillor Starr with the technical report that was used to develop the housing targets.

In response to a question from Councillor Vicente, Aileen Baird advised that staff would be reporting to the Housing and Homelessness Committee with recommendations related to the creation of an incentives program led by Region of Peel Planning staff.

**8.9. Election of Council Section Chairs and Vice-Chairs and Other Committee Appointments**

Moved by Councillor Thompson,  
Seconded by Councillor Sinclair;

That the elections and appointments be conducted to fill the positions outlined in Appendix I of the report of the Commissioner of Corporate Services, titled "Election of Council Section Chairs and Vice-Chairs and Other Committee Appointments";

And further, that Members of Regional Council be appointed to the Regional Council Operations Committee for a term ending November 14, 2022, or until successors are appointed by Regional Council;

And further, that Members of Regional Council be appointed to the Diversity, Equity and Anti-Racism Committee for a term ending November 14, 2022, or until successors are appointed by Regional Council;

And further, that Members of Regional Council be appointed to the Strategic Housing and Homelessness Committee for a term ending November 14, 2022, with the exception that the Chair and Vice-Chair of Human Services be appointed for a term ending November 14, 2020, or until successors are appointed by Regional Council.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-873

Related to 2018-825 to 2018-826 inclusive, 2018-861 to 2018-908 inclusive, 2018-909

### **Enterprise Programs and Services**

Moved by Councillor Carlson,  
Seconded by Councillor Dasko;

That the Chair and Vice-Chair of the Enterprise Programs and Services Section of Regional Council for a 24-month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chair: Chris Fonseca

Vice-Chair: Karen Ras

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-874

**Health Section**

Moved by Councillor Fonseca,  
Seconded by Councillor Kovac;

That the Chair and Vice-Chair of the Health Section of Regional Council for a 24-month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chair: Johanna Downey

Vice-Chair: Dipika Damerla

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-875

**Human Services**

Moved by Councillor Downey,  
Seconded by Councillor Fortini;

That the Chair and Vice-Chair of the Human Services Section of Regional Council for a 24-month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chair: Martin Medeiros

Vice-Chair: Gurpreet Singh Dhillon

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-876

**Public Works**

Moved by Councillor Brown,  
Seconded by Councillor Medeiros;

That the Chair and Vice-Chair of the Public Works Section of Regional Council for a 24-month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chair: Annette Groves

Vice-Chair: Pat Fortini

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; K. Ras; P. Saito; R. Santos; I. Sinclair; A. Thompson; P. Vicente	<b>Total</b> 21
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>	S. Dasko; C. Parrish; R. Starr	3
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-877

**Planning and Growth Management**

Moved by Councillor Parrish,  
Seconded by Councillor Downey;

That the Chair and Vice-Chair of the Planning and Growth Management Section of Regional Council for a 24-month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chair: Michael Palleschi

Vice-Chair: Allan Thompson

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-878

**Accessible Transportation Master Plan Council Advisory Group**

Moved by Councillor Thompson,  
Seconded by Councillor Sinclair;

That the membership of the Accessible Transportation Master Plan Council Advisory Group, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Annette Groves  
John Kovac  
Paul Vicente

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-879

**Audit and Risk Committee**

Moved by Councillor Brown,  
Seconded by Councillor Carlson;

That the terms of reference for the Audit and Risk Committee be amended to permit a membership of the Regional Chair (Ex-officio) and up to six Regional Councillors;

And further, that the membership of the Audit and Risk Committee, for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Chris Fonseca, Chair, Enterprise Programs and Services Section  
Karen Ras, Vice Chair, Enterprise Programs and Services Section  
Stephen Dasko  
Rowena Santos

Ian Sinclair  
Ron Starr

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-880

**Community Water Fluoridation Committee**

Moved by Councillor Groves,  
Seconded by Councillor Parrish;

That the Community Water Fluoridation Committee be disbanded.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>	M. Palleschi	1
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-881

Related to 2018-847



**Debt Issuance Committee**

Moved by Councillor Santos,  
Seconded by Councillor Sinclair;

That the membership of the Debt Issuance Committee, for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Chris Fonseca, Chair, Enterprise Programs and Services Section

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-882

**Emergency Management Program Committee**

Moved by Councillor Crombie,  
Seconded by Councillor Mahoney;

That the membership of the Emergency Management Program Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
George Carlson  
Annette Groves  
Jennifer Innis  
Sue McFadden  
Karen Ras  
Pat Saito  
Rowena Santos  
Ian Sinclair

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-883

**Government Relations Committee**

Moved by Councillor Thompson,  
Seconded by Councillor Sinclair;

That the Terms of Reference for the Government Relations Committee be revised to provide for a composition of more than ten members;

And further, that the membership of the Government Relations Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Patrick Brown, Mayor, Brampton  
Allan Thompson, Mayor, Caledon  
Bonnie Crombie, Mayor, Mississauga  
Stephen Dasko  
Gurpreet Singh Dhillon  
Johanna Downey  
Annette Groves  
Jennifer Innis  
Michael Palleschi  
Karen Ras  
Rowena Santos  
Paul Vicente

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-884

**Health System Integration Committee**

Moved by Councillor Mahoney,  
Seconded by Councillor Carlson;

That the membership of the Health System Integration Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Johanna Downey  
Chris Fonseca  
Annette Groves  
Carolyn Parrish  
Pat Saito  
Paul Vicente

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-885

### **Interim Period Approvals Committee**

Moved by Councillor Carlson,  
Seconded by Councillor Mahoney;

That the membership of the Interim Period Approvals Committee, for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Chris Fonseca, Chair, Enterprise Programs and Services Section  
Karen Ras, Vice Chair, Enterprise Programs and Services Section  
Johanna Downey, Chair, Health Section  
Dipika Damerla, Vice Chair, Health Section  
Martin Medeiros, Chair, Human Services Section  
Gurpreet Singh Dhillon, Vice Chair, Human Services Section  
Annette Groves , Chair, Public Works Section  
Pat Fortini, Vice Chair Public Works Section  
Michael Palleschi, Chair, Planning and Growth Management  
Allan Thompson, Vice Chair, Planning and Growth Management

Carried 2018-886

### **Peel Agricultural Advisory Working Group**

Moved by Councillor Downey,  
Seconded by Councillor Thompson;

That the membership of the Peel Agricultural Advisory Working Group, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Stephen Dasko  
Jennifer Innis  
Michael Palleschi

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-887

**Region of Peel Accessibility Advisory Committee**

Moved by Councillor Parrish,  
Seconded by Councillor Ras;

That the membership of the Region of Peel Accessibility Advisory Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Annette Groves  
Pat Fortini  
Matt Mahoney  
Ian Sinclair

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-888

**ROPA 30 Appeals Oversight Committee**

Moved by Councillor Parrish,  
Seconded by Councillor Crombie;

That membership on the ROPA 30 Appeals Oversight Committee be restricted to Members of Regional Council who voted in favour of ROPA 30.

<b>In Favour</b>	G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; C. Fonseca; P. Fortini; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	<b>Total</b> 20
<b>Opposed</b>	P. Brown; J. Downey; J. Innis; A. Thompson	4
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-889

Moved by Councillor Medeiros,  
Seconded by Councillor Crombie;

That the membership of the ROPA 30 Appeals Oversight Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Annette Groves  
Michael Palleschi  
Carolyn Parrish

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	<b>Total</b> 23
<b>Opposed</b>	A. Thompson	1
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-890

### **Waste Management Strategic Advisory Committee**

Moved by Councillor Damerla,  
Seconded by Councillor McFadden;

That the membership of the Waste Management Strategic Advisory Committee, for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Annette Groves, Chair, Public Works  
Pat Fortini, Vice Chair, Public Works  
Gurpreet Singh Dhillon  
Jennifer Innis  
John Kovac  
Matt Mahoney  
Michael Palleschi  
Karen Ras  
Ian Sinclair  
Ron Starr

<b>In Favour</b>	P. Brown; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Carlson	1

Carried 2018-891

**Conservation Halton**

Moved by Councillor McFadden,  
Seconded by Councillor Mahoney;

That the City of Mississauga be requested to confirm its selection of two citizen appointees to Conservation Halton.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-892



**Credit Valley Conservation**

Moved by Councillor Carlson,  
Seconded by Councillor Crombie;

That seven Regional Councillors (one from the Town of Caledon, two from the City of Brampton and four from the City of Mississauga) be appointed to Credit Valley Conservation for a term ending November 14, 2022, or until their successors are appointed by Regional Council, as follows:

- Stephen Dasko
- Johanna Downey
- Matt Mahoney
- Martin Medeiros
- Michael Palleschi
- Karen Ras
- Ron Starr

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-893

**Toronto and Region Conservation Authority**

Moved by Councillor Groves,  
Seconded by Councillor Vicente;

That five Regional Councillors (one from the Town of Caledon, two from the City of Brampton and two from the City of Mississauga) be appointed to the Toronto and Region Conservation Authority for a term ending November 14, 2022, or until their successors are appointed by Regional Council, as follows:

- Dipika Damerla
- Chris Fonseca
- Jennifer Innis
- Michael Palleschi
- Rowena Santos

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-894

**Toronto and Region Conservation Authority - Partners in Project Green Executive Management Committee**

Moved by Councillor Dhillon,  
Seconded by Councillor Santos;

That two Councillors be appointed to the Toronto and Region Conservation Authority - Partners in Project Green Executive Management Committee for a term ending December 31, 2020, or until their successors are appointed by Regional Council, as follows:

Chris Fonseca  
Paul Vicente

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	D. Damerla	1

Carried 2018-895

**Committee of Revision**

Moved by Councillor Carlson,  
Seconded by Councillor Crombie;

That the membership of the Committee of Revision, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Chris Fonseca  
Gurpreet Singh Dhillon  
Martin Medeiros  
Ron Starr

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	J. Kovac	1

Carried 2018-896

**Golden Horseshoe Food and Farming Alliance**

Moved by Councillor Innis,  
Seconded by Councillor Groves;

That Councillor Downey be appointed to the Golden Horseshoe Food and Farming Alliance for a term ending November 14, 2022, or until a successor is appointed by Regional Council;

And further, that Councillor Thompson be appointed as an alternate to the Golden Horseshoe Food and Farming Alliance for a term ending November 14, 2022, or until a successor is appointed by Regional Council.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	A. Thompson	1

Carried 2018-897

**Peel Art Gallery, Museum and Archives – Friends of PAMA Advisory Board**

Moved by Councillor Damerla,  
Seconded by Councillor Mahoney;

That Councillor Vicente be appointed to the Peel Art Gallery, Museum and Archives – Friends of PAMA Advisory Board for a term ending November 14, 2022, or until a successor is appointed by Regional Council;

And further, that Councillor Kovac be appointed as an alternateto the Peel Art Gallery, Museum and Archives – Friends of PAMA Advisory Board for a term ending November 14, 2022, or until a successor is appointed by Regional Council.

<b>In Favour</b>	P. Brown; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 21
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Carlson; J. Downey; M. Palleschi	3

Carried 2018-898

**Peel Goods Movement Task Force**

Moved by Councillor Brown,  
Seconded by Councillor Carlson;

That four representatives (the Regional Chair and one Regional Councillor from each local municipality) be appointed to the Peel Goods Movement Task Force for a term ending November 14, 2022, or until their successors are appointed by Regional Council, as follows:

Regional Chair Iannicca (Ex-officio)  
Ron Starr  
Allan Thompson  
Paul Vicente

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 22
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	J. Downey; M. Palleschi	2

Carried 2018-899

**Peel Police Services Board**

Moved by Councillor Parrish,  
Seconded by Councillor Fonseca;

That Regional Chair Iannicca be appointed to the Peel Police Services Board for a term ending November 14, 2022, or until a successor is appointed by Regional Council;

And further, that Councillor Brown be appointed to the Peel Police Services Board for a term ending December 31, 2020, or until a successor is appointed by Regional Council;

And further, that Councillor Medeiros be appointed to the Peel Police Services Board for a term commencing January 1, 2021 and ending November 14, 2022, or until a successor is appointed by Regional Council;

And further, that Councillor Crombie be appointed to the Peel Police Services Board for a term ending November 14, 2022, or until a successor is appointed by Regional Council.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>	M. Palleschi	1
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-900

**Peel Regional Police Internet Safety Committee**

Moved by Councillor Santos,  
Seconded by Councillor Thompson;

That three Regional Councillors (one from the Town of Caledon, One from the City of Brampton and one from the City of Mississauga) be appointed to the Peel Regional Police Internet Safety Committee for a term ending November 14, 2022, or until their successors are appointed by Regional Council, as follows:

Sue McFadden  
Michael Palleschi  
Ian Sinclair

<b>In Favour</b>	P. Brown; G. Carlson; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	B. Crombie	1

Carried 2018-901

The Regional Chair undertook to follow up with the Peel Police Services Board regarding the status of the Peel Regional Police Internet Safety Committee.

### **Regional Council Policies and Procedures Committee**

Moved by Councillor Innis,  
Seconded by Councillor Downey;

That the membership of the Regional Council Policies and Procedures Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Patrick Brown, Mayor, Brampton  
Allan Thompson, Mayor, Caledon  
Bonnie Crombie, Mayor, Mississauga  
Sue McFadden  
Gurpreet Singh Dhillon  
Jennifer Innis

Carried 2018-902

### **Diversity, Equity and Anti-Racism Committee**

Moved by Councillor Carlson,  
Seconded by Councillor Fonseca;

That the membership of the Diversity, Equity and Anti-Racism Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
Dipika Damerla  
Johanna Downey  
Gurpreet Dhillon  
John Kovac  
Sue McFadden  
Rowena Santos

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>	P. Saito	1
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-903

### **Strategic Housing and Homelessness Committee**

Moved by Councillor Dasko,  
Seconded by Councillor Damerla;

That Councillor Medeiros, Chair, and Councillor Dhillon, Vice-Chair, of the Human Services Section be appointed to the Strategic Housing and Homelessness Committee for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council;

And further, that the membership of the Strategic Housing and Homelessness Committee, for a term ending November 14, 2022, or until their successors are appointed by Regional Council, be as follows:

Regional Chair Iannicca (Ex-officio)  
George Carlson  
Annette Groves  
Carolyn Parrish  
Paul Vicente



<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 23
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	J. Innis	1

Carried 2018-904

**Items 9.3, 9.7 and 11.1 were dealt with.**

- 9.3. **Rural Ontario Municipal Association (ROMA)**, Letter dated October 29, 2018, Requesting Nominations for Zone Representatives to the 2019-2023 ROMA Board of Directors

Received 2018-905

Related to 2018-906

Moved by Councillor Downey,  
Seconded by Councillor Innis;

That Councillor Thompson be endorsed for the position of ROMA Zone 4 Representative for the 2019 – 2023 ROMA Board of Directors.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-906

Related to 2018-873 and 2018-905

- 9.7. **J.W. Tiernay, Executive Director, Ontario Good Roads Association (OGRA),** Letter dated November 20, 2018, Regarding Nominations to the OGRA Board of Directors, South Central Zone

Received 2018-907

Related to 2018-908

Moved by Councillor Thompson,  
Seconded by Councillor Ras;

That the nomination of Councillor Downey to the 2019-2020 Board of Directors of the Ontario Good Roads Association (OGRA), be endorsed;

And further, that a copy of this resolution be forwarded to the Ontario Good Roads Association, for consideration.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 24
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>		

Carried 2018-908

Related to 2018-873 and 2018-907

**11. NOTICE OF MOTION/MOTION**

- 11.1. **Motion from Councillor Fonseca** Requesting Endorsement to the Federation of Canadian Municipalities (FCM) Board of Directors for the Current Term

Moved by Councillor Fonseca,  
Seconded by Councillor Crombie;

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

And whereas, FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government;

Therefore be it resolved, that the Council of the Region of Peel endorse Councillor Fonseca to stand for election on FCM's Board of Directors for the current term of Council.

<b>In Favour</b>	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 20
<b>Opposed</b>	P. Saito; R. Santos	2
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Dhillon; J. Downey	2

Carried 2018-909

Related to 2018-873 and 2018-906

8.10. **Regional Councillor Newsletter and e-Communication Supports**

Received 2018-910

Several Members of Regional Council expressed concern about using the Region of Peel's standard template for Councillor newsletters, noting that each Councillor has their own preference as to how their newsletters look and feel.

The Chief Administrative Officer stated that staff have been working to implement a standard brand for the Region of Peel but that Councillors are free to produce their own newsletters that include content related to the Region of Peel, and submit the costs to the Region. Councillors may also work with Region of Peel staff to produce newsletters without being restricted to using the standard template.

8.11. **Procurement Activity Report - T2 - May 1 to August 31, 2018**

Received 2018-911

- 8.15. **Report from the Regional Clerk Regarding the Public Meeting held on September 13, 2018 to Consider an Application for Exemption Under the Retail Business Holidays Act by Seafood City Supermarket, City of Mississauga, Ward 7**

Received 2018-912

In response to a question from Councillor Thompson, Janette Smith, Commissioner of Public Works, explained that as a result of changes to provincial legislation, Regional Council approved a new by-law related to Retail Business Holidays. The new by-law allows for previously approved establishments to continue to be open on holidays however, new applications would not be permitted unless they are located within a tourism zone designated by the local municipality. Regional Council directed staff to consult with the establishments that were grandfathered and report back to Regional Council with recommendations related to whether the previously approved establishments would continue to be grandfathered. Staff will be reporting to Regional Council in April 2019 with the results of the consultation and staff's recommendations.

Councillor Thompson requested that the Commissioner of Public Works clarify the process with the previously approved establishments.

## **9. COMMUNICATIONS**

- 9.3. **Rural Ontario Municipal Association (ROMA)**, Letter dated October 29, 2018, Requesting Nominations for Zone Representatives to the 2019-2023 ROMA Board of Directors

This item was dealt with under Resolution 2018-906

- 9.4. **Janet Horner, Executive Director, Golden Horseshoe Food and Farming Alliance**, Letter dated November 2, 2018, Requesting a Region of Peel Council Representative for the Golden Horseshoe Food and Farming Alliance

Received 2018-913

Related to 2018-873

- 9.7. **J.W. Tiernay, Executive Director, Ontario Good Roads Association (OGRA)**, Letter dated November 20, 2018, Regarding Nominations to the OGRA Board of Directors, South Central Zone

This item was dealt with under Resolution 2018-908

- 9.9. **Karen Morden, Legislative Coordinator, Legislative Services, City of Mississauga**, Email received December 12, 2018 regarding Councillor Appointments

Received 2018-914

Related to Resolution 2018-823

**10. OTHER BUSINESS**

**Additional Item:**

**10.1 Request to Pause Utility Work in Downtown Brampton (Oral)**

Received 2018-915

Councillor Brown advised that underground tunnels and channels in downtown Brampton have complicated works planned by the City of Brampton in partnership with the Region of Peel. He stated that the Council of the City of Brampton would be requesting that the Region of Peel pause its utility work in downtown Brampton to ensure that it proceeds in a manner that is consistent with alterations planned by the City.

David Szwarc, Chief Administrative Officer, stated that in 2011 as a result of frequent breakages, the Region of Peel started to plan for the replacement of old infrastructure in downtown Brampton and worked with City of Brampton staff to coordinate work with the city's downtown revitalization project. He stated that staff would be reporting to Regional Council in January 2019 on the risks associated with delaying the infrastructure projects.

**11. NOTICE OF MOTION/MOTION**

**11.1. Motion from Councillor Fonseca** Requesting Endorsement to the Federation of Canadian Municipalities (FCM) Board of Directors for the Current Term

This item was dealt with under Resolution 2018-909

**11.2. Motion from Councillor McFadden** Regarding Enactment of a By-law to Prohibit Smoking or Vaporizing Recreational Cannabis in Public Places Within the Region of Peel

Moved by Councillor McFadden,  
Seconded by Councillor Downey;

That the following motion from Councillor McFadden regarding enactment of a by-law to prohibit smoking or vaporizing recreational cannabis in public spaces be referred to Health Services staff:

Whereas the Government of Ontario ("Province"), through amendments to the *Smoke-Free Ontario Act, 2017*, as amended, allowed for the consumption of recreational cannabis to occur in locations similar to the smoking of tobacco, except for vehicles and boats;

And whereas, the Province also allowed for municipalities to further regulate where recreational cannabis can be consumed within their borders;

And whereas, Section 8 of the *Municipal Act, 2001*, as amended, c. 25, (“*Act*”) provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

And whereas, clause 6 of subsection 11 (2) of the *Act* provides that a municipality may pass by-laws in the interest of health, safety and well-being of its residents;

And whereas, section 128 of the *Act* provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of the Council are or could become or cause public nuisances;

And whereas, section 129 of the *Act* provides that a municipality may prohibit and regulate with respect to odours;

And whereas, the Region of Peel has the powers, rights and duties of a Board of Health and employs persons appointed as inspectors for the purposes of the enforcement in Peel of the *Smoke Free Ontario Act, 2017*, as amended;

Therefore be it resolved, that the Council of the Region of Peel enact a by-law to prohibit smoking or vaporizing recreational cannabis in public places within the Region of Peel;

And further, that the subject by-law be presented for enactment at a future meeting of Regional Council.

<b>In Favour</b>	P. Brown; B. Crombie; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; C. Parrish; K. Ras; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 19
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Carlson; D. Damerla; M. Medeiros; M. Palleschi; P. Saito	5

Carried 2018-916

Councillor Saito questioned whether the motion from Councillor McFadden regarding the enactment of a by-law to prohibit smoking or vaporizing recreational cannabis in public places was required, noting that the Council of the City of Mississauga passed a motion directing local municipal staff to work on the issue with Region of Peel staff.

Dr. Hopkins, Medical Officer of Health, advised that staff are actively working on the issue and are conducting stakeholder consultations through January 2019. Staff will be reporting to Regional Council in the Spring 2019 with recommendations related to updates to the Peel Outdoor Smoking By-law.

Councillor McFadden requested that the motion listed as item 11.2 be referred to Public Health staff.

## **12. BY-LAWS**

### **Three Readings**

By-law 58-2018: A by-law to requisition from the lower-tier municipalities a sum not exceeding 50 per cent of the amount that in By-law 21-2018 was to be raised in each lower-tier municipality, before the adoption of the final Regional estimates for the year 2019.

Moved by Councillor Thompson,  
Seconded by Councillor Sinclair;

That the by-law listed on the Regional Council agenda, being By-law 58-2018 be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2018-917

Related to 2018-829

## **13. IN CAMERA MATTERS**

At 12:31 p.m., in accordance with section 239(2) of the *Municipal Act, 2001*, as amended, the following motion was placed:

Moved by Councillor Sinclair,  
Seconded by Councillor Ras;

That Council proceed "In Camera" to consider the September 13, 2018 Regional Council Closed Session report and Council reports relating to the following:

- Appointment of Non-Elected Members to the Region of Peel Audit and Risk Committee (Personal matters about an identifiable individual, including municipal or local board employees)

- Proposed Lease Amending Agreement - City of Brampton, Ward 8 (A proposed or pending acquisition or disposition of land by the municipality or local board)

**Additional Item.**

- Labour Relations Update (Oral) (Labour relations or employee negotiations)

Carried 2018-918

Moved by Councillor Thompson,  
Seconded by Councillor Sinclair;

That Council proceed out of "In Camera".

Carried 2018-919

Council moved out of closed session at 12:35 p.m.

13.1. **September 13, 2018 Regional Council Closed Session Report**

Received 2018-920

13.2. **Appointment of Non-Elected Members to the Region of Peel Audit and Risk Committee (Personal matters about an identifiable individual, including municipal or local board employees)**

Moved by Councillor Sinclair,  
Seconded by Councillor Thompson;

That Haris Zuberi and Neil Fairhead be appointed to the Audit and Risk Committee as the non-elected committee members for a term ending November 14, 2022, or until their successors are appointed by Regional Council;

And further, should the non-elected committee members not be able to fulfill their full term ending November 14, 2022, that these alternate members be appointed in their place in the following order: Clyde Roach and Howard Phee.



<b>In Favour</b>	P. Brown; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 20
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Carlson; J. Innis; M. Palleschi; P. Saito	4

Carried 2018-921

13.3. **Proposed Lease Amending Agreement - City of Brampton, Ward 8 (A proposed or pending acquisition or disposition of land by the municipality or local board)**

Moved by Councillor Sinclair,  
Seconded by Councillor Thompson;

That The Regional Municipality of Peel, as Tenant, enter into a lease amending agreement for the property described in the In Camera report of the Commissioner of Corporate Services and the Commissioner of Human Services, titled "Proposed Lease Amending Agreement – City of Brampton, Ward 8" on the terms and conditions recommended in the subject report;

And further, that the Director of Real Property Asset Management be authorized to execute all agreements, including any lease extensions, minor variance applications and any ancillary documents required, as approved by the Regional Solicitor;

And further, that the Commissioner of Finance and Chief Financial Officer be authorized to fund the total operational costs estimated at \$2,894,775 from the Homelessness Support operating budget.

<b>In Favour</b>	P. Brown; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; K. Ras; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	<b>Total</b> 20
<b>Opposed</b>		
<b>Abstain</b> <i>(counted as a no vote)</i>		
<b>Absent</b> <i>(from meeting and/or vote)</i>	G. Carlson; J. Innis; M. Palleschi; P. Saito	4

Carried 2018-922

**Additional Item 13.4.**

**13.4. Labour Relations Update (Oral) (Labour relations or employee negotiations)**

Received 2018-923

**14. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

Moved by Councillor Brown,  
Seconded by Councillor Dhillon;

That By-law 59-2018 to confirm the proceedings of Regional Council at its meeting held on December 13, 2018, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.

Carried 2018-924

**15. ADJOURNMENT**

The meeting adjourned at 12:37 p.m.

---

Regional Clerk

---

Regional Chair

## Request for Delegation

## FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/01/10	MEETING NAME GTAA Nominators Delegation
---------------------------------------	--

Attention: Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive, Suite A  
Brampton, ON L6T 4B9  
Phone: 905-791-7800 ext. 4582  
E-mail: [council@peelregion.ca](mailto:council@peelregion.ca)

DATE SUBMITTED YYYY/MM/DD

2018/11/09

NAME OF INDIVIDUAL(S)

Lorrie McKee / Michele McKenzie

POSITION(S)/TITLE(S)

Director, Public Affairs and Stakeholder Relations, GTAA / Board Member, GTAA

NAME OF ORGANIZATION(S)

GREATER TORONTO AIRPORTS AUTHORITY (GTAA)

E-MAIL

paula.el-khoury@gtaa.com

TELEPHONE NUMBER

(416) 776-3481

EXTENSION

REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)

GTAA Nominators Delegation to Region of Peel Presentation (9:00am-12:30pm)

The GTAA will attend as a delegation providing an update on Toronto Pearson's Initiatives and Community Programs.

A formal presentation will accompany my delegation  Yes NoPresentation format:  PowerPoint File (.ppt) Adobe File or Equivalent (.pdf) Picture File (.jpg) Video File (.avi,.mpg) OtherAdditional printed information/materials will be distributed with my delegation :  Yes No Attached**Note:**

Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at least seven (7) business days prior to the meeting date so that it can be included with the agenda package. In accordance with Procedure By-law 9-2018 delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).

Delegates should make every effort to ensure their presentation material is prepared in an accessible format.

Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda.

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Personal information contained on this form is authorized under Section 5.4 of the Region of Peel Procedure By-law 9-2018, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

Please complete and return this form via email to [council@peelregion.ca](mailto:council@peelregion.ca)



# Toronto Pearson: Gateway for Jobs, Growth and Prosperity

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Update to Peel Regional Council: January 2019



7.1-3

# Toronto Pearson welcomed 49.6 million passengers in 2018

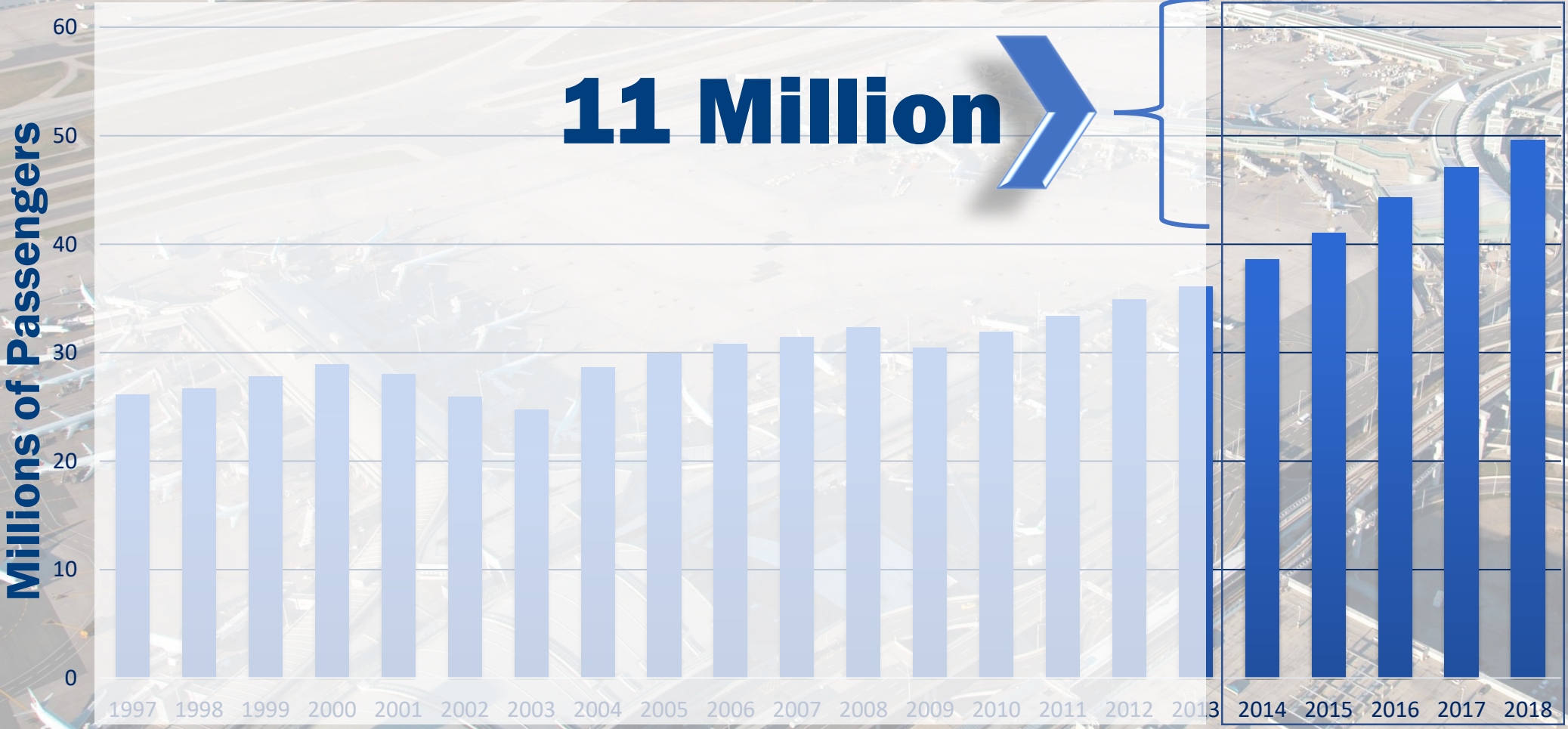
- **Largest airport in Canada. 2X passengers as next largest, YVR**
- **2<sup>nd</sup> largest in NA for int'l passengers served, only behind JFK**

# Two Decades of Growth

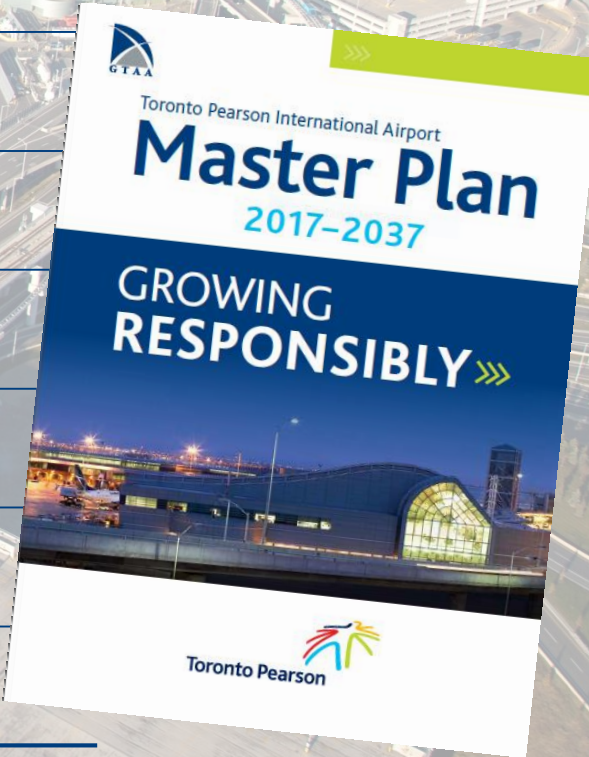
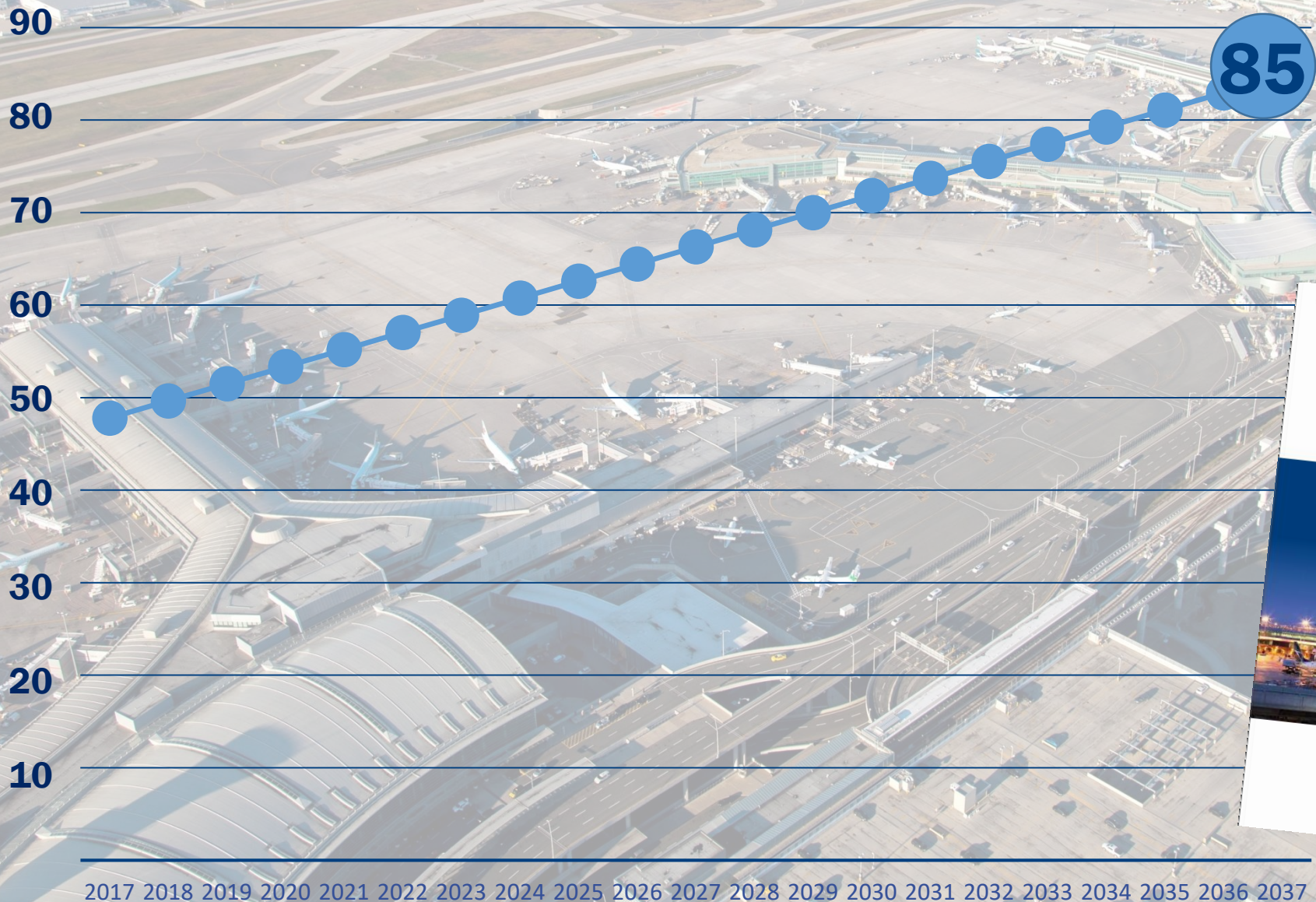
**11 Million**



**49.6M**  
**(+5.3%)**



# Decades of Growth will Continue



# Mega Hub Airports of the World



Toronto Pearson



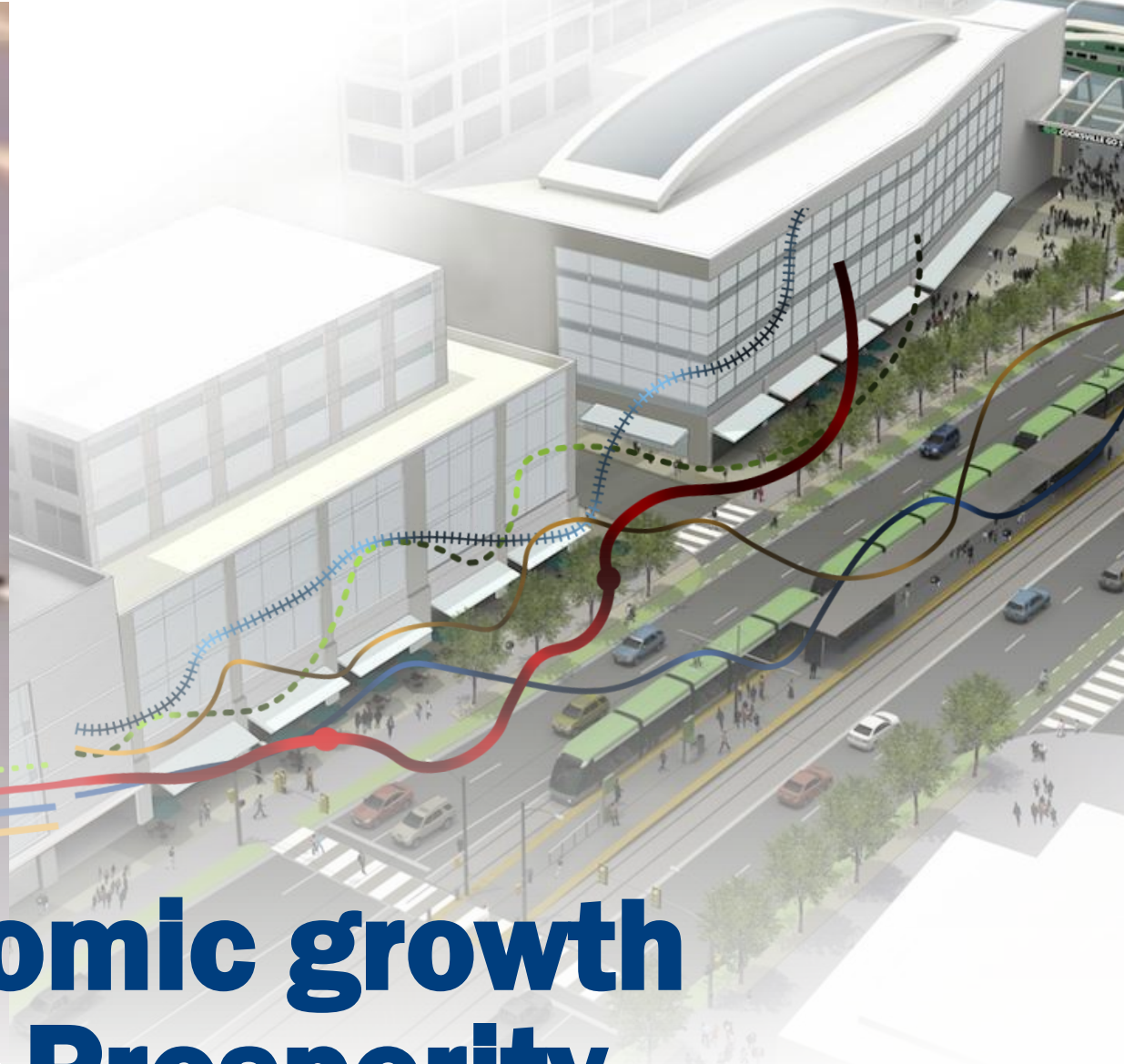


**49,000**  
people directly  
employed at  
Toronto Pearson

**25,000** live in Peel Region

**86,000** jobs in Peel are  
generated or facilitated  
by Toronto Pearson





- **Jobs**
- **Economic growth**
- **Long-Term Prosperity**

**The GTAA spends over \$150 million a year in Peel Region**

# Southern Ontario is a Key Economic Engine for Canada

- **\$1.0T Ontario GDP by 2043**
- **~ 15.5M population by 2043**
- **110M passengers**
- **30% increase in drive times**



7.1-10

# Toronto Pearson and Mississauga: the Opportunity





**Investing 1% of net revenue in support of community-based organizations**

**\$1,000,000 provided through our community investment program, the Propeller Project in 2018**

# GTAA/Peel: Working together in 2018



Toronto Pearson

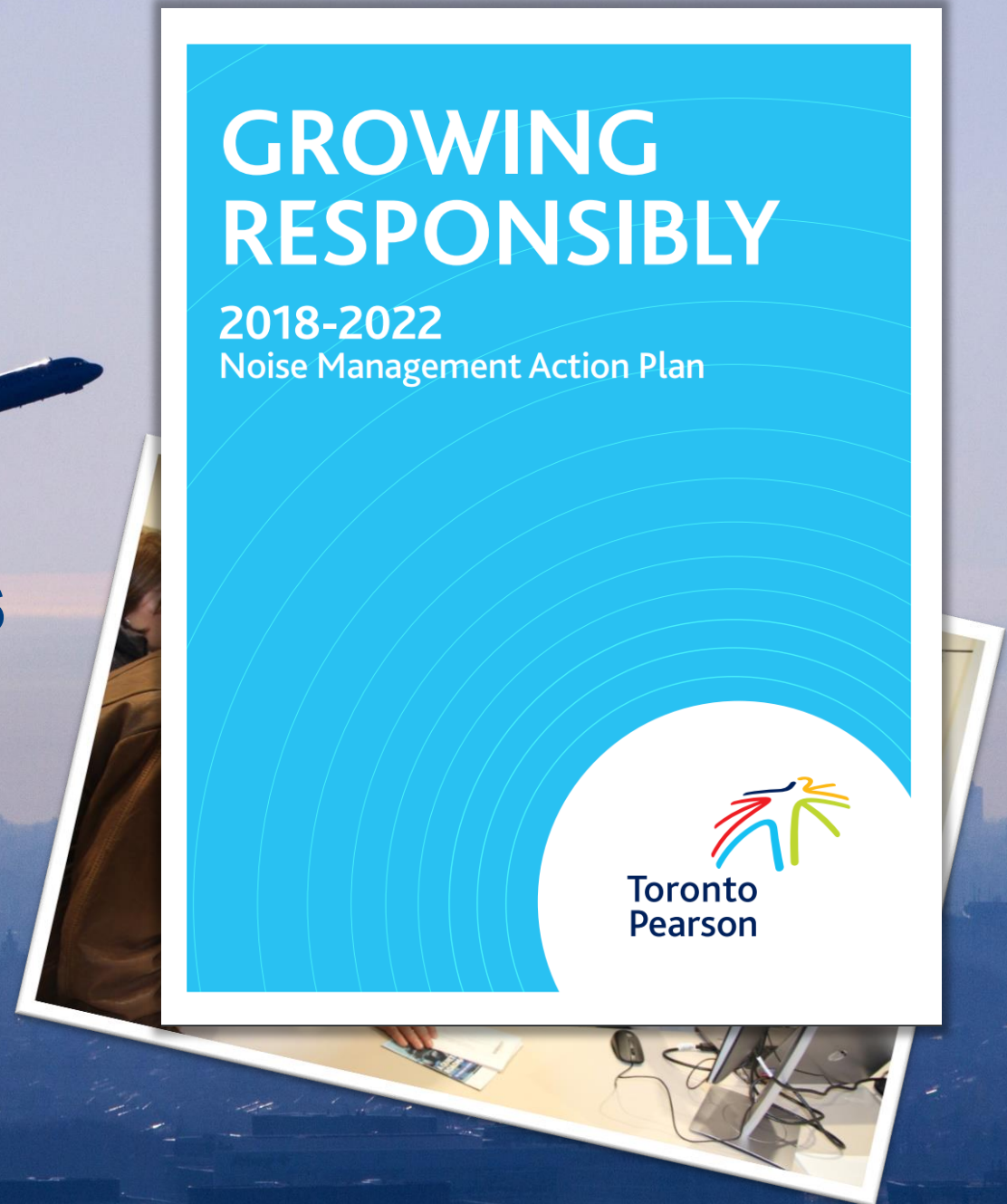


**Mississauga Ward Rides \* Bread & Honey Festival \* Mississauga's Economic Development Advisory Board \* Danville Park Investment \* Carrasauga Visions of Science \* Canada Day in Malton \* Partners in Project Green Glenforest STEM Conference \* NPower Canada partnership \***

# Managing the impact on our neighbours

**Published in  
November 2017**

- **Improved community forums**
- **Clear, timely communications**
- **Quieter fleet incentives**





# Investing in the Passenger Experience





DEPARTS CANADA

14:08

TIME	DESTINATION	FLIGHT	GATE	STATUS
13:35	ST JOHN'S	AC 690	D40	ON TIME
14:00	ST JOHN'S	AC 2192	D91	DELAYED (13:05)
14:10	KINGSTON, ON	AC 7234	D9	DELAYED (13:25)
14:10	CHARLOTTETOWN	AC 7268	D45	DELAYED (14:00)
14:20	CALGARY	AC 458	D24	ON TIME
14:20	LONDON, ON	AC 121	D39	ON TIME
14:20	QUEBEC	AC 8649	D7	DELAYED (13:20)
14:25	TIMMINS	AC 8516	D33	ON TIME
14:25	WINDSOR	AC 8287	D1	ON TIME
14:35	NORTH BAY	AC 8855	D11	ON TIME
14:45	HALIFAX	AC 8673	D3	ON TIME
14:50	ST JOHN'S	AC 610	D38	ON TIME
15:00	MONTREAL	AC 694	D34	ON TIME
15:10	MONCTON	AC 416	D20	ON TIME
15:10	OTTAWA	AC 898		CANCELLED
15:10	SUGBURY	AC 436	D22	ON TIME
16:00	KINGSTON, ON	AC 8609	D12	ON TIME
16:00	MONTREAL	AC 7236	D3	ON TIME
16:00	VANCOUVER	AC 418	D24	DELAYED (15:20)
16:05	WINDSOR	AC 161	D35	ON TIME
16:10	CALGARY	AC 8971	D10	ON TIME
16:10	OTTAWA	AC 125	D17	ON TIME
16:10	SARASIA	AC 458	D28	ON TIME
16:10	SASKATOON	AC 7245	D1	ON TIME
16:15	QUEBEC	AC 1129	D38	ON TIME
16:35	LONDON, ON	AC 8281	D11	ON TIME
16:40	REGINA	AC 8021	D3	ON TIME
16:50	FREDERICTON	AC 1117	D36	ON TIME
16:55	HALIFAX	AC 898		CANCELLED
16:55	SAINT JOHN	AC 616	D40	ON TIME
17:00	MONTREAL	AC 8548	D7	ON TIME
17:30	THUNDER BAY	AC 420	D41	ON TIME
18:00	MONTREAL	AC 8541	D9	ON TIME
18:00	MONTREAL	AC 894	D24	ON TIME

Flights in Terminal 3 are not listed on this screen.  
Follow signs to Terminal 3.

7.1-15



**2017's Best Large Airport in North America, awarded by Airports Council International**



# Integrated Ground Transportation

Toronto Pearson  
**Regional Transit Centre**  
 Centre de transport en commun régional

Service	Track	Time
Eglinton Crosstown to Kennedy Station	4	16:05
Finch West LRT to Finch West Station	4	16:10
Kipling Station via Renforth Gateway	5	16:15

Service	Gate	Time
Bus to Bramalea City Centre	B	16:00
Züm BRT Queen West	C	16:05

Service	Track	Time
Highspeed Train to Kitchener	1	16:00
Eastbound Train to Union Station	2	16:15
Westbound Train to London	1	16:15



# Where we're at today with Union Station West

Designing the facility to connect to transit and meet airport requirements

Working to understand ridership and land value opportunities

Working with Metrolinx and other levels of government

# Grassroots support



## HELP BUILD UNION STATION WEST

GET INVOLVED >

PROGRESS >





**Thank you.**  
**We would be pleased to answer any questions**



FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD <b>2019/01/10</b>	MEETING NAME <b>Regional Council</b>
--	---

Attention: Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive, Suite 100  
Brampton, ON L6T 4B9  
Phone: 905-791-7800 ext. 458  
E-mail: [council@peelregion.ca](mailto:council@peelregion.ca)

DATE SUBMITTED YYYY/MM/DD  
**2018 /12/3**

NAME OF INDIVIDUAL(S)  
**Pam Banks**

POSITION(S)/TITLE(S)  
**Executive Director**

NAME OF ORGANIZATION(S)  
**RIC Centre**

E-MAIL <b>pam.banks@riccentre.com</b>	TELEPHONE NUMBER <b>2893733050</b>	EXTENSION <b>202</b>
--	---------------------------------------	-------------------------

REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)  
**Pam Banks, Executive Director, Research Innovation Commercialization Centre, Requesting the Region of Peel's Funding Support to Enable Resources to Meet the Growing Demand for Entrepreneurial Services in the Region of Peel.**

A formal presentation will accompany my delegation  Yes  No

Presentation format:  PowerPoint File (.ppt)  Adobe File or Equivalent (.pdf)  
 Picture File (.jpg)  Video File (.avi,.mpg)  Other

Additional printed information/materials will be distributed with my delegation :  Yes  No  Attached

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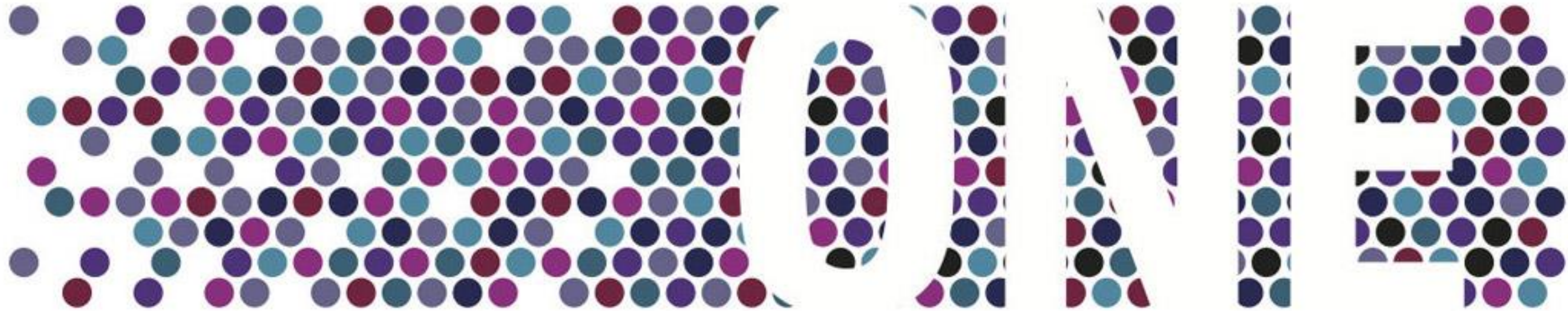
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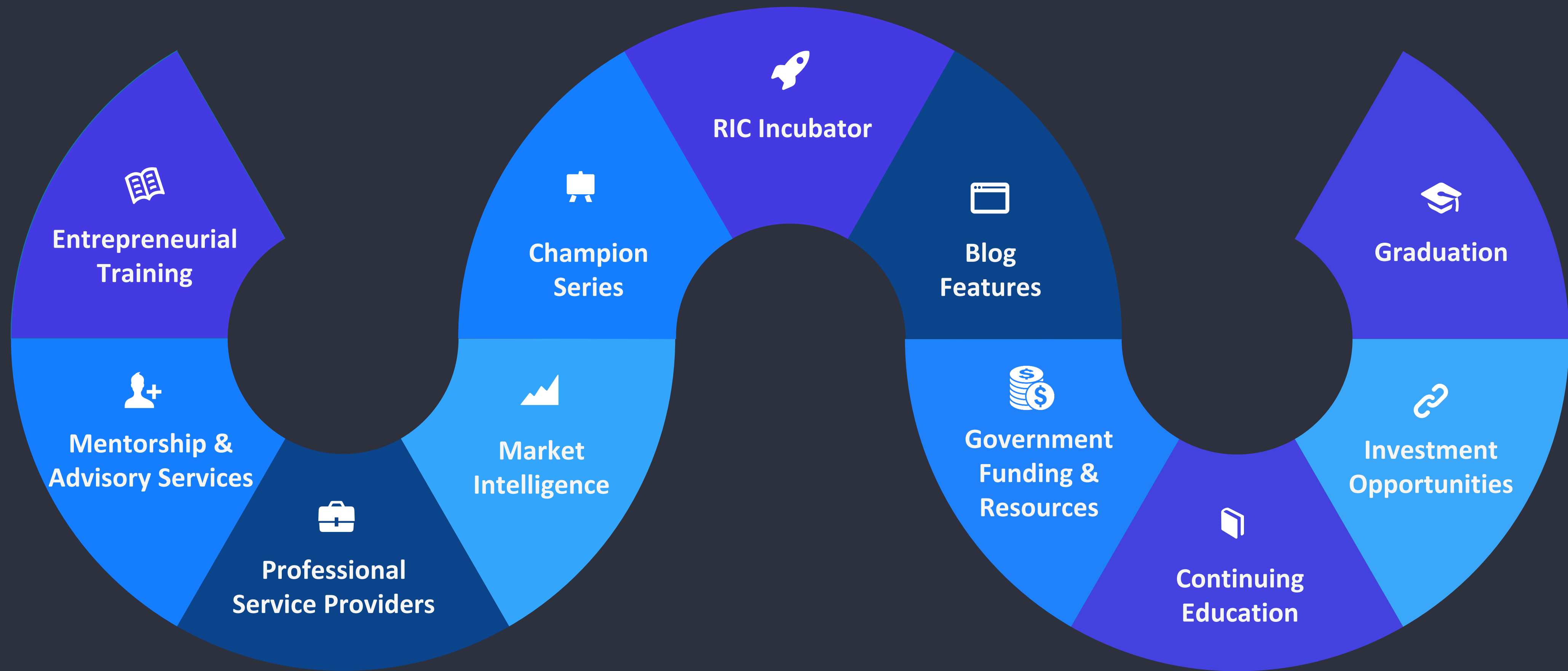
Ontario Network of Entrepreneurs

The Ontario Network of Entrepreneurs



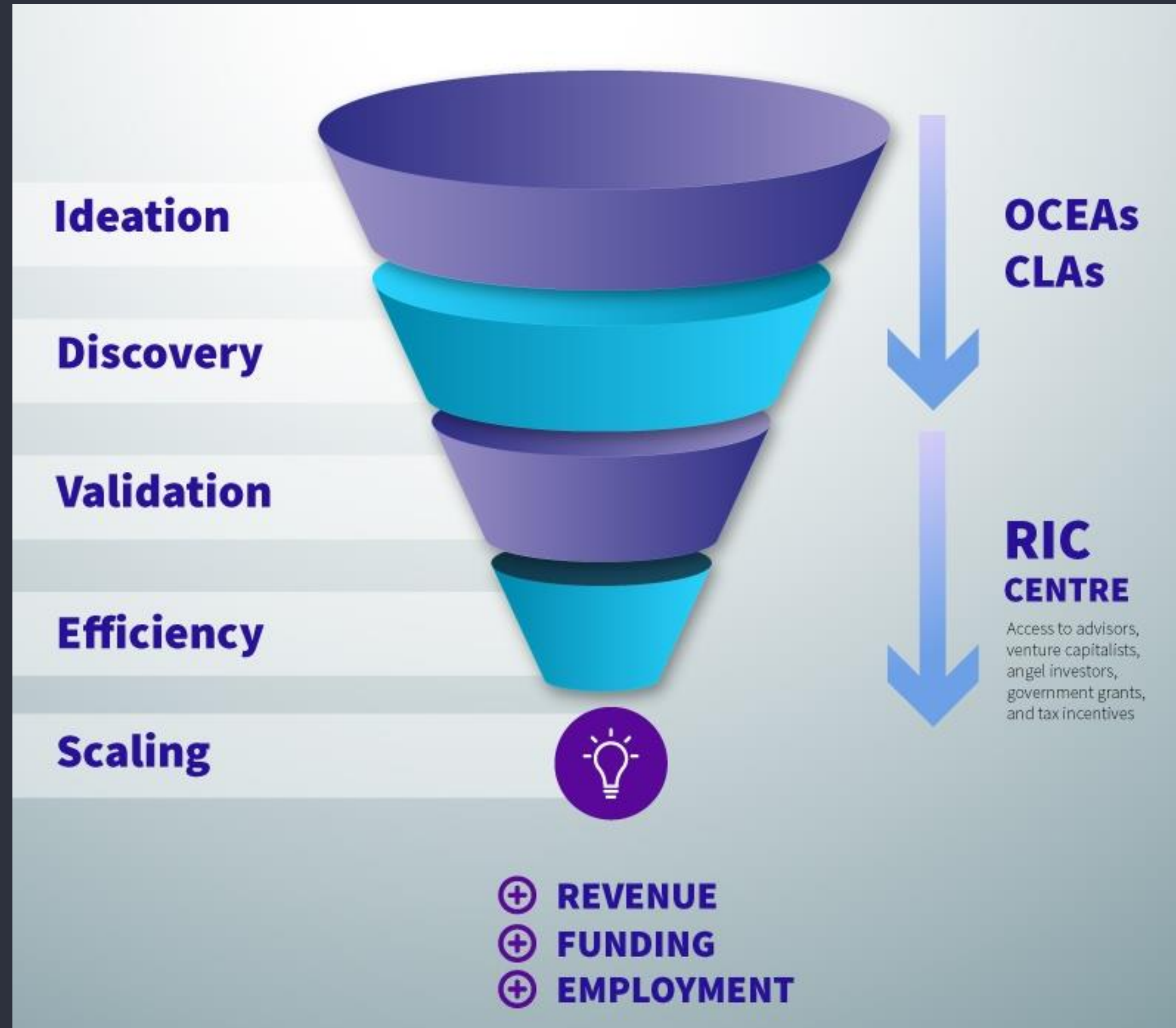
# The Start-up Journey at RIC

Being an entrepreneur is not linear.



# The Start-up Journey at RIC

Being an entrepreneur is not linear.



# Our results.



**637**

**STARTUPS  
SUPPORTED**

**AS OF SEPT 2018**



**\$416M**

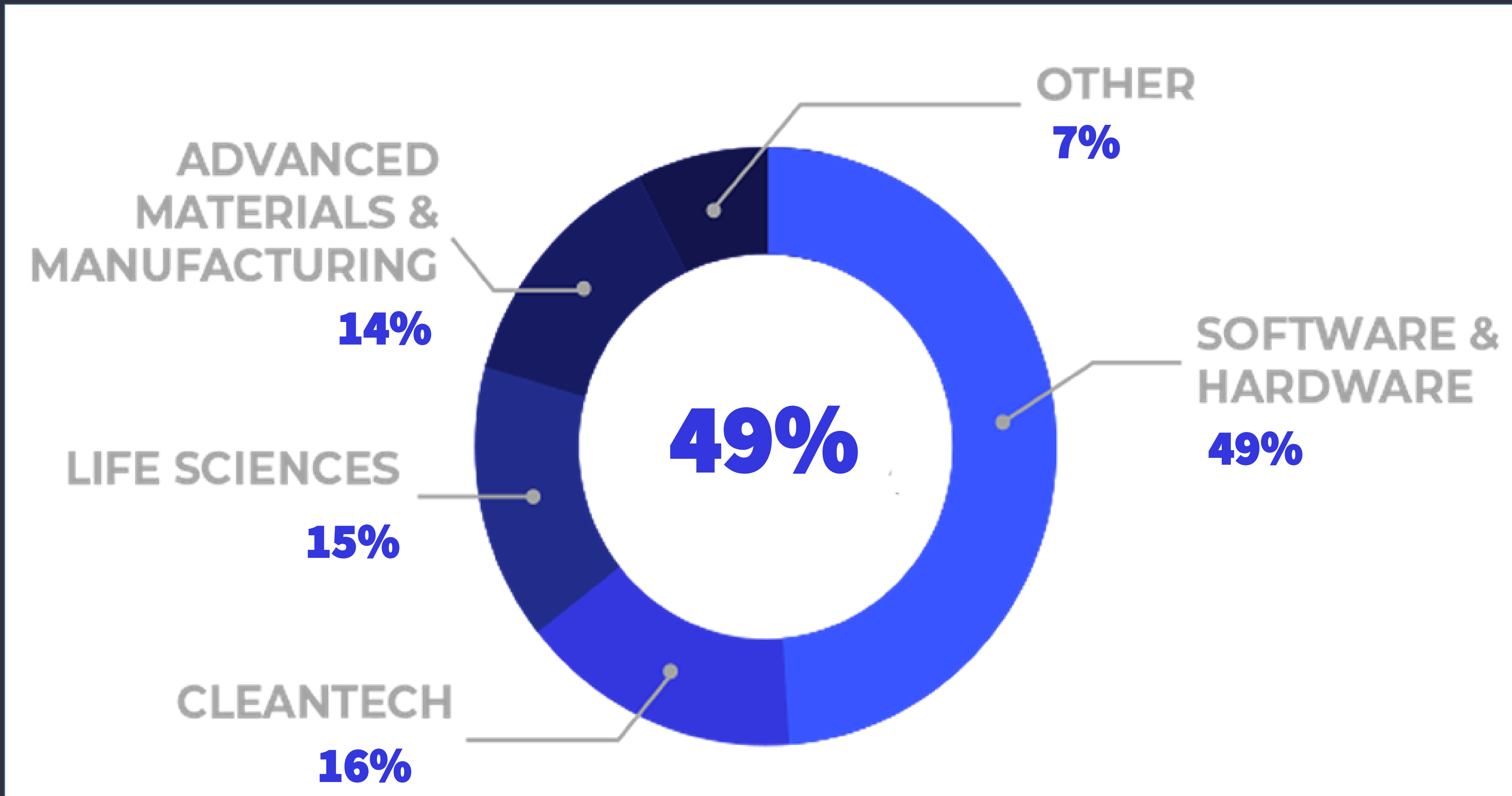
FUNDING RAISED



**\$235M**

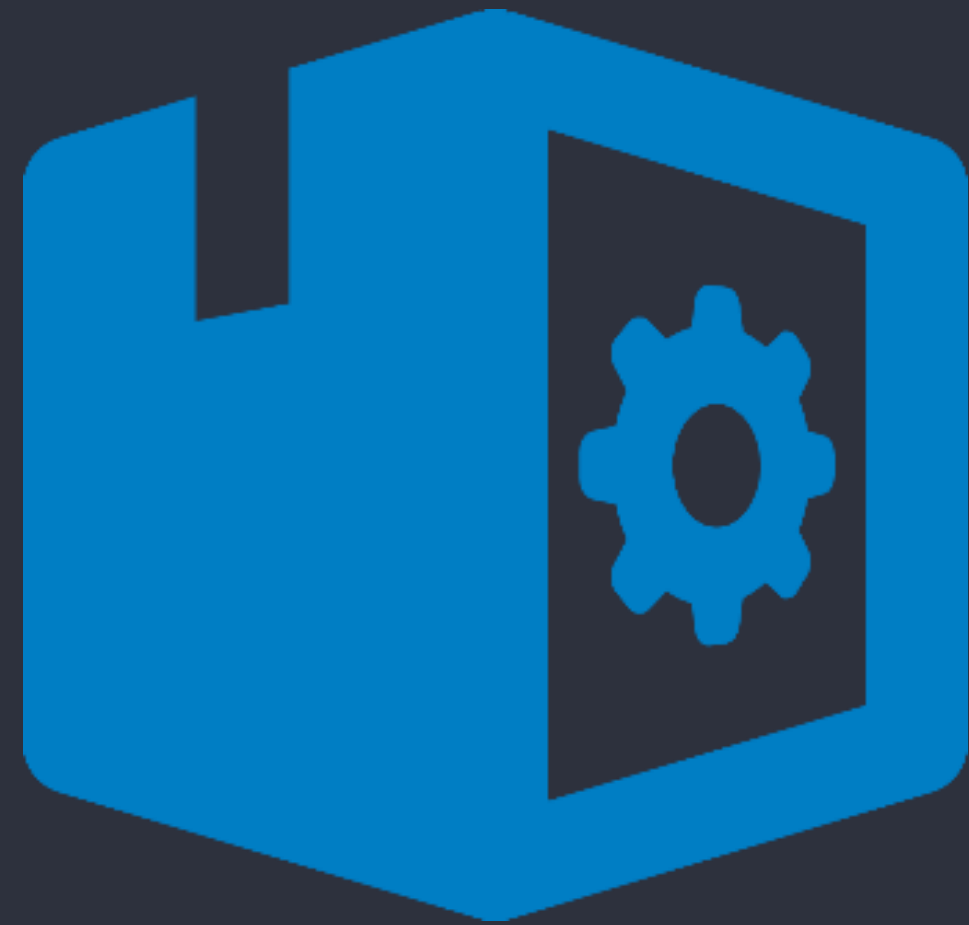
REVENUE GENERATED

# Client Snapshot – Startups: Fiscal Year 2018



# Client Snapshot – Innovation: Fiscal Year 2018

RIC has made **significant impact** on clients' business performance by accelerating the process of creating:



239  
products



137  
services



46 granted  
patents

# Client Breakdown – Revenue: Fiscal Year 2018

## REVENUE GENERATED



## JOB CREATION





# Our startups.

The logo for AOMS Technologies is centered within a white circle. It features the word "AOMS" in a large, bold, black sans-serif font. The letter "O" is replaced by a blue circular icon containing three white vertical lines with small circles at their ends, resembling a stylized globe or a network diagram. Below "AOMS" is the word "TECHNOLOGIES" in a smaller, bold, black sans-serif font.

**AOMS**  
**TECHNOLOGIES**

# Our partners.

# Founding Partners



# ONE Partners in Peel



Thank You!  
Questions?

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intentionally left blank

**ITEMS RELATED TO  
ENTERPRISE PROGRAMS  
AND SERVICES**

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**For information**


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DATE: December 24, 2018

REPORT TITLE: **THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

---

**OBJECTIVE**

To update Regional Council on the changing economic environment, which continues to have implications for many Regional services.

**REPORT HIGHLIGHTS**

- Peel is influenced by the global, national and provincial economies as well as developments in the local economy. This report highlights key macroeconomic and local influences which are visualized in the Economic Bulletin in Appendix 1.
- The global, national and provincial economies continue to grow and the trade uncertainties that were associated with the renegotiation of the North America Free Trade Agreement (NAFTA) have dissipated with the signing of the new United States Mexico Canada Agreement (USMCA).
- Sustained economic growth in Canada, and the use of most of the production capacity in the economy, has triggered higher inflation and rising interest rates which will contribute to a higher cost Canadian economic environment.
- Peel experienced positive changes in prime growth indicators such as total population, working residents, number of business establishments, and average unemployment rate which have trended down over the past five years.
- Ongoing changes such as technological advancement and globalization have transformed the way the local business sector operates, resulting in changes in the nature of employment and a shift in the Region's tax revenues towards the residential sector.
- The Region is facing several risks including likely increases in demand for services, however the Region remains focused on maintaining fiscal health to manage these risks.

**DISCUSSION**
**1. THE MACROECONOMY**

Peel remains a growing municipality. Peel's total population is approximately 1.49 million people, reflecting sustained growth in all three local municipalities. Immigrants have been a key contributor to Peel's population growth and based on the 2016 census, now account for

## THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

over 51 per cent of total population. The Region of Peel provides wide ranging services to meet the needs of its diverse and growing community.

Changes in Peel's economy are influenced by developments in the global, national and provincial economies as well by local factors. This report highlights changes in the macro economy which impact Peel and demand for Regional services. The accompanying Economic Bulletin (Appendix 1) presents the supporting data and analytics demonstrating the changes in the economic environment.

Some of the global, national and provincial changes include:

- **Economic Growth, Higher Employment and Lower Unemployment Rates**

The global, national and provincial economies continue to grow. Both the Canadian and Ontario economies are expected to register growth of approximately 2.0 per cent in 2018, representing the ninth consecutive annual growth in both economies. Consistent with this, employment growth continued throughout the year and both national and provincial unemployment rates fell to multi-year lows. The Bank of Canada now estimates that the Canadian economy is currently producing at a level where most of its available labour and capital is being used.

The Canadian economic climate has been further enhanced by reduced trade uncertainties following agreement reached on the new USMCA which has replaced NAFTA. Reduced trade uncertainties along with sustained economic growth, robust employment growth and low unemployment rates at the national and provincial levels have created a positive environment which is facilitative of growth in the local economy.

- **Higher Inflation and Rising Interest Rates Creating Higher Cost Environment**

As the Canadian economy grew and increased its use of available production capacity, there is heightened risk of inflation. To contain inflation, the Bank of Canada (BOC) increased its overnight interest rate starting in mid-2017. BOC's overnight rate has increased from an average of 1.0 per cent in 2017 to 1.75 per cent in October 2018. Further increases are anticipated in 2019. This will influence similar increases in other Canadian interest rates, such as mortgage rates.

Higher interest rates will increase returns on savings and investments. However, the cost of borrowing by both government and households will also rise. For the Region, this means that any new debt issued will be more expensive. For Peel residents, they will pay more in interest cost for the non-mortgage debt that they currently hold. Mortgage debt will rise when mortgages are renewed. These changes will add to the expense of Peel's households and negatively affect affordability.

## 2. THE LOCAL ECONOMIC ENVIRONMENT

Economic changes in Peel are influenced by developments in the global, national and provincial economies, as well as those in the local economy. Some important changes taking place locally include the following:

## THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

- **Growing Population, Increasing Employment and Lower Unemployment Rate**

Peel's population continues to increase and was estimated at approximately 1.48 million persons in the third quarter of 2018. As Peel's population increases, it is aging and influencing other demographic shifts. This includes an increase in the total working age population (15 years and over) as well as a sustained shift in its composition. The ratio of working age residents (15 – 64 years) to seniors (65+ years) is decreasing, moving from 8 working age persons to 1 senior in 2006, to 6 working age persons to 1 senior in 2016, and this ratio is expected to be 2.5 working age persons to 1 senior in 2041. Population aging will likely result in increased demand for some Regional services

The number of residents (15 years and over) who succeeded in finding employment is also rising. Based on changes between January and September 2018, the total number of working residents in Peel is expected to register another annual increase in 2018 and the annual average unemployment rate is expected to fall to approximately 6.5 per cent. Peel's youth (15 – 24 years) unemployment rate is also projected to fall from 15.7 per cent in 2017 to 13.3 per cent in 2018.

While the sustained increase in employment is positive, the prevalence of non-standard employment in Peel over the last decade has kept some working residents in jobs that lack traditional benefits, and in some cases are low paying. As a result, higher employment may not translate into an immediate decline in the demand for Regional services.

- **Growing Business Sector that is Employing Less People**

Peel's business sector is also expanding. Today, the number of business establishments in Peel Region exceeds 172,000. These businesses also provide employment for approximately two thirds of Peel's working residents making the sector a vital player in employment outcomes of residents.

Peel's business sector is also changing. Broad influences such as technological advancement and changing work preferences have contributed to a reduction in the average number of employees retained by businesses, less permanent employment positions and reduction in the average space required for conducting business. Measured by the number of employees, establishments in Peel that are without employees (indeterminate) have increased its share of total business establishments, while the shares of small and medium sized businesses, which employ more persons on average, have declined. This trend signifies further dampening of standard employment opportunities for residents, most of whom live and work in Peel.

In Fall 2018, the Canadian and Ontario governments announced new measures to support Canadian businesses, including federal accelerated investment program allowing Canadian businesses to immediately write off the full cost of machinery and equipment used for manufacturing or processing of goods. Reduced North American trade uncertainties along with the new government measures should be advantageous to local businesses and help to support business growth, job creation and a higher non-residential tax base in Peel.

## THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

- **Slower Rate Job Creation in Peel Region**

Based on the Canadian census, during the ten-year period 2006 - 2016, the growth in jobs in Peel Region slowed significantly to 14.3 per cent, down from 43.9 per cent during the previous ten-year period 1996 – 2006. As a result, the total number of jobs created in Peel Region was approximately 693,000, which was below the current Official Plan forecast of 768,000 jobs in Peel in 2016. The shift in Peel Region to proportionally more business establishments without employees suggests that there may be ongoing challenges in meeting provincial employment targets in Peel Region.

- **Share of Tax Burden Shifting from Non-Residential to Residential**

The reduction in the usage of space for production is not a local phenomenon. It has resulted from broader macroeconomic shifts including technological advancements and globalization. While such impactful changes have influenced Peel's businesses, there has been little change to non-residential revenue system for municipalities. This has contributed to the shift in the Region of Peel revenue mix being experienced, away from non-residential tax and towards residential tax. These adjustments are ongoing and are likely to contribute to further shift in the Region's revenue mix towards the residential sector, which is itself being challenged by labour market changes such as a rise in non-standard work and the emergence of the gig economy, employment precarity and low income.

### 3. SUSTAINED CHANGES IN THE ECONOMIC ENVIRONMENT AND EMERGING RISKS

Growth prospects for Peel Region remain positive. Total population is expected to continue to increase and the business sector is expected to grow and help to satisfy the needs a growing population. Changes such as technological advancement, climate change, population aging, and evolving work preferences are expected to continue, and along with new and emerging trends, will influence Peel.

Several emerging risks are also likely to have significant implications for the Region of Peel. These include an expected change in the current business cycle. The global economy continues to grow but the expansion phase of the current growth cycle is now one of the longest on record. This has increased the expectation for a change in the business cycle to a less positive phase, with associated cost implications for the Region of Peel.

Additionally, trade uncertainties between the United States (US) and China, the two largest economies in the world, have increased. As a trade-oriented economy, elevated trade uncertainties and a higher risk of a change in the global business cycle can negatively impact the local economy. However, such impacts are expected to be less severe than in the past. Peel's economy is now more diversified with increased contribution from a greater number of sectors and sub-sectors. Heavily trade oriented sectors like manufacturing remain an important part of Peel's economic landscape, but now account for a smaller proportion of economic activities.

In 2018, the Region engaged the Mowat Centre to undertake a socio economic analysis to understand the implications of a changing nature of employment on municipal financial sustainability. Staff will report to Council in March on the findings of the study.

**THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL****CONCLUSION**

Overall growth prospects for Peel remain positive but several risks remain. The Region continues to focus on maintaining fiscal strength to manage identified risks. An important risk is likely increase in the demand for services, while long term trends continue to adversely affect Region of Peel revenues and revenue sources. The Region is currently refreshing its Long Term Financial Planning Strategy to assess and mitigate long term financial risks and will share the results with Council in the Spring of 2019.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

**Approved for Submission:**

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D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix I – Peel's Economic Bulletin

*For further information regarding this report, please contact Judith McWhinney, Regional Economist, extension 4616, [Judith.McWhinney@peelregion.ca](mailto:Judith.McWhinney@peelregion.ca).*

*Authored By: Judith McWhinney*

# Peel's Economic Bulletin

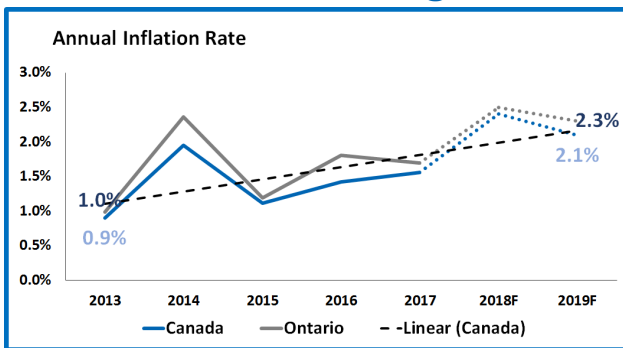
## Economic Growth, Higher Employment and Lower Unemployment Rates

Growth in Global Output	GDP		Employment	Unemployment Rates	
	2017	2018F	2018	2017	2018
<b>3.7%</b> 2017 3.7% 2018F	<b>CANADA 3.0%</b>	2.2%	<b>18.65M</b> Jobs (1.9%)	<b>6.3%</b>	5.8%
	<b>ONTARIO 2.8%</b>	2.1%	<b>7.24M</b> Jobs (1.8%)	<b>6.0%</b>	5.6%

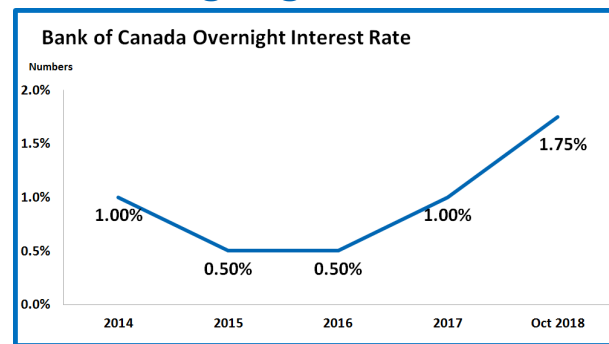
Source: IMF & StatsCan

**IMPLICATION** It is a positive environment for local economic growth

## Higher Inflation and Rising Interest Rates Creating Higher Cost Environment



Source: StatsCan



Source: Bank of Canada

**IMPLICATION** Residents and businesses will face a higher cost environment

## Growing Population, Increasing Employment and Lower Unemployment

<p>Population with undercount - Q3 2018</p> <p><b>1.48 Million</b></p> <p><b>+1.3%</b></p> <p>Over 50% of the total population are immigrants</p>	<p>Total Labour Force Forecast - 2018</p> <p><b>896,000</b></p> <p><b>+2.7%</b></p> <p>Residents working and looking for work is expanding</p>	<p>Employed Labour Force Forecast - 2018</p> <p><b>838,000</b></p> <p><b>+3.1%</b></p> <p>Residents who are successful in finding work is increasing</p>	<p>Peel's Unemployment Rates is Trending Downward</p> <table border="1"> <caption>Peel's Unemployment Rates</caption> <thead> <tr> <th>Year</th> <th>Overall</th> <th>Core working age (25-64 years)</th> <th>Youth (15-24 years)</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>7.7%</td> <td>9.0%</td> <td>16.6%</td> </tr> <tr> <td>2013</td> <td>7.7%</td> <td>8.8%</td> <td>17.0%</td> </tr> <tr> <td>2014</td> <td>7.6%</td> <td>8.6%</td> <td>16.8%</td> </tr> <tr> <td>2015</td> <td>7.5%</td> <td>8.4%</td> <td>16.5%</td> </tr> <tr> <td>2016</td> <td>7.4%</td> <td>8.2%</td> <td>16.2%</td> </tr> <tr> <td>2017</td> <td>5.4%</td> <td>6.9%</td> <td>15.7%</td> </tr> <tr> <td>2018F</td> <td>5.4%</td> <td>6.5%</td> <td>13.3%</td> </tr> </tbody> </table>	Year	Overall	Core working age (25-64 years)	Youth (15-24 years)	2012	7.7%	9.0%	16.6%	2013	7.7%	8.8%	17.0%	2014	7.6%	8.6%	16.8%	2015	7.5%	8.4%	16.5%	2016	7.4%	8.2%	16.2%	2017	5.4%	6.9%	15.7%	2018F	5.4%	6.5%	13.3%
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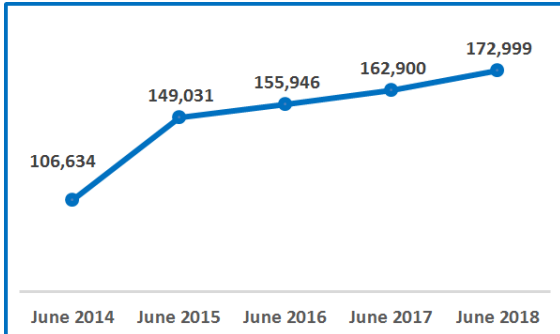
**IMPLICATION** More Peel residents are finding jobs, but due to the rise in precarious type employment, there may not be the expected reduction in demand for Regional services.

Source: StatsCan

# Peel's Economic Bulletin

## Growing Business Sector that is Employing Less People

Number of Business Establishments in Peel



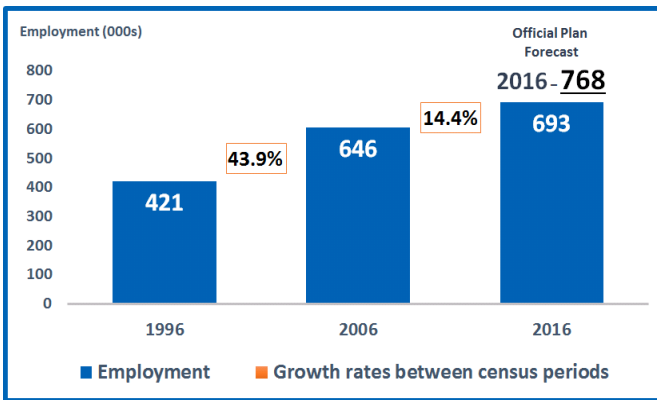
Source: StatsCan

Proportional Distribution of Business Establishments in Peel

	Business without employee	Small business	Medium business	Large business
June 2018	67.8%	30.9%	1.2%	0.1%
June 2014	57.3%	40.7%	1.8%	0.1%

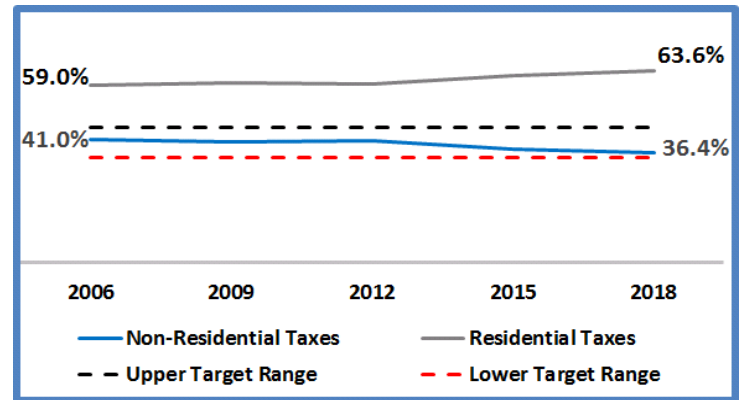
**IMPLICATION** Business establishments without-employees leading growth signifies that employment in Peel will likely continue to fall below target.

## Slower Rate of Job Creation in Peel



Source: Peel Data Centre

## Share of Tax Burden Shifting from Non-Residential to Residential



Source: Peel Finance

**IMPLICATION** The changing nature of employment is contributing to the shift in Regional revenues from non-residential tax revenue to residential tax revenue.

## Sustained Changes in The Economic Environment and Emerging Risks



Technological Advancement



Climate Change



Population is growing and aging



Changing Work Preferences



Elevated Risk of economic downturn



Increased trade uncertainties between the US & China

# The Changing Economic Environment & Implications for Peel

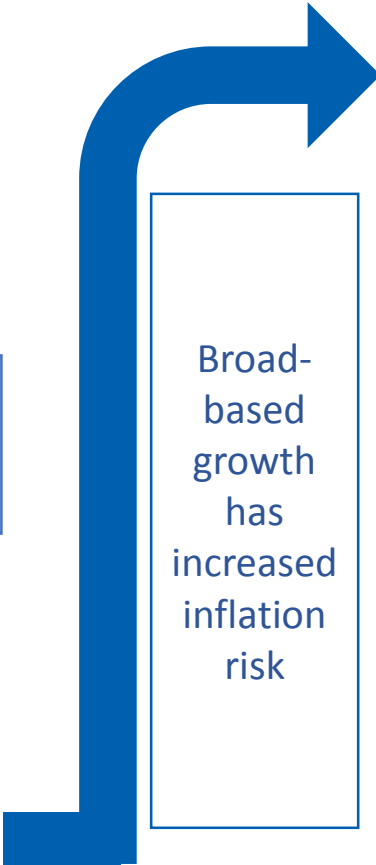
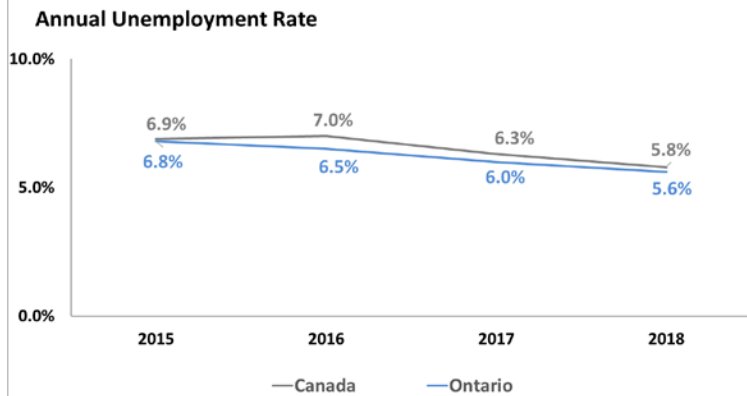
Council Presentation By Judith McWhinney,  
Economic Advisor, Financial Policy and  
Strategic Initiatives





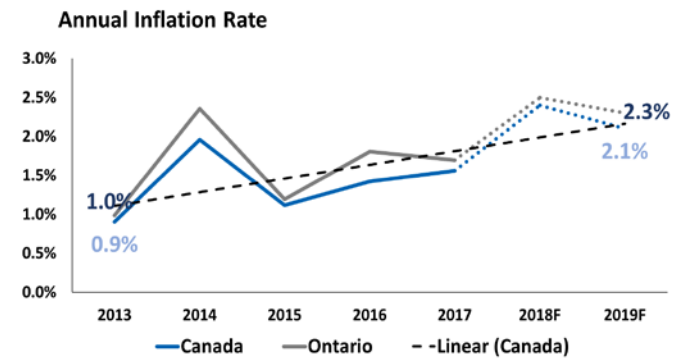
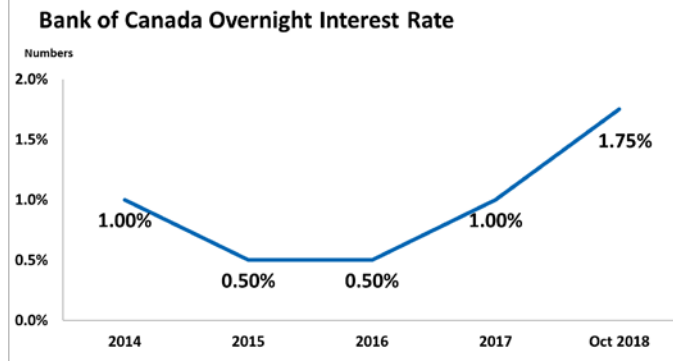
# Economic Growth, Lower Unemployment Rates and Higher Cost Environment

Economic growth is supporting higher employment and lower unemployment rates

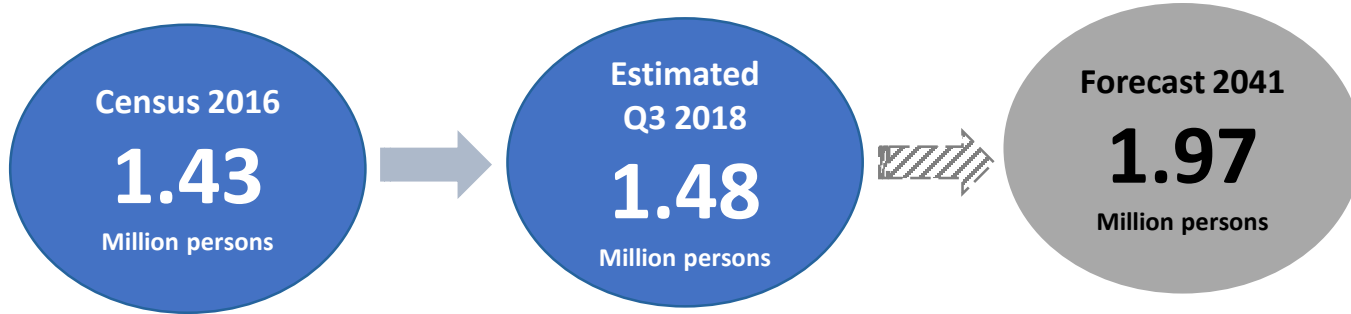


Broad-based growth has increased inflation risk

Higher inflation and rising interest rates creating a higher cost environment



**Growing population**



Population with undercount  
- Q3 2018

**1.48 Million**

**+1.3%**

Over 50% of the total population are immigrants

Total Labour Force Forecast  
- 2018

**896,000**

**+2.7%**

Residents working and looking for work is expanding

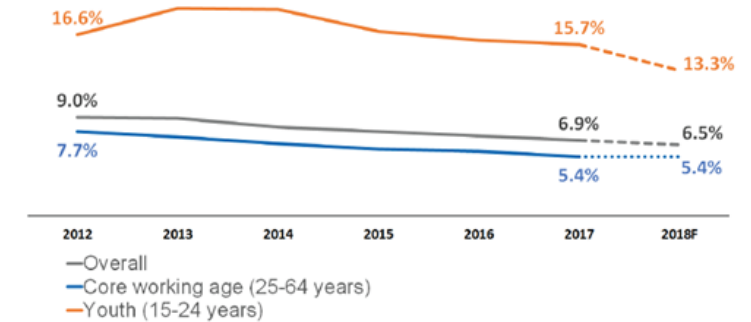
Employed Labour Force Forecast  
- 2018

**838,000**

**+3.1%**

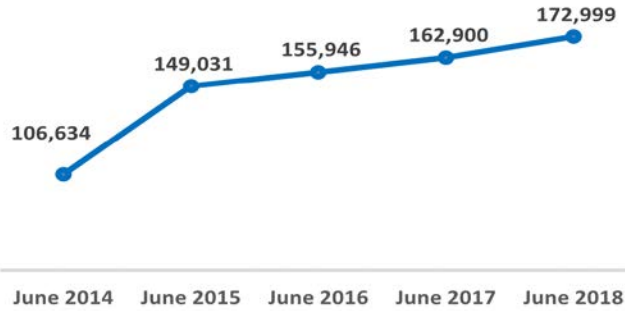
Residents who are successful in finding work is increasing

**Peel's Unemployment Rates is Trending Downward**



**More Peel residents are finding jobs, but due to the rise in precarious type employment, there may not be the expected reduction in demand for Regional services.**

## Number of business establishments in Peel

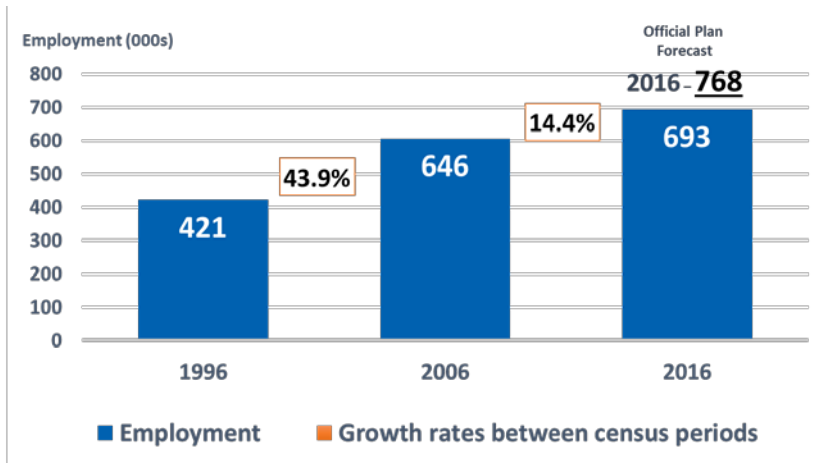


Over **67%** of Peel's business establishments were without registered employees in June 2018

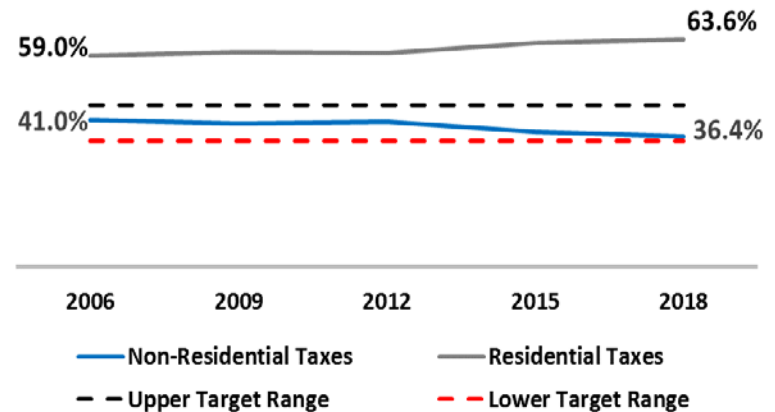
## Proportional distribution of business establishments in Peel

	Business without employee	Small business	Medium business	Large business
June 2018	<b>67.8%</b>	<b>30.9%</b>	<b>1.2%</b>	<b>0.1%</b>
June 2014	<b>57.3%</b>	<b>40.7%</b>	<b>1.8%</b>	<b>0.1%</b>

## Slower rate of job creation in Peel



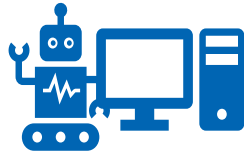
## Share of tax burden shifting from non-residential to residential



Climate Change



Technological  
Advancements



Population is  
Growing and Aging



**Changing  
Macro  
Environment**

Changing Work  
Preferences



Elevated Risk of  
Economic Downturn

Increased trade  
Uncertainties between  
the US & China



**THANK YOU**

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DATE: January 2, 2019

REPORT TITLE: **ENTERPRISE ASSET MANAGEMENT PROGRAM**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

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## RECOMMENDATION

**That the amendments to the asset classes and asset levels of service, outlined in Appendix III of the report from the Commissioner of Finance and Chief Financial Officer, titled “Enterprise Asset Management Program,” be approved.**

### REPORT HIGHLIGHTS

- The Region of Peel’s infrastructure is a public investment worth over \$27.8 billion (excludes Peel Living properties, Police and land assets).
- Peel’s asset management program supports the Long Term Financial Planning Strategy objectives 1.2 – “*Ensure the Capital Plan is sustainable*” and 1.3 – “*Maintain assets*”.
- In 2018, on average, the Region’s infrastructure is in a good state of repair.
- Currently 81 percent of the infrastructure portfolios meet Council’s risk management targets
- By 2028 and as the Region’s infrastructure ages, the proposed capital investment of \$2.4 Billion will maintain Peel’s asset portfolio in good condition, in relation to Council’s risk management targets.
- Council has adopted a balanced approach for infrastructure, selecting a “moderate” appetite for infrastructure risk, which prefers safe service delivery with limited tolerance for uncertainty. The current state of the infrastructure is compatible with Council’s risk appetite.
- Regional Council’s proactive policy of ensuring adequate revenues to support Peel’s long term infrastructure needs, coupled with a municipal leading Enterprise Asset Management Program has well-positioned the Region of Peel to manage the risks and challenges for the foreseeable future.
- Despite the robust nature of Peel’s infrastructure, there are a number of challenges and emerging trends that create risks the organization must address. Peel’s positive status with respect to infrastructure provides capacity and flexibility to manage these risks.
- A review of the Region’s asset management program was recently undertaken by an independent consultant. The review identified a number of improvement initiatives that will be implemented over the next several years.

**ENTERPRISE ASSET MANAGEMENT PROGRAM****DISCUSSION****1. Background**

A key component of effective service delivery is having the infrastructure to do so. Roads, transit vehicles, pipes, paramedic equipment and housing are all critical for ensuring a healthy, vibrant and safe community. The Region recognizes that keeping these assets in good working order is essential to providing high quality and affordable municipal services.

The Region of Peel's infrastructure is a public investment worth over \$27.8 billion (excludes Peel Living properties, Police and land assets), and the Region is committed to effective stewardship of this public asset through good asset management. Peel's Enterprise Asset Management Program assesses the current state and projects future needs of the existing capital assets to promote informed and proactive decision-making. The outcome of these assessments is evidence-based investments and capital financing strategies that maintain the assets and services. Peel's Asset Management Program supports the Long Term Financial Planning Strategy objectives 1.2 – *“Ensure the Capital Plan is sustainable”* and 1.3 – *“Maintain assets”*.

This report provides an update on the status of Peel's asset management program, and identify any emerging issues or opportunities.

**2. Region's Asset Management Program**

Enterprise Asset Management is an integral part of the Region of Peel's strategic and long-term planning practices. Introduced in 2007, the program focusses on developing sustainable plans to repair the assets over a planning horizon that can be as long as 100 years. Guided by the principle of continuous improvement, these plans support Council's level of service targets and long term financial strategies. The Region's Asset Management program is also guided by industry best practice, as well as regulatory requirements. As such, the program is continuously evolving in order to leverage opportunities and address challenges.

**3. Global Asset Management Initiatives**

In North America and around the globe, growing infrastructure funding gaps along with increased demands for services have recently heightened the focus on the need to manage infrastructure more effectively. As such, there has been a concerted effort by agencies to collaborate and develop a structured and consistent approach to asset management. This collaboration has resulted in the development of global standards administered by the International Standards Organization (ISO). These standards, known as ISO 55000 suites of standards, provide a framework to establish asset management policies, objectives, processes and governance that guide an organization in achieving its strategic goals. They reflect the latest thinking and best practices in asset management.

Compliance with these standards will promote a culture of proactive and continual improvement that guides an organization's effectiveness in realizing increased value from its assets.

**ENTERPRISE ASSET MANAGEMENT PROGRAM****4. Regulatory Context and Emerging Trends**

The Government of Ontario has indicated that asset management planning is important to the Province. They recognize that sound analysis and financial planning is required in order to ensure that taxpayers receive the best value for their investments. To facilitate this requirement, in 2016, the Province passed Bill 6, *Infrastructure for Jobs and Prosperity Act*. This legislation helps to strengthen municipal asset management planning by way of regulation. Subsequently, Ontario Regulation 588/17 was enacted in December 2017. The purpose of the regulation is to implement best practices throughout the municipal sector in order to deal with the many challenges including ageing assets, increased capital funding needs, growing infrastructure gaps and climate change. The Regulation mandates a multi-year implementation plan, with the first requirement being that an Asset Management Policy must be endorsed by Council prior to July 1, 2019. By July 1, 2024, municipalities must have a financial plan in place that addresses the lifecycle needs of all asset portfolios. It should be noted that securing future funding will be predicated on having an asset management plan in place.

**5. Peel Asset Management Program Assessment**

Although the Region of Peel's long-term asset planning program has been in place since 2007, it is still good practice to review the program in order to accommodate emerging trends. In 2017, the Region retained an independent third party consultant to initiate a comprehensive asset management program review. The objective of the review was to align the Region's asset management practices with best practices. As a result of the review, over the next several years a number of initiatives have been proposed. These initiatives will address emerging trends as well as focus on identified gaps. In addition, the consultant assessed the resources required to effectively manage the Region's infrastructure portfolio. Taking into consideration emerging pressures, regulatory requirement and the desire for continuous improvement, the consultant has recommended that 8 additional staff be dedicated to Enterprise Asset Management. In keeping with the recommendation, funding for 2 of the eight staff positions has been included in the 2019 Budget. The remaining 6 position will be included in future budgets.

**6. Asset Management 2018 Status Update**

One of the outcomes of the Region's Asset Management Program is the annual update of the Infrastructure Status and Outlook Report. The 2018 report, attached as Appendix I, summarizes the status of the Region's infrastructure. In addition the report also describes some of the proposed major future actions required to maintain or improve the infrastructure in order to meet Council's level of service objectives.

**a) Rating the Infrastructure**

The condition and performance capacity of assets is essential to good service delivery. Ensuring both elements are meeting service targets is critical to mitigating service disruptions. The Region of Peel's infrastructure ratings measure both the current condition of assets, as well as, the adequacy of the assets to support the level of service approved by Council. These approved levels are targets that keep the assets at acceptable risk while at the same time maintaining Peel's high quality services. The greater the number of assets meeting or exceeding their condition and



**ENTERPRISE ASSET MANAGEMENT PROGRAM**

performance levels of service targets, the lower the risks to service disruption and thus the higher the infrastructure rating.

There will be assets with conditions of 'Fair', 'Good' or 'Very Good' but when looked at as a portfolio the overall weighted average score may roll-up to 'Good' or 'Very Good'. Additional explanation of the scores and how they relate to the Region's assets are described in Appendix II.

**b) Target Ratings for the Region of Peel's Infrastructure**

Finding the balance between providing reliable, efficient and safe service delivery and doing so at the lowest practical cost is a challenge for any organization. With respect to Peel, the target rating for the Region's infrastructure is 'Good'. It should be noted that improving the long-term target to 'Very Good' would not provide a good return on investment. To do so would mean that the Region would need to increase and maintain a higher level of investment in infrastructure but would not gain a corresponding noticeable improvement in service. On the other hand, a long-term target of 'Fair' would lower the costs to maintain the infrastructure but would increase the risk of impairing or reducing current service levels to the public.

**c) The Region of Peel's Infrastructure Status and Outlook**

Currently the Region of Peel's \$27.8 billion infrastructure portfolio, on average, is in good state of repair. Although this is encouraging, it nevertheless represents the condition of the portfolio as of the end of 2017. It should be noted that the good condition is due to the previous capital programs that have added and replaced many outdated and deficient assets with new, modernized infrastructure. Nevertheless, in time the Region's relatively new infrastructure will age and the overall condition will shift towards Fair.

In addition to condition, 81 percent of the infrastructure portfolios are currently rated good or very good in relation to Council's targets. Rating of good indicates that most assets in the portfolio are achieving the desired level of service.

The above two measures gauge the Region's ability to meet its service objectives. Overall the positive outlook of these indicators is a measure of the following Regional initiatives:

- Implementation of a comprehensive asset management policy and strategy for proactive long range, strategic planning of the Region's infrastructure requirements.
- Steady and prudent levels of investments to maintain state-of-good repair.
- Council's priority to maintain the Region's assets in a state of good repair without incurring long term debt.

While this is a positive sign that Peel's asset management program is working well in the short term, over the long term Peel's assets will age, and the size of the portfolio will grow, resulting in increased funding pressure to sustain a target asset portfolio of 'Good'. The analysis indicates that in order to maintain a good rating, the Region must invest approximately \$2.3 billion over the next 10 years. A summary of some of

**ENTERPRISE ASSET MANAGEMENT PROGRAM**

the major projects slated for the next ten years have been included in the “Outlook” column of the report contained in Appendix I.

**d) Emerging Pressures**

The Region of Peel historically has had an effective asset management program that facilitated positive outcomes, including a strong credit rating and effective sustainable funding plans. Nevertheless, despite the current robust state of Peel’s infrastructure, there are a number of underlying challenges that must be addressed. These challenges include emerging global trends in Asset Management, increased regulatory requirements, funding shortfalls, climate change and growth.

Over the past several years, the Region’s assets portfolio has grown and will continue to expand in concert with Regional growth. Current projections indicate that by 2041 an additional \$9 Billion of new assets will be added to the Region’s portfolio. Furthermore new responsibilities and regulatory requirements are anticipated, which will facilitate further expansion. These expansions will continue to strain the Region’s ability to undertake proactive lifecycle management to ensure that key assets are performing to both legislative and Council’s minimum level of service.

The local climate is changing and the Region is experiencing more frequent and extreme events like flooding, ice storms and warming winters. These effects of climate change increase the risks to infrastructure and in turn to our community and our economy. Hence, understanding the impact of climate change and the required mitigation measures is important. To address this pressure the Region intends to undertake an assessment of the effects of climate change to better understand infrastructure vulnerabilities and prioritize actions.

Previously, data gaps prevented the consideration of all asset classes in the Region’s Status and Outlook Reports. Police Services Board assets are amongst those assets that have yet to be included in the analysis, due to lack of adequate information. Starting in 2019, it is the Region’s intention that these assets be incorporated into the analysis. To improve the information used in the development of the Region’s infrastructure plans, a number of condition assessment have been recently completed or are currently underway. These assessments will result in better risk information and actions to manage these risks. Some examples of recent continuous improvement initiatives include condition assessments and planning studies for water, wastewater and storm water linear assets; building condition assessments for Peel Living and external housing providers; new works to reduce risks of basement flooding; initiatives to mitigate the impacts of climate change and new infrastructure to meet the Region’s waste diversion targets.

**e) General Observations**

- I. The Region of Peel’s \$27.8 billion infrastructure portfolio is rated “Good” in relation to Council targets and assets are currently in a good state of repair. These ratings are due to Council’s endorsement of a progressive asset management philosophy, and extensive capital improvement program.
- II. The levels of investments proposed in the 2019 Capital Budget and Forecast are required to maintain the Region’s infrastructure at Council’s approved levels of service.

## ENTERPRISE ASSET MANAGEMENT PROGRAM

- III. Staff is undertaking many technical studies and condition assessments to improve knowledge of the Region's infrastructure conditions, improve investment forecasting and to manage risks to Regional services. As updated information is made available, Peel's overall rating may be adjusted, which could result in additional infrastructure improvement recommendations being incorporated into future Capital Budgets for Council consideration.
- IV. The strong state of Peel's infrastructure gives the organization capacity to meet emerging challenges and risks.
- V. To sustain Peel's assets at the desired targets with revenues that are affordable to citizens and businesses, staff will continue to monitor the condition and performance of the assets and utilize the findings to proactively plan and implement optimal asset management actions.

### 7. New and Amended Asset Levels of Service and Asset Classes

The Region of Peel's asset categorizations and levels of service require amendments from time to time to respond to current challenges and opportunities. Updating the asset classes and asset levels of service improves staff's ability to evaluate and quantify asset needs and to prioritize asset management actions.

Staff have identified a number of amendments to the Region's asset classes and asset levels of service which have been reflected in the infrastructure requirements and financing recommendations of the proposed 2019 Capital Budget and Forecast. It is therefore proposed that the Region of Peel's Asset Management Policy be amended per the revisions outlined in Appendix III. Approval of the amendments to the asset levels of service and asset classes will not alter the proposed 2019 Capital Budget and Forecast. Rather, the revised asset levels of service will more appropriately reflect the Region's current and potential risk to services. They serve as a foundation for planning infrastructure improvements and ensure that newly identified capital requirements and corresponding funding is accommodated in future plans.

## RISK ASSESSMENT

Council has adopted a balanced approach for infrastructure management selecting a "moderate" appetite for risk, which prefers safe service delivery with limited tolerance for uncertainty. Given that 81 percent of the Region of Peel's \$27.8 billion infrastructure portfolio is rated good or very good in relation to Council's risk management targets, it therefore follows that, subject to the approval of the proposed Capital Budget and Forecast, service delivery is in compliance with Council's risk appetite.

## CONCLUSION

The Region of Peel's \$27.8 billion infrastructure portfolio is rated "Good" in relation to Council targets and assets are currently in a good state of repair. Regional Council's proactive policy of ensuring adequate funds to support Peel's long term infrastructure needs coupled with a municipal leading Enterprise Asset Management Program has positioned Peel to manage the risks and challenges of the future.

ENTERPRISE ASSET MANAGEMENT PROGRAM



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

- Appendix I – The 2018 Infrastructure Status and Outlook Report
- Appendix II – Comparing the Condition for Each Infrastructure Score
- Appendix III – New/Revised Asset Classes and Asset Levels of Service

*For further information regarding this report, please contact Sam Sidawi, Director of Enterprise Asset Management, at extension 3627, or by email at [sam.sidawi@peelregion.ca](mailto:sam.sidawi@peelregion.ca)*

*Authored By: Sam Sidawi*





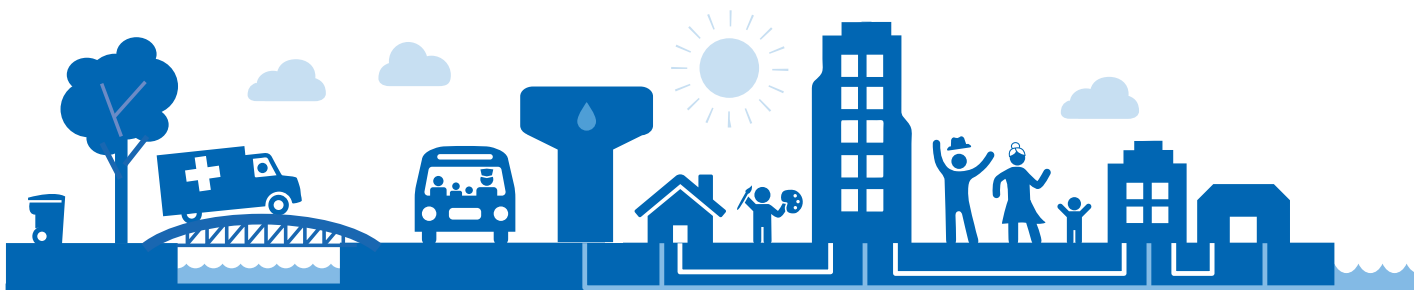
# 2018 Infrastructure Status and Outlook Report

Maintaining the existing assets in a state of good repair and building new infrastructure which meets current and future needs is critical to the success of the Region of Peel. **The Region's goal is to achieve an overall infrastructure status of Good.** This goal allows the Region to balance investing enough in the infrastructure to support efficient and reliable services while maintaining affordable tax and utility rates for the community.

The Region's infrastructure is a public investment with a replacement value of approximately **\$27.8 Billion**. This report outlines the current state of the Region of Peel's infrastructure and highlights some of the organization's major improvement priorities.

## The Region Overall

Infrastructure	Status
The Region owns and operates roads, bridges, buildings, pipes, fleet and equipment to support services from Housing Support to Water Supply. Excludes Peel Regional Police managed infrastructure.	<b>Risk Management Rating</b>  Good
Outlook	<b>Condition Grade</b>  A B C D F





























## What do the symbols mean?

Risk Management Rating Key		Condition Grade Key	
	<b>Very Good</b>	Almost all assets in the portfolio are achieving the desired targets	<b>A</b> New or like new condition
	<b>Good</b>	Most assets in the portfolio are achieving the desired targets	<b>B</b> In a good state of repair
	<b>Fair</b>	Many assets in the portfolio are not achieving the desired targets	<b>C</b> Some non-critical defects; some critical repairs in the near term
	<b>Poor</b>	Most assets in the portfolio are not achieving the desired targets	<b>D</b> Some critical defects; many critical repairs in the near term
	<b>Very Poor</b>	Almost all assets in the portfolio are not achieving the desired targets	<b>F</b> Many critical defects; immediate repair or replacement required

Infrastructure	Status	Asset Value (M)	Condition Grade
<b>Operations Yards, Fleet and Equipment</b>		\$91	
<b>Wastewater</b>		\$11,780	
<b>Water Supply</b>		\$12,353	
<b>Heritage, Arts &amp; Culture</b>		\$29	
<b>Waste</b>		\$147	
<b>Roads and Transportation</b>		\$2,145	
<b>TransHelp</b>		\$6	
<b>Paramedics</b>		\$103	
<b>Long Term Care</b>		\$218	
<b>Housing Support*</b>		\$289	
<b>Homelessness Support</b>		\$18	
<b>Child Care</b>		\$8	
<b>Regional Office Complexes</b>		\$226	

\*Excludes Peel Living and other social housing providers






Service	Infrastructure	Status	Outlook
 <b>Operations Yards, Fleet and Equipment</b>	<b>Four Public Works yards, 454 vehicles and 217 vehicle equipment</b> assets support the delivery of the Region's services.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Victoria Yard will be replaced to better support Wastewater, Water Supply, Waste, and Roads and Transportation service outcomes.
 <b>Wastewater</b>	<b>Two treatment plants, 32 sewage pumping stations and 3,630 km of sanitary sewer pipes</b> provide safe and environmentally responsible collection and treatment of wastewater.	 Fair	The Capital Plan includes adequate reinvestments to address identified infrastructure needs. Investigations are underway to identify where additional capital works are required to increase system capacity and manage the impacts of climate change. Expansions and rehabilitations are planned for the G.E. Booth Treatment Plant, many old pumping stations and several trunk sewers to improve the condition and capacity of the system and increase operational efficiency.
 <b>Water Supply</b>	<b>Two treatment plants, 14 wells, 19 pumping stations, 23 water storage facilities and 4,565 km of water pipes</b> provide safe, reliable, high quality drinking water.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Master planning is underway to ensure the long term sustainability of the Region's distribution system and water treatment plants.
 <b>Heritage, Arts &amp; Culture</b>	<b>Four Heritage facilities</b> are home to the Peel Art Gallery, Museum and Archives, supporting and sustaining the historical and cultural fabric of Peel.	 Good	The Capital Plan includes adequate reinvestments to manage the assets. Planning is underway to ensure the sustainability of services and appropriate space utilization for both archives and exhibits to protect the assets.
 <b>Waste</b>	<b>Six community recycling centres, three composting and curing facilities and one material recycling facility</b> support the safe removal of solid waste from the community and advance the achievement of our waste diversion goals.	 Good	The Capital Plan includes adequate reinvestments to address identified infrastructure needs. Additions and improvements to the Waste Management infrastructure portfolio are required to meet the targets of the Region's Waste Reduction and Resource Recovery Strategy. Targeted investments are being made to ensure sustainability of services.
 <b>Roads and Transportation</b>	<b>1,627 km of Regional roads, 176 bridges and large culverts, 26,192 metres of noise walls, 130 retaining walls, and three stormwater pumping stations</b> support the movement of goods and people through an essential transportation hub for Ontario.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. A full inventory of the stormwater system is underway, which will be included in future analysis and reporting. New condition assessments of storm sewers and roadside retaining walls are underway which may result in new capital projects in the 10-Year Capital Plan.

Service	Infrastructure	Status	Outlook
 <b>TransHelp</b>	<b>62 TransHelp vehicles</b> support Peel residents in need travel within their community without barriers.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets.
 <b>Paramedics</b>	<b>14 Regional paramedic stations, 141 paramedic vehicles and 646 paramedic equipment assets</b> efficiently deploy emergency medical services from strategically located hubs throughout Peel.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Adaptation and improvement of emergency services will continue with the addition of new stations, fleet and equipment to meet the medical needs of a growing and aging community.
 <b>Long Term Care</b>	<b>Five long term care centres</b> provide long term care services and day programs to seniors, promoting quality of life, dignity, independence and community connections.	 Good	The Capital Plan includes adequate reinvestments to manage the assets. Council has approved the replacement of Peel Manor as part of the <i>Long Term Care and Community Support Services Strategic Plan</i> will provide more complete senior care services and promote opportunities for seniors to experience greater independence and more community integration.
 <b>Housing Support*</b>	<b>Seven affordable housing buildings</b> provide safe, accessible accommodations geared to lower income families and individuals.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Reasonable and affordable rental fees ensure maintenance of the good condition of housing stock over the life of the assets.
 <b>Homelessness Support</b>	<b>Three homeless shelters</b> provide 24-hour access to safe, secure, temporary living for families and individuals in distress.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Regular, proactive maintenance is required to maintain good condition. Opportunities to increase financially sustainable shelter capacity will continue to be explored.
 <b>Child Care</b>	<b>Three child care centres</b> host private child care services for children between 18-months and five years of age and provide a range of family-centred services.	 Fair	The Capital Plan includes adequate reinvestments to manage the assets and to maintain the marketability of child care centres for private operators.
 <b>Regional Office Complexes</b>	<b>Two Regional office complexes</b> centralize many operations and services and provide public access to Regional services and Council.	 Very Good	The Capital Plan includes adequate reinvestments to manage the assets. Suite A of 10 Peel Centre Drive is 38 years old and requires extensive work to modernize and efficiently use space to remain viable to meet growing service needs.

\*Excludes Peel Living and other social housing providers.



## Comparing the Condition for Each Infrastructure Score

Rating	Buildings	Roads	Feeder mains
 <b>Very Good</b>	New facilities with no or very few and minor deficiencies, e.g. 7120 Hurontario Street, new paramedic stations and Region of Peel affordable housing buildings	Paved within the last few years and having no or almost no pavement cracking	New mains having no break history and no signs of internal wear on the pipe wall
 <b>Good</b>	Facilities less than halfway through their expected lifespan and/or having some non-serious deficiencies, e.g. Battleford Community Recycling Centre	Minor pavement cracking but still providing a smooth riding surface	Mains less than halfway through their expected lifespan having no break history and no, or very minor, internal wear on the pipe wall
 <b>Fair</b>	Facilities over halfway through their expected lifespan and/or having several deficiencies, e.g. Waste Management Material Recovery Facility	Areas of pavement having significant cracking and some roughness in the ride but the pavement base is still sound	Mains over halfway through their expected lifespan; may have noticeable signs of internal wear on the pipe wall and/or a pipe break may have occurred
 <b>Poor</b>	Facilities nearing the end of their expected lifespan and/or having many significant deficiencies, e.g. Victoria Yard	Extensive pavement cracking, rutting and settlements; the ride is noticeably rough and the pavement base is failing	Mains nearing or at the end of their expected lifespan; noticeable signs of internal wear and/or some pipe breaks
 <b>Very Poor</b>	Facilities at, or exceeding their expected lifespan and/or having many major deficiencies. Difficulties in providing services may become apparent. e.g. Peel Manor Long Term Care Centre	Severe pavement cracking, rutting and settlements; the ride is very rough and traffic and/or load restrictions may be required	Mains at or beyond the end of their expected lifespan. A very high amount of internal wear on the pipe wall and/or a history of many pipe breaks; immediate shut down may be required

**APPENDIX III  
ENTERPRISE ASSET MANAGEMENT PROGRAM**

**8.2-13**

**New/Revised Asset Classes and Asset Levels of Service**

Program	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)
Water	Groundwater Treatment Automation Systems (SCADA)	N/A	New ALOS	New Asset Class	Maintain Equipment at a Condition Rating = B (Good)
		N/A	New ALOS	New Asset Class	Provision of redundant network components
		N/A	New ALOS	New Asset Class	Replace hardware before obsolescence
		N/A	New ALOS	New Asset Class	Provide Standby Power
		N/A	New ALOS	New Asset Class	Provide redundant power supply
		N/A	New ALOS	New Asset Class	Physical security devices
	Water Pump Station Automation Systems (SCADA)	N/A	New ALOS	Risk of Power Failure is mitigated	Provide Standby Power
	Intake	N/A	New ALOS	Risk of Intake loss is mitigated	Backup capacity for Intake
Treated Water Storage	N/A	New ALOS	Risk of contamination is mitigated	Backup capacity for all critical equipment.	
Wastewater	Wastewater Pump Station Automation Systems (SCADA)	N/A	New ALOS	Risk of Power Failure is mitigated	Provide Standby Power
	Collection Sewers	N/A	New ALOS	Risk of overflows from the pipe network is mitigated	Overflows Alarmed
	Sub Trunk Sewers	N/A	New ALOS	Risk of overflows from the pipe network is mitigated	Overflows Alarmed
		N/A	New ALOS	System Capacity Risks are mitigated through additional redundancy	Selective twinning, diversions, storage, and real time control opportunities from Diversion Strategy
	Wastewater Pumping Stations	N/A	New ALOS	Risk of overflows is mitigated by ensuring overflow spills into designed location	Overflows are operable
	South Peel Headworks	N/A	New ALOS	Regulatory Requirement	Presence of functional Gas detection and HVAC controls system
	South Peel Primary Treatment	N/A	New ALOS	System Capacity Risks from Growth and Climate Impacts are mitigated	Sufficient Hydraulic Capacity to avoid overflows during maximum peaking factor
		N/A	New ALOS	System Capacity Risks from Climate Impacts are mitigated	Secondary electrical supply and standby power for all critical process and life safety assets

**APPENDIX III  
ENTERPRISE ASSET MANAGEMENT PROGRAM**

**8.2-14**

**New/Revised Asset Classes and Asset Levels of Service**

Program	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)
Wastewater	South Peel Secondary Treatment	N/A	New ALOS	System Capacity Risks from Growth and Climate Impacts are mitigated	Sufficient Hydraulic Capacity to avoid overflows during maximum peaking factor
		N/A	New ALOS	System Capacity Risks from Climate Impacts are mitigated	Secondary electrical supply and standby power for all critical process and life safety assets
	South Peel - Biosolids Processing	N/A	New ALOS	New Asset Class: <i>Biosolids Treatment is split into Biosolids Treatment and Biosolids Processing</i>	Maintain Equipment at a Condition Rating = B (Good)
		N/A	New ALOS	New Asset Class: <i>Biosolids Treatment is split into Biosolids Treatment and Biosolids Processing</i>	Backup capacity for all critical equipment (electrical and mechanical)
		Backup on-site fuel supply.	Move ALOS from <i>Biosolids Treatment</i> to New Asset Class <i>Biosolids Processing</i>	New Asset Class: <i>Biosolids Treatment is split into Biosolids Treatment and Biosolids Processing</i>	Backup on-site fuel supply.
Waste	Gas Collection Automation Systems (SCADA)	N/A	New ALOS	Risk of Power Failure is mitigated	Provide Standby Power
	Pumping and Treating	N/A	New ALOS	To be consistent with Wastewater Pumping Stations	Ensure all overflows are operable
Heritage, Arts and Culture	PAMA Facilities	N/A	New ALOS	New Asset Class	Building and Property Condition = B (Good)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Building Quality and Relationship to Current Standards = C (Fair)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Facility Finishes and Fixtures = B (Good)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Capacity and Change Adaptability for Program Requirements = B (Good)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Building Environment and Security = B (Good)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Building Amenities for Service Delivery = B (Good)
	PAMA Facilities	N/A	New ALOS	New Asset Class	Accessibility Features = B (Good)
	PAMA Site Elements	N/A	New ALOS	New Asset Class	Building and Property Condition = B (Good)

# Enterprise Asset Management

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Presentation by Sam Sidawi, Director, Enterprise Asset Management  
and Norman Lum, Director, Business and Financial Planning

Council Presentation  
January 10, 2019

Assets are essential for delivering services to enable the Region's Vision



Enterprise Asset Management

# Respect for the taxpayer

# Value for money

Ensure Capital Plan is sustainable

**Borrow for long term assets**

Work with local municipalities

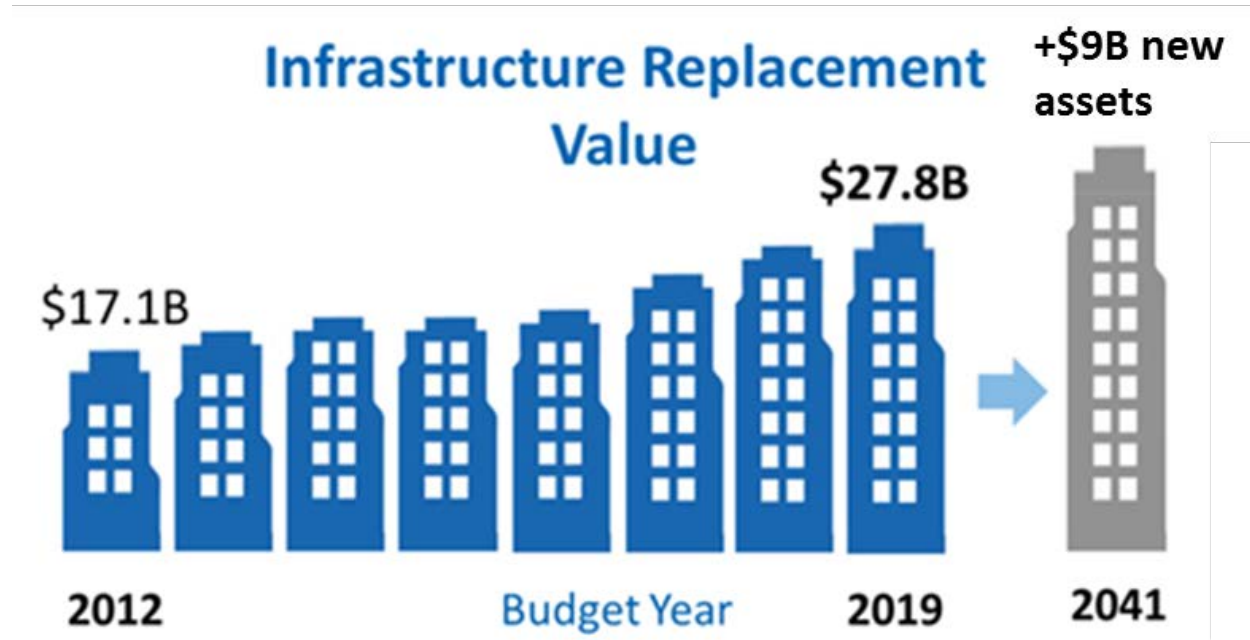
**Maintain assets**

**Users pay where appropriate**

Maintain flexibility to mitigate volatility in rates

**Prudent investing**





Infrastructure	Status	Asset Value (M)	Condition Grade
Operations Yards, Fleet and Equipment	●	\$91	
Wastewater	○	\$11,780	
Water Supply	●	\$12,353	
Heritage, Arts & Culture	◐	\$29	
Waste	◑	\$147	
Roads and Transportation	●	\$2,145	
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Long Term Care	◐	\$218	
Housing Support*	●	\$289	
Homelessness Support	●	\$18	
Child Care	○	\$8	
Regional Office Complexes	●	\$226	

### What do the symbols mean?

#### Risk Management Rating Key

- **Very Good** Almost all assets in the portfolio are achieving the desired targets
- ◐ **Good** Most assets in the portfolio are achieving the desired targets
- **Fair** Many assets in the portfolio are not achieving the desired targets
- ◑ **Poor** Most assets in the portfolio are not achieving the desired targets
- ⊗ **Very Poor** Almost all assets in the portfolio are not achieving the desired targets

#### Condition Grade Key

- A** New or like new condition
- B** In a good state of repair
- C** Some non-critical defects; some critical repairs in the near term
- D** Some critical defects; many critical repairs in the near term
- F** Many critical defects; immediate repair or replacement required

\*Excludes Peel Living and other social housing providers



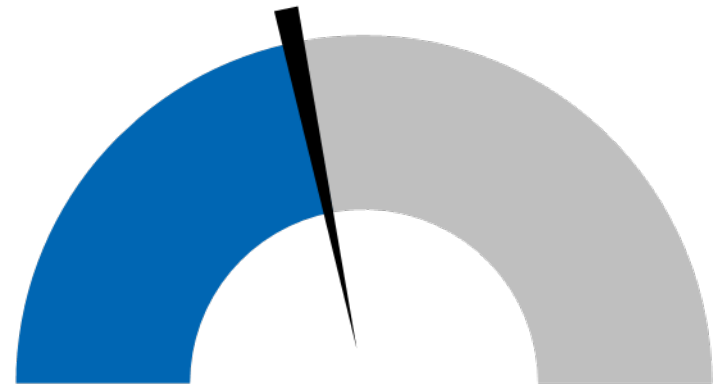
- Aging infrastructure
- Increase in portfolio due to growth,
- Climate change
- Regulatory compliance





## Capital Plan State of Good Repair

▼ Yr 1-10



## State of Good Repair Recommendation

■ Yr 1-10

■ Yr 11-20

- Incorporate all asset classes owned by the Region
  - Include Peel Police and Housing assets
  - Include other assets
- Full Regulatory compliance prior to July 2024
  - Update Asset Management Policy
  - Inventory and cost to maintain all assets
  - Financial strategy to maintain all assets
  - Climate change impact assessment and action plan



**Investing** to build our  
**Community for Life**

**Living. Thriving. Leading.**

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**Reserves and Reserve  
Management**  
**CORPORATE OVERVIEW**

Presented to Council January 10, 2019

Reserves and Reserve Management

Respect for the taxpayer

Value for money

Users pay where appropriate

Ensure Capital Plan is sustainable

Borrow for long term assets

Maintain flexibility to mitigate volatility in rates

Work with local municipalities

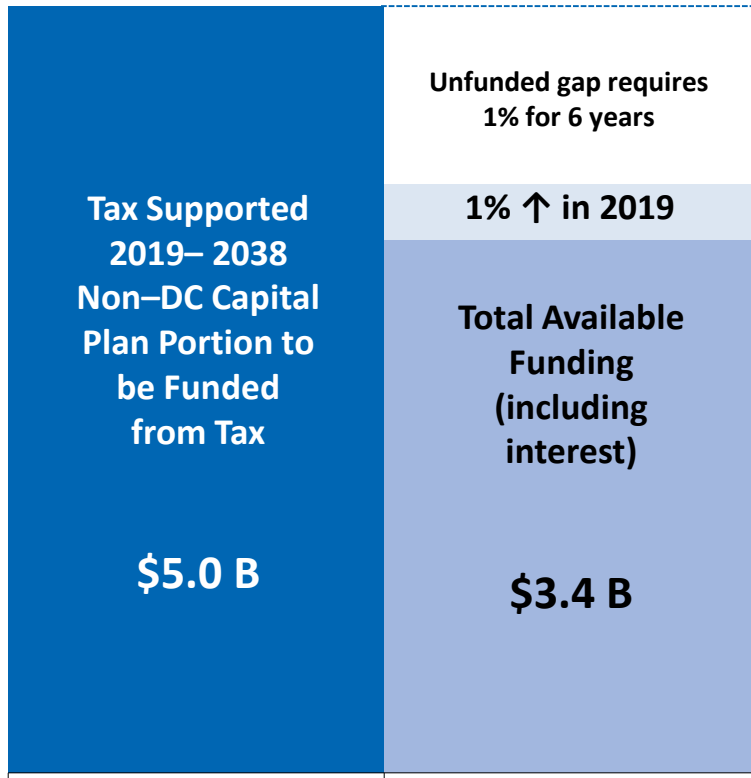
Maintain assets

Prudent investing



Reserves and Reserve Management

**\$1.6 B - 20 Year Funding Shortfall**  
Regionally Controlled Tax



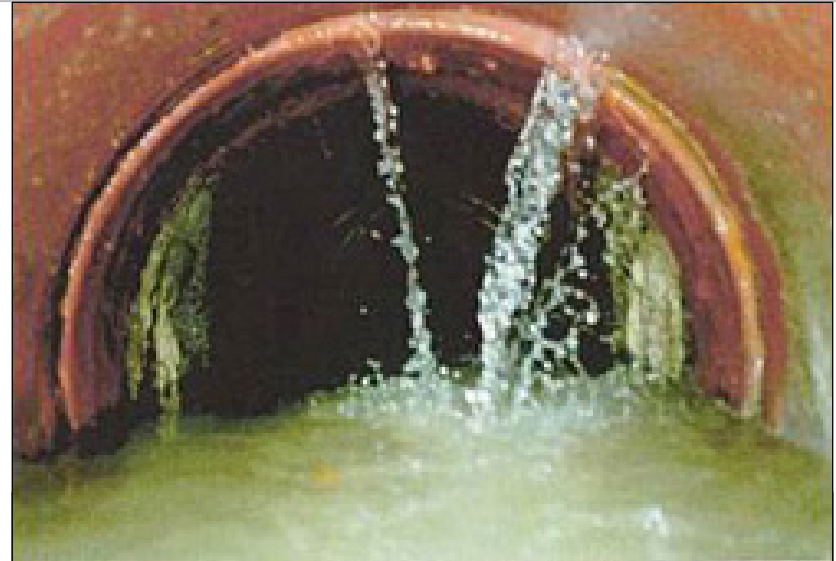
Total Asset Value: \$3.5 B



Reserves and Reserve Management

**\$1.6 B - 20 Year Funding Shortfall**  
Utility Rate

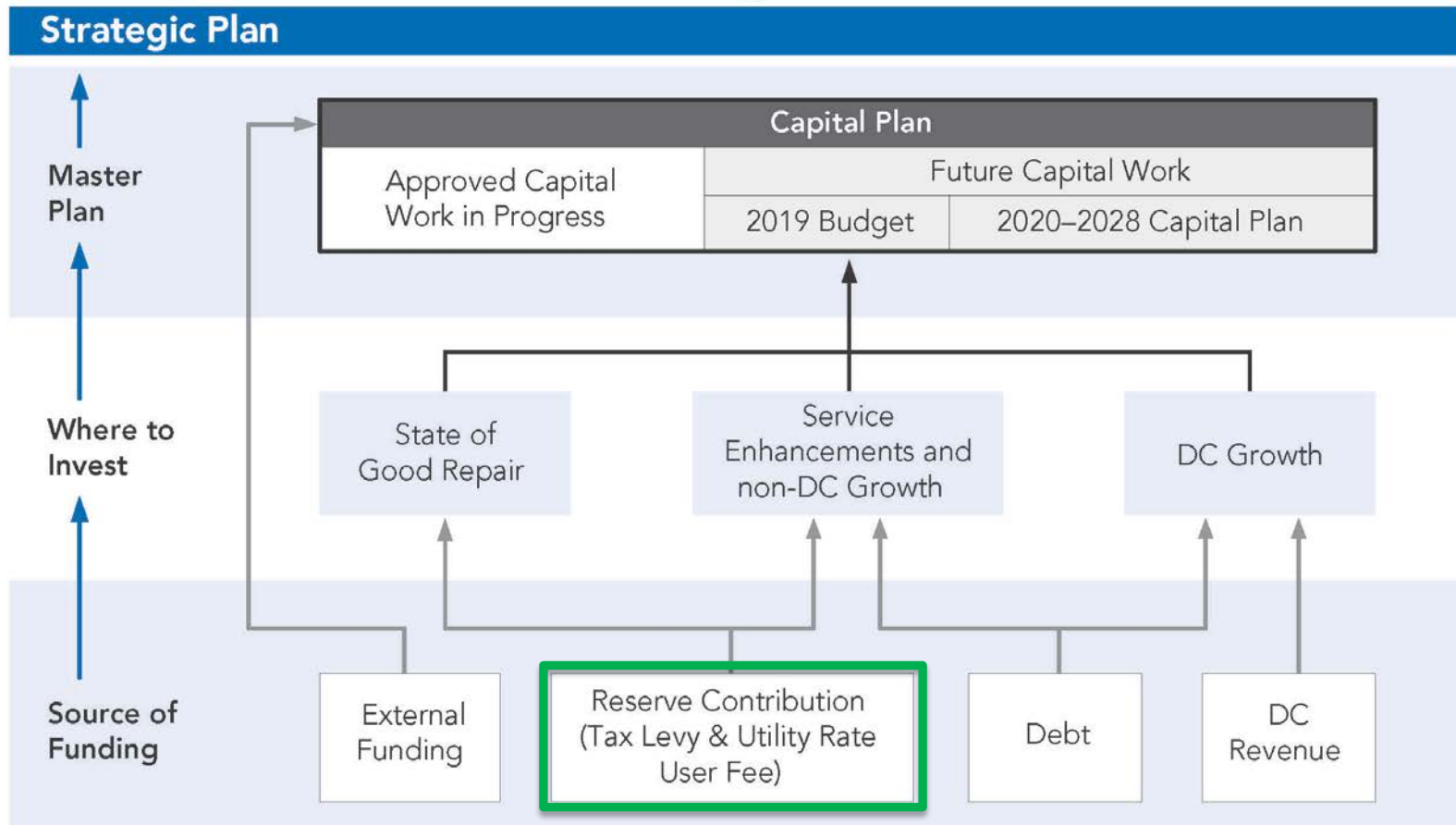
Utility Supported 2019 – 2038 Non-DC Capital Plan Portion to be Funded from Utility Rate  <b>\$5.7 B</b>	Unfunded gap - requires 5% for 3 years
	5 % ↑ in 2019
	Total Available Funding (including interest)  <b>\$4.1 B</b>



Total Asset Value: \$24.3B

## Reserves and Reserve Management

Relationship between Capital Financing and Capital Plan

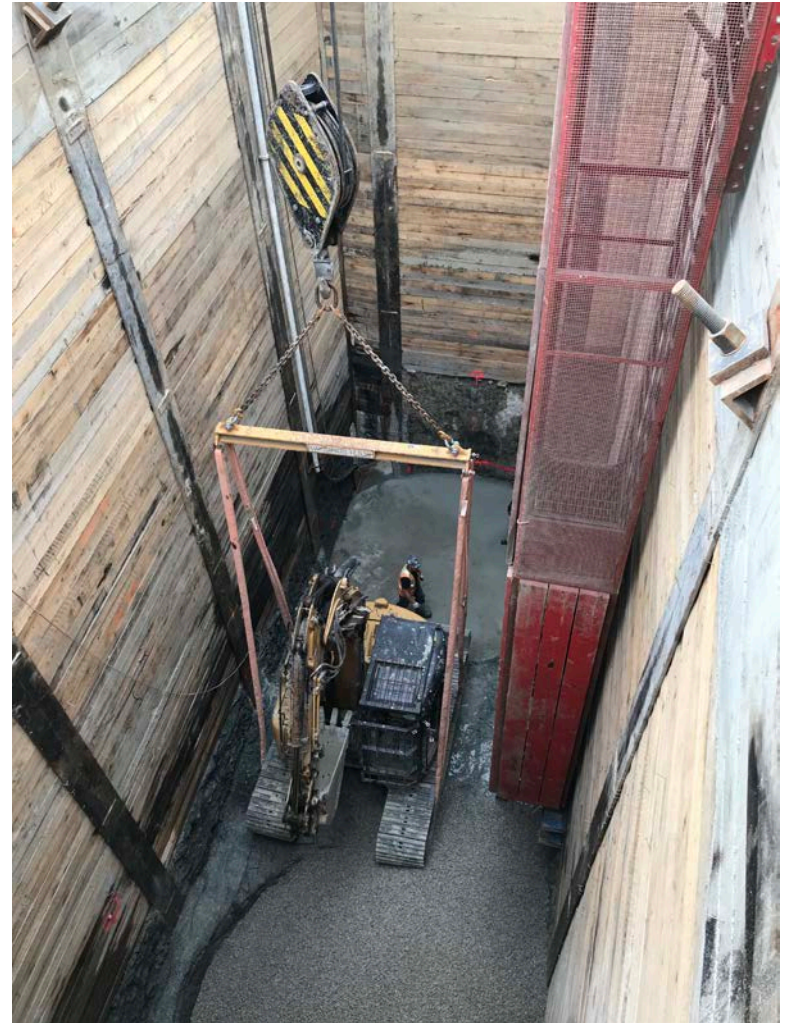
**Community for Life**



## Reserves and Reserve Management

### Need to Increase Infrastructure Levy

- To sustain current and future capital program
- To manage unanticipated capital work
- To enable service enhancements such as the Seniors Health & Wellness Village and increased waste diversion
- To match Federal & Provincial infrastructure funding
- To manage credit rating risk



# Reserves and Reserve Management

Living

Thriving

Leading



People's lives are improved  
in their time of need.



Communities are integrated,  
safe and complete.



Government is future-oriented  
and accountable.

## Investing in better outcomes for residents

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**For Information**


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DATE: January 2, 2019

REPORT TITLE: **OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

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**OBJECTIVE**

To provide an overview of the reserves and an update on the overall sustainability of Regionally Controlled reserves with focus on the rate stabilization reserves, capital reserves and specialty reserves.

**REPORT HIGHLIGHTS**

- The Region of Peel's (Region) Long Term Financial Planning Strategy, Financial Management By-law and Reserve Management Policy establish the present framework for managing reserves.
- Reserve adequacy is an important factor in the Region's overall financial condition as it impacts both financial sustainability and financial flexibility.
- Reserves are used as a tool to mitigate short term tax pressures and to meet long term financing requirements for the state of good repair of existing assets, service enhancements and non-Development Charge (DC) Growth.
- Tax Stabilization and Utility Rate (Water and Wastewater services) Stabilization Reserves are currently sufficient to adequately maintain the Region's financial flexibility to mitigate service volatility.
- Analysis of Tax Supported Capital Reserve shows that maintaining current level of the reserve contribution will result in a shortfall of \$1.6 billion in Tax Supported Capital Reserve by the end of 2038.
- Analysis of Utility Rate Supported Capital Reserve shows that maintaining the contribution at the current level will result in a shortfall of \$1.6 billion in Utility Rate Supported Capital Reserve by the end of 2038.
- Review of the Specialty Reserves indicates the specialty reserves are at appropriate levels given the current risk environment with the exception of the Housing-Contingency Liability Reserve.
- Staff continue to assess the shortfall in the Housing-Contingency Liability Reserve, which will be addressed through management of overall reserves.
- Actions to address the shortfall in Tax and Utility Rate Capital Reserves will be brought forward for consideration as part of the 2019 Budget.

## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

### DISCUSSION

#### 1. Background

This report provides an annual overview and update on the status of the Region's reserves. The management of reserves is an important factor in the Region's overall financial condition, as it impacts both financial sustainability and financial flexibility. The credit rating agencies have acknowledged the Region's highly liquid reserves and reserve funds and its moderate level of debt as major attributes allowing it to achieve the Triple A (AAA) credit rating. Maintaining a high credit rating is a goal held by the Region which ensures its access to capital markets at very competitive rates, benefiting the Region and the local municipalities, and is critical to the long term financial sustainability of Regional services. The Region's current Reserve Management Policy was established by Council on November 14, 2013 through the report "Implementation of the Long Term Financial Planning Strategy – Phase II".

The Reserve Management Policy supports two key principles in the Long Term Financial Planning Strategy; "Ensuring the capital plan is sustainable" and "Maintaining the flexibility to mitigate the volatility in rates". Reserves, reserve funds and specialty reserves are managed within larger pools much like investments, where the overall pooled risk is lower than the separate individual risks.

By pooling similar reserves into a portfolio, Council can more easily deploy the funds to areas of the greatest need. The policy classifies reserves into four major categories, being: Operating Reserve, Capital Reserve, Specialty Reserve, and, Reserve Funds.

#### 2. Operating Reserves

The Rate Stabilization Reserves, as defined in the Reserve Management Policy, are the reserves arising from the operation of Regional programs. The Region has two Rate Stabilization Reserves: Tax Supported Rate Stabilization Reserves and Utility Rate (Water and Wastewater services) Supported Rate Stabilization Reserves. Surpluses from tax supported programs and utility rate supported programs are put into separate reserves. These reserves are used to minimize annual fluctuations in property tax and utility rate by providing funding for one-time costs, allowing significant pressures to be phased-in and addressing program pressures when there is some degree of uncertainty. Appendix I provides a summary of the status of the Rate Stabilization Reserves as at October 31, 2018.

##### a) Tax Supported Rate Stabilization Reserve

The Reserve Management Policy requires the balance of the Tax Supported Rate Stabilization Reserve be maintained within a range of a minimum of five per cent and a maximum of ten per cent of the total budget funded from property taxation. Due to prudent financial decisions, Council has built a healthy rate stabilization balance over the years. The reserve has provided Council with the flexibility to stabilize the impact of the economic volatility on the Region's programs.

In July 2016, Regional Council approved the use of \$38.3 million of the reserve to support new housing development as outlined in the report from the Commissioner of Human Services titled, "A New Plan for Housing Investment". Therefore, as at October 31, 2018 the balance of Tax Supported Rate Stabilization Reserve is at \$128 million or

## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

9.1 per cent of the 2018 Tax supported total operating budget. The balance is within the range of five to ten per cent as prescribed in the Reserve Management Policy and is sufficient to provide financial flexibility to address one-time pressures and volatility within the tax supported operating budget including change in provincial funding and the potential GO Transit liability of \$222 million by October 2018.

### b) Utility Supported Rate Stabilization Reserve

The Reserve Management Policy also requires the balance of the Utility Rate Supported Rate Stabilization Reserve be kept within the range of a minimum five per cent and a maximum ten per cent of the total Utility Rate supported programs' budget. As at October 31, 2018 the Utility Rate Supported Rate Stabilization Reserve has a balance of \$38 million, which represents approximately 7.4 per cent of the 2018 Utility Rate supported total operating budget, which is in compliance with the Reserve Management Policy.

## 3. Capital Financing

The Region's capital plans are financed through capital reserves, DC reserve funds, internal borrowing, external funding and debt. Capital Reserves provide financial flexibility to meet long term financing requirements and help achieve the long term financial sustainability of the Region's assets. They are used to finance the state of good repair requirements of the existing assets and to fund other capital work not eligible for DC funding.

The capital financing sources used are largely dependent on the type of capital project. For example, DC funding can only be used for eligible growth related projects. A separate report titled "Development Charges Program Update" was provided to Council in June 2018, that detailed the status of development charge revenues, the growth related capital expenditure, the associated risks along with the mitigation measures and the adequacy of Development Charges Reserves. Appendix II, "Relationship between Capital Financing and Capital Plan" provides an overview of the relationship between the various sources of capital financing including Capital Reserves and the Capital Plan.

### a) Asset Management

As detailed in the companion report titled "Enterprise Asset Management Update" on January 10, 2019, the Region owns and operates approximately \$27.8 billion in infrastructure. Maintaining these assets in a state of good repair is essential to the provision of Regional services and in turn to the overall success of the Region of Peel. Consequently, the Region has established a goal of maintaining an overall infrastructure status of Good. This goal allows the Region to balance prudent investment in infrastructure in order to support efficient and reliable community services while maintaining affordable tax and utility rates.

The purpose of the Enterprise Asset Management Update report is to provide Council with an infrastructure status update and identify any emerging issues. The report concludes that the levels of investments proposed in the 2019 Capital Budget and Forecast is required to maintain the Region's infrastructure at Council's level of service targets. The report also indicates that Peel's asset portfolio is currently rated Good or Very Good in relation to Council's targets.

## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

### b) Determining the Cost of Future Capital Liability

#### i) Maintain Existing Service Level

Inflation is one of the variables that significantly impact the cost of maintaining or repairing assets such as buildings, roads and water mains. For capital work, there is a specific index that is often used known as the Construction Cost Index (CCI). The CCI reflects the cost of materials such as concrete, steel, asphalt and labour, which have historically increased at a rate faster than general inflation (see Appendix III for a chart that illustrates the impact of the Construction Cost Index on replacement costs).

The Region uses the Replacement Cost methodology to estimate the future capital requirements. Replacement cost recognizes that the cost to repair and ultimately replace an asset is significantly different from its historical cost due to the impact of inflation.

#### ii) Service Demand

There are increasing pressures for additional capital investment due to regulatory changes (e.g. changes for environmental protection), demand to improve service levels of existing Regional programs (e.g. more social housing required to address the waitlist), and other community changes due to population growth (e.g. need to increase road width for public transit, expand Paramedics to respond to call volume growth). These pressures contribute to the increases to the 20-year Tax and Utility Supported Capital Plans, which put strain on the capital reserves that are used to fund the increased requirements. It is expected that the completion of technical assessments, such as those that have been undertaken on the social housing stock, will help to support a longer term analysis of the reserves.

#### iii) Term of Council Priorities

During the 2015 – 2018 Term of Council (ToC), the Region is focused on eleven priorities including “Increase waste diversion” and “Increase affordable housing”. For example, over the past four years, Council has directed staff to increase waste diversion to 75 per cent by 2034 and to provide affordable housing to middle-income families. The 20-year Tax and Utility Supported Capital Plans reflect the capital requirements driven by the ToC priorities. These additional capital requirements have increased pressures on the capital reserves which are the major funding sources.

### c) Funding

Funding for non-DC capital projects is generally provided from reserves that can be broken down into two major categories:

- i) Tax Supported
- ii) Utility Rate Supported

In the fall of 2007, Council adopted a strategy to increase reserves by one per cent tax rate each year for capital financing purposes to achieve long term financial sustainability.

**OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

By 2018, Tax Supported capital reserves have been enhanced by additional amount of \$465 million since its implementation in the 2008 Budget which helped to fund the capital work required since that time.

Staff also presented Council with a report in 2008 outlining the need for increasing the utility rate to finance the expanding state of good repair budget and mitigate debt financing. Since 2009, utility rate increases in range of three – seven per cent have been implemented in annual budgets to strengthen Utility Rate Supported Capital reserves resulting into additional amount of \$494 million in reserves by end of 2018.

The benefit of the increased reserve contributions will continue to grow over time ensuring Peel's assets are adequately maintained and the capital program is sustainable.

**i) Tax Supported Capital Financing**

In order to meet Peel's long term capital requirements while maintaining financial stability, staff use a twenty year capital forecast to assess the adequacy of Tax Supported capital reserves. Based on the evaluation of the capital plan to address Tax Supported state of good repair, service enhancement and non-DC growth requirements, it is estimated that approximately \$5.0 billion is required over the next 20 years for Tax Supported Regionally Controlled services and for the state of good repair of the Affordable Housing stock in Peel (inflation adjusted). Based on the most recent assessment, keeping Peel's affordable housing stock in the state of good repair requires an investment of \$417 million over the next ten years (also see section 4 – Specialty Reserves).

Current reserve levels and contributions are not sufficient to address the Region's 20-year Tax Rate Supported Capital requirements. Staff are projecting a shortfall of \$1.6 billion by the end of year 2038 (see Appendix IV for details). To mitigate the gap, it is proposed that a one per cent infrastructure levy increase be included in the 2019 Budget and for the next six years.

**ii) Utility Rate Supported Capital Financing**

Similar to Tax Supported services, staff use a twenty year capital forecast to assess the capital reserve adequacy for Utility Rate Supported services. It is estimated, based on the evaluation on the state of good repair capital requirements, that approximately \$5.7 billion is required over the next 20 years for Utility Rate funded services including Water and Wastewater (inflation adjusted).

Current reserve levels and contributions are not sufficient to address the Region's 20-year Utility Rate supported capital plan. Staff are projecting a shortfall of \$1.6 billion by the end of year 2038 (see Appendix IV for details). In the 2019 Budget, it is proposed that the Council continue with the 5 per cent infrastructure levy increase and implement it each year for three more years until 2022.

## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

### iii) Infrastructure Funding

There has been an increased focus on infrastructure funding from the Federal government in municipal infrastructure areas such as Social Housing, Water and Wastewater. In 2017, during Phase 1 of the infrastructure funding program, the Region received \$104 million under the Clean Water and Wastewater program to support the rehabilitation of key Regional infrastructure assets. It's anticipated that Phase 2 of the infrastructure funding program will be announced by November 2019. Future infrastructure funding may be sustainable and significant to reduce the long term pressure of rising infrastructure levies.

### 4. Specialty Reserves

The Reserve Management Policy provides for a categorization of reserves referred to as Specialty Reserves. This category includes reserves for specific and defined purposes that fall outside of the broader requirements for capital financing, and rate stabilization. As required by the Reserve Management Policy, a review of these specialty reserves was performed. The results indicate that most of the specialty reserves are at appropriate levels given the current risk environment with the exception of the "Housing-Contingency Liability Reserve" – R1919.

The "Housing-Contingency Liability Reserve" R1919 was established to fund the expected gap in the state of good repair funding of Affordable Housing buildings in the Region. The housing stock contains approximately 20,000 units/homes, owned and managed by Peel Living and external housing providers. The reserve is used to provide capital grants or loans to service providers as a means to address the deficit in their sources of funding when fulfilling state of good repair requirements, and is also funded as part of the 1 per cent infrastructure levy due to Region's mandate as Service Manager in ensuring safe and adequate supply of Affordable Housing (also see Section 3.c.i – Tax Supported Capital Financing).

### 5. Risks and Pressures

Reserves, reserve funds and specialty reserves ensure the capital plan is sustainable as well as provide flexibility to mitigate volatility in tax and utility rates. The continually evolving environment the Region is facing has resulted in increasing risks and growing pressures on service levels and hence on reserves, reserve funds and specialty reserves that are established to support service delivery to Peel residents and businesses.

#### a) Liability for Metrolinx (formerly GO Transit) Growth and Expansion Capital Cost

The Region's legal obligation to contribute to the growth and expansion capital costs of Metrolinx (formerly GO Transit) is based on a by-law adopted by the Greater Toronto Services Board in 2000, the effect of which has been continued by a series of regulations. In 2001, the Region enacted By-law 45-2001 to collect a growth related portion of GO Transit capital costs as development charges. The effect of this by-law has been continued, also based on Provincial regulations. Pursuant to Council Resolution 2007-1367, which was approved on November 15, 2007, beginning with the January 2008 invoice, the Region has been only remitting payment for the amount actually collected by the Region through DC. This has resulted in a continually increasing accumulation of arrears over time.



## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

The Region's current practice is to accumulate funds in the GO Transit DC reserve fund until it reaches \$750,000 at which point a payment in that amount is remitted. The rate of accumulation of unpaid invoices continues to outpace the rate of DC collection. As mentioned earlier, the Region's GO Transit liability amounts to \$222 million by October 2018.

Similar to Peel, Durham, Halton, Hamilton and York pay their Metrolinx capital contribution for the amount actually collected through DC. Toronto does not have a DC component for Metrolinx and it pays \$20 million from tax each year until end of 2017. Toronto's GO growth obligations to 2024/25 will be fulfilled by the City's contributions to SmartTrack. As of 2018, Peel, York and Toronto have accrued all or partial liabilities while Durham, Halton and Hamilton have stopped accruing or have not accrued liabilities.

The Region/Province Dedicated Gas Tax Funds Letter Agreement does not expressly refer to the Region's GO Transit Capital Contribution obligation, but instead incorporates by reference the Guidelines document, the effect of which is to make payment of the GO Transit capital contribution a pre-requisite of the Province's obligation to release dedicated gas tax funds. Despite this, the Province has not in fact required that payment of the GO Transit contributions have been made before releasing the gas tax funds.

The Metrolinx board has the legal authority to repeal the by-law and to forgive the arrears, but in doing so is bound to act in the interests of the Province. It's of staff's view that the Metrolinx board would only act to do so in accordance with Provincial direction. With the change in provincial government and the province's current financial review, it's uncertain where the Metrolinx board will go regarding this matter. Based on the legal opinion and the risk assessment, the Region takes a conservative approach and continues to accrue the full amount of GO Transit liability.

Regions of Durham, Halton, Peel and York and the Cities of Hamilton and Toronto (the GTA/H municipalities) continue to face growing financial pressures arising from their own community priorities such as rehabilitating aging infrastructure as well as investing in new infrastructure which are vital to maintaining the quality of life in these communities. The councils of the GTA/H municipalities have repeatedly petitioned the Province to resolve the issue of municipal funding of the GO Transit Growth Capital Plan since the transfer of GO Transit back to the Province.

### b) Other Pressures

The Region also faces other pressures that have an impact on reserves, reserve funds and specialty reserves including the following:

- Service enhancements such as the Seniors Health and Wellness Village, infrastructure requirements to achieve increased waste diversion and additional affordable housing to address unmet needs;
- Unanticipated capital work such as emergency watermain repair; and,
- Available funding to match Federal & Provincial infrastructure funding.

## OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

All of the above require the Region to maintain a certain level of reserve balance as prescribed in the Region's Reserve Management Policy in order to sustain the capital plan and to provide flexibility to mitigate the volatility of rates.

### CONCLUSION

Council's current strategy of funding the sustainability of the Region's capital plan through the one per cent infrastructure levy for tax supported capital as well as infrastructure levy increases for utility rate supported capital have helped to maintain its financial flexibility and sustainability of the capital program. As indicated in the Long Term Financial Planning strategy, reserves are an important factor in the Region's overall financial condition as they impact both Financial Sustainability and Financial Flexibility.

Staff analyses project that capital reserve for state of good repair, service enhancements and growth will not be sufficient to meet the combined \$3.2 billion in funding shortfall associated with the Region's long term capital financing requirements. The proposed 2019 Budget will include capital infrastructure levies for Council consideration.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

### Approved for Submission:



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D. Szwarc, Chief Administrative Officer

### APPENDICES

- Appendix I – Rate Stabilization Reserves
- Appendix II – Relationship between Capital Financing and Capital Plan
- Appendix III – Construction Cost Index Trend
- Appendix IV – Reserve Gap Analysis
- Appendix V – Specialty Reserves

*For further information regarding this report, please contact Norman Lum @ extension 3567 or via email at [Norman.Lum@Peelregion.ca](mailto:Norman.Lum@Peelregion.ca).*

**APPENDIX I  
OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

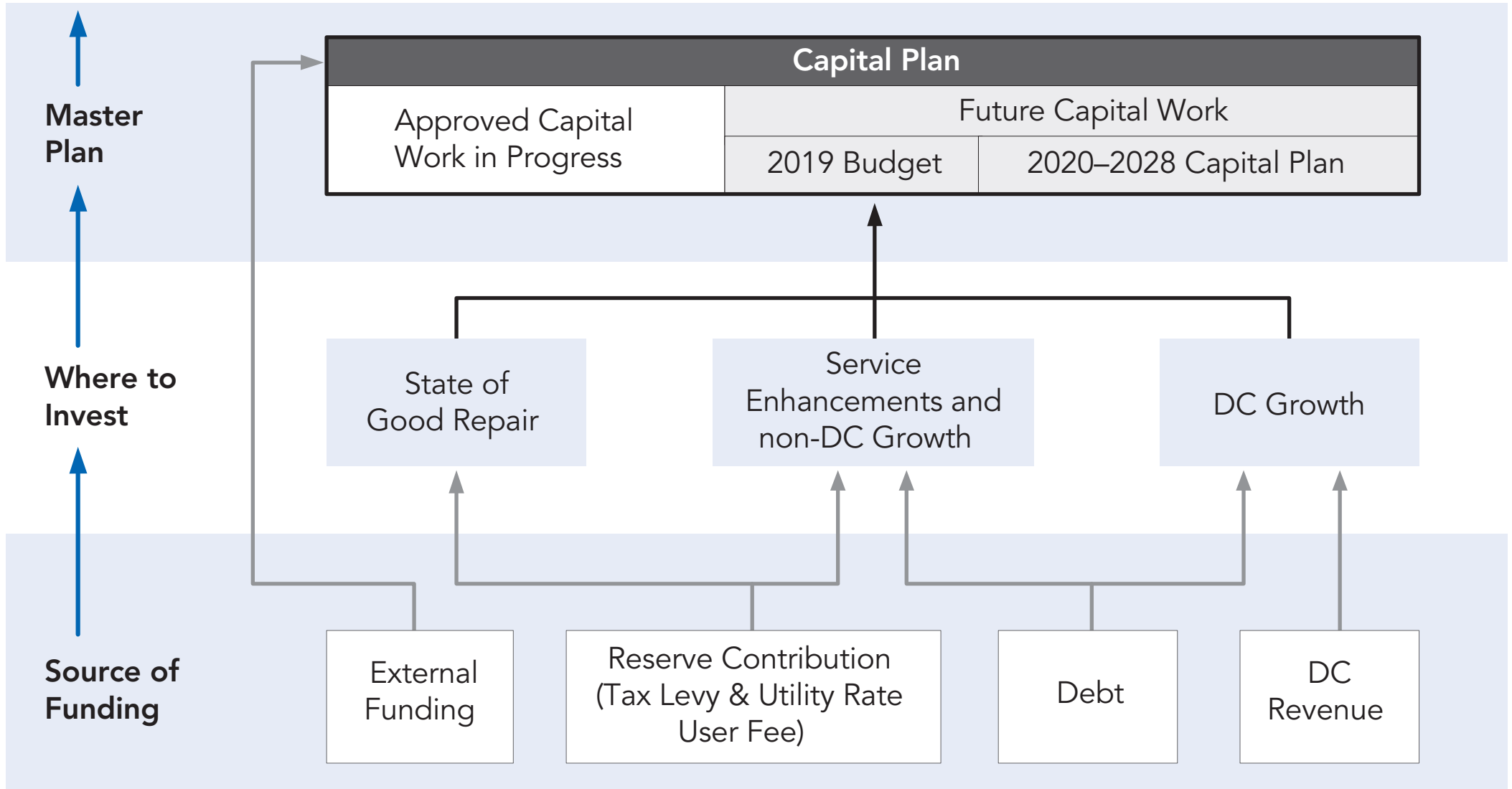
**Rate Stabilization Reserves**

	<b>Balance as at October 31, 2018</b>	<b>Status of Reserves as at October, 2018</b>
<b>Tax</b>	\$128 million	9.1 % of 2018 Tax Total Operating Budget In compliance with the Reserve Management Policy
<b>Utility Rate</b>	\$38 million	7.4% of 2017 Utility Rate Total Operating budget In compliance with the Reserve Management Policy

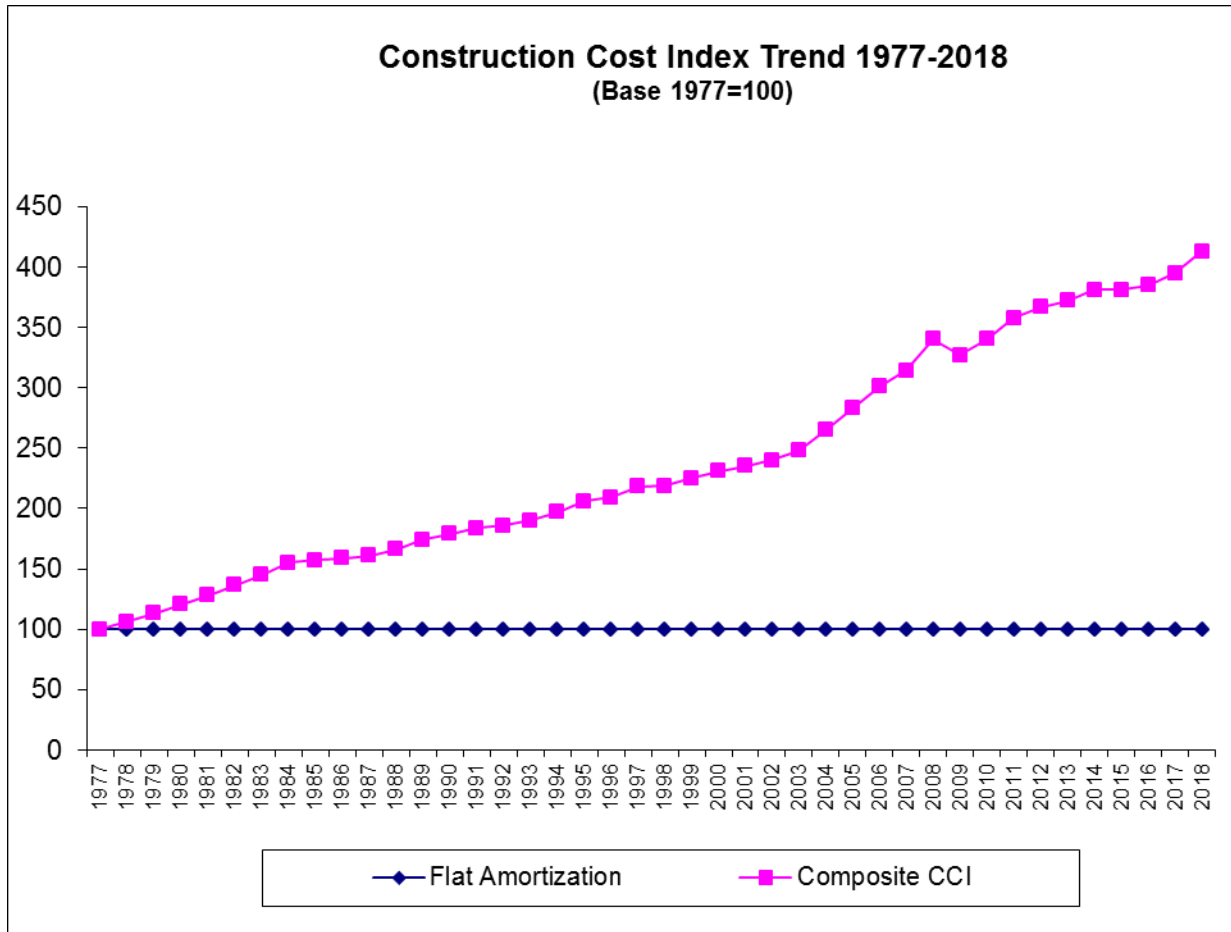
Relationship between Capital Financing and Capital Plan

# Community for Life

## Strategic Plan



**APPENDIX III  
OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**



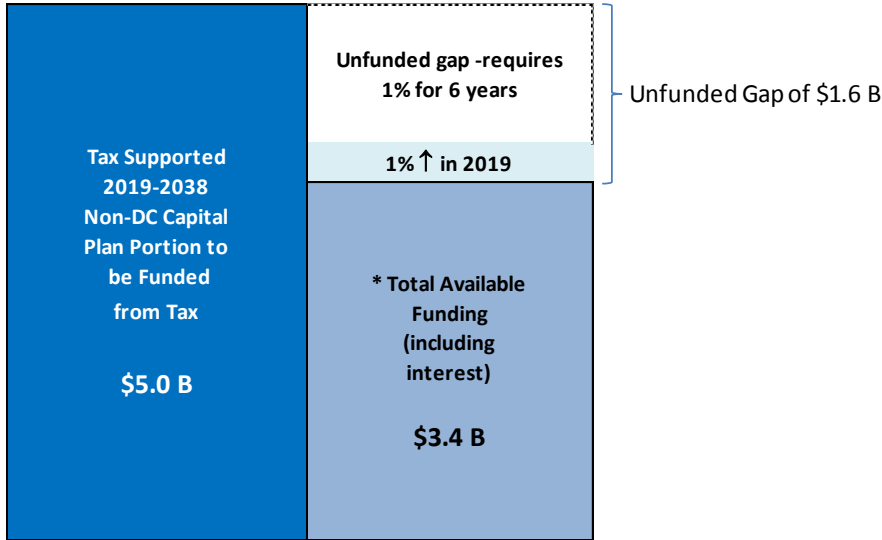
Source: US Department of the Interior, Bureau of Reclamation, Construction Cost Trends

The above chart illustrates the impact of Construction Cost Index (CCI) on an asset that was purchased in 1977 for \$100 thousand. By July of year 2018, the cost to replace the same asset would be \$413 thousand which is 4.1 times higher than the historical cost. The average annual increase over this period was 3.5%.

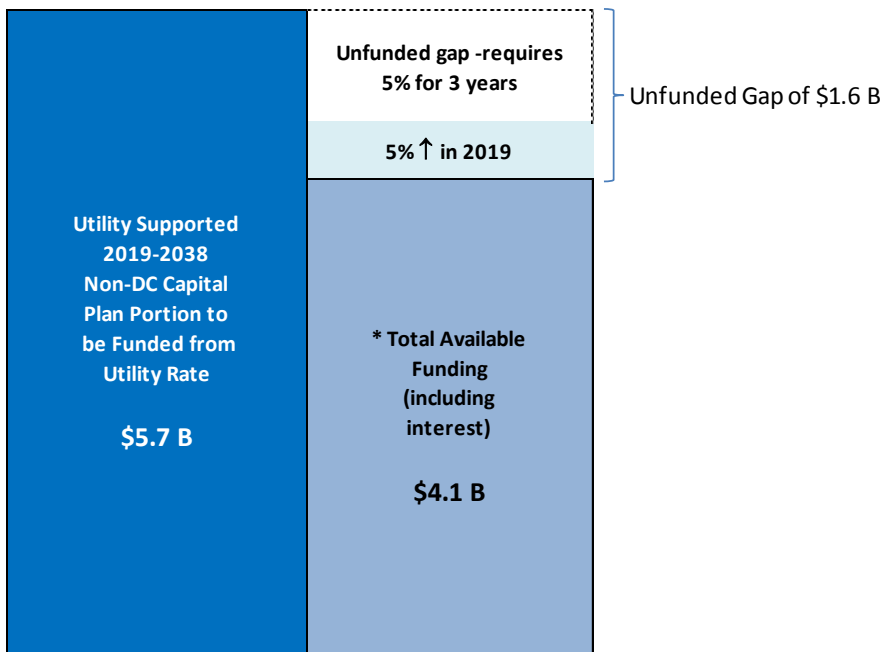
**APPENDIX IV  
OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

**Reserve Gap Analysis**

**20 Year Funding Shortfall  
Regionally Controlled Tax**



**20 Year Funding Shortfall  
Utility Rate**



Total Unfunded Gap: \$3.2 B

\* The available funding comprises of projected opening uncommitted reserve balance in 2019, regular annual contributions, annual estimated interest on reserve balances and council approved infrastructure tax levy and utility rate increases till 2018

## APPENDIX V OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

### Specialty Reserves

Reserve	Description	Intended Use	Cash Balance October 31, 2018 (\$Millions)	Assessment
R0500	Insurance Stabilization Reserve	To fund any material variances that could adversely impact the Region relating to liability claims or accidental losses.	8.5	<b>Sufficient:</b> Currently held sufficient to reduce the impact of potential unexpected events. Detailed assessment of risk severity and its impact on reserve will be conducted and included in future reporting.
R0520	ASO Benefit Stabilization	To fund any material unexpected variances in self-insured Extended Health Care (EHC) and Group Life benefit plans	8.1	<b>Sufficient:</b> Currently held sufficient; there is limited impact on reserves due to provision of stop-loss in self-insured EHC and Group plans.
R0880	WSIB Reserve Pensions	To fund the Region's future WSIB liability (self-insured) as determined by the actuaries.	13.5	<b>Sufficient:</b> Reserve balance sufficient to fund current estimate of WSIB unfunded liability at about \$8.5 million.
R1140	Capital Long Term Waste Management Strategy - Energy From Waste Savings	To receive savings from interim landfill operation placed after expiry of third party incineration contract	58.0	<b>Sufficient:</b> The full amount of the reserve will be used to fund 75% 3Rs Target projects approved by Council.
R1919	Housing - Contingency Liability Reserve	To fund the potential gap in the state of good repair reserves faced by affordable housing service providers	79.0	<b>In-Sufficient :</b> An initial estimate of \$417 million deficit is expected by 2028.
R1923	Housing- Advances to Providers	To track loans that the service provider obtains from Region (draw from R1919) that is under \$500 thousand.	0.0*	<b>N/A:</b> Reserve is for tracking of loans issued from R1919; Notional use only, no incremental commitment is expected.
R1924	Housing-Loans to Providers Pre	To track loans that the service provider obtains from Region (draw from R1919) that is over \$500 thousand.	0.0*	<b>N/A:</b> Reserve is for tracking of loans issued from R1919; Notional use only, no incremental commitment is expected.
R1925	Housing- Loan to Providers Post	This reserve is to track repayments which have begun from housing service providers.	0.0*	<b>N/A:</b> Reserve is for tracking of loans issued from R1923/24; Notional use only, no incremental commitment is expected.
R1261A	Human Services Revolving Capital Fund	To support community partner integration and system improvements activities in Human Services Department	0.6	<b>N/A:</b> Reserve is for tracking of loans issued from R1261A; Notional use only, no incremental commitment is expected.
R0221	Capital Finance Stabilization - Greenlands Securement	To provide annual funding of Greenlands capital project which involve securing greenlands by Peel's Conservation Partners	7.3	<b>Sufficient:</b> Currently held sufficient based on recent spending patterns

\* Cash balance net of the loan that has been lent out

DATE: December 18, 2018

REPORT TITLE: **DELEGATION OF TAX RATIO SETTING AUTHORITY**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

## RECOMMENDATION

**That the tax ratio setting authority for both lower-tier and upper-tier purposes for 2019, be delegated by the Region of Peel to its lower-tier municipalities, as authorized under section 310 of the *Municipal Act, 2001*;**

**And further, that the necessary by-law inclusive of the methodology to apportion the Regional levy, be presented to Regional Council for enactment.**

## REPORT HIGHLIGHTS

- Delegation of the tax ratio setting authority provides the councils of the local municipalities with the autonomy to establish tax ratios for both local municipal and Regional purposes.
- The Region of Peel (“Region”) has delegated its tax ratio setting authority to its local municipalities each year from 1998 through 2018 inclusive.
- The delegation of authority must be consented to by all three local municipalities.
- A Regional by-law must be enacted, and each local municipality must pass a resolution consenting to the By-law before February 28, 2019.
- O. Reg. 103/09, as amended, designates the Region as a municipality authorized to delegate for the purposes of section 310 of the *Municipal Act, 2001*.
- Copies of the Regional By-law as well as the local resolutions must be sent to the Minister of Municipal Affairs by March 15, 2019.

## DISCUSSION

### 1. Background

#### a) Tax Ratio Setting

Subsection 308(3) of the *Municipal Act, 2001* (“Act”) defines tax ratios as the ratios that the tax rate for each property class must be to the tax rate for the residential property class. Subsection 308(5) provides that for tiered municipalities, the upper-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the upper-tier municipality and its lower-tier municipalities. Notwithstanding subsection



**DELEGATION OF TAX RATIO SETTING AUTHORITY REPORT**

308(5), subsection 310(1) of the *Act* provides that an upper-tier municipality may delegate the tax ratio setting authority to its lower-tier municipalities.

The Region has delegated its authority to establish tax ratios to its local municipalities in each of the 1998 to 2018 fiscal years. Delegation allows the local municipalities flexibility in determining their own tax ratios. Regional and local municipal Finance staff recommend delegation for the 2019 fiscal year.

Tax ratios reflect how a tax rate for a particular property class compares to the residential tax rate. The different relative tax burdens among property classes are based on the tax ratios set by municipalities. Changing the tax ratios will result in a shift of the tax burden among different property classes. Tax ratios can be used to prevent large shifts of the tax burden caused by proportionally uneven changes in assessment among different property classes as well as to lower the tax rates on a particular class or classes.

**b) Apportionment of Regional Levy**

In accordance with the *Act*, the proposed delegation By-law contains a method to apportion the Region of Peel 2019 property tax levy among the City of Brampton (“Brampton”), the City of Mississauga (“Mississauga”) and the Town of Caledon (“Caledon”). The proposed method remains substantially the same as 2018 and is based on the following three components:

- Waste management costs are apportioned based on relative local municipal household counts according to the assessment roll data provided by the Municipal Property Assessment Corporation (“MPAC”) used for the current taxation year.
- Peel Regional Police costs, as well as any grant costs for policing at community events, are apportioned between Brampton and Mississauga based on weighted current value assessment for the current taxation year. Caledon fully assumes the costs of the Ontario Provincial Police.
- Remaining Regional services are apportioned among the local municipalities according to relative shares of weighted current value assessment for the current taxation year.

The *Act* sets out a February 28, 2019 deadline for enactment of a by-law by Regional Council and resolutions consenting to the by-law by each of the local municipalities. Local municipal Treasurers will be bringing forward related reports to their respective councils by February 28, 2019.

The delegation By-law and the necessary local municipal resolutions confirming delegation will then be submitted to the Minister of Municipal Affairs no later than March 15, 2019 as required by subsection 310(3.1) of the *Act*. By meeting all these requirements, O. Reg. 103/09, as amended, will continue to designate the Region as an upper tier municipality having authority under section 310 of the *Act* to delegate the establishment of tax ratios for 2019 to its lower-tier municipalities. That authority is exercised by passing the delegation by-law recommended in this report which will be brought forward for Council’s adoption.

DELEGATION OF TAX RATIO SETTING AUTHORITY REPORT

**CONCLUSION**

Delegation of the upper-tier tax ratio setting authority contains a method to apportion the Region of Peel 2019 property tax levy among Brampton, Caledon and Mississauga and provides the local municipalities with the autonomy to set tax ratios that respond most appropriately to the circumstances in each local municipality.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Stephanie Nagel at extension 7105 or via email at [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Kavita McBain*

*Reviewed in workflow by: Legal Services*

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DATE: December 18, 2018

REPORT TITLE: **TEMPORARY BORROWING REPORT**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

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## RECOMMENDATION

**That the necessary by-law, authorizing the temporary borrowing of monies to meet 2019 operating expenses of the municipality pending receipt of revenues in accordance with section 407 of the *Municipal Act, 2001*, as amended, be presented for enactment.**

## REPORT HIGHLIGHTS

- Authorization of temporary borrowing to meet operating expenses pending receipt of revenues is a prudent and traditional cash flow management measure, and such authorization requires the passage of an annual by-law to comply with legislation.
- Operating budget estimates, excluding contributions from reserves and any prior year surplus, are utilized to derive the maximum amount of temporary borrowing permitted under the *Municipal Act*. Until the budget is adopted in a year, temporary borrowing limits are calculated using the estimated revenues as set out for the previous year.

## DISCUSSION

### 1. Background

To allow the Region to periodically borrow funds to meet the operating expenses of the municipality until such time that taxes and other revenues are received, Section 407 of *The Municipal Act, 2001*, as amended, requires that an annual by-law be passed. This annual by-law provides the Chair and the Treasurer the authority that allows the Treasury Services Division in the Finance Department to continue to operate an efficient and effective cash management program, primarily through the utilization of line of credit bank funding should the Region of Peel encounter an overnight cash shortfall.

### 2. Findings

The allowable percentages to borrow as set out in Section 407 of *The Municipal Act, 2001* limits temporary borrowing for operating expenses of the municipality to an amount not to exceed 50 per cent of the total amount of the estimated revenue for the year from January 1, 2019 to September 30, 2019 and 25 per cent of the total amount of the estimated revenue

**TEMPORARY BORROWING REPORT**

for the year from October 1, 2019 to December 31, 2019, without the approval of the Local Planning Appeal Tribunal.

**3. Proposed Direction**

Based on the estimated 2018 revenues excluding contributions from reserves and any prior year surplus of \$2,170,641,528, the maximum amount that may be borrowed at any one time on a temporary basis for operating expenses from January 1, 2019 to September 30, 2019 would be \$1,085,320,764 and \$542,660,382 from October 1, 2019 to December 31, 2019. It is forecasted that the above mentioned limits will represent an amount sufficient to meet the temporary borrowing requirements for the 2019 operating expenses.

**CONCLUSION**

In order to comply with provincial legislation, it is proposed to pass the appropriate temporary borrowing by-law. The recommended by-law will facilitate any unanticipated cash flow shortfalls that we may experience and any inter fund borrowing requirements.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

**Approved for Submission:**

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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Julie Pittini at extension 7120 or via email at [julie.pittini@peelregion.ca](mailto:julie.pittini@peelregion.ca)*

*Authored By: Julie Pittini*

DATE: December 20, 2018

REPORT TITLE: **TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION-2019-2023**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

### RECOMMENDATION

**That the future federal gas tax allocations scheduled to be received by the Region of Peel for the 2019, 2020, 2021, 2022 and 2023 fiscal years be substantially allocated to the Cities of Brampton and Mississauga and the Town of Caledon based on the allocation method identified in the report of the Commissioner of Finance and Chief Financial Officer, titled “Transfer of Region of Peel Federal Gas Tax Allocation - 2019 - 2023”;**

**And further, that the necessary by-law be presented for enactment;**

**And further, that the indemnity agreements that form Schedule A to the by-law be executed by the duly authorized signing officers of the Regional Corporation to enable the transfer of the funds to the local municipalities;**

**And further, that the future federal gas tax allocations to be retained by the Region of Peel are used to fund the delivery of TransHelp service and the Active Transportation Plan as well as other applicable eligible project categories as prescribed by the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the Region of Peel, dated April 1, 2018.**

### REPORT HIGHLIGHTS

- In 2014, the Region of Peel (“Region”) executed the current ten year Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds (“Agreement”) with the Association of Municipalities of Ontario (“AMO”).
- In the fall of 2018, AMO provided the Region with an estimate of funds and schedule of payments for the latter five years of the Agreement (2019-2023).
- Both the Region and local municipalities receive Federal Gas Tax funding through AMO under the Agreements.
- The Region has historically transferred most of the funding it receives to the local municipalities to supplement the funding they receive directly.
- The current Federal Gas Tax program provides for a multi-year federal gas tax infrastructure funding commitment, and the Region therefore proposes to provide a multi-year infrastructure commitment allocation (as per the Region’s Agreement payments) to the local municipalities in an effort to support their infrastructure planning

## 8.6-2

### TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION - 2019-2023

efforts and reduce administration costs.

- AMO has confirmed that the Region's by-law that authorizes the transfer of annual funds from the Region to the local municipalities can apply to the 2019-2023 fiscal years as identified in the Agreement.
- In order to allow for the funding flexibility of the Region's capital infrastructure projects, it is recommended that the future federal gas tax allocations retained by the Region are used to fund the delivery of TransHelp service, the Active Transportation Plans as well as other applicable eligible project categories as prescribed by the current Agreement.
- Allocation of the 2019-2023 gas tax funds to the local municipalities is recommended to continue with the Region's retention of 17 per cent (\$36.9 million) of the funds, and a distribution of the remaining 83 per cent (\$180.3 million) with local municipal shares based on the 2016 census data consistent with AMO's distribution methodology.
- Peel Region and its local municipalities anticipate receiving Federal Gas Tax funding of approximately \$434.4M for the 2019-2023 period: City of Mississauga \$207.6, City of Brampton - \$170.8M, Town of Caledon - \$19.1M (these amounts include transfer from Peel and direct allocation from AMO); the Region retains \$36.9M.

## DISCUSSION

### 1. Background

In 2014, the Region executed the current ten year Agreement for the Transfer of Federal Gas Tax Funds with AMO. While the Agreement spans over ten years, funding amounts were initially detailed out for the first five years of the Agreement (2014-2018). An estimate of the funds and schedule of payments for the latter five years of the Agreement (2019-2023) was provided by AMO in the fall of 2018.

Historically, after the annual Federal Gas Tax funding allocations have been announced, the Region of Peel approved the transfer of most of its allocation to the local municipalities, supplementing the Federal Gas Tax funding they receive directly from AMO.

The current Federal Gas Tax program provides for permanent and multi-year federal gas tax infrastructure funding commitments to both upper tier and lower tier municipalities in Ontario.

In an effort to provide the same level of infrastructure funding flexibility to the local municipalities from these extended timelines, the Region proposes to continue the substantial allocation of its future Federal Gas Tax funds to the local municipalities based on the federal gas tax multi-year infrastructure commitments (2019-2023). This recommended action will continue to support the local municipalities in their multi-year infrastructure planning efforts and contribute to reduction of the overall administration costs. Furthermore, AMO has confirmed that the Region's by-law that authorizes the transfer of annual funds from the Region to the local municipalities can apply to the 2019-2023 fiscal years as identified in the Agreement.

In the report from the Chief Financial Officer and Commissioner of Corporate Services dated May 16, 2014, and titled "Authority to Execute the Ten Year Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds with AMO and for the Transfer of Region of Peel Federal Gas Tax Allocation - 2014", it was recommended that the Region of Peel share the funds it received under the Agreement based on the previously approved

### 8.6-3

## TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION - 2019-2023

formula, where the Region retains 17 per cent, while the remaining 83 per cent is distributed to the local municipalities. This allocation is mutually agreed upon with the local municipalities.

In prior years, the Region's retained federal gas tax allocation amount (17 per cent) was used to fund the delivery of TransHelp service and the Active Transportation Plan. Whereas, the preceding Agreements limited the Region to spend its retained share of the federal gas tax funds on projects within only two eligible categories, the current Agreement allows municipalities to use their share of funding in any applicable eligible project categories (without restrictions) as further described in the Appendix I.

Therefore, Regional staff recommend that future retained shares of the Region's federal gas tax allocation be used to fund the delivery of TransHelp service and the Active Transportation Plan, as well as other applicable eligible project categories as prescribed by the existing Agreement for the Transfer of Federal Gas Tax Funds between AMO and the Region, dated April 1, 2014. This approach allows for flexibility in use of the Federal Gas Tax funds to address the Region's capital infrastructure projects and reduce the future capital infrastructure requirements financed by debt.

### 2. Region of Peel's Gas Tax Allocation for the Period of 2019-2023

The municipal allocation across Ontario is based on a per capita basis using the 2016 Census data from Statistics Canada. The Region's portion and the proposed shares with the local municipalities are based on the previously agreed formula of the Region keeping 17 per cent while the remaining 83 per cent is distributed to the local municipalities. According to the above split, the portion of the estimated 2019-2023 gas tax funds to be retained by the Region is \$36,924,853 with the remaining estimated amount of \$180,280,162 to be transferred to the local municipalities.

The 2019-2023 Region's portions and the proposed shares with the local municipalities will be as follows:

<i>Year</i>	<i>Total Amount</i>	<i>Region Amount</i>	<i>Local Amount</i>
2019	\$41,916,757.23	\$7,125,848.73	\$34,790,908.50
2020	41,916,757.23	7,125,848.73	34,790,908.50
2021	43,822,064.39	7,449,750.95	36,372,313.44
2022	43,822,064.39	7,449,750.95	36,372,313.44
2023	45,727,371.51	7,773,653.16	37,953,718.35
Total:	\$217,205,014.75	\$36,924,852.52	\$180,280,162.23
<i>Sharing %</i>	<i>100.0%</i>	<i>17.0%</i>	<i>83.0%</i>

### 3. Transfer to the Local Municipalities

The 2019-2023 federal gas tax funds will be paid to the Region by AMO in two instalments in July and November of each year. The local municipal gas tax allocation funds will be transferred to the appropriate local municipalities after the Region receives the funds from AMO. Payment to the local municipalities is dependent on the Region receiving the funds from AMO; if, for any reason, the funding does not arrive, the Region shall not be

**8.6-4**

**TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION - 2019-2023**

responsible for making the payments as scheduled. The allocation of the 2019-2023 gas tax funds to the local municipalities is based on the 2016 census data, which is consistent with AMO’s methodology to distribute the 2019-2023 funds to all Ontario municipalities.

The following table outlines the shares, as well as estimated transfer amounts to the local municipalities in each fiscal year from 2019 to 2023:

<b>Year</b>	<b>Mississauga</b>	<b>Brampton</b>	<b>Caledon</b>	<b>Total Amount</b>
2019	\$18,169,195	\$14,947,255	\$1,674,459	\$34,790,909
2020	\$18,169,195	\$14,947,255	\$1,674,459	\$34,790,909
2021	\$18,995,067	\$15,626,676	\$1,750,571	\$36,372,313
2022	\$18,995,067	\$15,626,676	\$1,750,571	\$36,372,313
2023	\$19,820,940	\$16,306,096	\$1,826,682	\$37,953,718
<b>Total:</b>	<b>\$94,149,463</b>	<b>\$77,453,958</b>	<b>\$8,676,741</b>	<b>\$180,280,162</b>

As required by the Agreement, Regional Council must enact an authorizing by-law to transfer the allocation of its gas tax funds to the local municipalities. As part of this process, the local municipalities are required to execute the indemnity agreement with the Region. Once this is completed and the funds are received from AMO, the Region will transfer the funds to the local municipalities as indicated in the table above.

**4. AMO Allocation of Federal Gas Tax Funding to Municipalities**

The municipal allocation across Ontario is based on a per capita basis using the 2016 Census data from Statistics Canada, and divided 50/50 between upper and lower-tier municipalities where applicable.

For the 2019-2023 period, the local municipalities anticipate receiving approximately \$217.2M in Federal Gas Tax funding directly from AMO. The approximate allocation is as follows: City of Mississauga - \$113.4M; City of Brampton - \$93.3M; Town of Caledon - \$10.5M.

The 2019-2023 Local Municipal allocations received directly from AMO will be as follows:

<b>Year</b>	<b>Mississauga</b>	<b>Brampton</b>	<b>Caledon</b>	<b>Total Amount</b>
2019	\$21,890,596	\$18,008,741	\$2,017,420	\$41,916,757
2020	\$21,890,596	\$18,008,741	\$2,017,420	\$41,916,757
2021	\$22,885,623	\$18,827,320	\$2,109,121	\$43,822,064
2022	\$22,885,623	\$18,827,320	\$2,109,121	\$43,822,064
2023	\$23,880,650	\$19,645,899	\$2,200,822	\$45,727,372
<b>Total:</b>	<b>\$113,433,088</b>	<b>\$93,318,022</b>	<b>\$10,453,905</b>	<b>\$217,205,015</b>
Allocation %	52.22%	42.96%	4.81%	100.00%



## 8.6-5

### TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION - 2019-2023

In total, Peel Region and its local municipalities anticipate receiving \$434.4M for the 2019-2023 period. The approximate allocation to the local municipalities is as follows: City of Mississauga - \$207.6M; City of Brampton - \$170.8M; Town of Caledon - \$19.1M, which includes transfer from the Region (\$180.3) and their direct allocation from AMO (\$217.2M), as noted above. The Region retains \$36.9M of its allocation from AMO based on the previously agreed formula of the Region keeping 17 per cent, while the remaining 83 per cent is distributed to the local municipalities.

The 2019-2023 Total Regional & Local Municipal allocation will be as follows:

<i>Year</i>	<i>Mississauga</i>	<i>Brampton</i>	<i>Caledon</i>	<i>Region Amount</i>	<i>Total Amount</i>
2019	\$40,059,791	\$32,955,996	\$3,691,879	\$7,125,849	\$83,833,514
2020	\$40,059,791	\$32,955,996	\$3,691,879	\$7,125,849	\$83,833,514
2021	\$41,880,690	\$34,453,996	\$3,859,692	\$7,449,751	\$87,644,129
2022	\$41,880,690	\$34,453,996	\$3,859,692	\$7,449,751	\$87,644,129
2023	\$43,701,590	\$35,951,996	\$4,027,504	\$7,773,653	\$91,454,743
Total:	\$207,582,551	\$170,771,980	\$19,130,646	\$36,924,853	\$434,410,030

### CONCLUSION

The Region's annual allocation of the gas tax funds for the period of 2019 to 2023 will continue to be shared with the Region and the local municipalities based on the sharing arrangements approved by Council. Also, the recommended use of the Region's retained federal gas tax allocation towards all applicable eligible project categories, as prescribed by the existing Agreement, will allow for further funding flexibility of capital infrastructure projects, and support of the long term infrastructure planning efforts.

TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION - 2019-2023



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix I – Federal Gas Tax – Eligible Project Categories

*For further information regarding this report, please contact Stephanie Nagel at extension 7105 or via email at [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Kavita McBain*

*Reviewed in workflow by: Legal Services*

**APPENDIX I**

**TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION- 2019-2023**

**Federal Gas Tax – Eligible Project Categories**

Eligible projects include investments in infrastructure for its construction, renewal or material enhancement in each of the following categories:

1. Local Roads and Bridges - i.e. roads, bridges, tunnels, highways and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include cycling lanes and paths, sidewalks, hiking and walking trails).
2. Public Transit - i.e. a shared passenger transport system which is available for public use.
3. Drinking Water - i.e. drinking water conservation, collection, treatment and distribution systems.
4. Wastewater - i.e. wastewater and storm water collection, treatment and management systems.
5. Solid Waste - i.e. solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
6. Community Energy Systems - i.e. infrastructure that generates or increases the efficient usage of energy.
7. Capacity Building - i.e. investments related to strengthening the ability of Municipalities to develop long-term planning practices.
8. Short-Sea Shipping - i.e. infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
9. Short-Line Rail - i.e. railway related infrastructure for carriage of passengers or freight.
10. Regional and Local Airports - i.e. airport-related infrastructure (excludes the National Airport System).
11. Broadband Connectivity - i.e. infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
12. Brownfield Redevelopment - i.e. remediation or decontamination and redevelopment of a brownfield site within municipal boundaries, where the redevelopment includes:
  - (a) the construction of public infrastructure as identified in the context of any other eligible category referred to in this Schedule, and/or;
  - (b) the construction of municipal use public parks and publicly-owned social housing.

**APPENDIX I**

**TRANSFER OF REGION OF PEEL FEDERAL GAS TAX ALLOCATION- 2019-2023**

13. Sport Infrastructure - i.e. amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams (e.g. Junior A)).
14. Recreational Infrastructure - i.e. recreational facilities or networks.
15. Cultural Infrastructure - i.e. infrastructure that supports arts, humanities, and heritage.
16. Tourism Infrastructure - i.e. infrastructure that attracts travelers for recreation, leisure, business or other purposes.
17. Disaster Mitigation - i.e. infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.

Note investments in Health Infrastructure (hospitals, convalescent and senior centres) are not eligible.

DATE: December 24, 2018

REPORT TITLE: **RESEARCH INNOVATION COMMERCIALIZATION (RIC) CENTRE FUNDING REQUEST**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer  
Janice Sheehy, Commissioner of Human Services

### RECOMMENDATION

**That the Region of Peel provide ongoing annual funding in the amount of \$150,000 to the Research Innovation Commercialization (RIC) Centre for a Business Development Coordinator and Entrepreneur in Residence advisor services;**

**And further, that the funding be provided from the Employment Support Operating Budget.**

### REPORT HIGHLIGHTS

- The RIC Centre is a not-for-profit organization in Peel Region that provides commercialization support to help both new entrepreneurs and seasoned business people bring technical innovations to market.
- The RIC Centre's business training, capital investment support and mentorship services help Peel entrepreneurs to develop, commercialize and scale their businesses, creating new economic activity and employment opportunities in Peel.
- The RIC Centre provides a systematic approach to innovation and entrepreneurship, supporting employment and job creation in Peel.
- The RIC Centre reports that each \$1 of funding it receives corresponds to \$127 of revenue generated and \$144 of funding raised by ventures in 2017.
- The Centre has also supported the creation of over 600 registered start-ups in Peel.
- The Region of Peel is a longtime partner of the RIC Centre.
- An additional \$150,000 for a Business Development Coordinator and Entrepreneur in Residence advisor services will enable the RIC Centre to scale their operations to meet the increasing growth in demand for services within Peel.
- The RIC Centre aligns with the Region of Peel's Community for Life vision, 'Promote Economic Development and Future Investment' 20 year outcome, as well as the Region's Employment Support service inventory item.

**DISCUSSION****1. Background**

The RIC Centre was launched in 2008 as a not-for-profit organization supporting the development of innovation and entrepreneurship in Mississauga, Brampton and Caledon.

The RIC Centre offers a number of supports to Peel entrepreneurs including: business/marketing training and networking, assistance to secure capital investment (public and private), and mentorship (including access to Entrepreneurs in Residence and a 360 Virtual Advisory Board).

In addition, the RIC Centre connects academic institutions, economic development centres (such as the ONE Network and the MaRS Discovery District) and investors (such as Angel One, York Angels, Maple Leafs Angels, etc.) to support the entire Peel community.

Appendix I outlines the services provided by the RIC Centre and supports to other municipal innovation centres.

**2. Partnership with the Region of Peel and Local Municipalities**

The Region of Peel has been a longtime partner of the RIC Centre and has provided annual funding of \$10,000 since 2008. In 2017, an additional one time funding of \$35,000, was approved by Regional Council to support the hiring of a student intern.

The Cities of Brampton and Mississauga also provide \$10,000 each, and the Town of Caledon provides \$2,500 annually to support the RIC Centre. Local economic development staff from Brampton, Mississauga and Caledon sit on the RIC Board of Directors, providing advice on RIC programs, new opportunities and alignment(s) with existing municipal programming.

**3. 2017 Council Resolution**

Following Council direction in 2017, Regional staff worked with the local municipalities to determine a model for sustainable funding, however they were unable to provide additional funding to support the RIC Centre.

Regional staff also assessed whether the RIC Centre would be eligible for funding through the Regional Community Investment Program. The RIC Centre does not meet the criteria for the Regional Community Investment Program, which provides grants for non-profit agencies for community and social services.

**4. The RIC Centre Supports Job Growth and Generates Revenue for the Peel**

The work of the RIC Centre aligns to the Region of Peel's vision of Community for Life and the 20 year outcome of promotion of economic sustainability and future investment in Peel. As well, there is strategic alignment to the Region's employment service outcome: 'Peel residents in need have the tools and skills to find and keep a job.'

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## RESEARCH INNOVATION COMMERCIALIZATION (RIC) CENTRE FUNDING REQUEST

The RIC Centre is actively working with entrepreneurs in Peel and reports that each \$1 of funding it receives corresponds to \$127 of revenue generated and \$144 of funding raised by ventures in 2017. The Centre also reports that it helped its clients generate over \$96 million in revenue, and facilitated the raising of over \$400 million in investment dollars between 2013 and 2017. In the 2017-2018 fiscal year, the Centre reports that 40 per cent of its over 600 start-ups sold products or services outside of Canada, up from 23 per cent in 2017.

In terms of employment, the RIC Centre supported 1,642 full-time jobs during the fiscal year 2017-2018, and the Centre reports it has supported the creation of 257 net new jobs as of the end of 2017. Although the Centre projects that the actual number is much higher, as only a fraction of its clients responded to the survey on which the 257 is based.

The RIC Centre also focuses on connecting and leveraging existing resources to maximize value for its tech-based companies. There is an increasing opportunity to leverage investments being made by others in the Region. For example, RIC Centre partners, Xerox Research Centre and GreenCentre Canada can provide lab space for science and engineering-based entrepreneurs, as well as technical and business expertise.

### 5. Increasing Demand for Services

The RIC Centre is striving to reach a broader audience to support Peel entrepreneurs and help them support employment opportunities in Peel. The number of actively engaged RIC Centre clients has increased by 160 per cent since 2014, from 240 clients in 2014 to 623 in 2018, without any increase in funding.

The increase in demand has largely outstripped the supply of available resources. The RIC Centre currently serves a much smaller proportion (0.03 per cent) of its available population compared to other innovation centres in nearby jurisdictions (such as Communitech in Waterloo, serving 0.13 per cent).

The RIC Centre receives only a fraction of the municipal funding support received by similar organizations in other municipalities. The RIC Centre reports that similar innovation centres in Ontario received, on average, \$134,000 annually from their municipalities. The RIC Centre receives a total of \$32,500 annually from the Region of Peel and local municipalities. Please see a breakdown of the RIC Centre's total funding in Appendix II.

The RIC Centre receives approximately \$1,186,604 of annual funding from a number of funders such as the Ontario Ministry of Economic Development, Job Creation and Trade, Federal IRAP Grant Funding, University of Toronto Mississauga Communications Funding, Industry Events and Sponsors.

Additional funding is required to support and meet the increasing demand for service from early stage companies in Peel. The RIC Centre currently can only give dedicated advisor support to the most promising looking companies, in intermediate stages of development.

### 6. Request for Funding to Support Expansion of Services in Peel

The RIC Centre is requesting annual ongoing funding of \$150,000 to expand their services to meet the growing demand in Peel. The request for funding is for a:

**Business Development Coordinator** - \$50,000 to convert position from a one-time grant to an on-going role to support local business enterprise centers and engagement with the

## 8.8-4

### RESEARCH INNOVATION COMMERCIALIZATION (RIC) CENTRE FUNDING REQUEST

entrepreneurial tech community, as well as for the production of business intelligence and marketing materials.

**Entrepreneur in Residence** - \$100,000 for additional advisor support for high-potential, early stage companies to accelerate venture growth.

These resources will allow the RIC Centre to scale their operations to meet the increasing growth and demand the Centre has been experiencing.

Specifically, an additional contribution of \$150,000 will improve outreach to high potential companies and provide additional Employer-In-Residence coaching resources to those companies.

Both of these support activities will have a positive impact on revenue and jobs over time.

### FINANCIAL IMPLICATIONS

The request for \$150,000 is included in the proposed 2019 Employment Support operating budget.

### CONCLUSION

The RIC Centre provides a systematic approach to innovation and entrepreneurship, supporting employment and job creation in Peel. It also supports programs that expand the Region's innovation capacity. The Region of Peel will continue to work with the RIC Centre to support entrepreneurs and enable innovation in Peel.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer



Janice Sheehy, Commissioner of Human Services

### Approved for Submission:



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D. Szwarc, Chief Administrative Officer



**RESEARCH INNOVATION COMMERCIALIZATION (RIC) CENTRE FUNDING REQUEST**

**APPENDICES**

Appendix I – Peel Region Entrepreneur Support Organizations

Appendix II – RIC Centre Funding Breakdown

*For further information regarding this report, please contact Sherona Hollman, Manager  
Financial Policy & Strategic Initiatives ext. 7285*

*Authored By: Todd Julie, Advisor, Financial Policy and Research*

*Reviewed in workflow by: FSU*

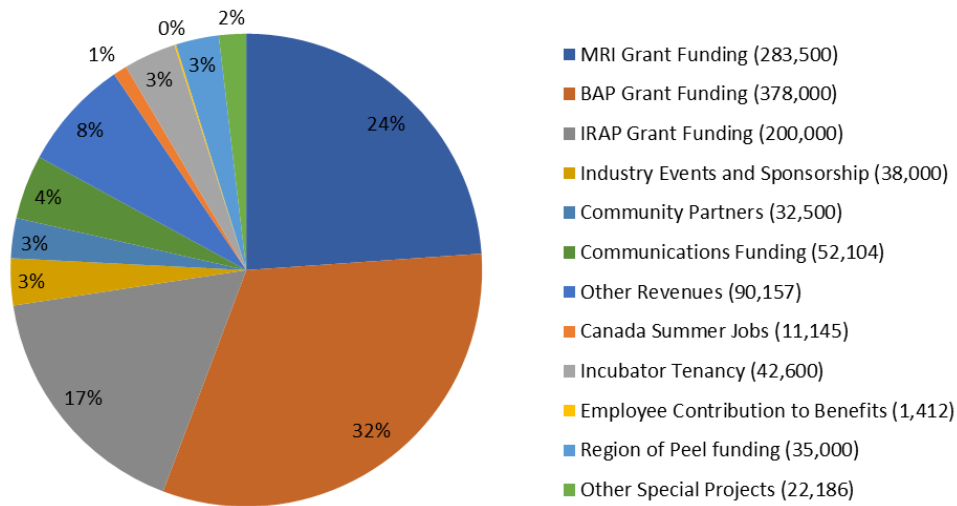


## 8.8-7

# APPENDIX II RESEARCH INNOVATION COMMERCIALIZATION (RIC) CENTRE FUNDING REQUEST

## Funding Breakdown

### RIC Centre Funding Breakdown (Total Funding \$1,186,604)



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**For Information**


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DATE: December 24, 2018

REPORT TITLE: **UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

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**OBJECTIVE**

As Regional Council considers the Tax and Utility Rate supported budgets, it is important to understand how our vulnerable residents are supported in the Region of Peel. This report provides an overview of the support programs that are provided to the vulnerable residents of the Region of Peel in the form of rebates or subsidies.

**REPORT HIGHLIGHTS**

- The Region of Peel (Region) offers a number of support programs, both mandatory and discretionary, to low income residents.
- A variety of criteria is used to determine eligibility for participation in the programs and to provide assistance to residents.
- Some programs use income as the criterion for providing assistance to residents, while others use age as the determining factor for eligibility to participate.
- The Region applies income eligibility definitions as prescribed in legislation to deliver the provincially mandated programs including Ontario Works (OW), Access to Housing and Child Care Fee Subsidies.
- The income related criteria currently used by the Region and the local municipalities in their discretionary programs include the Low Income Cut-off (LICO), Low Income Measure (LIM), receipt of the Guaranteed Income Supplement (GIS) as well as receipt of either OW and/or Ontario Disability Support program (ODSP).
- These programs contribute to the Region's vision of a Community for Life by providing financial assistance to residents in times of need.

**DISCUSSION**
**Background**

The Region and the local municipalities offer both mandatory and discretionary program supports to eligible low income residents. Mandatory programs must be provided based on the provincial legislation that prescribes the benefits as well as the eligibility criteria to be applied. The Region and local municipalities provide those programs considered as mandatory and have no discretion in the application of the eligibility criteria including income definition. Discretionary programs are not legislated, and are also provided by both the Region and the local municipalities to meet community needs.

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**UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

These programs are administered using a variety of criteria, such as income, to determine eligibility for participation and to provide assistance to qualifying residents. Refer to Appendix I for details.

The income related criteria currently used by the Region and the local municipalities in their discretionary programs include the Low Income Cut-off (LICO), Low Income Measure (LIM), receipt of the Guaranteed Income Supplement (GIS) as well as receipt of either OW and/or Ontario Disability Support program (ODSP).

**Low Income Support Programs in Peel**

Regional staff collaborated with the local municipal staff to collect and summarize the municipal programs available to low income residents. The programs offered are either mandatory or discretionary, and are identified below.

Region of Peel Low Income Support Programs (refer to Appendix II for details)

<b>Mandatory</b>	<b>Discretionary</b>
<ul style="list-style-type: none"> <li>• Property Tax Rebate Program for Low Income Seniors and Low Income Persons with Disabilities</li> <li>• Peel Access to Housing - PATH</li> <li>• Child Care Fee Subsidy</li> <li>• Ontario Works (mandatory benefits)</li> <li>• Long-Term Care Accommodation</li> </ul>	<ul style="list-style-type: none"> <li>• Preventing Homelessness in Peel</li> <li>• Discretionary Benefits to ODSP/OW clients</li> <li>• Time Limited Housing Allowance and Employment</li> <li>• Seniors' Dental Program</li> <li>• Downspout Disconnection Financial Assistance</li> <li>• Affordable Transit Program – administered by the Region of Peel in partnership with the City of Mississauga (MiWay Transit) and the City of Brampton (Brampton Transit)</li> <li>• Homeowner Renovation Assistance (currently on hold)</li> <li>• Adult Day Services in Long Term Care</li> <li>• Community Volunteer Income Tax Program</li> <li>• Liveable Peel Immigration Project</li> <li>• Financial Help for Funeral Arrangements</li> </ul>

City of Mississauga Low Income Support Programs (refer to Appendix III for details)

<b>Mandatory</b>	<b>Discretionary</b>
<ul style="list-style-type: none"> <li>• Property Tax Rebate Program for Low Income Seniors and Low Income Persons with Disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Stormwater Subsidy Program</li> <li>• Outdoor Maintenance Subsidy Program</li> <li>• ActiveAssist</li> <li>• Driveway Windrow Snow Clearing Program</li> <li>• Affordable Transit Program</li> <li>• MiWay Senior One Dollar Cash Fare – Off-Peak</li> </ul>

City of Brampton Low Income Support Programs (refer to Appendix III for details)

<b>Mandatory</b>	<b>Discretionary</b>

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## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

<ul style="list-style-type: none"><li>Property Tax Rebate Program for Low Income Seniors and Low Income Persons with Disabilities</li></ul>	<ul style="list-style-type: none"><li>ActiveAssist</li><li>Affordable Transit Program</li><li>Senior Fair for Brampton Residents</li><li>Snow Removal Financial Assistance</li></ul>
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Town of Caledon Low Income Support Program (refer to Appendix III for details)

- Property Tax Rebate Program for Low Income Seniors and Low Income Persons with Disabilities

### CONCLUSION

The Region of Peel and its local municipalities offer a wide variety of programs that provide rebate or subsidy benefits to eligible low income residents. These programs are either provincially mandated or discretionary, and are administered using a variety of criteria to determine eligibility. Mandatory programs delivered by the Region must apply the prescribed income definitions contained in specific legislation. Discretionary programs delivered by the Region and the local municipalities include income eligibility definitions that are applied at the discretion of the municipality. These programs allow the Region of Peel to support its guiding community vision, Community for Life, which is a place where everyone enjoys a sense of belonging and has access to the services and opportunities they need to thrive throughout each stage of their lives.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

### Approved for Submission:



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D. Szwarc, Chief Administrative Officer

### APPENDICES

- Appendix I - Eligibility Criteria for Low Income Program Supports Programs in Peel
- Appendix II - Low Income Assistance Programs Offered by the Region of Peel
- Appendix III - Local Municipal Program Supports for Low Income Residents in the Region of Peel
- Appendix IV - Low Income Assistance Programs Offered by Ontario/Canada

*For further information regarding this report, please contact Stephanie Nagel at extension 7105 or via email at [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Kavita McBain*

**APPENDIX I  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF  
REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

**Eligibility Criteria for Low Income Programs in Peel**

The mandatory and discretionary programs provided by the Region of Peel and its local municipalities are available to residents on the basis of need and through the use of criteria defined in the program (i.e. already in receipt of benefits under a program that provides support such as Ontario Works (OW) or Ontario Disability Support Program (ODSP)) or is a criterion that is in common use by government service delivery agencies across Canada (i.e. receipt of the Guaranteed Income Supplement (GIS), the Low Income Cut-off (LICO) threshold, Low Income Measure (LIM) threshold or is a combination of all of the above).

The criteria currently used by the Region and the local municipalities to determine program eligibility is as follows:

**Low Income Cut-off (LICO)**

LICO is produced by Statistics Canada on a yearly basis and represents the income level at which a family may be in financially difficult circumstances because it has to spend a greater proportion of its income on necessities than the average family of similar size. There are separate cut-offs for seven sizes of family – from unattached individuals to families of seven or more persons – and for five community sizes – from rural areas to urban areas with a population of more than 500,000. These income amounts for Peel range from a low of \$20,998 for an unattached individual to \$39,701 for a family of 4 persons to \$55,065 for a family of seven persons (after-tax 2017 figures for a population of 500,000 and over, Statistics Canada).

**Low Income Measures (LIMs)**

LIMs are a set of thresholds estimated by Statistics Canada that identify Canadians whose incomes are below half of the median of the adjusted income distribution. The adjustment is made such that economies of scale in consumption within a household are accounted for. The LIM after-tax thresholds for Private Households Canada, 2015 (*Source: Statistics Canada, 2016 Census of Population*) range from \$22,133 (one person household) to \$58,558 (7 persons household).

**Guaranteed Income Supplement (GIS)**

The GIS is a federal government income support program which supplements the Old Age Security (OAS) pension for low-income seniors living in Canada. To be eligible for GIS benefits a senior must first be entitled to the OAS pension and his/her income is below the GIS threshold in the year of application. The GIS threshold for the October to December 2018 period amounts to \$18,216 for a single person or \$24,048 for a couple's combined income. The benefit is calculated using information from the applicant's income tax return.

**APPENDIX I  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF  
REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

**Ontario Disability Support Program (ODSP)**

The ODSP is a provincial income support program which provides financial assistance to persons with a disability as defined under the *Ontario Disability Support Program Act*. It is an application driven program and the applicant must have a Disability Determination Package completed and returned to the Disability Adjudication Unit (DAU) at the Ministry of Children, Community and Social Services. It is the role of the Disability Determination Adjudicators to make the determination of whether or not the applicant is “a person with a disability” under the *ODSP Act* and therefore eligible for assistance under the program.

**Ontario Works (OW)**

OW is a provincial program that is designed to help people in temporary financial need to find sustainable employment and achieve self-reliance through the provision of effective, integrated employment services and financial assistance. The *Ontario Works Act* and related regulations provide the legislative framework for the provision of both employment assistance and financial assistance to help people in temporary financial need.



**APPENDIX II  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

<b>Low Income Assistance Programs Offered By Region of Peel</b>			
<b>Program Name</b>	<b>Brief Description</b>	<b>Annual Benefit</b>	<b>Eligibility</b>
<b>MANDATORY PROGRAM</b>			
Property Tax Rebate Program	The Region of Peel participates with its local municipalities in providing eligible low-income seniors and low-income persons with disabilities with an annual property tax rebate. The cost of the rebate is shared between the Region, the local municipality and the school board in the same proportion that they share in the tax revenues.	Increased annually by the blended tax impact, 2018 rebate is \$411 in the City of Mississauga/Brampton and \$477 in the Town of Caledon.	<ul style="list-style-type: none"> <li>• 65 years of age or older and in receipt of the guaranteed income supplement (GIS)</li> <li>• Is in receipt of an allowance, benefits or income support as a person with a disability under the Ontario Disability Support Program (ODSP)</li> <li>• Owned property for at least one year as a primary residence</li> <li>• Additional eligibility requirements as prescribed by the local municipal property tax rebate by-laws.</li> <li>• <a href="https://www.peelregion.ca/help/property-tax-rebate/">https://www.peelregion.ca/help/property-tax-rebate/</a></li> </ul>
Peel Access to Housing (PATH)	PATH is the “one-window” point of access for people who want to apply for subsidized housing in the Region of Peel. PATH is managed by the Region and maintains a centralized waiting list (i.e. waiting list for the subsidized rent-geared-to-income) for the various social housing providers in Peel, and provides customer services to applicants on the waiting list.	Eligible tenants pay subsidized or “rent-geared-to income” (RGI). Rents are subsidized at 30% of the candidate’s gross household monthly income.	<ul style="list-style-type: none"> <li>• RGI Criteria must be met</li> <li>• Must be a Canadian Citizen, a permanent resident of Canada, or a refugee claimant</li> <li>• Must be over the age of 16</li> <li>• No rental arrears or repayment agreements</li> <li>• <a href="https://www.peelregion.ca/housing/apply-for-subsidy/">https://www.peelregion.ca/housing/apply-for-subsidy/</a></li> </ul>
Child Care Subsidy	The Region of Peel provides financial assistance to assist eligible families with their child care costs for children up to 12 years of age in licensed child care programs.	The subsidized child care costs are based on net family income.	<ul style="list-style-type: none"> <li>• Have filed last year’s income tax return and have their current Notice of Assessment (NOA) or Canada Child Benefit (CCB) Notice</li> <li>• Live in Peel (Brampton, Caledon, Mississauga), with your child or children, aged 0-12 years</li> <li>• Be working, self-employed, in school or in a training program</li> <li>• Be the parent, foster parent or legal guardian of the child(ren)</li> <li>• <a href="https://www.peelregion.ca/children/apply-for-subsidy/">https://www.peelregion.ca/children/apply-for-subsidy/</a></li> </ul>

**APPENDIX II  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

<b>Low Income Assistance Programs Offered By Region of Peel</b>			
<b>Program Name</b>	<b>Brief Description</b>	<b>Annual Benefit</b>	<b>Eligibility</b>
Ontario Works	<p>Assists individuals who are in financial need. The program offers two types of assistance: financial and emergency assistance.</p> <p>Financial assistance including:</p> <ul style="list-style-type: none"> <li>Income support for the costs of basic needs, such as food, clothing and shelter health benefits for clients and their families.</li> <li>Employment assistance to assist clients to find, prepare for and keep a job. This assistance may include workshops on resume writing and interviewing, job counselling, job-specific training, access to basic education so clients can finish high school or improve their language skills.</li> </ul> <p>Emergency assistance is also available to people who are in a crisis or an emergency situation (e.g. people who have lost their homes, are leaving an abusive relationship, and/or are worried about their safety).</p>	<p>Depends on family size, accommodation cost and other income reported.</p>	<ul style="list-style-type: none"> <li>There are over 800 rules attached to this support</li> <li>Files must clearly indicate current circumstances of the individual/case with respect to eligibility requirements such as the budgetary needs and available assets or income of the recipient, spouse and dependents in the benefit unit</li> <li><a href="https://www.peelregion.ca/help/ontario-works/">https://www.peelregion.ca/help/ontario-works/</a></li> </ul>
Long Term Care: Co-Payment Rate Reduction for Resident Accommodation	<p>Reduction in the co-payment amount for accommodation in Long Term Care home, based on income.</p> <p>A long-term care centre is a place where an individual lives and receives care and other services provided by trained staff. The</p>	<p>Up to the full amount of the basic accommodation (depending on income)</p> <p>Program funded by MOHLTC (directly) and Peel (indirectly).</p>	<ul style="list-style-type: none"> <li>Require 24 hour medical care/supervision</li> <li>Meet the Ministry of Long Term Care eligibility requirements</li> <li>Be 18 years or older</li> <li>Have a valid Ontario Health Card</li> <li><a href="https://www.ontario.ca/page/get-help-paying-long-term-care">https://www.ontario.ca/page/get-help-paying-long-term-care</a></li> </ul>

**APPENDIX II  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

Low Income Assistance Programs Offered By Region of Peel			
Program Name	Brief Description	Annual Benefit	Eligibility
Long Term Care: Co-Payment Rate Reduction for Resident Accommodation - Continued	Ministry of Health and Long Term Care provides funding for the program; the Region provides funding for the operations of five long term care centres and residents share the cost of accommodation.		
<b>DISCRETIONARY PROGRAMS</b>			
Preventing Homelessness in Peel Program (PHIPP)	Provides financial assistance to eligible residents who need help securing or maintaining affordable accommodation. In some situations, PHIPP will also assist with landlord-tenant mediation to prevent eviction.	One-time financial assistance for utility arrears and/or mortgage or rental arrears.	<ul style="list-style-type: none"> <li>Ontario Works completes a needs test for all the PHIPP applicants</li> <li><a href="https://www.peelregion.ca/help/past-due-bills/">https://www.peelregion.ca/help/past-due-bills/</a></li> </ul>
Discretionary Benefits to OW and ODSP Clients	Discretionary benefits are provided to eligible OW and ODSP recipients and eligibility is determined on a case by case basis. Here are some examples of discretionary benefits: last month's rent, rental/utility arrears, moving cost, medical equipment, dental costs and others.	The funding is 100% funded by the province but capped at \$10.00 multiplied by the average monthly OW caseload and the average monthly ODSP caseload within the Administrator's geographic area.	<ul style="list-style-type: none"> <li>Be at least 18 years old</li> <li>Be an Ontario resident</li> <li>Be in financial need</li> <li>Meet the program's definition of a person with a disability, or be a member of a Prescribed Class</li> <li><a href="https://www.peelregion.ca/help/disability-support/">https://www.peelregion.ca/help/disability-support/</a></li> </ul>
Time Limited Housing Allowance and Employment Program	Peel Access to Housing clients can participate in this program which provides a monthly housing allowance as well as one-on-one support to further develop job related skills.	Allowance up to \$550 per month for five years	<ul style="list-style-type: none"> <li>Peel Access to Housing clients, who are currently employed, and earn a minimum gross (before tax) annual household income of \$20,000</li> <li><a href="https://www.peelregion.ca/housing/pdf/HUM-0608-V3.pdf">https://www.peelregion.ca/housing/pdf/HUM-0608-V3.pdf</a></li> </ul>

**APPENDIX II  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

Low Income Assistance Programs Offered By Region of Peel			
Program Name	Brief Description	Annual Benefit	Eligibility
Senior Dental Program	Assists seniors who have no dental insurance and cannot afford the cost of dental care. The program provides basic dental services to low-income seniors who qualify. This program does not cover all dental services and it is not an insurance plan. It provides basic dental care including cleanings, fillings, dentures, etc.	Dependent on the dental work required on a per person basis (one-time benefit).	<ul style="list-style-type: none"> <li>• Low-income seniors age 65 or older</li> <li>• Annual income of less than \$20,998 for one person household, or \$25,555 for a two person household</li> <li>• <a href="https://www.peelregion.ca/health/topics/commdisease/dental/seniors-dental-program.htm">https://www.peelregion.ca/health/topics/commdisease/dental/seniors-dental-program.htm</a></li> </ul>
Downspout Disconnection Financial Assistance Program	The Region of Peel is offering a Financial Assistance Program to eligible Peel home owners to assist with the disconnection of downspouts from the sanitary sewer system within the disconnection program areas.	The program offers a reimbursement cost for labour and materials up to a maximum of \$1,000.	<ul style="list-style-type: none"> <li>• Have a combined gross household income of \$60,000 or less , and</li> <li>• Be 65 years of age or older or qualify for a pension plan under the Income Tax Act, or</li> <li>• Be a person with a disability and be receiving disability benefits</li> <li>• <a href="https://www.peelregion.ca/pw/water/sewage-trtmt/downspout-disconnection-assistance.htm">https://www.peelregion.ca/pw/water/sewage-trtmt/downspout-disconnection-assistance.htm</a></li> </ul>
Affordable Transit Program	This program is a partnership between the Region of Peel, the City of Brampton, and the City of Mississauga to assist eligible residents (including seniors) in affordability of transit services. Discounts only apply for the City in which the eligible applicants live.	The program subsidizes the cost of adult and senior monthly passes by 50% for 12 months	<ul style="list-style-type: none"> <li>• Residents that fall within the Low Income Measure (LIM) thresholds reported by Statistics Canada</li> <li>• Must reside in either Brampton or Mississauga</li> <li>• <a href="https://www.peelregion.ca/help/discounted-bus-pass/">https://www.peelregion.ca/help/discounted-bus-pass/</a></li> </ul>
Homeowner Renovation Assistance (Peel Renovates Program)	Offers the opportunity to apply for home renovation funding to address safety and accessibility concerns.	Funding of up to \$15,000. (First-come, first-served basis. Applications will not be accepted after the funding has run out.) This program is currently on <b>hold</b> and under review to determine if/how this program can best support achievement of outcomes in Peel's new 10-Yr Housing and Homelessness Plan. A report about the future of Peel Renovates program will be tabled at Council in spring 2019.	<ul style="list-style-type: none"> <li>• Low- to moderate-income individuals and families</li> <li>• Seniors age 65 or older, and persons with disabilities</li> <li>• <a href="https://www.peelregion.ca/housing/peelrenovates/">https://www.peelregion.ca/housing/peelrenovates/</a></li> </ul>

**APPENDIX II  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

<b>Low Income Assistance Programs Offered By Region of Peel</b>			
<b>Program Name</b>	<b>Brief Description</b>	<b>Annual Benefit</b>	<b>Eligibility</b>
Adult Day Services	Service for individuals who are socially isolated or feeling lonely, unable to manage on their own, or require assistance and/or supervision with day to day activities.	The annual daily rate to attend the ADS program is \$22.00. If eligible for subsidy an individual will pay \$11.00 (50% of regular costs)	<ul style="list-style-type: none"> <li>• Be 18 years or older</li> <li>• Have a valid Ontario Health Card</li> <li>• The eligibility is also determined per single person using a low-income scale</li> <li>• <a href="https://www.peelregion.ca/ltc/programs/adult-day.htm">https://www.peelregion.ca/ltc/programs/adult-day.htm</a></li> </ul>
Community Volunteer Income Tax Program (File Your Taxes for Free! Get Your Benefits Now! campaign)	Free income tax preparation services including: free tax preparation services offered by the Region of Peel and the Halton Peel Chartered Professional Accountants (CPA) Ontario Association.	Pro bono work done by volunteer CPAs.	<ul style="list-style-type: none"> <li>• Singles with incomes up to \$30,000, and families with incomes up to \$47,500, who have a simple tax situation</li> <li>• Regional website to be updated with 2019 tax clinic dates</li> <li>• <a href="https://www.peelregion.ca/help/free-income-tax-clinics.asp">https://www.peelregion.ca/help/free-income-tax-clinics.asp</a></li> </ul>
Financial Help for Funeral Arrangements	This program pays for the cost of a basic funeral, burial, or cremation for a deceased Peel resident whose family is not on OW but is unable to afford it.	Basic Funeral Arrangements	<p>To be eligible for help (in paying for funeral arrangements):</p> <ul style="list-style-type: none"> <li>• The person must be deceased.</li> <li>• The deceased person must have been a resident of Peel when they passed away.</li> <li>• The Region of Peel must be provided with the information about the deceased person's income, assets, life insurance and property.</li> <li>• Additional information requirements include: the deceased person's full name, date of birth, date of death, social insurance number and marital status at the time of death.</li> <li>• Authorization for financial support must be obtained prior to a contract with a funeral home being signed.</li> <li>• <a href="https://www.peelregion.ca/help/funeral-help/">https://www.peelregion.ca/help/funeral-help/</a></li> </ul>

## APPENDIX III

## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

City of Mississauga Programs

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
<b>MANDATORY PROGRAMS</b>				
Property Tax Rebate Program	The City of Mississauga offers a tax rebate on annual property taxes for low income seniors and low income persons with disabilities who own and occupy their own home. The rebate is applied to the eligible applicant's property tax account to offset property taxes. This program replaces the previous loan programs offered by the City and the Region of Peel. The cost of the rebate is shared between the Region, the local municipality and the school board in the same proportion that they share in the tax revenues.	Increased annually by the blended tax impact, 2018 rebate is \$411.	<ul style="list-style-type: none"> <li>• Owned a home in municipality for at least 1 year</li> <li>• Living in the residence at time of application</li> <li>• Every owner must be an eligible person or spouse of eligible person</li> <li>• Must be Residential Class (farm included)</li> <li>• 1 Application per year</li> <li>• Application cannot be submitted by an owner for more than one property per year</li> <li>• A new application must be completed every year</li> </ul> <p><b><u>Seniors</u></b></p> <ul style="list-style-type: none"> <li>• 65 or older</li> <li>• Receiving GIS and must be able to provide a copy of their prior year's T4A (OAS) slip issued by Service Canada</li> </ul> <p><b><u>Low-Income Disabled</u></b></p> <ul style="list-style-type: none"> <li>• Owner and/or spouse disabled and in receipt of ODSP.</li> </ul>	Applications must be received by December 31st of the current year.
<b>DISCRETIONARY PROGRAMS</b>				
Stormwater Subsidy Program	Low-income seniors and low-income persons with disabilities may be eligible for a subsidy to offset their stormwater charge. The subsidy is based on the City's Tax Rebate Program and staff will use the existing property tax rebate process and eligibility to automatically identify property owners who will be eligible.	100% of the annual stormwater charge.	<ul style="list-style-type: none"> <li>• Recipients of the City's Tax Rebate program automatically qualify for the stormwater charge subsidy.</li> </ul>	December 31st of the current year (in accordance with the Seniors and Disabled Property Tax Rebate Program).

8.9-12

APPENDIX III

UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
Outdoor Maintenance Subsidy Program	The City of Mississauga offers financial assistance for outdoor maintenance. Outdoor maintenance means garden work including the care of lawns, plants and trees in the yard of a residence and snow removal. The program is for financial assistance only; the City does not perform any maintenance service for residents.	Beginning in 2019 the maximum annual subsidy will be \$350, (increased from \$200). For the 2018 part year subsidy period of April 1 to December 31, 2018, the maximum subsidy is \$260.	<ul style="list-style-type: none"> <li>• Must be 65 years or older, in receipt of the GIS and able to provide a copy of their T4A (OAS) for the claimed subsidy period or;</li> <li>• Physically disabled and in receipt of an allowance, benefits or income support under the ODSP and;</li> <li>• Reside as an owner, spouse or tenant in a residential property and not live in a high-rise or similar multi-unit building</li> <li>• Applicant must not be able-bodied and must not have any able-bodied individuals living at the residence</li> <li>• Provide original invoices or receipts for the grass cutting and/or snow clearing services provided.</li> </ul>	March 31st of the year following the subsidy year.
ActiveAssist Program	ActiveAssist is the City of Mississauga's fee assistance program to give residents living in low-income households the chance to participate in Recreation and Culture activities.	\$275 per qualifying person, per year.	<ul style="list-style-type: none"> <li>• Live in Mississauga</li> <li>• Have an Individual net Income or a combined Family net income below the Low Income Cut Off amounts (Statistics Canada) and proof that all children are legal responsibility of the adult.</li> <li>• Low Income Cut Off amounts are provided on the City's website:  <a href="http://www.mississauga.ca/portal/residents/activeassist">http://www.mississauga.ca/portal/residents/activeassist</a> </li> </ul>	No deadline.

8.9-13

APPENDIX III

UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
Driveway Windrow Snow Clearing Program	Helps residents by clearing space in the snow windrow at the end of their driveway after a snow plow has cleared the road.	<ul style="list-style-type: none"> <li>• Free for residents 65 years and older in 2018, (i.e. born in 1953 or earlier) and for individuals who are physically disabled, as verified by a regulated health professional, who are eligible for financial assistance</li> <li>• \$200 for residence 65 years and older in 2018, (i.e. born in 1953 or earlier) and for individuals who are physically disabled, as verified by a regulated health professional, who are not eligible for financial assistance.</li> </ul>	<ul style="list-style-type: none"> <li>• Resident of Mississauga</li> <li>• 65 years and older in 2018 (i.e. born in 1953 or earlier) or someone who is physically disabled as verified by a regulated health professional</li> <li>• No abled-bodied person(s) living at the same residence where driveway windrow snow clearing assistance is required</li> </ul> <p>Only one person per address may participate in this program.</p> <p>Residents who live on a private road or in a high-rise, multi-unit building, condominium or within a commercial property are not eligible to apply.</p>	August 7, 2018 - November 9, 2018



APPENDIX III

UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline																
Affordable Transit Program	The MiWay Affordable Transit Program provides low-income residents living in Mississauga with access to affordable public transit. This program is a partnership between the Region of Peel and the City of Mississauga.	<ul style="list-style-type: none"> <li>The program offers a 50% discount on the regular cost of a monthly MiWay transit pass to eligible applicants.</li> </ul>	<ul style="list-style-type: none"> <li>Be a Canadian citizen, a landed immigrant, or have applied for permanent residency , sponsorship, or refugee protection in Canada</li> <li>Live in Mississauga</li> <li>Have an after-tax income that matches or is lower than the amounts shown in the following table:</li> </ul> <table border="1" data-bbox="1207 545 1682 820"> <thead> <tr> <th>Household size</th> <th>After-tax income</th> </tr> </thead> <tbody> <tr> <td>1 person</td> <td>\$ 22,133</td> </tr> <tr> <td>2 persons</td> <td>\$ 31,301</td> </tr> <tr> <td>3 persons</td> <td>\$ 38,335</td> </tr> <tr> <td>4 persons</td> <td>\$ 44,266</td> </tr> <tr> <td>5 persons</td> <td>\$ 49,491</td> </tr> <tr> <td>6 persons</td> <td>\$ 54,215</td> </tr> <tr> <td>7 persons</td> <td>\$ 58,558</td> </tr> </tbody> </table>	Household size	After-tax income	1 person	\$ 22,133	2 persons	\$ 31,301	3 persons	\$ 38,335	4 persons	\$ 44,266	5 persons	\$ 49,491	6 persons	\$ 54,215	7 persons	\$ 58,558	No deadline.
Household size	After-tax income																			
1 person	\$ 22,133																			
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5 persons	\$ 49,491																			
6 persons	\$ 54,215																			
7 persons	\$ 58,558																			
MiWay Senior One Dollar Cash Fare – Off-Peak	MiWay offers a \$1.00 cash fare to seniors during off-peak hours. *Does not include TTC Route 52 – Lawrence.	\$1.00 cash fare valid on Weekdays (from 9:30 a.m. to 3:30 p.m. and after 7 p.m.) and all day on Saturdays, Sundays and Holidays.	<ul style="list-style-type: none"> <li>Age 65+</li> <li>Have your \$1 cash fare ready when boarding and be prepared to show valid photo identification (Government issued or MiWay Senior photo identification card).</li> </ul>	No deadline.																

## APPENDIX III

## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

City of Brampton Programs

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
<b>MANDATORY PROGRAMS</b>				
Property Tax Rebate Program	The City of Brampton offers a tax rebate on annual property taxes for low income seniors and low income persons with disabilities who own and occupy their own home. The rebate is applied to the eligible applicant's property tax account to offset property taxes. The cost of the rebate is shared between the Region, the local municipality and the school board in the same proportion that they share in the tax revenues.	Effective 2018, the rebate amount per year is \$400 plus the blended tax impact. The rebate amount for the 2018 taxation year is \$411.	<p>Eligibility requirements are a combination of both taxpayer and property status.</p> <p><u>For the taxpayer to be eligible:</u>            Low-income seniors or disabled taxpayers are eligible to apply if:</p> <ul style="list-style-type: none"> <li>•They are 65 years of age and in receipt of the Guaranteed Income Supplement (GIS) under Part II of the Old Age Security Act, or the person is disabled and in receipt of benefits under the Ontario Disability Support Program Act.</li> <li>•The taxpayer has been assessed as an owner of the residential property located in the municipality for at least one year.</li> </ul> <p><u>For a property to be eligible:</u></p> <ul style="list-style-type: none"> <li>•It must be in either Residential or Farm Class</li> <li>•It is the principal residence of the owner or the spouse of the owner</li> <li>•Every owner of the property is either an eligible owner or the spouse of an eligible owner.</li> </ul>	Eligible seniors or disabled taxpayers must apply annually. Applications must be made by December 31st of the current taxation year.

APPENDIX III

UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline																
<b>DISCRETIONARY PROGRAMS</b>																				
ActiveAssist Program	ActiveAssist is a fee subsidy program designed to help low-income families and individuals in Brampton participate in Recreation programs. This assistance is given in the form of a credit to your account.	Each family member on your application will receive the following: <ul style="list-style-type: none"> <li>•A credit of \$275/person, per 12 month period</li> <li>•Once approved, you qualify for the program for 2 years.</li> </ul>	<ul style="list-style-type: none"> <li>•Resident of Brampton</li> <li>•Children over the age of 18 enrolled in full-time school and living in the same household as the applicant, must include a student I.D. with the application. A child over the age of 18 who are working and living in the same household as the applicant, must provide a copy of their own Notice of Assessment.</li> <li>•Low income cut-off limits:</li> </ul> <table border="1" data-bbox="1207 610 1633 946"> <thead> <tr> <th>Family Size</th> <th>Maximum Income</th> </tr> </thead> <tbody> <tr> <td>1 person</td> <td>\$ 23,298</td> </tr> <tr> <td>2 persons</td> <td>\$ 29,004</td> </tr> <tr> <td>3 persons</td> <td>\$ 35,657</td> </tr> <tr> <td>4 persons</td> <td>\$ 43,292</td> </tr> <tr> <td>5 persons</td> <td>\$ 49,102</td> </tr> <tr> <td>6 persons</td> <td>\$ 55,378</td> </tr> <tr> <td>7 or more persons</td> <td>\$ 61,656</td> </tr> </tbody> </table> <p><i>Updated: June 2017</i></p> <p><u>Supporting documentation:</u></p> <ul style="list-style-type: none"> <li>•Proof of Residency - A document that displays your name, current home address, and confirms that your primary place of residence is in the city of Brampton.</li> <li>•Proof of Income - A document that verifies your total individual or family net income.</li> <li>•Proof of Legal Responsibility For Dependents - A document that verifies that you have dependents that you are legally responsible for.</li> </ul>	Family Size	Maximum Income	1 person	\$ 23,298	2 persons	\$ 29,004	3 persons	\$ 35,657	4 persons	\$ 43,292	5 persons	\$ 49,102	6 persons	\$ 55,378	7 or more persons	\$ 61,656	No deadline.
Family Size	Maximum Income																			
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## APPENDIX III

## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
Affordable Transit Program	The Peel Affordable Transit Program is a partnership between the Region of Peel and the City of Brampton. The program subsidizes 50% of the cost of an adult or senior monthly PRESTO pass for low-income individuals in Brampton.	The 50% discount is valid for 12 months from the date you receive approval confirmation. Once the approval period ends, the cost of the monthly transit pass will return to full price. To continue to receive the subsidy, you will have to reapply.	<ul style="list-style-type: none"> <li>•Any individual currently living in Brampton and earning an income below the Low Income Measure (LIM) thresholds are eligible for the program.</li> <li>•Applicants must be a Canadian citizen, a landed immigrant, or have applied for permanent residency, sponsorship, or refugee protection in Canada.</li> </ul>	<p>No deadline</p> <p>Applications will be accepted on a first come, first serve basis.</p>
Senior Fare for Brampton Residents	Senior citizens, 65 years of age and older, who are residents of Brampton pay \$1 to ride Brampton Transit when they show their Brampton Transit Senior Identification card.	<p>\$1 cash fare with the Brampton Transit Senior ID card.</p> <p>Non-resident seniors, or seniors without a Brampton Transit photo ID card, must pay the \$4.00 cash fare or use PRESTO to board the bus.</p>	<p>To be eligible to receive the Senior ID card, one piece of documentation from each of the following sections must be presented. The documents must be dated within the past six months.</p> <p><u>Proof of Brampton address:</u></p> <ul style="list-style-type: none"> <li>•Driver's license</li> <li>•Household bill (telephone, TV, hydro, gas or water)</li> <li>•Bank/credit card statement</li> <li>•Statement of government benefits (employment insurance, old age security, social assistance or disability support)</li> <li>•Property tax bill</li> </ul> <p><u>Proof of Identity:</u></p> <p>One piece of valid government-issued identification that includes a photograph, name, and date of birth must be presented. Acceptable forms include:</p> <ul style="list-style-type: none"> <li>•Driver's license</li> <li>•Canadian passport</li> <li>•Permanent resident card</li> <li>•Provincial Health Card (red/white version is not acceptable)</li> <li>•Birth certificate (only if presented with a valid piece of photo ID).</li> </ul>	No deadline.

## APPENDIX III

## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
Snow Removal Financial Assistance	City Council has authorized a Financial Assistance Program to assist senior citizens and physically disabled homeowners with costs incurred from hiring a service provider to remove snow from their sidewalks and driveways.	Qualifying applicants can receive a grant of up to \$200 for non-corner lot properties or up to \$300 for corner lot properties with sidewalks on two sides of the property and where both sidewalks are not cleared by City forces.	<p>To qualify for the program, the applicant must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Be 65 years of age or more at the date of the application or be permanently confined to a wheelchair, restricted to the permanent use of crutches or braces, or otherwise be permanently disabled in such a way as to restrict physical mobility.</li> <li>• Own and occupy the property on which the application is made.</li> <li>• Not have claimed a credit on any other property for the same winter season.</li> <li>• Not live in a condominium dwelling whereby all snow removal is the direct responsibility of the condominium corporation.</li> </ul>	<ul style="list-style-type: none"> <li>• The application should be returned during the winter season, but no later than April 30, 2019</li> <li>• Once the City has approved an application, the reimbursement form should be used to provide proof of service to the City of Brampton. Requests for rebates must be received by July 31, 2019.</li> </ul>

## APPENDIX III

## UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL

Town of Caledon Program

Program Name	Brief Descriptions	Annual Benefit	Eligibility	Deadline
<b>MANDATORY PROGRAMS</b>				
Property Tax Rebate Program	The Town offers a tax rebate on annual property taxes for low income seniors and low income persons with disabilities who own and occupy their own home. The rebate is applied to the eligible applicant's property tax account to offset property taxes. The cost of the rebate is shared between the Region, the local municipality and the school board in the same proportion that they share in the tax revenues.	<p>The rebate amount for the 2018 taxation year is \$477 (includes blended tax impact)</p> <p>This residential property tax rebate, where allowed, will be an outright grant made by the Town and will not entail repayment of any kind.</p>	<p>To qualify all registered property owners or spouse of the owner must:</p> <p><u>For Seniors:</u></p> <ul style="list-style-type: none"> <li>•Be 65 years of age or more by the date of application;</li> <li>•AND Be in receipt of the monthly guaranteed income supplement as provided under Part II of the Old Age Security Act (Canada);</li> <li>•AND Be continuously assessed as the owner and reside on residential real property within the Town of Caledon for a period of not less than 1 year immediately preceding the date of application.</li> </ul> <p><u>For Persons with Disabilities:</u></p> <ul style="list-style-type: none"> <li>•Be in receipt of benefits under the Ontario Disability Support Program Act (ODSPA);</li> <li>•AND, be continuously assessed as the owner and reside on residential real property within the Town of Caledon for a period of not less than 1 year immediately preceding the date of application.</li> </ul> <p>Please note that all registered owners of the property must be either an eligible senior or eligible person with disabilities or their spouse. Properties under other ownerships are not eligible for this rebate program.</p>	<p>Eligible seniors / persons with disabilities must apply annually.</p> <p>Applications must be made by December 31st of the year being applied for.</p>

**APPENDIX IV  
UPDATE ON LOW INCOME SUPPORTS PROVIDED IN THE FORM OF REBATES/SUBSIDIES TO THE RESIDENTS OF PEEL**

**Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government**

Program	Description	Eligibility	Support Amount
GAINS: Ontario Guaranteed Annual Income System	GAINS ensures a guaranteed minimum income for Ontario seniors by providing monthly payments to qualifying pensioners. GAINS is a top-up for low-income Ontario residents age 65 or older who receive GIS.	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>• Living in Ontario</li> <li>• 65 years of age or older</li> <li>• Receiving deferral OAS and federal GIS</li> <li>• Living in Ontario for past 12 months or for total of 20 years since turning 18</li> <li>• Have 10 or more years of Canadian Residency</li> <li>• Total income below level guaranteed by province</li> </ul>	Monthly GAINS payment will range between \$2.50 and \$83.00 and will decline as private income increases.
Ontario Senior Homeowners' Property Tax Grant	This grant helps seniors with the cost of their property taxes.	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>• Paid property tax in previous year</li> <li>• Meet income requirements</li> <li>• As of December 31 of the previous year:               <ul style="list-style-type: none"> <li>- 64 years of age or older</li> <li>- A resident of Ontario</li> <li>- Owned and occupied principal residence</li> </ul> </li> </ul>	<p>Maximum \$500 grant per year</p> <p><i>If you are single, separated, divorced or widowed</i></p> <ul style="list-style-type: none"> <li>• Grant is reduced by 3.33 percent of net income over \$35,000.</li> </ul> <p><i>If you are married or living common-law</i></p> <ul style="list-style-type: none"> <li>• Grant is reduced by 3.33 percent of net income over \$45,000.</li> </ul>
MPAC Senior or Disabled Property Tax Relief	Section <a href="#">3(1)22</a> and of the and section 45.2 of provides a tax exemption for a portion of a residential property where a senior or disabled person is living.	<p><i>The exemption applies to:</i></p> <ul style="list-style-type: none"> <li>• Any increase in value as a result of changes made to the <b>existing home</b> after May 15, 1984 to accommodate an eligible senior or disabled person</li> <li>• or, -10 percent of the assessed value of a <b>new home</b> that is built to provide housing for the eligible senior or disabled person</li> <li>• or, a garden suite, as defined in the</li> </ul>	<p><b>Alternations and improvements-</b> Only the assessed value of the alterations, improvements or additions constructed for the purpose of providing housing is exempt from property taxation. This is in place only for as long as the senior or disabled person lives in the home as his/her personal residence.</p> <p><b>New home-</b> Property owners who have built a new home to provide a place to live for a senior or a person with a disability can get partial property tax exemption of 10 per cent of the value of their home. This exemption recognizes that custom features included in a home to accommodate a senior or a person with a disability requires a larger area than would otherwise be included in a home.</p>

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**Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government**

Program	Description	Eligibility	Support Amount
Ontario Drug Benefit (ODB) Reduced Co-Payment for Lower Income Seniors	The Ontario Drug Benefit covers most of the cost of more than 4,300 prescription drugs. Persons 65 years or older qualify for the ODB. Lower income seniors can qualify for a reduced co-payment.	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>• A single senior with an income of less than or equal to \$19,300; or</li> <li>• A senior couple with a combined income of less than or equal to \$32,300.</li> </ul>	Seniors enrolled in the Seniors Co-Payment Program pay no annual deductible and a co-payment of up to \$2 for each prescription.
Ontario Renovates Program	The Ontario Renovates Program includes funding for urgent repairs, renovations, and accessibility modifications for low to moderate income homeowners.	<ul style="list-style-type: none"> <li>• The application must be signed by all members of the household 16 years and older</li> <li>• You must be a Canadian Citizen, Landed Immigrant, or have Refugee Claimant Status and have no deportation order under the Immigration Act (Canada) against any member of the household or no departure order or exclusion order under the Immigration Act (Canada) has become effective with respect to any member of the household</li> <li>• Property taxes must be paid up-to-date</li> <li>• Mortgage must be paid up-to-date. Total of all property mortgages and any other financing registered on title, plus the Ontario Renovates funding, cannot exceed the market value of the home, as determined by the assessed value of your property shown on your Municipal Property Assessment Corporation (MPAC) Notice of Assessment</li> <li>• Insurance must be paid up-to-date. Property must be insured to its full value</li> <li>• Property must be your sole and principal residence</li> <li>• Maximum Gross household income cannot exceed \$60,300</li> </ul>	Funding of up to \$15,000 per unit is available. Accessibility modifications are particularly beneficial for seniors to allow them to 'age in place' and persons with disabilities who require unit modifications.
Home and Vehicle	Provides home or vehicle modifications to	<i>The Applicant must be:</i>	Maximum \$15,000 per client for home



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## Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government

Program	Description	Eligibility	Support Amount
Modification Program	eligible individuals and families to enable children and adults with disabilities that restrict mobility to continue living safely in their homes, avoid job loss and participate in their communities.	<ul style="list-style-type: none"> <li>• Permanent Ontario Resident</li> <li>• Person with substantial impairment caused by bodily injury, birth defect or illness that is ongoing/ or recurring and is expected to last one year or more</li> <li>• The impairment impedes mobility and affects daily living activities</li> </ul>	modifications and/or \$15,000 per client for vehicle modifications.
Ontario Disability Support Program (ODSP)	Financial assistance to help with essential living expenses; benefits, including prescription drugs and vision care; help finding and keeping a job, and career advancement.	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>• be at least 18 years old</li> <li>• be an Ontario resident</li> <li>• be in financial need <b>and</b></li> <li>• meet the program's definition of a person with a disability, or be a member of a Prescribed Class</li> </ul>	<p><b>Income Support:</b> Financial assistance provided each month to help with the costs of basic needs, such as food, clothing and shelter. Income support also includes benefits, such as drug coverage and vision care, for clients and their eligible family members</p> <p><b>Employment Support:</b> Services and supports to help clients with disabilities find and keep a job, and advance their careers.</p>
Provincial Land Tax Deferral Program for Low-Income Seniors and Low-Income Persons with Disabilities	<p>Low-income seniors and low-income persons with disabilities can get a partial deferral of provincial land tax and education tax. The tax deferral applies to the tax increase in the current year and not to outstanding taxes.</p> <p>Provincial land tax is a property tax on land located in non-municipal areas. The tax helps to support the local share of a number of services in these areas.</p>	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>• Owned residential/farm property that was used as your principal residence for at least one year preceding the application, and</li> <li>• A low-income person with disabilities who received a benefit paid under the Ontario disability support program, or</li> <li>• A low-income senior 65 years of age or older and received a benefit paid under the guaranteed income supplement.</li> </ul>	Tax deferral on land located in non-municipal area.
Ontario energy and property tax	The Ontario energy and property tax credit (OEPTC) is designed to help low- to	To qualify, you must be an Ontario resident and at least one of the following:	<p>You could get a maximum of:</p> <ul style="list-style-type: none"> <li>• \$1,042 if you are between 18 and 64 years</li> </ul>

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**Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government**

Program	Description	Eligibility	Support Amount
credit (OEPTC)	moderate-income Ontario residents with the sales tax on energy and with property taxes.	<ul style="list-style-type: none"> <li>• 18 years of age or older</li> <li>• currently or previously married or in a common-law relationship</li> <li>• a parent who lives or previously lived with your child</li> </ul> and, in the previous year, you: <ul style="list-style-type: none"> <li>• rented or paid property tax for your main residence</li> <li>• lived on a reserve and paid for your home energy costs</li> <li>• lived in a public long-term care home (e.g., a seniors' home) and paid an amount for your accommodation</li> </ul> Your eligibility also depends on where you live on the 1ST of each month. For example, if you move out of Ontario on November 10, you would be eligible for the November OEPTC payment, but you wouldn't be eligible for any subsequent payment.	old <ul style="list-style-type: none"> <li>• \$1,187 if you are over 65 years old</li> <li>• \$232 if you live on a reserve or in a public long-term care home</li> <li>• \$25 for the time you lived in a designated college, university or private school residence in 2017</li> </ul>
Low-Income Energy Assistance Program (LEAP)	The Ontario Energy Board's <a href="#">Low Income Energy Assistance Program (LEAP)</a> provides low-income customers up to \$500 in emergency financial assistance to pay their gas or electricity bills. This program provides a one-time grant towards your electricity or natural gas bill if you are behind on your bill and may face having your service shut off. It is for emergency situations.	In order to qualify, an applicant must have a family income that falls below a certain limit. The amount of income it takes to qualify as low-income depends on two factors: <ul style="list-style-type: none"> <li>• how many people live in the house and</li> <li>• your combined household income</li> </ul>	Low-income customers can get <b>up to \$500</b> in emergency assistance for your electricity bills ( <b>\$600</b> if your home is heated electrically) and <b>\$500</b> for gas bills.
Ontario Electricity Support Program (OESP)	This program provides low-income consumers with a monthly on-bill credit to reduce their electricity bill. This program	In order to qualify, an applicant must have a family income that falls below a certain limit. The amount of income it takes to qualify as low-income depends on two	The monthly amount depends on household size and income. For example:

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## Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government

Program	Description	Eligibility	Support Amount
	provides ongoing help.	factors: <ul style="list-style-type: none"> <li>• how many people live in the house and</li> <li>• your combined household income</li> </ul>	<ul style="list-style-type: none"> <li>• a one-person household earning \$28,000 or less could now receive \$45 per month</li> <li>• a four-person household earning under \$48,000 could now receive \$40 per month</li> <li>• a seven-person household earning a total of \$39,000 or less could receive \$75 per month</li> </ul> <p>You could receive credits that range from \$52 to \$113 if you have unique electricity requirements, including electric heating, certain medical devices that use a lot of electricity, or if you're an Indigenous consumer.</p>
Rural or Remote Rate Protection (RRRP) Program	The Rural or Remote Rate Protection (RRRP) program provides a rate subsidy to rural and remote residential customers who face higher distribution costs compared to urban areas.	Consumers who occupy residential premises in rural or remote areas as defined through provincial regulation.	Credit amounts would be set using the lowest cost distribution LDC from the group as set by the Ontario Energy Board.
Tax Preparation Clinics	Free income tax preparation services for a simple tax situation	Singles, earning \$30,000 or less, and couples, earning \$40,000 or less, who have a simple tax situation can get free income tax preparation services.	Free of charge income tax preparation services.
Temporary Care Assistance	Provides money to an adult on behalf of a child who: <ul style="list-style-type: none"> <li>• needs financial help</li> <li>• is not the caregiver's legal</li> </ul>	Based on the income and assets of the child, not the financial circumstances of the person who is looking after the child. To be eligible, you: <ul style="list-style-type: none"> <li>• must be making reasonable efforts to seek</li> </ul>	

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## Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government

Program	Description	Eligibility	Support Amount
	dependant, and <ul style="list-style-type: none"> <li>is not under the care of a Children's Aid Society.</li> </ul>	support from the person who is legally responsible for the child, and <ul style="list-style-type: none"> <li>must not be receiving money from a Children's Aid Society.</li> </ul>	
Healthy Smiles Ontario	Healthy Smiles Ontario is a government funded dental program that provides free dental services for eligible children 0-17 years of age from low-income households.	<ul style="list-style-type: none"> <li>are 17 years of age and under</li> <li>live in Ontario</li> <li>be able to show financial hardship</li> </ul> OR <ul style="list-style-type: none"> <li>Ontario Works</li> <li>Temporary Care Assistance</li> <li>Ontario Disability Support Program</li> <li>Assistance for Children with Severe Disabilities</li> </ul>	Free dental cleaning and emergency dental services for children and youth 0-17 years
Long Term Care Home Rate Reduction Program	If seniors don't have enough income to pay for a basic long term care room, they may be eligible for a subsidy through the Long-Term Care Home Rate Reduction Program	To qualify for financial help depends on: <ul style="list-style-type: none"> <li>the <b>type of accommodation</b> you choose (<b>only basic is covered</b> – not private or semi-private)</li> <li><b>your</b> net income</li> </ul> You also need to be already receiving <b>all</b> of these federal and provincial benefits that you are eligible for: <ul style="list-style-type: none"> <li>Old Age Security pension OR Ontario Disability Support Program</li> <li>Guaranteed Income Supplement</li> <li>Guaranteed Annual Income System Benefit</li> </ul>	Subsidy of <b>up to \$1,848.73 a month</b> to help you pay for basic long-term care accommodation
Trillium Drug Program	The Trillium Drug Program is for people who spend approximately 3 to 4% or more of their after-tax household income on prescription-drug costs.	To qualify for the TDP, you must: <ul style="list-style-type: none"> <li>not already qualify for Ontario Drug Benefit (e.g. you're under 65 years old and not enrolled in a program such as Ontario Works)</li> <li>have a valid Ontario health card</li> </ul>	When your application is approved, the letter you receive will confirm the amount of the annual deductible you'll need to pay. It will also list all the household members included in the coverage.

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## Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government

Program	Description	Eligibility	Support Amount
		Eligibility is based on drug costs compared to your income.	A deductible is a set amount towards the cost of your drugs. After you pay that amount, you then pay <b>up to \$2 for each drug, per person</b> , that is filled or refilled
Ontario Works	See Appendix II	See Appendix II	See Appendix II
Legal Aid	Legal Aid Ontario (LAO) provides legal services for financially-eligible, low-income Ontarians in the following areas: domestic violence, family law, immigration and refugee law and criminal law.	<p>You will need to take a financial test to see if your gross income from all sources is within LAO's eligibility guidelines.</p> <p>If you are experiencing domestic violence, you may be eligible for a legal aid certificate under a separate set of financial eligibility guidelines.</p> <p>If you have an income or own property, you may qualify for a certificate with a contribution agreement, where you will be required to repay LAO for some or all of your legal fees.</p>	<p>If you're financially eligible and have a legal matter that LAO covers, you may be able to apply for a certificate, which is like a voucher that you can use to "pay" a lawyer to represent you for a certain number of hours.</p> <p>The lawyer must be one of the 3,600 private practice lawyers across the province who accepts legal aid certificates.</p>
Fee Waiver: Court or Enforcement Fees	If you can't afford to pay the fees in your case, you can ask the court to waive your fees so that you don't have to pay.	<p>There are three primary ways to qualify for a fee waiver:</p> <p>1) Your gross annual household income and assets are less than: Fee waiver eligibility criteria – gross annual household income and assets</p> <p>Your main source of household income is one or more of</p>	The fee waiver applies to fees that the court charges in civil, family and small claims matters

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## Ontario/Canada: Low Income Assistance Programs Offered By The Province of Ontario and The Federal Government

Program	Description	Eligibility	Support Amount
		<p>the following:</p> <p>2) Income assistance from Ontario Works income support from the Ontario Disability Support Program Old Age Security Pension and the Guaranteed Income Supplement War Veterans Allowance Canada Pension Plan benefits</p> <p>3) You are receiving services from Legal Aid Ontario for this case.</p>	
Ontario Seniors' Public Transit Tax Credit	The Ontario Seniors' Public Transit Tax Credit is a refundable tax credit to help seniors with public transit costs.	<ul style="list-style-type: none"> <li>65 years old or older at the beginning of the year that you're claiming the credit</li> <li>Live in Ontario by the end of that year</li> </ul>	You can claim up to \$3,000 in eligible public transit expenses and receive up to \$450 each year.
Guaranteed Income (GIS) Supplement (FEDERAL)	The Guaranteed Income Supplement (GIS) provides a monthly non-taxable benefit to Old Age Security (OAS) pension recipients who have a low income and are living in Canada.	<p><i>To qualify for the GIS the applicant must meet <b>all</b> of the following conditions:</i></p> <ul style="list-style-type: none"> <li>Receiving an <a href="#">Old Age Security pension</a>; and</li> <li>Their annual income (or in the case of a couple, combined income) is lower than the <a href="#">maximum annual threshold</a>.</li> </ul>	The amount of the GIS received depends on marital status and previous year's income (or in the case of a couple, combined income).
Allowance and Allowance for the Survivor (FEDERAL)	The Allowance for the Survivor is a benefit available to people aged 60 to 64 who have a low income, who is living in Canada, and whose spouse or common-law partner has died.	<p><i>The Applicant must be:</i></p> <ul style="list-style-type: none"> <li>You are aged 60-64</li> <li>You reside in Canada and have resided in Canada for at least 10 years since the age of 18</li> <li>Your spouse or common-law partner has died and the applicant not remarried or entered into a common-law relationship; and</li> </ul>	The amount of the Allowance for the Survivor received depends on their previous year's income.

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Program	Description	Eligibility	Support Amount
War Veterans Allowance (FEDERAL)	The War Veterans Allowance (WVA) provides monthly financial assistance to help low-income Veterans or their Survivors* meet their basic needs.	<ul style="list-style-type: none"> <li>• Your annual income is less than the maximum annual threshold</li> </ul> <p>Your eligibility is determined by your service in the Second World War or the Korean War and your annual income.</p> <p>Service</p> <ul style="list-style-type: none"> <li>• Canadian Veterans (including Merchant Navy Veterans) with qualifying service in the Second World War or the Korean War;</li> <li>• Allied Veterans with qualifying service in the Second World War or the Korean War who meet residency status;</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• Certain civilians who served during the Second World War or the Korean War.</li> </ul> <p>Income</p> <ul style="list-style-type: none"> <li>• WVA is an income-tested benefit and most regular income must be considered.</li> <li>• Income is assessed using the same standard for the Guaranteed Income Supplement, which is based on the Income Tax Act.</li> <li>• Annual income exemptions, such as the casual earnings exemption and the interest exemption, are available and can be considered at the time of your assessment.</li> </ul>	The amount provided is based on income, marital status and if you have any dependants.
Veteran's Independence Program (FEDERAL)	The Veterans Independence Program (VIP) helps you remain independent and self-sufficient in your home and your community. Depending on your circumstances and health needs you may qualify for financial assistance to obtain services such as grounds maintenance; housekeeping; personal	<p>You may qualify for VIP, if you meet one of the following criteria:</p> <ul style="list-style-type: none"> <li>• You have qualified for a disability benefit;</li> <li>• You have qualified for the War Veterans Allowance;</li> <li>• You are in receipt of Prisoner of War Compensation;</li> <li>• You are a Veteran who is eligible for, but is</li> </ul>	<p>Primary Caregivers may receive a maximum amount of \$10,952.11</p> <p>Survivors may receive a maximum amount of \$2,958.32</p>

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Program	Description	Eligibility	Support Amount
	care; access to nutrition; health and support services provided by a health professional	unable to access, a Contract Bed (also known as a Priority Access Bed);	
Canadian Forces Income Support (FEDERAL)	The Canadian Forces Income Support (CFIS) is a tax-free monthly benefit to help low-income CAF Veterans, survivors, and dependent children.	<p>Veterans may qualify if you have a low household income and:</p> <ul style="list-style-type: none"> <li>• you no longer qualify for the Earnings Loss Benefit; or</li> <li>• you are under age 65 and searching for suitable gainful employment.</li> </ul> <p>Survivors and dependent children may qualify if:</p> <ul style="list-style-type: none"> <li>• you were in receipt of the Earnings Loss Benefit; or</li> <li>• your spouse/parent was in receipt of CFIS when they passed away.</li> </ul>	<p>Per Month Amount:</p> <p>Veteran - \$1,619.61</p> <p>Veteran with Spouse/Partner - \$2,413.65</p> <p>Additional amount for each dependent child - \$359.10</p> <p>Orphan - \$769.73</p>
Disability Tax Credit (FEDERAL)	<p>The disability tax credit (DTC) is a non-refundable tax credit that helps persons with disabilities or their supporting persons reduce the amount of income tax they may have to pay.</p> <p>Being eligible for the DTC can open the door to other federal, provincial, or territorial programs such as the working income tax benefit.</p>	<p>In all cases, the impairment must be prolonged. Also, the person must meet one of the following criteria:</p> <ul style="list-style-type: none"> <li>• is blind</li> <li>• is markedly restricted in at least one of the basic activities of daily living</li> <li>• is significantly restricted in two or more of the basic activities of daily living (can include a vision impairment)</li> <li>• needs life-sustaining therapy</li> </ul>	<p>Maximum Disability Amount - \$8,113</p> <p>Maximum Supplement for persons under 18 - \$4,733</p>



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Program	Description	Eligibility	Support Amount
		<p>In addition, the person's impairment must meet all of the following:</p> <ul style="list-style-type: none"> <li>• is prolonged, which means the impairment has lasted, or is expected to last for a continuous period of at least 12 months</li> <li>• is present all or substantially all the time (at least 90% of the time)</li> </ul>	
Working Income Tax Benefit (FEDERAL)	The working income tax benefit (WITB) is a refundable tax credit intended to provide tax relief for eligible working low-income individuals and families who are already in the workforce and to encourage other Canadians to enter the workforce.	<p>You are eligible for the WITB if:</p> <ul style="list-style-type: none"> <li>• You are 19 years of age or older on December 31st</li> <li>• You are a resident of Canada for income tax purposes throughout the year.</li> <li>• You are a low income individual/family</li> </ul>	<p>Maximum Benefit (Single) - \$1,043 Maximum Benefit (Family) - \$1,894</p>
GST/HST Tax Credit (FEDERAL)	The GST/HST credit is a tax-free quarterly payment that helps individuals and families with low and modest incomes offset all or part of the GST or HST that they pay.	You no longer have to apply for the GST/HST credit. The Canada Revenue Agency will automatically determine your eligibility when you file your next income tax and benefit return for the 2014 and later tax years.	<p>Credit for eligible adult - \$284 Credit for each qualified child under 19 - \$149 Equivalent to spouse amount for single parents - \$284 Supplement for single adults - \$149</p>

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**For Information**


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DATE: December 17, 2018

REPORT TITLE: **REGION OF PEEL 2018 MUNICIPAL ELECTIONS ACCESSIBILITY FOLLOW-UP REPORT**

FROM: Catherine Matheson, Commissioner of Corporate Services

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**OBJECTIVE**

To provide an update on the 2018 Municipal Election process, including the identification, removal and prevention of barriers that affect electors and candidates with disabilities.

**REPORT HIGHLIGHTS**

- The previous Provincial Government passed legislation in 2016 that required Regional Chairs to be elected by general vote.
- This change was to be in place for the 2018 Municipal Election.
- The *Municipal Elections Act, 1996, as amended* (the “Act”) establishes certain responsibilities for the Clerk in conducting municipal elections, including having regard to the needs of electors and candidates with disabilities.
- As a result, the 2018 Municipal Elections Accessibility Plan was prepared and made available to the public prior to voting day.
- Also a requirement under Section 12.1 (3) of the *Act*, is that the Regional Clerk prepare a report on the identification, removal and prevention of barriers that affect electors and candidates with disabilities within 90 days after voting day.
- The Region of Peel moved forward in ensuring the processes and practices were in place for an accessible election process.
- This report provides an update on the steps and measures taken to ensure an accessible election process as it pertains to the Region’s involvement in the 2018 municipal elections, notwithstanding the passing of the *Better Local Government Act* (Bill 5), which cancelled the election of a regional chair in Peel.

**DISCUSSION**
**1. Background**

Section 12.1 (3) of the *Municipal Elections Act, 1996, as amended* (the “Act”) requires that “Within 90 days after voting day in a regular election, the clerk shall prepare a report about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report available to the public.” On August 14, 2018, the newly-elected Provincial Government passed the *Better Local Government Act* (Bill 5), which amongst other changes, cancelled the election of a regional chair in Peel for the 2018 Election.

## REGION OF PEEL 2018 MUNICIPAL ELECTIONS ACCESSIBILITY FOLLOW-UP REPORT

Notwithstanding the passing of Bill 5 and the pause in the election of the Regional Chair for 2018, the Clerk is still required to follow certain obligations of the *Act* which include a follow-up report on accessible elections, the collecting of the Financial Form 4 statements from candidates, creating a Compliance Audit Committee for the term of Council, amongst other obligations.

## 2. *The Municipal Elections Act, 1996, as amended (the “Act”)*

As required under Section 12.1 (2) of the *Act*, the Region of Peel prepared and made public the 2018 Municipal Elections Accessibility Plan (the “Plan”). The Plan reflects the Region’s commitment to conducting an accessible and barrier free election and builds on accessibility requirements and ongoing compliance under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) and its regulations.

Also a requirement as per Section 12.1 (3) of the *Act*, “Within 90 days after voting day in a regular election, the clerk shall prepare a report about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report available to the public.”

## 3. **Comments and Analysis**

Attached as Appendix I is a list of actions the Region undertook to identify barriers that affect electors and candidates with disabilities as well the actions that the Region took to remove and prevent barriers that affect electors and candidates with disabilities. Public consultation, including consultation with the Region of Peel Accessibility Advisory Committee was undertaken as part of this process.

## CONCLUSION

The Region of Peel continues to ensure that an accessibility lens is applied to all the programs, services and facilities, including ensuring that policies, practices and procedures during a municipal election process provides equal opportunities for full participation by persons of all abilities.



Catherine Matheson, Commissioner of Corporate Services

### Approved for Submission:




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D. Swarc, Chief Administrative Officer

**REGION OF PEEL 2018 MUNICIPAL ELECTIONS ACCESSIBILITY FOLLOW-UP REPORT**

**APPENDICES**

Appendix I – Identification, Removal and Prevention of Barriers Affecting Electors and Candidates with Disabilities

*For further information regarding this report, please contact Kathryn Lockyer, Regional Clerk and Director of Legal Services, Ext. 4325, [kathryn.lockyer@peelregion.ca](mailto:kathryn.lockyer@peelregion.ca).*

*Authored By: Tim Ivanyshyn, Elections Specialist and Veronica Montesdeoca, Accessibility Planning Specialist*

**APPENDIX I**

**REGION OF PEEL 2018 MUNICIPAL ELECTIONS ACCESSIBILITY FOLLOW-UP REPORT**

**Identification, Removal and Prevention of Barriers Affecting Electors and Candidates with Disabilities**

Identification of Barriers:

As this was intended to be the Region's first time carrying out the election of the Chair through public vote, the following actions were undertaken to identify barriers that would affect electors and candidates with disabilities:

- Consulted with the Region of Peel Accessibility Advisory Committee on the Region's elections initiatives.
- Met with staff from the Region's Accessibility Planning Program to review processes, gather feedback and identify any accessibility gaps leading up to the elections.
- Checked with other municipalities, including the local areas municipalities, to define roles, determine areas of concern and gather information on best practices.

Removal and Prevention of Barriers:

The following actions were undertaken to remove and prevent barriers that would affect electors and candidates with disabilities:

Accessible Customer Service:

- Ensured Regional staff had received training on the Accessible Customer Service Standard, including the Integrated Accessibility Standards Regulation (IASR) so that services were provided in a manner that respects the dignity and independence of persons with disabilities.
- As part of the Accessible Customer Service training, staff was taught how to identify a service animal in accordance with the Region's Corporate Accessible Customer Service policy.
- Provided candidates a copy of the Region's Corporate Accessible Customer Service policy.

Information and Communications:

- Ensured that if requested, information for candidates and electors was made available in alternate formats.
- Posted all information related to the Region of Peel 2018 municipal election to the Region's election website in a timely manner.
- Ensured that the Region of Peel's election website was easy to navigate, that it was simple and easy to understand, and that it adhered to the requirements under the IASR.
- Provided links to: Candidates Guide to Accessible Elections, produced together with the Provincial Government and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) <http://www.mah.gov.on.ca/Page18735.aspx>; the Province of Ontario accessibility website <https://www.ontario.ca/page/accessibility>, the Region of Peel elections website <http://www.peelregion.ca/elections/>, and any other resources related to the 2018 municipal elections.
- Established a feedback page on the Region's election website dedicated to receiving feedback, including accessibility requests and inquiries.
- Documents were made available in large print, upon request, to assist persons with a vision disability.

APPENDIX I

REGION OF PEEL 2018 MUNICIPAL ELECTIONS ACCESSIBILITY FOLLOW-UP REPORT

- Service counters were equipped with magnifiers to assist persons with vision disability.
- Staff at service counters and the Peel Contact Centre were provided information on the municipal election process in order to assist with inquiries and disseminate information to members of the public.
- Hosted an orientation session for persons seeking to be candidates for the position of Regional Chair which included information on conducting an accessible election campaign and the availability of accommodations, upon request.
- Provided candidates information regarding campaign expenses and rules affecting candidates with disabilities. Expenses that are incurred by a candidate with a disability that are directly related to the disability, and would not have been incurred but for the election to which the expense relate are excluded from the permitted spending limit for candidates.

Employment and Training

- Ensured that election officials had received training on the Accessibility Standards and the *Human Rights Code* as it pertains to persons with disabilities.
- Elections staff were trained on the processes and procedures of conducting a municipal election, so that questions or queries could be addressed in a knowledgeable, professional and timely manner.
- Members of the newly elected Council will receive accessibility training as per the requirements set out in the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA).

Region of Peel Accessible Facilities

- Service counters are designed to meet AODA specifications and include lowered counters for easier access by persons with mobility devices.
- Ensured accessible parking spaces at 10 Peel Centre Drive were not being misused and available for persons with disabilities.
- Building entrances are accessible and were monitored during the election process to ensure quick wayfinding.
- Appropriate signage that was clear and visible was put in place to assist with wayfinding.

Voting Locations and Procedures

- The Region relied on each local area municipality to ensure that their voting locations and processes were accessible by persons with disabilities, including providing accessible methods for persons with disabilities to be able to vote. Although, the election of the Regional Chair by popular vote was suspended by the Provincial Government for the 2018 municipal election, the Region worked closely with the local area municipality to ensure a smooth voting experience.

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**For Information**


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DATE: December 21, 2018

REPORT TITLE: **CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

FROM: Catherine Matheson, Commissioner of Corporate Services

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**OBJECTIVE**

To provide an update on the improvements and efficiencies gained through the Region of Peel's Continuous Improvement Program

**REPORT HIGHLIGHTS**

- The Region has demonstrated through its Continuous Improvement Program improved service outcomes and value for tax dollars.
- Over the past four years, Peel has a cumulative cost savings totaling \$52.9 million for tax-supported programs and \$12.8 million for utility rate supported programs.
- A Lean Six Sigma approach has been formally adopted by Peel that supports its Continuous Improvement Program to achieve cost savings and efficiencies.
- 22 Continuous Improvement initiatives were completed in 2018 for a total cost savings of \$7.20 million and cost avoidance of \$3.69 million.
- Benefits and cost savings from the Continuous Improvement Program, including Lean initiatives, will continue to be reported to Council annually.

**DISCUSSION**
**Overview**

The Region of Peel continues to demonstrate its commitment to providing services that are effective and efficient and which minimize the tax burden on citizens. Cost savings and efficiencies have been achieved through its Continuous Improvement Program for many years and reported on to Council annually through the budget process. Several approaches have been used depending on the type of business issues being faced and the level of service enhancement being sought. These can include digital self service; service reviews and program evaluations; process improvement; human centred design; and, alternative service delivery. Some of the notable initiatives from the past few years that have benefited from these approaches include:

**CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

- Collecting Development Charge revenue earlier and enhancing the management of growth-related capital expenditure, resulting in \$740 million less debt than forecast (as at August 2018);
- Implementation of flexible workplace practices in the Corporate Contact Centre allowed staff to work remotely, which provided 152K in saved space; a reduction of CO<sup>2</sup> emissions over 2-years that is the equivalent of saving over 13 acres of carbon absorbing trees; improved employee satisfaction with reduced travel time and associated costs; and improved productivity as measured on sick time/ down time;
- Achieving a cost savings of \$2.85 million annually through Water and Waste Water energy reduction and electricity optimization initiatives (as reported in 2017); and,
- As a program improvement, implementation of the Butterfly model in Malton Village, focusing on person-centred care and improving the quality of life for people in the advanced stages of dementia.

Over the past four years, the Region has achieved a cumulative cost savings of \$52.9 million and \$12.8 million in tax supported and utility rate supported programs, respectively, through the completion of various Continuous Improvement initiatives.

**1. Lean Program**

The Lean Six Sigma (Lean) program was formally adopted by the Region in 2016. An external review verified that Lean is the most widely used approach in the public sector and has shown to be effective in helping government organizations find cost savings and efficiencies through improving process, reducing non-value-added work, and increasing client satisfaction. Lean provides a structured problem-solving approach that focuses on defining, measuring, analyzing, improving, and controlling the business processes used to deliver Peel's services.

The long-term vision of the Lean program at Peel includes a conscious management of its service delivery processes, reduced process complexity, improved client access to services, and reduced costs for service provision.

**2. Continuous Improvement Program Results**

The utilization of the Continuous Improvement Program and its tools has produced several benefits. The table below provides a summary of the initiatives completed in 2018 that used a Lean approach in conjunction with other Continuous Improvement approaches. It summarizes the cost savings resulting in budget reductions; and cost avoidance through which staff and resources have been reallocated to other program needs.



### 8.11-3

#### CONTINUOUS IMPROVEMENT PROGRAM UPDATE

Service	Number of Processes Improved	2018 Savings (\$1,000's)	Cost Avoidance (\$1,000's)
Income Support	2	-	\$177
Roads and Transportation	2	\$420	-
Waste	1	\$77	-
Water	2	\$4,670	-
Water/ Wastewater	1	-	\$2,946
Paramedics	3	\$256	\$70
Public Health	4	\$555	\$309
Financial Management	5	\$892	\$145
Asset Management	1	\$333	-
Workforce	1	-	\$39
<b>TOTAL</b>	<b>22</b>	<b>\$7,203</b>	<b>\$3,686</b>

A summary of the type of benefits achieved in these initiatives can be found in Appendix I. More information about each initiative can be found in Appendix II.

Several factors have contributed to the successful adoption of Lean within the broader Continuous Improvement Program, including:

- **Lean Resources:** The Lean methodology, tools and templates are shared with staff through the intranet website, Pathways.
- **Lean Training and Capacity Building:** Just-in-time training is provided to staff who lead or participate in Lean initiatives. Further coaching is provided to Lean facilitators to build internal capacity.
- **Measurement:** Baseline measures and measurement during and post-implementation allow us to tangibly assess the benefits from these initiatives.
- **Sustainment:** A greater focus on sustaining benefits from completed improvement initiatives has resulted in efficiencies being realized into future years.

#### **On-going Continuous Improvement Initiatives**

The Region will continue to leverage existing and emerging methods and tools to drive improved service delivery and report on the results to Council and the community. Baseline and post-improvement measurements will continue to be put into place to enable the quantification of benefits where applicable.

## CONTINUOUS IMPROVEMENT PROGRAM UPDATE

### FINANCIAL IMPLICATIONS

Cost savings and cost avoidance achieved in the Continuous Improvement Program will be reflected in the 2019 budget report to Council. Reporting on the Continuous Improvement Program will continue to be provided to Council on an annual basis in alignment with the budget process.

### CONCLUSION

A key principle of Lean is to ensure that client, resident and citizen needs are the focus of improvement initiatives. It also ensures that services are being delivered effectively and in the most efficient manner possible.

The Region of Peel will continue in its efforts to achieve desired service outcomes and demonstrate that it is a well-managed government by delivering on its commitments as stated in the Strategic Plan to ensure that it is future oriented and accountable.



Catherine Matheson, Commissioner of Corporate Services

### Approved for Submission:



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D. Szwarc, Chief Administrative Officer

### APPENDICES

Appendix I - Summary of 2018 Continuous Improvement Initiatives: Benefits Achieved

Appendix II - 2018 Completed Continuous Improvement Initiatives: by Service

*For further information regarding this report, please contact Steve Saric, Director, Corporate Strategy Office, Extension 4962, [steve.saric@peelregion.ca](mailto:steve.saric@peelregion.ca).*

*Authored By: Manish Mehta, Advisor, Business Process Management; Brian DeNiese, Manager, Strategy and Service Innovation*

*Reviewed in workflow by:  
Financial Support Unit*

**APPENDIX I  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

**Summary of 2018 Continuous Improvement Initiatives: Benefits Achieved**

Service	Initiative Description	Type of Improvement Benefits Achieved:				
		Improved Quality	Reduced wait time	Improved Client Exper.	Improved Employee Engage.	Cost Savings / Avoidance
<b>Human Services</b>						
Income Support	Ontario Works File Scanning		✓		✓	✓
Income Support	Self-Employment Program Review	✓		✓		✓
<b>Public Works</b>						
Roads and Transportation	Street Light Conversion to LED			✓		✓
Roads and Transportation	Road Paving Initiative			✓		✓
Waste	LED Lighting Retrofit			✓		✓
Water	Industrial Conservation Initiative					✓
Water	Online Staff Ordering System				✓	✓
Water/ Wastewater	Locates Process	✓		✓		✓
<b>Health Services</b>						
Paramedics	Conversion of leasehold to regionally owned facilities					✓
Paramedics	Staffing Processes	✓	✓	✓	✓	
Paramedics	Inventory Management					✓
Public Health	Entry into HBHC Program	✓	✓	✓		
Public Health	Infections Disease Prevention Operational Review					✓
Public Health	Chronic Disease Prevention Operational Review					✓
Public Health	Early Growth and Development Operational Review					✓

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**APPENDIX I  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service	Initiative Description	Type of Improvement Benefits Achieved:				
		Improved Quality	Reduced wait time	Improved Client Exper.	Improved Employee Engage.	Cost Savings / Avoidance
<b>Finance</b>						
Financial Management	Procurement By-Law Changes		✓			✓
Financial Management	Benefit Costing Update					✓
Financial Management	Community for Life Report			✓		✓
Financial Management	Procurement e-Bidding Process	✓	✓	✓	✓	✓
Financial Management	Budget Story	✓		✓		✓
<b>Corporate Services</b>						
Asset Management	Facilities Contracted Services Review					✓
Workforce	Salary Continuance	✓	✓	✓		✓

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

**2018 Completed Continuous Improvement Initiatives: by Service**

<b>Service/ Initiative Name</b>	<b>Business Issue being Addressed</b>	<b>Benefits Target</b>	<b>Benefits Realized</b>	<b>Connection to Strategic Plan Outcomes</b>	<b>Comments</b>
<b>Income Support/ OW File Scanning (Q4 2016 – Q3 2018)</b>	Ontario Works client files are stored in hard copy. A large amount of physical storage space is required. It is labour intensive to manage files: incoming mail must be merged into those files; retrieval of files for case management.	<ul style="list-style-type: none"> <li>• Reduced physical footprint for storage space at 10 Peel and 7120 Hurontario</li> <li>• Increased client document security</li> <li>• Quicker access to client documentation</li> </ul>	<ul style="list-style-type: none"> <li>• Estimated 1,600 hours of staff time saved per year, with a resulting cost avoidance of \$54K</li> <li>• Reduced need for storage space by 3,200 square feet; space will be repurposed in 2019</li> <li>• All backlog files have been scanned and stored electronically. All Ontario Works caseworkers now access client files electronically</li> <li>• Avg. client wait time for routine file requests decreased from 24 hrs to zero wait time</li> </ul>	The Region of Peel is a well-managed government	Four additional caseworker groups completed transition to file scanning in Q3 2018.
<b>Income Support/ Self-Employment Program Review (2016-Q1 2018 -Q2)</b>	Inconsistency in case management. Process is administratively heavy and cumbersome. Self-employment benefits for clients not realized.	<ul style="list-style-type: none"> <li>• Eliminate waste in the process</li> <li>• Reduce workload for caseworkers</li> <li>• Improve client service</li> <li>• Improve client satisfaction</li> </ul>	<ul style="list-style-type: none"> <li>• Utilized self-employment expertise available in the community, established referral process with Small Business Enterprise Centers (Mississauga and Brampton).</li> <li>• Annual cost avoidance of \$26K from stopping using previous agency</li> <li>• Workload reduction of 1,800 hours, resulting in cost avoidance of \$97K</li> <li>• Improved service by connecting clients with Small Business Enterprises that have the expertise to support self-employed clients</li> </ul>	Access to employment opportunities of your choice	Review initiated in 2016; however contractual requirements did not allow changes to be implemented until 2018.

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

<b>Service/ Initiative Name</b>	<b>Business Issue being Addressed</b>	<b>Benefits Target</b>	<b>Benefits Realized</b>	<b>Connection to Strategic Plan Outcomes</b>	<b>Comments</b>
<b>Roads &amp; Transportation</b> / Street Light Conversion to LED in Caledon and Brampton (Q2 2018 - Q3 2018)	High energy consumption and costs to provide street lighting in Peel.	<ul style="list-style-type: none"> <li>• Improve lighting conditions</li> <li>• Reduce energy consumption and electrical demand</li> <li>• Minimize environmental impacts</li> </ul>	<ul style="list-style-type: none"> <li>• The 2019 Budget includes a reduction of \$365K for electricity costs for street lighting.</li> </ul>	The Region of Peel is a well-managed government	
<b>Roads &amp; Transportation</b> / Road Paving Initiative (2018 – 2020)	High maintenance costs for gravel roads and opportunity to provide improved service levels for residents of Peel.	<ul style="list-style-type: none"> <li>• Reduce road maintenance costs</li> <li>• Lower customer complaints</li> </ul>	<ul style="list-style-type: none"> <li>• The 2019 Budget includes a reduction of \$55K for road maintenance</li> </ul>	The Region of Peel is a well-managed government	In progress; base asphalt to be completed in 2019, top asphalt in 2020.
<b>Waste/ LED Lighting Retrofits</b> (Q1 2017 – Q2 2018)	High energy consumption and electricity costs for the Peel Integrated Waste Management Facility (PIWMF).	<ul style="list-style-type: none"> <li>• Improve lighting conditions</li> <li>• Reduce energy consumption and electrical demand</li> <li>• Minimize environmental impacts</li> </ul>	<ul style="list-style-type: none"> <li>• Decrease maintenance costs. The 2019 Budget includes a reduction of \$77K for electricity costs</li> <li>• LED lighting retrofits at the PIWMF have reduced lighting energy costs by 60% while increasing illumination by 10-fold</li> <li>• Be eligible for incentives through the “SaveONEnergy” program by the Independent Electricity Systems Operator</li> </ul>	The Region of Peel is a well-managed government	

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

<b>Service/ Initiative Name</b>	<b>Business Issue being Addressed</b>	<b>Benefits Target</b>	<b>Benefits Realized</b>	<b>Connection to Strategic Plan Outcomes</b>	<b>Comments</b>
<b>Water/</b> Participation in the Industrial Conservation Initiative	High energy consumption and electricity costs to provide safe, reliable, and high- quality drinking water to residents of Peel.	<ul style="list-style-type: none"> <li>• Reduce energy consumption and electrical demand</li> <li>• Minimize environmental impacts</li> </ul>	<ul style="list-style-type: none"> <li>• The 2019 Budget includes a reduction of \$4,600K for electricity as a result of participation in the Industrial Conservation Initiative.</li> <li>• Net savings to Peel is \$3,600K as a portion of the savings are offset by reduced recoveries</li> </ul>	The Region of Peel is a well- managed government	
<b>Water/</b> Online Staff Ordering System	Inefficient process and high costs for internal ordering system.	<ul style="list-style-type: none"> <li>• Efficient process (online system)</li> <li>• Employee satisfaction (ease of access/ use)</li> </ul>	<ul style="list-style-type: none"> <li>• The 2019 Budget includes a reduction of \$70K as a result of the implementation of an online staff ordering system</li> </ul>	The Region of Peel is a well- managed government	
<b>Water/ Wastewater/</b> Locates Process (Q1 2018 – Q2 2018)	Adoption of new service model by forming a Locate Alliance Consortium Partnership and entering into Alternate Locate Agreements with contractors for low risk work.	<ul style="list-style-type: none"> <li>• Address a greater number of repairs at the same or reduced cost</li> <li>• Comply with regulated turnaround times</li> <li>• Reduce unit cost per locate</li> </ul>	<ul style="list-style-type: none"> <li>• Cost avoidance of \$2,946K (Jan to Oct 2018) achieved through Alternate Locate agreements implemented in 2018</li> <li>• Locate Alliance Consortium Partnership locate unit cost 35% less than 2017</li> <li>• 65% of the locates performed by Locate Alliance Consortium (up 14% in 2017)</li> <li>• 37% more repairs completed vs 2017</li> <li>• Peel + Locate Alliance Consortium Partnership achieving 80% Compliance (up from 43% in 2017)</li> </ul>	The Region of Peel is a well- managed government	Locate Alliance Consortium Partnership implemented in Feb 2018. Total number of standard locates decreased by introducing administrative improvements and Alternate Locate Agreements.

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

<b>Service/ Initiative Name</b>	<b>Business Issue being Addressed</b>	<b>Benefits Target</b>	<b>Benefits Realized</b>	<b>Connection to Strategic Plan Outcomes</b>	<b>Comments</b>
<b>Paramedic/ Conversion of leasehold to regionally owned facilities</b>	Use of leasehold facilities result in higher operating costs	<ul style="list-style-type: none"> <li>• Reduce annual operating costs incurred to operate Paramedic stations</li> </ul>	<ul style="list-style-type: none"> <li>• By co-locating with local fire services and building regionally owned facilities, the operating costs were reduced by \$160K</li> </ul>	The Region of Peel is a well-managed government	
<b>Paramedics/ Staffing Processes (Q4 2017 – Q4 2018)</b>	Various interrelated issues which are impacting the ability to achieve 100% staffing levels on a consistent basis. This has resulted in staff taking more calls than planned and has affected employee morale.	<ul style="list-style-type: none"> <li>• Achieve 100% staffing levels consistently;</li> <li>• Improve employee morale</li> <li>• Reduce risk of having to hire more staff</li> </ul>	<ul style="list-style-type: none"> <li>• Reduction of 1,845 hours of shift overrun, improving employee morale and work life balance</li> <li>• \$70K cost avoidance reallocated to support maintaining staffing levels</li> <li>• Achieved average 101% staffing post-improvement compared to 97% the previous year</li> <li>• Closing gaps in difficult-to-fill shifts on evenings and weekends</li> </ul>	The Region of Peel is a well-managed government	Pilots were run from Jan to Sept 2018. Results reflect the change in performance from 2017 over the same period of time.
<b>Paramedic/ Inventory Management</b>	Inventory loss due to decentralized inventory management	<ul style="list-style-type: none"> <li>• Reduce amount of surplus inventory</li> </ul>	<ul style="list-style-type: none"> <li>• Reduced supplies budget by \$96K</li> </ul>	The Region of Peel is a well-managed government	
<b>Public Health/ Entry into HBHC Program (Q2 2017 – Q1 2018)</b>	Opportunity to increase participation in Healthy Babies Healthy Children program by looking at different ways of engaging new mothers.	<ul style="list-style-type: none"> <li>• Better identification of clients with risk factors</li> <li>• Increased acceptance into program</li> <li>• Increased hospital</li> </ul>	<ul style="list-style-type: none"> <li>• Client acceptance rate for In-Depth Assessments increased by 108% (from 27% to 56.2%) by initiating hospital Liaison role and assigning 4 staff to engage clients at hospital bedside instead of by phone</li> <li>• Transferred 3 staff from telephone booking to home visitation, cost avoidance of \$ 309K</li> </ul>	Access to services that meet your needs at all stages of life	.



**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service/ Initiative Name	Business Issue being Addressed	Benefits Target	Benefits Realized	Connection to Strategic Plan Outcomes	Comments
		<ul style="list-style-type: none"> <li>partnerships</li> <li>• Enhanced client engagement</li> </ul>	<ul style="list-style-type: none"> <li>• Increased total number of In-Depth Assessments completed by 35% over 2016 through staff realignment and focusing public health nurses on completing assessments in a timely manner</li> </ul>		
<b>Infectious Disease Prevention/</b> Mitigation of funding shortfall	Council approved the 2018 budget with an assumption of 3% funding increase. Thereafter, Ministry of Health and Long-Term Care announced a 0% increase. This has resulted in net funding shortfall of \$1.2 million.	<ul style="list-style-type: none"> <li>• Review expenditures to reduce the impact of funding shortfall on the tax base</li> </ul>	<ul style="list-style-type: none"> <li>• Found reductions of \$95K without impacting current service levels</li> </ul>	The Region of Peel is a well-managed government	
<b>Chronic Disease Prevention/</b> Mitigation of funding shortfall	Council approved the 2018 budget with an assumption of 3% funding increase. Thereafter, Ministry of Health and Long-Term Care announced a 0% increase. This has resulted in net funding shortfall of \$1.2 million.	<ul style="list-style-type: none"> <li>• Review expenditures to reduce the impact of funding shortfall on the tax base</li> </ul>	<ul style="list-style-type: none"> <li>• Found reductions of \$379K without impacting current service levels</li> </ul>	The Region of Peel is a well-managed government	

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service/ Initiative Name	Business Issue being Addressed	Benefits Target	Benefits Realized	Connection to Strategic Plan Outcomes	Comments
<b>Early Growth and Development/</b> Mitigation of funding shortfall	Council approved the 2018 budget with an assumption of 3% funding increase. Thereafter, Ministry of Health and Long-Term Care announced a 0% increase. This has resulted in net funding shortfall of \$1.2 million.	<ul style="list-style-type: none"> <li>Review expenditures to reduce the impact of funding shortfall on the tax base</li> </ul>	<ul style="list-style-type: none"> <li>Found reductions of \$81K without impacting current service levels</li> </ul>	The Region of Peel is a well-managed government	
<b>Financial Management/</b> Procurement By-Law Changes (Q3 2017 – Q2 2018)	A new Procurement By-Law that is modernized and reflective of current public procurement trends, contains improved efficiencies and that continues to embody the guiding principles of integrity, fairness, openness and transparency.	<ul style="list-style-type: none"> <li>Align Regional policies, legislative requirements, and trade agreements</li> <li>Modernize procurement processes, add flexibility</li> <li>Broaden delegated authority for RFP awards to reduce cycle time and increase efficiencies</li> </ul>	<ul style="list-style-type: none"> <li>New delegated authority will eliminate the need to take approximately 22 reports to Council per year (based on experience in 2017), saving both staff and Council time</li> <li>Savings equate to approximately 1,000 hours of staff time per year, with corresponding cost avoidance of \$90K annually (based on 2017 figures)</li> </ul>	The Region of Peel is a well-managed government	

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service/ Initiative Name	Business Issue being Addressed	Benefits Target	Benefits Realized	Connection to Strategic Plan Outcomes	Comments
<b>Financial Management/</b> Benefit Costing Update (Q1 2018 – Q3 2018)	The Region is self-insuring for most employee benefits. Changes in WSIB legislation, employee demographics, medical costs and plan design all converge to change spending levels over time.	<ul style="list-style-type: none"> <li>Improved accuracy of budget cost allocations to programs through an annual review of benefit cost trending</li> </ul>	<ul style="list-style-type: none"> <li>The 2019 Budget includes \$892K in reductions for non-union dental and WSIB costs that were identified by the trending analysis</li> </ul>	The Region of Peel is a well-managed government	Under-allocation of benefit costs can lead to lost funding opportunities; over-allocation can result in unnecessary tax levy requirements.
<b>Financial Management/</b> Community for Life Report (Q4 2017 – Q2 2018)	Opportunity to continue to improve the annual The Community for Life report.	<ul style="list-style-type: none"> <li>Reduce the length of the report</li> <li>Improve client access to the content</li> </ul>	<ul style="list-style-type: none"> <li>Shifting to a digital format, reducing the overall need for printed materials</li> <li>Reduced the length of the report by 50%; added a dashboard and video</li> <li>Video received over 225K views; 80K citizens viewed more than 50% of video</li> <li>Website landing page over 2,200 views</li> </ul>	Community voice and participation are welcome	
<b>Financial Management/</b> Budget Story (Q2 2017 – Q1 2018)	Budgets are presented to Council and the public with a focus on the Depts. delivering services. Opportunity to move to outcomes-based story-telling that is more meaningful to the audiences.	<ul style="list-style-type: none"> <li>Implemented across all client facing services</li> <li>Better linkage to investment in Regional services</li> <li>Easier for public to understand the outcomes</li> </ul>	<ul style="list-style-type: none"> <li>Outcomes-based story-telling implemented for all 21 citizen-facing services</li> <li>Reduced length of budget document and made it easier for citizens to understand the connection to outcomes</li> <li>Saved time for staff in reviewing and updating a shorter document, with a cost avoidance of \$3K.</li> </ul>	Community voice and participation are welcome	

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service/ Initiative Name	Business Issue being Addressed	Benefits Target	Benefits Realized	Connection to Strategic Plan Outcomes	Comments
<b>Financial Management/</b> Procurement E-Bidding Process (Q2 2017- Q2 2018)	The procurement bidding process is very manual, with wait time delays and non-compliant/irregular bids being submitted using paper-based approach. Opportunity to eliminate waste in the process and realize efficiencies.	<ul style="list-style-type: none"> <li>• Vendor self-service and notifications</li> <li>• Increased Vendor competition</li> <li>• Reduced number of bid irregularities</li> <li>• Reduced time and costs for Vendor and staff</li> <li>• Reduced environmental footprint (paper, vehicles on the road)</li> </ul>	<ul style="list-style-type: none"> <li>• Vendor self-service registration, updates, bidding and addendum processes have been implemented</li> <li>• 32% increase in vendor competition through submission rates; 39% reduction in bid irregularities</li> <li>• Reduced staff time by 684 hours, cost avoidance of \$37K; \$4K in courier fees</li> <li>• Estimated 3,600 hours annually saved for vendors not having to attend in person; cost avoidance of \$3K for not having to use Regional meeting rooms</li> <li>• Avoided vendor costs by \$8K by not having to print hard copy documents</li> <li>• Reduced environmental footprint (travel, purchasing of hard copy documents, submitting hard copy bids, tender opening)</li> </ul>	Co-ordination and partnerships occur	Savings in staff time is offset by increased time to build and upload documents in the E-Bidding system. Staff have also been tasked with new responsibilities supporting other initiatives and priorities, including E-bidding support.
<b>Asset Management/</b> Facilities Contracted Services Review (Q1 - Q2 2018)	Opportunity to reduce cost by reviewing and rationalizing the use of contracted services. Inefficient use of contracted services results in overestimated budget requirements	<ul style="list-style-type: none"> <li>• More efficient use of contracted resources to minimize the budget requirements for facilities</li> </ul>	<ul style="list-style-type: none"> <li>• The 2019 budget includes \$333K in cost reductions for contracted services for office facility operations and maintenance</li> </ul>	The Region of Peel is a well-managed government	Services include Headquarters Security and Maintenance.

**APPENDIX II  
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

Service/ Initiative Name	Business Issue being Addressed	Benefits Target	Benefits Realized	Connection to Strategic Plan Outcomes	Comments
<b>Workforce/ Salary Continuance (Q4 2017 – Q3 2018)</b>	Staff on leave for short term disability experience pay interruptions.	<ul style="list-style-type: none"> <li>• Reduced number of grievances</li> <li>• Reduced number of manual cheques and off-cycle deposits</li> </ul>	<ul style="list-style-type: none"> <li>• Savings of just over 700 hours in staff effort, resulting in cost avoidance of \$39K</li> </ul>	The Region of Peel is a model and progressive employer	

DATE: December 24, 2018

REPORT TITLE: **AMENDMENT TO THE INTERIM PERIOD APPROVALS COMMITTEE BY-LAW 62-2014**

FROM: Catherine Matheson, Commissioner of Corporate Services

## RECOMMENDATION

**That the proposed revisions to By-law 62-2014, as generally outlined in the report of the Commissioner of Corporate Services titled “Amendment to the Interim Period Approvals Committee By-law 62-2014”, be approved;**

**And further, that the necessary amending by-law be presented for enactment.**

### REPORT HIGHLIGHTS

- The Regional Council meeting agenda includes reports, correspondence and presentations under four sections; Enterprise Programs and Services, Public Works, Health, and Human Services.
- On December 13, 2018 Regional Council approved that a fifth Council section, Planning and Growth Management, be added to the agenda.
- At the same meeting Regional Council appointed the section Chairs and Vice-Chairs of all Council Sections as members of the Interim Period Approvals Committee (IPAC).
- The IPAC By-law 62-2014, as enacted on September 11, 2014, outlines the responsibilities of the committee and the membership composition.
- The By-law must be amended to reflect the new Council section.

## DISCUSSION

### 1. Background

The Regional Council meeting agenda includes reports, correspondence and presentations under four sections: Enterprise Programs and Services, Public Works, Health, and Human Services.

On December 13, 2018 Regional Council approved that a fifth section, Planning and Growth Management, be added to the agenda. At the same meeting, Regional Council appointed the section Chairs and Vice-Chairs of all Council Sections as members of the Interim Period Approvals Committee (IPAC). The IPAC By-law 62-2014, as enacted on September 11,

**AMENDMENT TO THE INTERIM PERIOD APPROVALS COMMITTEE BY-LAW 62-2014**

2014, outlines the responsibilities of the committee and the membership composition. The By-law must be revised to incorporate the newly established Planning and Growth Management section of the agenda.

**2. Proposed Amendments to the Interim Period Approvals Committee (IPAC) By-law 62-2014**

Part 2 is to be replaced with the following:

That a Committee, composed of the Chairs and Vice-Chairs of the Enterprise Programs and Services, Public Works, Health, Human Services, and Planning and Growth Management sections of Regional Council, and the Regional Chair, *ex-officio*, is continued and known as the Interim Period Approvals Committee (the "Committee").

The Membership section of Schedule A to By-law 62-2014 (the committee Terms of Reference) is to be replaced with the following:

The Committee shall be comprised of the Regional Chair (*ex-officio*), the Chairs and Vice-Chairs of the Enterprise Programs and Services; Public Works; Health; Human Services, and Planning and Growth Management sections of Regional Council.



Catherine Matheson, Commissioner of Corporate Services

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Kathryn Lockyer, Regional Clerk and Director of Legal Services, ext. 4325, email at [kathryn.lockyer@peelregion.ca](mailto:kathryn.lockyer@peelregion.ca).*

*Authored By: Jill Jones, Legislative Specialist*

# Land Acquisition Process

## For Public Works Capital Infrastructure Projects

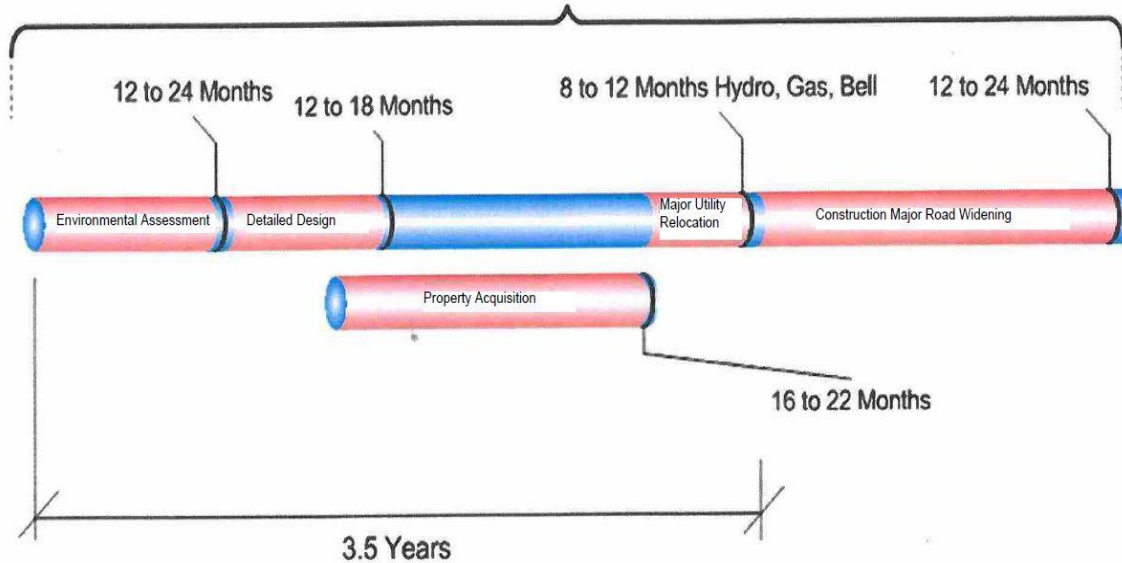
Gayle Gorman  
Manager of Real Estate,  
Capital Acquisitions

Gary Kocialek  
Director,  
Transportation  
Division




# Timelines for Capital Infrastructure Projects

Typical Major Road Widening 5 to 8 Years

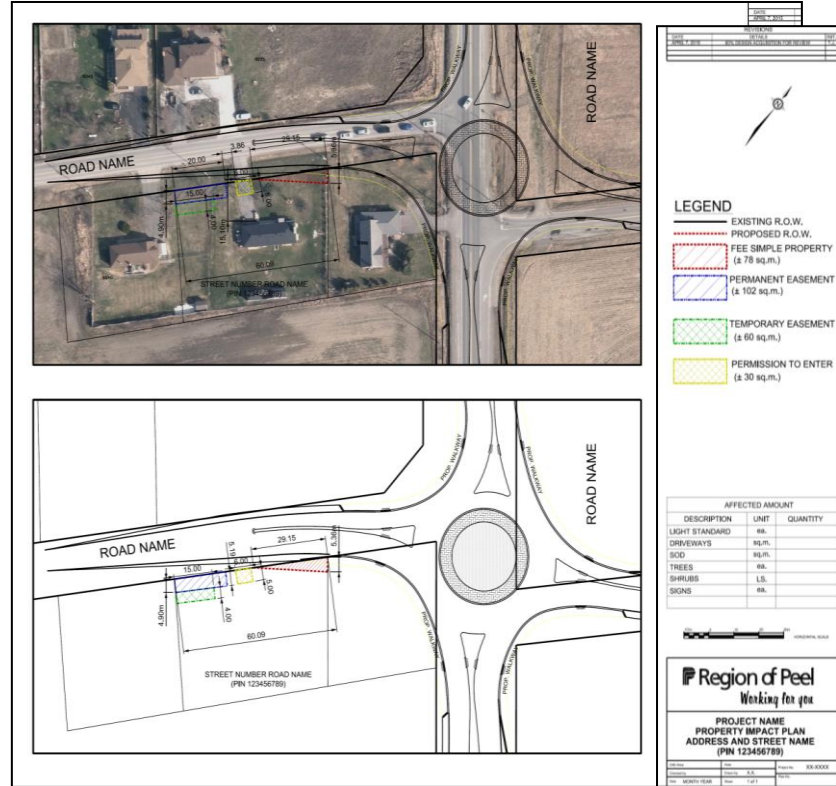


# Acquisition Process

- Capital Acquisition Agent (CAA)
  - Property Requirements
  - Ownership determined through title searches
  - Land surveyor hired to prepare reference plans
  - Appraisal reports prepared for negotiations
  - Meetings with Owner
  - Documentation with Owner's Lawyer
- 

# Types of Property Interests Acquired

- Fee Simple
- Permanent Easement
- Temporary Easement




# How is Compensation Determined – Factors may include

- *Expropriations Act*
- Market Value of the land acquired
- Disturbance Damages



# Expropriation

- Definition
  - To meet construction timelines and to avoid costly project delays.
  - Region is unable to reach an agreement with a property owner.
  - Takes approximately 9 to 12 months to complete
- 

# The Expropriation Process

- Approval to Commence Expropriation Proceedings (Council Report #1)
- Hearing of Necessity, if requested by Owner
- Council to Approve the Expropriation Proceedings by Certificate of Approval to Expropriate (Council Report #2)
- Plan of Expropriation
- Notice of Expropriation, Notice of Election, and Notice of Possession served to Owner
- Section 25 Offer and Section 25 Appraisal served to Owner
- Possession of Property Interest



# Determination of Compensation (Settlement by Expropriation)

- Negotiation
- Arbitration (Local Planning Appeal Tribunal)



**Thank you**





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**ITEMS RELATED TO  
PUBLIC WORKS**

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**For information**


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DATE: December 24, 2018

REPORT TITLE: **OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

FROM: Janette Smith, Commissioner of Public Works

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**OBJECTIVE**

To provide an overview of water and wastewater services.

**REPORT HIGHLIGHTS**

- The Region of Peel provides safe, reliable and efficient water and wastewater services to the residents and businesses in Peel.
- These services meet or exceed the Council approved customer levels of service and ensure compliance with all applicable legislation.
- Staff works with Regional Council to make investment and business decisions for managing these services. Past decisions have positioned the Region well to achieve the vision of Community for Life.
- The average Peel water and wastewater bill remains the lowest in the GTA while ensuring sufficient reserves to manage assets now and in the future.

**DISCUSSION**
**1. Background**

To support the Region of Peel's vision of a "Community for Life", water and wastewater services provide vital, safe, and high-quality drinking water and wastewater services to residents and businesses while protecting and enhancing the environment and ensuring compliance with respective legislation.

The water and wastewater systems in the Region of Peel are some of the largest and most advanced in Canada. On an average day, the Region supplies over 570 million litres of drinking water and collects and treats over 630 million litres of wastewater.

The Region's water and wastewater systems consist of \$24 billion in assets including:

- The Lakeview and Lorne Park water treatment plants, the GE Booth and Clarkson wastewater treatment plants, serving Mississauga, Brampton and Bolton
- 14 municipal groundwater wells throughout Caledon and a communal wastewater treatment plant in Inglewood
- More than 4,500 km of watermains, hundreds of pumps, 23 water storage facilities, more than 25,000 fire hydrants, and valves

## OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS

- Over 3,640 km of sanitary sewers and 32 wastewater pumping stations.

Water and wastewater services are delivered all day, every day, to residents and businesses. These services are very reliable, virtually invisible, and contribute to a thriving community.

### 2. Water and Wastewater Program Drivers

Delivering effective large-scale water and wastewater services at the best value to the residents and businesses in the Region comes with many challenges, including:

- A stringent regulatory framework
- Aging assets
- Population growth
- Climate change
- Attracting and retaining talent
- Customer service expectations
- Rising energy costs

Highly skilled engineers, project managers, certified operators, business managers, community ambassadors, inspectors and by-law enforcement officers work collaboratively every day to manage these challenges, develop and implement new innovative solutions and support a culture of continuous improvement.

To achieve long-term sustainable water and wastewater services, the Region of Peel benefits from long-term partnerships where risks are shared and economic benefits are achieved.

The Ontario Clean Water Agency (OCWA) is a Provincial agency which operates and maintains the Region's large water treatment plants, water transmission and storage facilities and large wastewater treatment plants. In 2018, based on the recommendations of an Advisory Group of Council, Peel executed a new 10-year agreement with OCWA which begins in 2020. Based on lessons learned from the current agreement which expires in 2019, the new contract includes improved balance of risk between the two parties and takes advantage of the established relationship with OCWA to build on a history of successful performance, day to day operations, asset management and compliance. The contract provides very good value to the Region.

In 2001, the Region of Peel entered into a long-term water and wastewater servicing agreement with the Region of York. By sharing the cost of infrastructure construction, operations and maintenance, Peel is able to leverage excess capacity which would otherwise not be used by Peel, as well as gain significant economic savings over the life of the shared assets.

The Region of Peel also collaborates with local municipal partners, conservation authorities, provincial agencies, such as Metrolinx and various ministries, to ensure optimal planning and delivery of its programs. Wherever possible, the Region and its partners find opportunities to create joint projects that save money and minimize disruption to the community.

**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

Key ongoing partnerships include:

- The Hurontario Light Rail Transit project with Metrolinx
- The widening of the Queen Elizabeth Way and 401 with the Ministry of Transportation
- The Lakeview Waterfront Connection with the Credit Valley and Toronto and Region Conservation Authorities
- Locate Alliance Consortium

**Regulatory Framework**

Ontario implemented one of the most stringent legislative frameworks for drinking water and source water protection in North America in response to the Walkerton tragedy. Many wastewater related regulations are now beginning to change in response to climate change and population growth. Key regulations direct the licensing and training of water and wastewater system operators, work processes, water and wastewater quality sample collection and analysis. As part of meeting our regulatory requirements to ensure safe drinking water, Peel performs over 50,000 water quality samples, annually, at the plants and throughout the system.

The Region's drinking water system operating authority is regularly audited and accredited as part of a mandatory quality management system. Accreditation of the wastewater operating authority to the ISO14001 environmental management standard will be achieved by 2020.

Strict adherence and compliance to water and wastewater legislation is required. The Region considers the regulatory standards as minimum requirements and strives, whenever feasible, to deliver a higher level of service. Staff also works closely with regulatory agencies, partner municipalities and industry organizations to monitor, influence and respond to new legislation.

**Aging Assets**

Asset Management at the Region of Peel is projected over a 100-year planning horizon to account for Peel's "long lifespan assets" and projected growth. The 2017 Enterprise Asset Management Plan documents the service levels that Council has endorsed which are managed and measured, ensuring that appropriate services are maintained in a fiscally responsible way. An updated infrastructure status report for 2018 is being presented to Council on January 10, 2019.

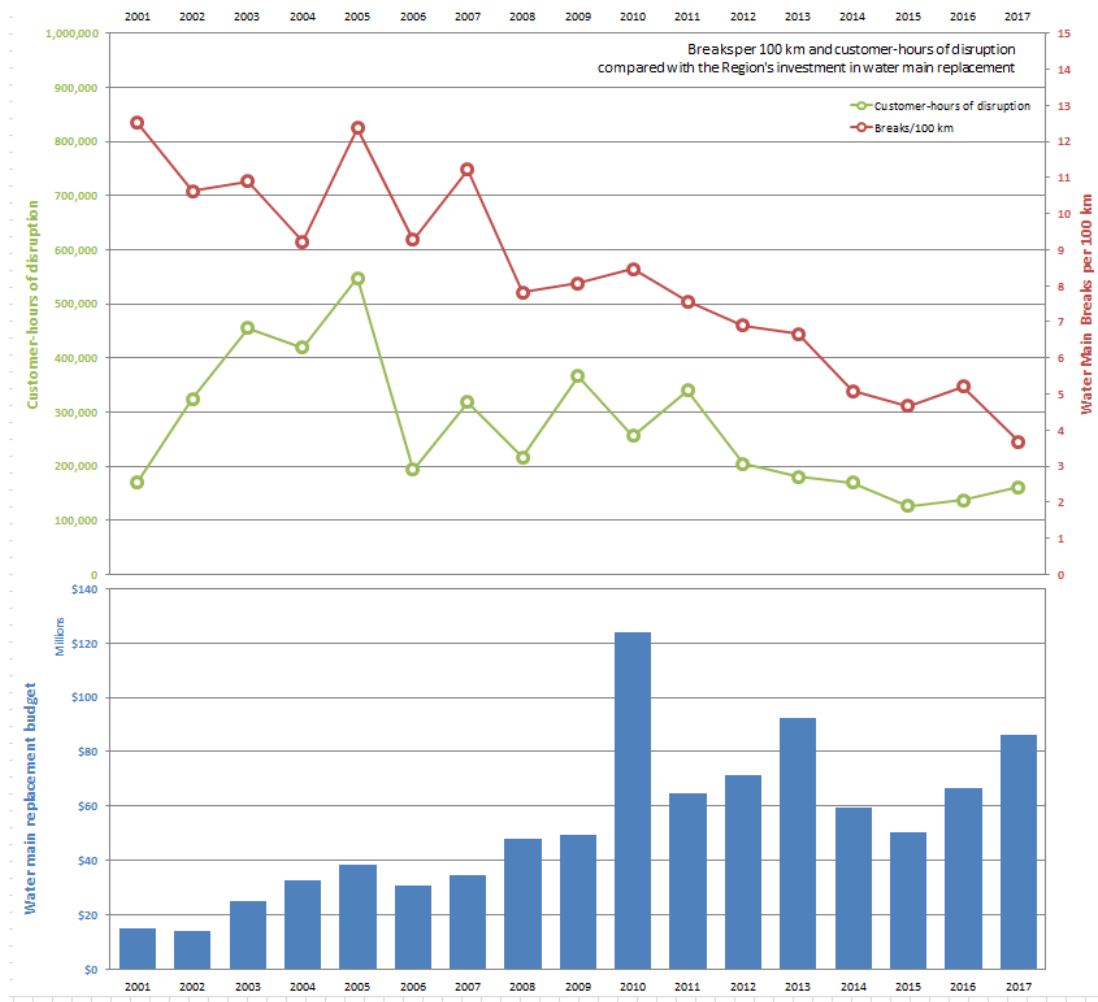
The 2018 infrastructure status report rates the overall condition of Peel's water and wastewater infrastructure as "Very Good" and "Fair" respectively, as the assets vary in age and condition. The "Fair" assessment for wastewater assets in 2018 is driven by known system capacity challenges, due to asset condition and climate change. Investments are underway and will continue in the coming years to raise this score to "Good".

To ensure rehabilitation or replacement, projects are prioritized, and the performance and condition of these assets are regularly monitored. The fact that the majority of the water and wastewater assets are buried makes this work challenging. Peel staff continue to collaborate with academic researchers, engineering consultants and suppliers to study new in situ

**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

condition assessment tools and techniques to better analyze the condition of our assets. This leads to more efficient and effective repair and replacement programs.

An example of investment and a service level improvement in action relates to watermain breaks. The Region’s long-term investment in the replacement of aging metallic watermains is directly improving the reliability of water service delivery to residents and businesses. Over the past decade, almost a billion dollars has been invested. The Region has successfully reduced the number of watermain breaks per 100 km below the desired customer service level of seven breaks per 100 km per year. This reflects a service level used across North America. In 2001, there were over twelve breaks per 100 km per year. In 2017, this number was less than four. This is a significant achievement given the water system increased in size every year during this same period.



Reducing the number of watermain breaks means fewer water service interruptions for residents and businesses. The results also demonstrate that the water service interruptions are impacting fewer customers and for shorter duration.

Regular investment is required to maintain the state of good repair of the Region’s \$24 billion in assets, so that we may continue to deliver on the Council approved level of service. These levels of service reflect performance and condition requirements for the various types

**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

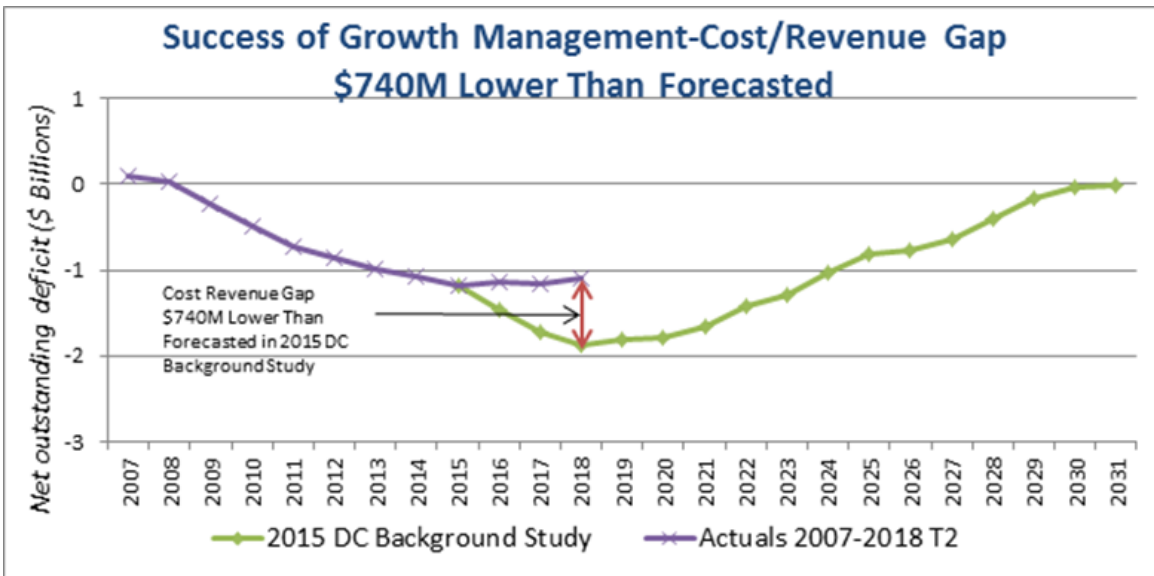
of assets managed by the Region. They vary from the desired range for water pressure to the number of watermain breaks as mentioned above, or the number of sewer back-ups or system overflows in wastewater.

**Growth**

The Region of Peel is expected to grow to 1,970,000 people and 970,000 jobs by 2041. The Growth Management Committee of Council was established in fall 2013, to address key planning issues and develop strategies to mitigate the risks associated with managing growth in Peel. The Growth Management Strategy has integrated planning, infrastructure and financing and includes working with local municipalities and the development industry to develop a comprehensive capital program which meets the servicing needs of Peel’s growing population while mitigating the financial risks associated with managing growth in Peel.

New infrastructure is identified through the Master Servicing Plan that includes development of new or expansion of existing treatment facilities, water transmission and storage facilities and is co-ordinated through the Region’s Growth Management program. It is updated at least every five years and incorporates public consultation.

For the first time, growth allocations and servicing have been planned together to optimize infrastructure and minimize cost, with the objective of reducing Peel’s Development Charge cost-revenue gap. Due to this coordinated effort, the cost revenue gap at the end of 2016 was lowered by \$740 million compared to 2012.



**Climate Change**

There are a number of climate-related factors that drive the water and wastewater program. In recent years, climate change has resulted in increased frequency of intense rainfall, which can lead to localized flooding, sewer surcharging and treatment plant bypasses.



**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

Flooding and surcharging can have a profound impact on residents and businesses. Thus, a key focus for Peel is the volume of inflow and infiltration making its way into the sanitary sewer system during rainfall events. Peel's sanitary sewer system is built to convey wastewater, not storm water. When rain and melting snow find their way into the sanitary system, it displaces wastewater causing the above mentioned issues.

While they occur very infrequently, from time to time, wastewater system overflows occur. Of the 633 million litres of wastewater Peel manages daily, the annual overflows to the environment are less than 0.001 per cent of the total annual flow. In addition, any wastewater system overflows experienced at our treatment plants receive primary treatment (removal of solids and sediments), and all were disinfected (chlorination and de-chlorination process), prior to any discharge to the environment.

In 2018, Regional staff completed a wide-reaching inflow and infiltration strategic plan, and are working with the local municipalities and conservation authorities to efficiently implement solutions across the Region. Staff will be reporting back to Council in 2019 with an update on progress.

There are also environmental impacts as a result of the Region operating large water supply and wastewater systems. This is from the treating and pumping of drinking water and the collection and treatment of wastewater.

As the Region grows and water is supplied to areas further and further from the source (Lake Ontario or wells in Caledon), a significant amount of electricity is required for pumping. The Region has however, been at the forefront of energy management in water supply. Over the past 10 years, staff have worked to improve the efficiency of the transmission system operation from upgrading older less efficient motors to implementing real time optimization software which schedules production and pumping across the Region at the most efficient times of the day.

Wastewater treatment is energy and fossil fuel intensive and produces greenhouse gases (GHG) both as a result of fuel use but also the treatment process itself. The Region operates state of the art wastewater treatment facilities and staff are regularly pursuing opportunities to either reduce the GHG's produced as part of the treatment process or to reuse by-products of the processes to offset the use of electricity or fossil fuels. On an average day, 50% of the electricity used at the Clarkson Treatment Plant is produced on site from methane gas produced during treatment.

**Customer Service Expectations**

As part of the Hanlan Feedermain project, the new role of construction ambassadors was introduced to act as a liaison between residents and businesses and the construction management team. Based on positive feedback received in customer satisfaction surveys, the use of construction ambassadors has been expanded to other large infrastructure projects in the Mississauga City Centre and upcoming work in Downtown Brampton.

Over the past term of Council, staff have also worked to enhance the role of traditional construction inspectors. In response to several recent cases of discovering newly constructed infrastructure which failed prematurely due to poor construction practices, these staff are the "eyes and ears" who work in the community to ensure projects are built

## OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS

correctly the first time. They also work with contractors to ensure construction is coordinated and managed efficiently to minimize the disruption to residents and businesses.

To modernize the billing customer experience, staff are in the planning stages to implement an online utility billing payment portal.

### Rising Energy Cost

The water and wastewater facilities are the Region's largest consumer of electricity and have been actively engaged in energy management since 2006, achieving significant energy savings through the implementation of the Energy Management Plan. As a result, an annual savings of \$4.6M is reflected in the 2019 water operating budget.

### 3. Investing in Community for Life

Investments in Peel's water and wastewater programs help drive the achievement of Peel's vision of a Community for Life. They are balanced between the needs of residents and businesses and the infrastructure needs of the broader community and Council priorities. Staff works to make investment decisions based on the guiding principles in the Region's Long Term Financial Planning Strategy.

- Respect the utility rate payer
- Ensure the capital plan is sustainable
- Maintain assets
- Deliver value for money
- Users pay where appropriate
- Work with local municipalities to maintain economic viability of the community
- Make prudent investments
- Maintain flexibility to mitigate volatility in rates
- Borrow only for substantial long-term assets at affordable levels

### 4. State of Water and Wastewater Finances

#### Financial sustainability

The water and wastewater programs aims to achieve full cost recovery to ensure long term financial sustainability. As part of the Region's system licence from the Ministry of Environment, Conservation and Parks, Peel produces a financial plan on a five year cycle which forms part of the Drinking Water Quality Management System. The next iteration of this financial plan will be filed in 2019.

#### Funding Sources

The short term and long-term capital plans are financed by predetermined funding sources depending on the nature of work.

Development Charges are used to pay for expansions to the system and needed increases in system capacity to enable population growth. As part of a long-term servicing agreement with York Region, a portion of the system expansion is also paid for by York. Peel has taken a "growth pays for growth" approach for development charge funding. To manage the

**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

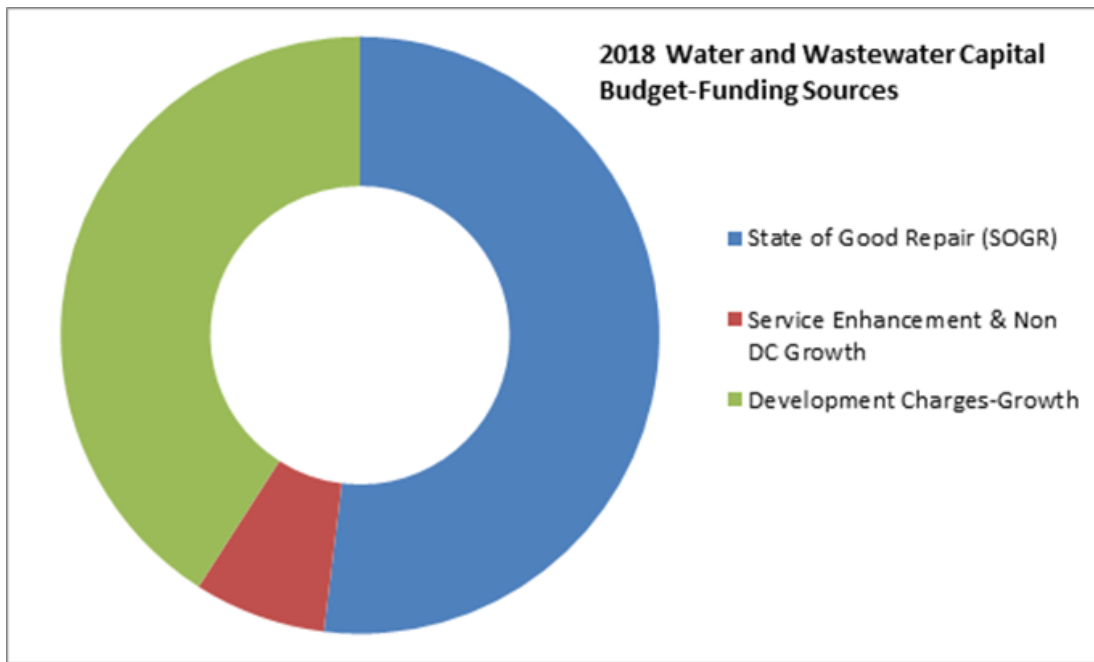
funding to construct new growth-related infrastructure, a debt financing strategy was endorsed by Council.

Utility rate funded reserves fund state-of-good repair and system improvements to ensure service levels are met. Traditionally, long term infrastructure investment planning was based on age related data, rules of thumb and empirical calculations. Longer term evidence based 10-year state of good repair plans for linear and vertical infrastructure will be completed in 2019 and 2020. These plans will be informed by the recently completed inflow and infiltration strategy and enhanced condition assessment for large wastewater infrastructure, scheduled to begin in 2019.

Per the report “Overview and Update on the Status of Reserves” on January 10, 2019, a funding shortfall of \$1.6 billion is projected by the end of 2018 to fund the current planned state of good repair requirements.

In the 2019 Budget, it is proposed that Council continues with the five per cent infrastructure levy increase approved in 2018 and implement it each year for three more years until 2022.

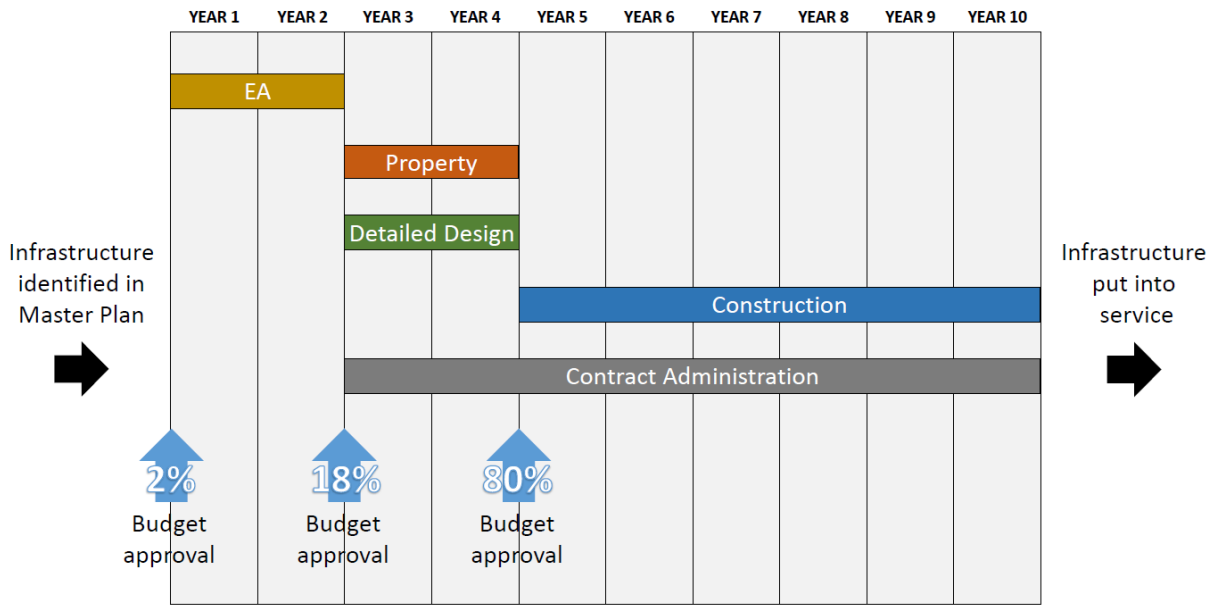
For the 2018 approved Capital Budget, the totals for each funding source are as follows:



**Capital Spending**

Council approval of the Capital Budget leads to the initiation of the procurement process; however, the spending of the Capital Budget is typically done over a number of years. The chart below is a representation of the Capital Budget is approved for the various phases of a typical large project while funds are spent over the life of the project.

OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS



The water and wastewater capital program represents over 60 per cent of the total annual spending for the entire Region. Proper cash flow management is instrumental to maximize investment returns and reduce financing costs.

**CONCLUSION**

Water and wastewater services provide safe, high-quality drinking water and wastewater services to residents and businesses while protecting the environment and ensuring we meet or exceed all legislation. These services are key to the standard of living in Peel and contribute to a “Community for Life”.

Delivering effective services 24/7, under increasingly complex conditions requires the work of many highly trained and dedicated staff across the Region of Peel. Peel prioritizes partnering with external stakeholders and developing innovative solutions to ensure the best value is always achieved, now and in the future.

Janette Smith, Commissioner of Public Works

**Approved for Submission:**

D. Szwarc, Chief Administrative Officer

**OVERVIEW OF WATER AND WASTEWATER SERVICES AND PROGRAMS**

*For further information regarding this report, please contact Andrew Farr, General Manager, Water and Wastewater Divisions at ext. 4761 or via email at [andrew.farr@peelregion.ca](mailto:andrew.farr@peelregion.ca).*

*Authored By: Andrew Farr, General Manager, Water and Wastewater Divisions*

# Water & Wastewater

*Clean Water for Life*

Andrew Farr, P. Eng.  
General Manager, Water & Wastewater  
Region of Peel



# What we do is Important

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We provide  
safe, clean  
water and  
wastewater  
management  
for the  
residents and  
businesses of  
Peel



# Investing In Water

 **Region  
of Peel**  
working with you



1005176538



# What we do is **Complex**

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10.1-14 We provide clean water to  
1.5 million people  
24 hours a day  
7 days a week



# Stringent Provincial Regulations

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**Water  
Resources Act**

Nutrient  
Management Act

**Safe Drinking  
Water Act**

**Sustainable  
Water and  
Sewage  
Systems Act**



Environmental  
Assessment Act

Infrastructure for Jobs  
and Prosperity Act

**Environmental  
Protection Act**

# Impacts of Climate Change

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Peel must adapt to an increase in intense weather events



# Strategically Planning for Population Growth

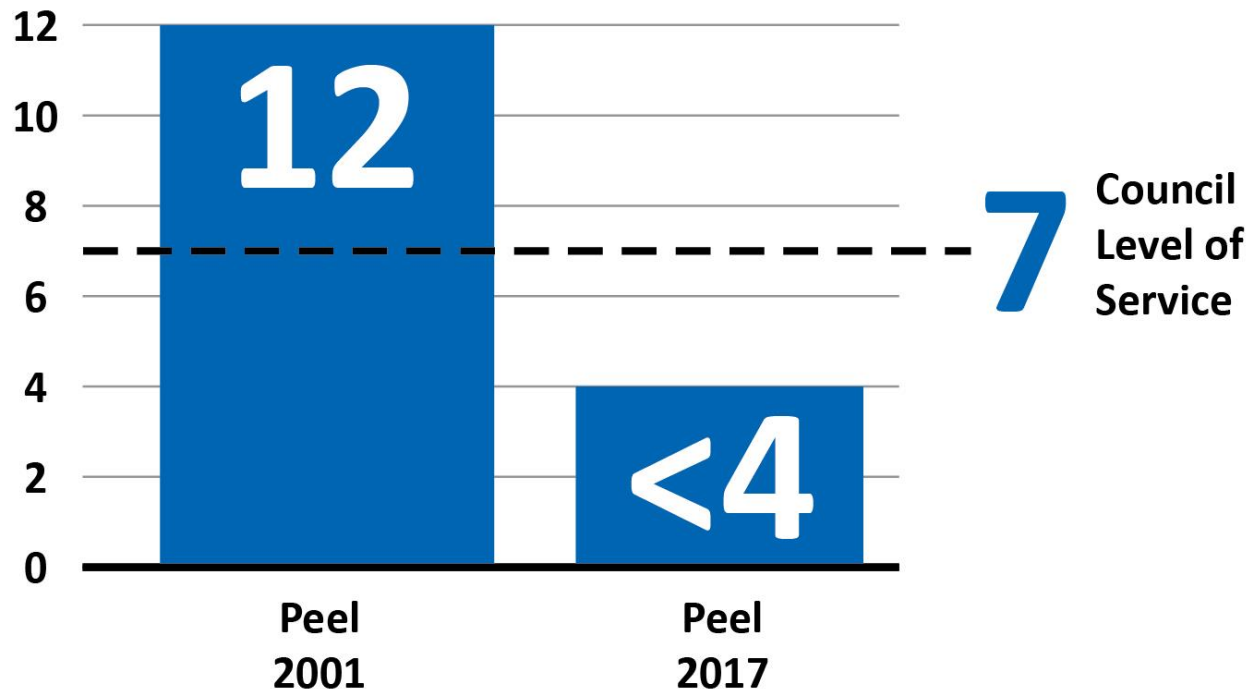
The Region of Peel is expected to grow to 1,970,000 people and 970,000 jobs.



# Aging Assets

Minimizing disruption to the community through an effective *State of Good Repair* program.

## Reducing Watermain breaks (breaks per 100 km/year)



10.1-19

Meeting customer expectations with a highly skilled team working together seamlessly



Staff pics...

# Working with You

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Collaborating and communicating effectively, with:



# What we do requires Spending Money Wisely

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Using utility rates  
to maximize the  
benefit to the  
**Community**



# Utility Rate Funded Reserves

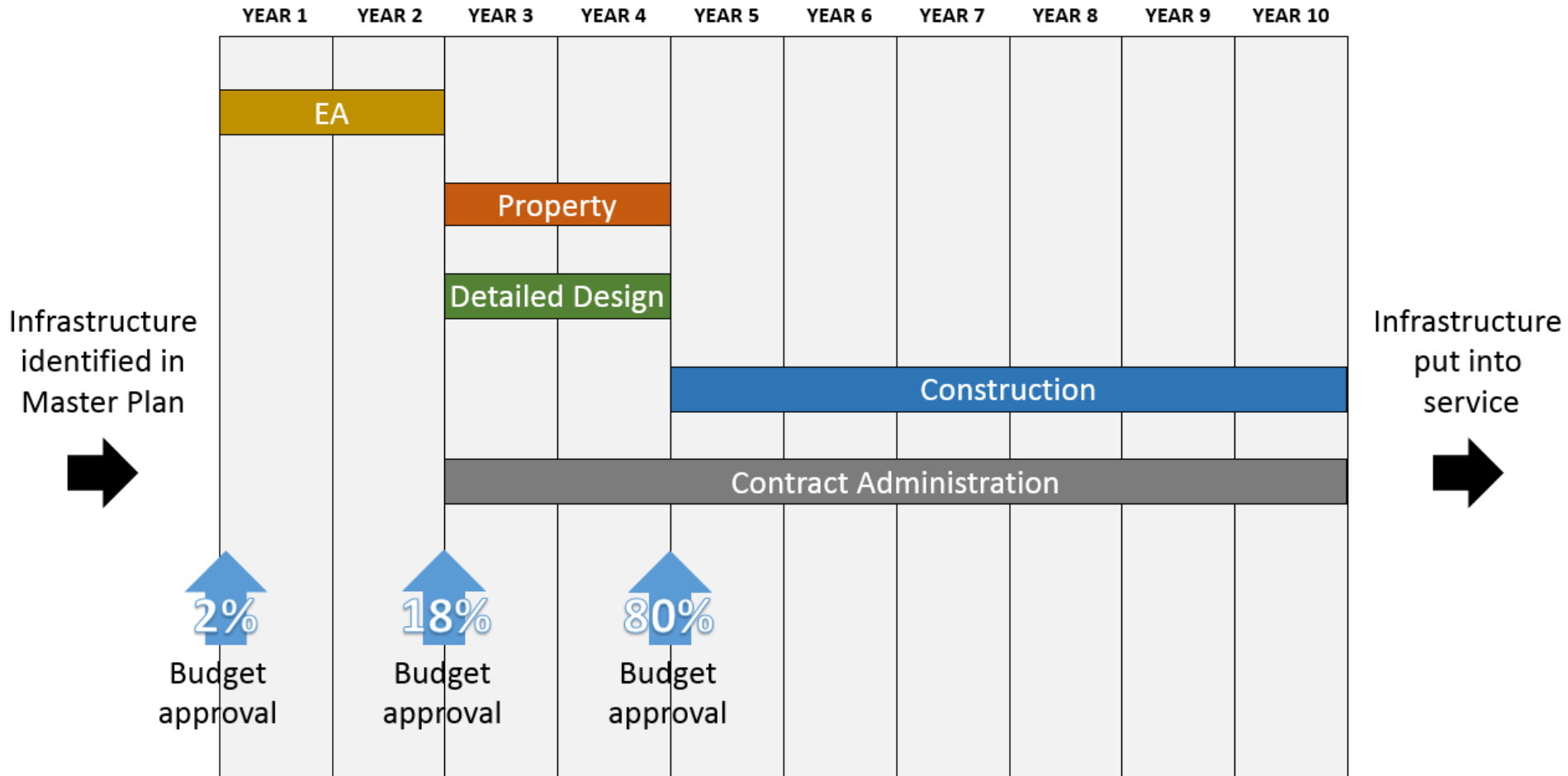
- State-of-good-repair
- System improvements to meet service levels



Utility Supported 2019-2038 Non-DC Capital Plan Portion to be Funded from Utility Rate  <b>\$5.7B</b>	Unfunded Gap – Requires 5% for 3 Years
	5% in 2019
	Total Available Funding (including interest)  <b>\$4.1B</b>

**20-Year Outlook  
 Total Asset Value: \$24.3B**

# Project Lifecycle



# Why do we need to invest now?

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- **Peel's population growth** = more demand on our service
- **Aging infrastructure** = ongoing inspection, maintenance, rehabilitation & replacement
- **Climate Change** = intense rainfall that can overwhelm our system leading to localized flooding, sewer surcharging & treatment plant bypasses
- **Coordination with partners** = fast tracking some infrastructure investments to minimize disruption to communities

# What we do has **Tremendous Value**

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Investing wisely today  
to ensure safe, reliable  
water for future  
generations



Investing in  
***Community  
for Life***

DATE: December 20, 2018

REPORT TITLE: **COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS ONTARIO MINISTRY OF TRANSPORTATION PROJECTS - PROJECT UPDATE  
CITY OF MISSISSAUGA, WARDS 1, 2, 5, 7, 8, 9 AND 11**

FROM: Janette Smith, Commissioner of Public Works

## RECOMMENDATION

That the budget for Capital Project 18-1496 for the Highway 401 Widening project be increased from \$2,000,000 to \$7,050,000, financed from the Ministry of Transportation, in order to conduct third-party investigations in support of detailed design;

And further, that the contract (Document 2018-575N) for the Highway 401 Widening project between the Region of Peel and CH2M Hill Canada Limited be extended to provide additional detailed design in the estimated amount of \$500,000 (excluding applicable taxes) under Capital Project 18-1946, for a total commitment of \$1,999,290 (excluding applicable taxes) in accordance with Procurement By-law 30-2018, as amended;

And further, that the contract (Document 2018-787N) for Geotechnical and Environmental Site Assessment Investigation Services for the Highway 401 Widening project be awarded to Golder Associates Limited in the estimated amount of \$2,600,000 (excluding applicable taxes) under Capital Project 18-1946, in accordance with Procurement By-law 30-2018, as amended;

And further, that the budget for Capital Project 18-1394 for Queen Elizabeth Way Widening Impacts on Water be increased from \$500,000 to \$1,500,000, financed from The Ministry of Transportation in order to support design and construction by the Region of Peel;

And further, that the budget for Capital Project 18-2394 for Queen Elizabeth Way Widening Impacts on Wastewater be increased from \$1,200,000 to \$2,200,000, financed from the Ministry of Transportation in order to support design and construction by the Region of Peel.

## REPORT HIGHLIGHTS

- The Ontario Ministry of Transportation is undertaking an expansion of Highway 401 from the Credit River to the western limit of the Region in the City of Mississauga's Wards 5, 9 and 11.

## COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS MINISTRY OF TRANSPORTATION ONTARIO PROJECTS

- The Ministry is undertaking an expansion of the Queen Elizabeth Way in three locations in the City of Mississauga Wards 1, 2, 7 and 8.
- The Region of Peel has water and wastewater infrastructure in each of the project areas which will require protection or relocation.
- For projects/contracts where impacted infrastructure includes key large water and wastewater trunk sewers and transmission mains, as much of the work as is feasible will be designed and constructed directly by the Region of Peel in advance of the Ministry of Transportation's works.
- Relocation of infrastructure will be cost shared with the Ministry of Transportation based on residual asset and life. A significant portion of the contract increases outlined in this report will be paid for by the Province.
- In accordance with Procurement By-law 30-2018, Section 5.5.2, and approval authorities outlined in Purchasing Procedure F35-05 Purchase Orders and Vendor Contracts, the process to extend this contract requires Council approval.

### DISCUSSION

#### 1. Background and Impacts to Region of Peel, Water and Wastewater Infrastructure

In June and July of 2018 respectively, Regional Council endorsed staff working with the Ministry of Transportation (the Ministry) to execute cost sharing agreements for the relocation of Region of Peel infrastructure impacted by the Queen Elizabeth Way (QEW) Improvements/Widening Projects and Highway 401 Expansion Project. This report provides an update on work to date, including key issues and impacts to the Region, and how staff are working to best manage the Region's interests.

##### Highway 401 Widening Project

The Ontario Ministry of Transportation in partnership with Infrastructure Ontario is undertaking a billion-dollar project to widen approximately 18 kilometres of Highway 401, located within the western part of the Greater Toronto Area over the next few years. The widening within Peel Region is from the Credit River in Mississauga to the western limit of the Region. The project has significant impacts on the Region's water and wastewater infrastructure. The impacts include primary transmission and wastewater infrastructure critical to service delivery in west Mississauga and Brampton. The project is being awarded for design, with construction expected to start in 2020-2021.

Within the project limits there are eight water and two wastewater pipe crossings, as well as impacts to adjacent water and wastewater infrastructure which require protection, relocation or replacement.

##### Queen Elizabeth Way Widening Project (Contract 1)

The Ministry is undertaking improvements to the QEW from east of Dixie Road to the East Mall in the City of Toronto. The project is currently under construction and expected to be completed in late 2021.

Within the project limits there are one water and two wastewater pipe crossings, as well as impacts to several adjacent water and wastewater infrastructure which require protection,

## **COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS MINISTRY OF TRANSPORTATION ONTARIO PROJECTS**

relocation or replacement. One of the wastewater pipes crossing the QEW within the project limits is a key large-diameter trunk sanitary sewer that services a significant portion of eastern sections of Mississauga, Brampton and Caledon, as well as the Region of York.

### **Queen Elizabeth Way Widening Project (Contract 2)**

The Ministry is undertaking improvements to the QEW from Cawthra Road to the western limit of the QEW Widening Project (Contract 1), approximately east of Dixie Road. The project is currently in preliminary design with the Ministry with road widening construction expected to commence in 2022.

Within the project limits there are six water and four wastewater pipe crossings, as well as impacts to several adjacent water and wastewater infrastructure which require protection, relocation or replacement. Three of the water pipe crossings in vicinity of Cawthra Road are large-diameter transmission mains that provide water to a significant portion of central and northern Peel, as well as the Region of York. Similarly, one wastewater pipe that runs parallel to and crosses the QEW within the project limits requires relocation and is a key large-diameter trunk sanitary sewer that services a significant portion of Mississauga, Brampton and Caledon.

### **Queen Elizabeth Way Widening Project (Credit River Bridge)**

The Ministry is undertaking improvements to the QEW from west of Mississauga Road to west of Hurontario Street in the City of Mississauga, a distance of approximately 2.6 km. The project is currently in detailed design with the Ministry with road widening construction expected to commence in 2019.

Within the project limits there are two water and four wastewater pipe crossings as well as impacts to several adjacent water and wastewater infrastructure which require protection, relocation or replacement. This infrastructure is smaller in diameter compared to that within the other projects.

## **2. Cost Sharing Agreement Principles**

Regional staff have commenced negotiations with the Ministry to finalize cost sharing agreements for each project. These discussions and negotiations will be carried out through 2019 and these cost sharing agreement principles will be adopted for each of the Ministry projects as they are constructed and infrastructure is relocated.

In general, the cost sharing will be negotiated on the principles of the Region's Asset Management program:

- newer infrastructure will be relocated at the Ministry's cost
- older infrastructure will be cost shared based on residual asset life (assets nearing their end of life will be paid for either partially or fully by the Region depending on its age and condition)

**COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS MINISTRY OF TRANSPORTATION ONTARIO PROJECTS**

**3. Project Updates**

**Highway 401 Widening Project**

In July 2018, Council endorsed staff's recommendation (Resolution 2018-714) to have the Region of Peel directly complete the design for modifications to the Region's infrastructure to be relocated outside of the new highway right-of-way which is currently underway. The original award and agreement was with Jacobs Engineering Group Inc. but the contract has since been assigned to its subsidiary corporation CH2M Hill Canada Limited as the Canadian operating arm of the organization, with the consent of all parties.

Property requirements are in process and will be confirmed through the ongoing design phase later in 2019.

Additional budget is required for engineering services as well as third-party investigations supporting detailed design. Per the proposed cost sharing principles of the project, much of this funding will be recovered from the Ministry.

**Queen Elizabeth Way Widening Project (Contract 2)**

The Ministry has retained AECOM for design services. The construction works for the project have not advanced to the tender stage.

As part of the June 2018 report to Council, staff noted that the Ministry's tight project schedule did not allow sufficient time for Peel to undertake the design and construction independently of the highway design. However, the Ministry has pushed back the anticipated construction timelines and Regional staff is exploring opportunities to advance the design and construction of impacted Regional water and wastewater infrastructure by undertaking the work directly. This approach would be consistent with the approach being taken on the Highway 401 Widening Project. Conducting redesign of the Region's infrastructure reduces overall risk by ensuring design and construction are completed to Region standards and impacts to system operations are minimized.

Additional funding is required to support design and construction. Design funding is required now and construction funding will be proposed as part of the 2020 Capital Plan.



## 10.2-5

### COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS MINISTRY OF TRANSPORTATION ONTARIO PROJECTS

#### FINANCIAL IMPLICATIONS

The table below outlines additional funding needs for the projects involved:

Project Description	Current Budget	Additional funding	Funding Source	Comments
Highway 401 Widening Project (18-1496)	2,000,000	5,050,000	Majority from External (MTO)	Site investigations and contract administration
QEW Widening (Contract 2) Project (18-1394 & 18-2394)	1,700,000	2,000,000	Majority from External (MTO)	Detailed design services
QEW Widening – Credit River Bridge Project	N/A	TBD	Majority from External (MTO)	Detailed design underway by the Ministry's project team

Funds for the construction of the remaining water and wastewater capital works will be included in the Region's 2020-2029 10-year Capital Plan, based upon final coordination and scheduling with the Ministry and their vendor(s). Should funding be required in 2019 a subsequent report will be prepared.

In accordance with the proposed cost sharing principles of the projects, the majority of the funds required will be recovered from the Ministry. Regional staff is working with the Ministry to finalize the cost sharing agreement. Once the cost sharing agreement is executed, the corresponding share under those projects will be adjusted accordingly.

A contract increase for additional engineering services is being sought for CH2M Hill Canada Limited for the work they are currently performing for the Hwy 401 Widening Project. In addition, Regional staff is requesting approval of a direct negotiation contract award to Golder Associates Limited to provide geotechnical and environmental site assessment investigation services. Golder's specialized qualifications for this work and their experience providing similar services on an adjacent large wastewater trunk sewer project make them best suited to effectively carry out this work ahead of the Ministry of Transportation's road widening works.

#### CONCLUSION

The Highway 401 Expansion and QEW Widening Projects will impact key Region of Peel water and wastewater infrastructure. Staff is planning to execute a project plan where Peel will directly complete all of the critical work in advance of the Ministry's highway widening to best mitigate risks to Regional infrastructure.

**COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH  
VARIOUS MINISTRY OF TRANSPORTATION ONTARIO PROJECTS**

Region of Peel staff propose to continue working with the Ontario Ministry of Transportation to support the project under the terms of an agreement which will protect the interests of the Region including scheduling, staging, delivery and execution, acquisition, cost sharing and roles and responsibilities.



Janette Smith, Commissioner of Public Works

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

- Appendix I: Highway 401 Expansion in Peel – Project Area (City of Mississauga, Wards 5, 9 and 11)
- Appendix II: QEW Widening (Contracts 1 & 2) – Project Area (City of Mississauga, Ward 1)
- Appendix III: QEW Widening (Credit River Bridge) – Project Area (City of Mississauga, Wards 1, 2, 7 and 8)

*For further information regarding this report, please contact Anthony Parente, Director of Wastewater Division at ext. 7833 or via email at [anthony.parente@peelregion.ca](mailto:anthony.parente@peelregion.ca).*

*Authored By: Nicholas Gan, Manager, Condition Assessment and Rehabilitation*

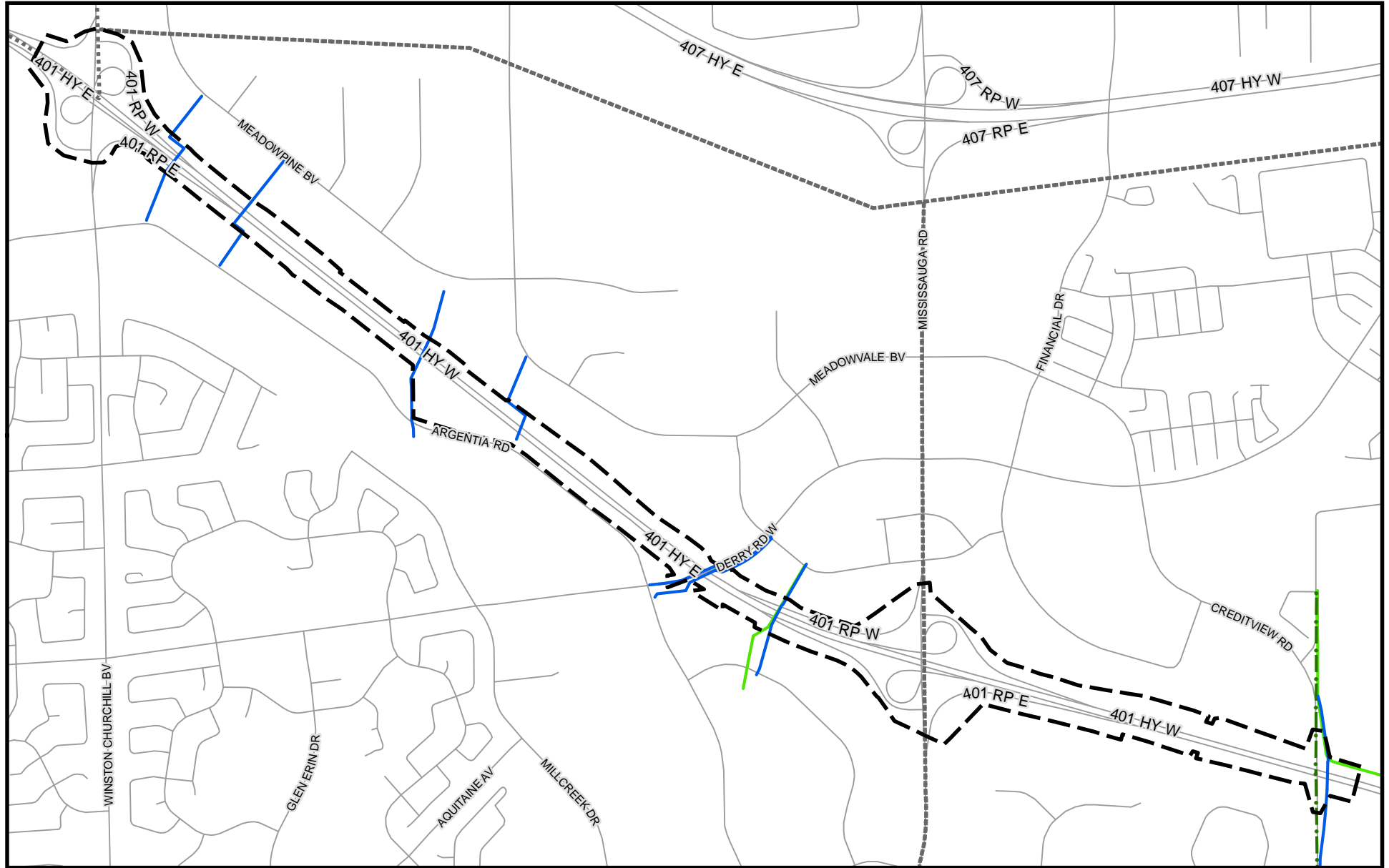
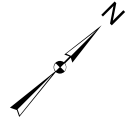
*Reviewed in workflow by:*

Purchasing  
Financial Support Unit

# APPENDIX I

10.2-7

## COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS ONTARIO MINISTRY OF TRANSPORTATION PROJECTS - PROJECT UPDATE HIGHWAY 401 EXPANSION PROJECT AREA, CITY OF MISSISSAUGA, WARDS 5, 9 AND 11

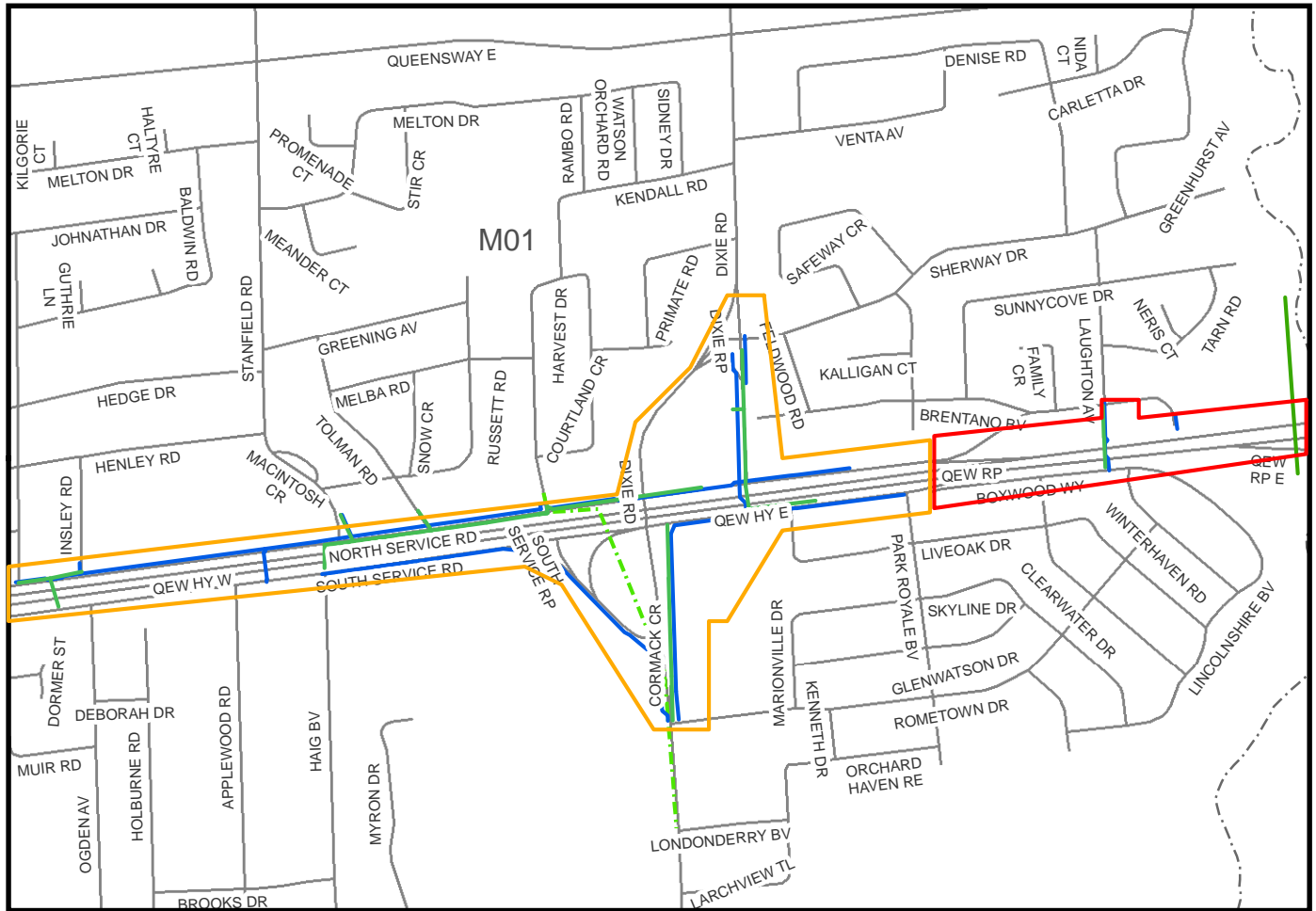
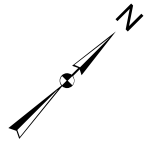


### LEGEND

- Existing Watermain Infrastructure
- Existing Wastewater Infrastructure
- West Trunk Sewer Twinning (Under construction)
- Proposed 401 Right of Way
- Ward Boundary

# APPENDIX II

## COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS ONTARIO MINISTRY OF TRANSPORTATION PROJECTS - PROJECT UPDATE QEW WIDENING CONTRACTS 1 AND 2 PROJECT AREA CITY OF MISSISSAUGA, WARD 1



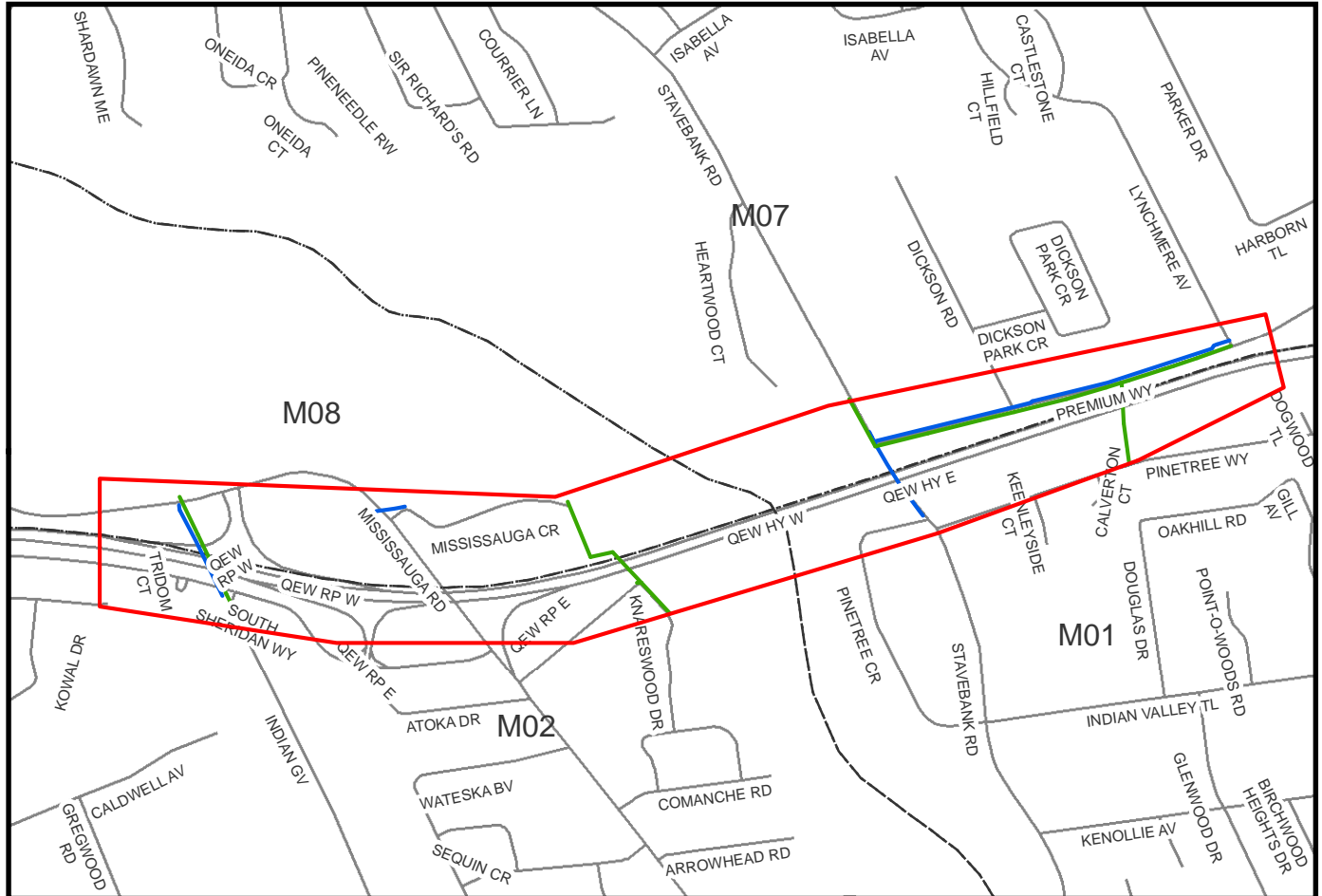
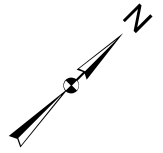
### LEGEND

- WASTEWATER COORDINATION WORK
- WATERMAIN COORDINATION WORK
- - - SANITARY SEWER UNDER CONSTRUCTION
- WARD BOUNDARY

- CONTRACT 1
- CONTRACT 2

# APPENDIX III

## COORDINATION OF WATER AND WASTEWATER INFRASTRUCTURE WORKS WITH VARIOUS ONTARIO MINISTRY OF TRANSPORTATION PROJECTS - PROJECT UPDATE QEW WIDENING CREDIT RIVER BRIDGE PROJECT AREA CITY OF MISSISSAUGA, WARDS 1, 2, 7 AND 8



### LEGEND

— WASTEWATER COORDINATION WORK

— WATERMAIN COORDINATION WORK

- - - WARD BOUNDARY

▭ PROJECT LIMIT

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DATE: January 3, 2019

REPORT TITLE: **UPDATE ON WATERMAIN AND SANITARY SEWER CONSTRUCTION AND STREETSCAPING IN DOWNTOWN BRAMPTON CITY OF BRAMPTON, WARDS 1, 3, 4 AND 5**

FROM: Janette Smith, Commissioner of Public Works

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### **RECOMMENDATION**

**That Region of Peel Request for Tender Document 2018-522T be cancelled, in response to City of Brampton Council Resolution C293-2018;**

**And further, that staff report back to Regional Council with recommendations for the completion of the Regional water and wastewater infrastructure works identified in the Brampton downtown core.**

### **REPORT HIGHLIGHTS**

- The Region of Peel operates an extensive wastewater collection and water distribution system that includes services in the City of Brampton.
- Regional staff identified the need to replace and upgrade both water and wastewater infrastructure in Downtown Brampton in 2011 and undertook a project to design and construct new infrastructure on numerous streets.
- Region and City staff worked together to integrate the City of Brampton's downtown streetscaping project, "Downtown Reimagined" into the Region's construction contract. The Region tendered document 2018-522T in August 2018.
- On December 12, 2018, the City of Brampton passed Resolution C293-2018 recommending that the Region cancel tender 2018-522T.
- The Region is unable to proceed with award of the project without the City's commitment to the project scope and proportional cost share. As such, it is recommended that the project tender be cancelled.
- City and Region staff will jointly assess and coordinate their immediate and future infrastructure development requirements in the downtown area and report back to Council with their recommendations.

## UPDATE ON WATERMAIN AND SANITARY SEWER CONSTRUCTION AND STREETSCAPING IN DOWNTOWN BRAMPTON

### DISCUSSION

#### 1. Background

##### Region of Peel

The Region of Peel operates an extensive water distribution and wastewater collection system that includes services in the downtown core of the City of Brampton. In 2011, through the State of Good Repair program, the Region identified the need to replace the watermains and/or replace/reline existing sanitary sewer on various streets within the downtown Brampton area. Subsequently, the Region's 2013 Water and Wastewater Servicing Master Plan identified the need to upsize the watermain on Queen Street and Main Street as well as upsize the sanitary sewer on Main Street.

The scope of work includes wastewater and water infrastructure replacement, rehabilitation and upsizing on six downtown Brampton streets.

##### City of Brampton

Recognizing that the Region intended to complete significant construction in the downtown core, the City identified an opportunity to complete their own streetscaping and ancillary works to further the redevelopment of the downtown area. With endorsement from both Region and City Councils, staff from the Region and the City worked together to further both designs with the intent to coordinate the construction of the work into one tender issued by the Region. Regional and City staff negotiated a joint project agreement, which included a framework for cost sharing. The intent was to execute the agreement prior to the Region awarding the construction contract.

#### 2. Procurement Process

The Region of Peel's Request for Tender Document 2018-522T – Downtown Brampton Utility and Road Reconstruction, City of Brampton, Projects 18-1380 and 11-2380, incorporating both the Region's and the City's infrastructure development requirements, was issued in August, 2018.

On the closing date of October 5, 2018, four submissions were received. Results were as follows:

Vendor Name	Price Submitted
Fermar Paving Limited	\$55,757,893.32
KAPP Infrastructure Inc.	\$57,691,169.00
Drainstar Contracting Ltd.	\$58,409,901.50
Amico Infrastructure Inc.	\$73,792,136.50

All bids received included both the Region of Peel's infrastructure work and the City of Brampton's streetscaping works. After a bid analysis was completed by the Region and the City, a cost sharing allocation was confirmed for the project. Based on the lowest submitted

**UPDATE ON WATERMAIN AND SANITARY SEWER CONSTRUCTION AND  
STREETSCAPING IN DOWNTOWN BRAMPTON**

price, the Region's proportional cost for the project was \$18,355,278.91 and the City of Brampton's share was \$37,402,614.41.

On Wednesday, December 12, 2018, the City passed Resolution C293-2018, which states as follows:

1. That the report from Jayne Holmes, Director Capital Works, Public Works & Engineering Department, dated December 5, 2018, to the Council Meeting of December 12, 2018, re: **Recommendation Report - Downtown Reimagined Tender Recommendation – Wards 1 and 3 (16-3130-231)** be received; and
2. That Council direct staff to advise the Region of Peel to cancel Tender #2018-522T, Downtown Brampton Utility and Road Reconstruction and pause any capital infrastructure works in the immediate area until an implementation plan for the various projects in the downtown core has been developed; and
3. That staff report back to Council with a strategic framework for designing, prioritizing and implementing projects for the downtown with consideration for potential internal and external funding resources.

On Thursday, December 13, 2018 the Region of Peel received a letter from the City of Brampton, a copy of which is attached as Appendix I, advising the Region to cancel tender 2018-522T and pause any capital infrastructure works in the immediate area until the implementation plan for the various projects in the downtown core could be reviewed further.

The Region is unable to proceed with award of the project without the City's commitment to the project scope and proportional cost share. As such, it is recommended that the project tender be cancelled.

Tender Document 2018-522T contains broad cancellation rights available to the Region, including the following clause:

“Bidders are advised that this Contract is a joint initiative between the Region of Peel and the City of Brampton. Award of this Contract is subject to the receipt of all necessary permits and approvals and the execution of applicable agreements between the Region of Peel and the City of Brampton. Without limiting any rights that the Region of Peel may otherwise have to cancel this tender process, should any of the aforementioned permits, approvals or agreements be delayed or fail to be executed, the Region of Peel retains the right, at its sole and absolute discretion, to delay award of this Contract or cancel this tender process entirely, either before or after bid closing, without liability to the Region of Peel or the City of Brampton.”

As the required approvals have not been received from the City, and as the City and the Region have not executed the required agreement for these works, nor will an agreement be executed based on the City Council Resolution C293-2018, the Region recommends



**UPDATE ON WATERMAIN AND SANITARY SEWER CONSTRUCTION AND  
STREETSCAPING IN DOWNTOWN BRAMPTON**

cancelling this tender process pursuant to the rights reserved in the Request for Tender document.

**3. Next Steps**

City and Region staff will begin a joint review of their immediate and future infrastructure development requirements in the downtown Brampton area and report back to Council on their findings and recommendations at a future date.



Janette Smith, Commissioner of Public Works

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix I - City of Brampton Report Regarding Cancellation of Tender

*For further information regarding this report, please contact Anthony Parente, Director Wastewater Division at ext. 7833 or via email at [anthony.parente@peelregion.ca](mailto:anthony.parente@peelregion.ca).*

*Reviewed in workflow by:*

Purchasing  
Financial Support Unit



**Chief Administrative Office**  
City Clerk

December 13, 2018

Kathryn Lockyer  
Regional Clerk,  
Regional Municipality of Peel

SENT BY EMAIL

**Re: City Council Resolution - Downtown Reimagined Tender Recommendation  
Wards 1 and 3 (16-3130-231)**

The Council of The Corporation of the City of Brampton passed the following resolutions at its meeting of December 12, 2018:

1. That the report from Jayne Holmes, Director Capital Works, Public Works & Engineering Department, dated December 5, 2018, to the Council Meeting of December 12, 2018, re: **Recommendation Report - Downtown Reimagined Tender Recommendation – Wards 1 and 3 (16-3130-231)** be received; and
2. That Council direct staff to advise the Region of Peel to cancel Tender #2018-522T, Downtown Brampton Utility and Road Reconstruction and pause any capital infrastructure works in the immediate area until an implementation plan for the various projects in the downtown core has been developed; and
3. That staff report back to Council with a strategic framework for designing, prioritizing and implementing projects for the downtown with consideration for potential internal and external funding resources.

Also attached, for your reference, is a copy of the staff report and presentation as considered by City Council on December 12, 2018.

Yours truly,

A handwritten signature in black ink, appearing to read "Peter Fay".

Peter Fay  
City Clerk  
905.874.2172 [peter.fay@brampton.ca](mailto:peter.fay@brampton.ca)

(CL-6.1, 8.4)

cc via e-mail:

Mayor Brown and Members of Council  
B. Zvaniga, Commissioner, Public Works and Engineering  
J. Holmes, Director, Capital Works, Public Works and Engineering  
P. Aldunate, Leader, Downtown Projects

Attachments:

- Report from Jayne Holmes, Director Capital Works, Public Works & Engineering Department, dated December 5, 2018, to the Council Meeting of December 12, 2018, re: **Recommendation Report - Downtown Reimagined Tender Recommendation – Wards 1 and 3 (16-3130-231)**
- Staff Presentation slides re. **Downtown Reimagined Project Update**



**Report**  
**City Council**  
The Corporation of the City of Brampton

**Date:** 2018-12-05

**Subject:** **Recommendation Report - Downtown Reimagined Tender Recommendation – Wards 1 and 3 (16-3130-231)**

**Contact:** Jayne Holmes, Director Capital Works, 905-874-2554  
jayne.holmes@brampton.ca

**Recommendations:**

1. That the report from Jayne Holmes, Director Capital Works, Public Works & Engineering Department, dated December 5, 2018, to the Council Meeting of December 12, 2018, re: **Recommendation Report - Downtown Reimagined Tender Recommendation – Wards 1 and 3 (16-3130-231)** be received; and
2. That Council direct staff to advise the Region of Peel to cancel Tender #2018-522T, Downtown Brampton Utility and Road Reconstruction and pause any capital infrastructure works in the immediate area until an implementation plan for the various projects in the downtown core has been developed.
3. That staff report back to Council with a strategic framework for designing, prioritizing and implementing projects for the downtown with consideration for potential internal and external funding resources.

**Overview:**

- In 2016 Council directed staff to proceed with the streetscape project in the downtown core in partnership with the Region as they replaced their aging water and sanitary infrastructure.
- As noted in the May 2018 Council of Committee report, there were many unknowns at the time of tender and that staff could be requesting a budget amendment in order for the Region to award the tender.
- The Region's tender was released to 5 prequalified bidders and closed on October 5, 2018. The tender is currently under review.
- There are additional costs for the utilities and underground channel that are not yet known due to the complexity of the project.
- Meanwhile, there have been changes to the status of some major

**downtown initiatives that could impact the costs and scheduling of the Downtown Reimagined road and utility work.**

- **Staff is recommending that the Region be requested to cancel the tender within the 120 day validity period until such time that there is a fulsome review of the downtown projects.**

### **Background:**

Over the last few years there have been numerous reports to Council in regards to the Downtown Reimagined project.

- April 2016 – Council was advised that the Region was planning to initiate a project to replace the aging infrastructure in the Brampton’s downtown core. Staff was to report back on the status of the City’s scope of work.
- May 2016 - Council requested staff to consider enhanced streetscaping in order to provide pedestrian capacity, provision for all modes of transportation and ensure the downtown core as a destination place as part of the Region’s infrastructure replacement project. Staff was also instructed to initiate an investigation of the existing underground channel in the downtown.
- May 2017 - Council approved the preferred right-of-way cross-section for the streetscaping work on Main Street and Queen Street within the set limits per the Environmental Study Report (ESR) that was ultimately accepted by the Ministry of Environment and Climate Change in January 2018.
- January 2018 - Council authorized staff to enter into a joint contract with the Region of Peel in order to deliver the Downtown Reimagined project and to enter into an agreement with the Region for the works.
- May 2018 - Staff received approval from Council for the surface material of the roadway and obtained approval for a full two year road closure in order to expedite the works. Staff also stated that as detailed design progressed, utility relocations, the underground channel and other items would continue to be developed and as such staff would report back if additional funding was required.

### **Current Situation:**

Over the summer of 2018, the Region along with the City, conducted a prequalification for the tender resulting in 5 qualified contractors. The project was tendered by the Region of Peel and closed on October 5, 2018 with 4 bids received.

Tender Results

The tender for the Downtown Reimagined project resulted in 4 bids, the results are noted below along with the City’s portion in Table 1.

*Table 1: Tender Results*

<b>Contractor</b>	<b>Fermar Paving Limited</b>	<b>KAPP Infrastructure Inc.</b>	<b>Drainstar Contracting Ltd.</b>	<b>Amico Infrastructure Inc.</b>
Tender Price Submitted	\$55,757,893	\$57,691,169	\$58,409,902	\$73,792,137
City’s Portion of Tender	\$36,200,000	\$44,140,000	\$40,140,000	\$44,397,100

Each price for the City’s portion includes \$1.5M in contingency funds and \$6.6M of cash allowances to account for items that could not be fully designed at the time of tender. The available budget for award is \$28.9M and as such additional funding would be required in order to award. There is a 120 day validity period on the submitted tenders. A decision on the award must be made and communicated by the Region prior to February 2, 2019 in order for the tender prices to be valid.

In order to reduce conflicts with the anticipated schedule of numerous developments in the downtown (the University, the Center for Innovation, the Heritage Theatre, the Transit Terminal and various private developments) the award of the road and utility reconstruction project was subject to significant time constraints. Appendix 1 shows the schedule of projects that was estimated at the May 9, 2018 council meeting. Given the extent of the project and anticipated disruption in the next few years, it was considered critical for the Downtown Reimagined road and utility project to go first and be completed by the time the rest of the projects would be underway.

As discussed in the May 2018 Council report, the design of the utilities and investigation of the channel in the downtown continued while the tender price was being estimated in order to maintain the timelines for the anticipated construction start. Staff noted that approval of additional funding might be required.

The utility companies have now advised that there is approximately \$25M of work to be completed by them in order to accommodate the streetscape works. The City would be responsible for approximately 50% of this cost with the utilities responsible for the balance. Staff has been advised that these are estimates which can change as result of design progression. A \$1.5M cash allowance was included in the tender for the downtown channel remediation but the final cost has yet to be determined pending a finalized design.

Updates to Downtown Projects

There have been some significant developments to the downtown projects since the Downtown Reimagined EA was completed and the report to Council in May 2018.

*University:*

On October 23, 2018 the provincial government announced that they were no longer in a position to fund the Ryerson University expansion in partnership with Sheridan College. As the partnership remains strong, this announcement may provide an opportunity to revisit Ryerson's physical presence in the downtown, to line up with other initiatives and to leverage infrastructure projects impacting the downtown. This is subject to further discussions with Ryerson and relevant stakeholders.

*Downtown Real Estate Holdings:*

The City completed a number of land transactions to assemble land in the downtown in support of the university and other downtown initiatives that may directly impact the road and utility works. With more property there is more opportunity to re-consider the presence of the university and its associated uses.

*Centre for Innovation:*

One of the associated developments intrinsic to the university initiative is the Centre for Innovation. The City's increased landholdings and pause in the university initiative provides the opportunity to review the location and programming of the building. The Centre for Innovation is intended to be a joint use facility with Ryerson as a key tenant in addition to a new public library and event space. The Cybersecure Catalyst, innovation space and eventually an academic library for Ryerson students also remain key ingredients to Ryerson's footprint, although the phasing of the Ryerson components will need to be clarified.

*Downtown Transit Terminal:*

The existing Downtown Transit Terminal is at capacity and being considered for expansion in conjunction with redevelopment of the entire site. However, the intersection alignments may be reconsidered pending the revised University location and the layout of the terminal. The City of Brampton acquired 8 Nelson Street East and 14 Nelson Street East early in 2018 near the completion of the Downtown Reimagined EA. These lands provide the opportunity to redesign and expand the transit terminal in tandem with another use such as the Centre for Innovation.

*Queen Street Rapid Transit Study:*

The Queen Street Rapid Transit Study recommends Bus Rapid Transit (BRT) as the preferred mode of bringing higher order transit along Queen Street between McLaughlin and Highway 50. Components of the BRT study have been parceled out to Metrolinx and sub consultants to develop the business case and the planning and design elements of the Major Transit Station Areas. This project was considering the Downtown Reimagined project as a constraint in the review of options.

*LRT Extension Alternative Options:*

This project was also treating the Downtown Reimagined project as a constraint in getting the LRT to the Brampton GO station. Council's recent reconsideration of the LRT alignment along Main Street will affect the utility and roadworks tender.

*Heritage Theatre Block:*

The subject property is for sale by the City of Brampton. It has the potential to be redeveloped at a higher density supporting such uses as office, commercial and other non-sensitive uses as permitted by the Special Policy Area.

*Comprehensive Parking Strategy:*

Among the variables influencing the parking study is the physical presence, timing and scope of the university project and its associated uses. These all have an impact on the location, amount and type of parking required.

*Metrolinx Block South of Rail:*

The block bounded by George Street, Nelson Street, Elizabeth Street and Railroad Street owned by Metrolinx was to be demolished and turned into surface parking. Given the delay in the university initiative the need to create replacement surface parking has become less time sensitive. Recently Metrolinx has expressed a desire to pursue a more transit orientated development (TOD) on their properties in proximity to GO Stations. Although Metrolinx still plans to demolish the residential homes on the block they do not intend to build the surface parking at this time. Further discussion with Metrolinx is required in regards to the future of the block.

*Vision 2040:*

The City of Brampton just embarked on an unprecedented public consultation process in order to chart the course of Brampton's future. A key catalyst identified for the Vision was the downtown. The Vision estimates that the downtown population will grow to 55,000 people and there will be 26,000 jobs by 2040. The university, transit infrastructure and Riverwalk will all impact how that level of growth will be accommodated.

*Street Network:*

Many of these projects will influence the feel and look of the downtown. As a result of these projects and the placement of uses, a new hierarchy of streets maybe needed in terms of vehicle, pedestrian and other active transportation movements.

The City now has an opportunity to reprioritize all of the above projects. The location of these projects is illustrated on Appendix 2. If the Downtown Reimagined project was to be awarded at this time, any changes to the above projects would impact the contract for the Downtown Reimagined project and could result in costly changes to an already complicated scope of work, as well as possible delay claims.

Staff recommends that the Region's tender be cancelled for the following reasons:

- The tender results require additional funding to award.
- By committing to the tender, the City is committing to additional costs associated with the utilities, the channel and other unknowns with significant uncertainty on the extent of those costs. There is an opportunity now to do further analysis and

design to reduce that risk. All funding for the Downtown Reimagined project is debt financing.

- In addition to the university, there are many variables that will influence the development of the downtown core. The downtown is the heart of our City and deserves a fulsome review. The City is now able to reprioritize projects in the downtown to determine their appropriate timing. Changes to major projects in the downtown core would affect the Downtown Reimagined contract. Changes after award mean additional costs and schedule impacts which would impact our downtown businesses and residents. The mandate of this project was to complete the work in a timely and efficient manner to mitigate the negative impacts of the construction for those closest to it.
- With the 120 day validity period on the tender pricing, the tender can be cancelled without penalty before Feb 2, 2019.

## **Corporate Implications:**

### Design

A lot of work was put into researching and designing this project while maintaining the tight timelines. To date approximately \$2.5M of City costs have been spent on the EA, detail design and tender of this project. This work can provide a launch point for the future downtown streetscape once the major projects have been finalized. A design cross section different from the approved Environmental Study Report (ESR) may require either a new Environmental Assessment or an update to the existing ESR.

### Financial

The funding for Downtown Reimagined is borrowed financing, and there is currently \$28.926 million in the project. The City would be minimizing its risk by not committing to this project until the unknown factors have been further investigated and costed.

### Downtown Events & Engagement

Events in the downtown, including festivals and markets, that are vital to our downtown businesses can now continue in the downtown area until the streetscape project restarts. More time can also be spent engaging the businesses and public including development of a fulsome 'open for business' strategy and comprehensive traffic management plan to mitigate the impacts of the downtown construction.

## **Other Implications**

This project began with the Region of Peel approaching the City in early 2016 after Council direction was given to remove the LRT along Main Street. The Region's infrastructure is reaching the end of its service life and requires replacement. Once



clarity was received on the alignment on the LRT in the downtown, the Region activated a project to complete the infrastructure replacement.

Regardless of whether the streetscape project proceeds, the Region's infrastructure still requires replacement in the near future. If Council accepts the staff recommendation to request that the Downtown Reimagined tender be cancelled and the infrastructure replacement be postponed until the development plans have been fully realized, City staff will immediately consult with the Region and other utilities to continue design of their utility replacement contracts to minimize delay to their infrastructure removal plans. There will be continued risk of having watermain breaks in the downtown core which could result in business and traffic disruption. The Region will be looking for direction from the City in regards to its infrastructure on whether their design should include for the streetscape and/or a possible LRT on both Main Street and Queen Street prior to proceeding. The current design does not support an LRT. If that is to be considered, the streetscape and utilities design will need to be revisited.

Staff will continue to partner with the Region to get answers to these questions, which rely on the decisions of other projects in the downtown.

### **Strategic Plan:**

This report achieves the Strategic Plan priorities through Move and Connect and Strong Communities by investing in new infrastructure, maintaining a state of good repair and creating connected spaces in the heart of the city for people to live, work and play.

### **Conclusion:**

Staff recommends that Council direct staff to request that the Region cancel tender #2018-522T, Downtown Brampton Utility and Road Reconstruction and request that the infrastructure replacement in the downtown be postponed until a strategic framework for designing, prioritizing and implementing these projects for the downtown has been developed.

Original signed by:

Original signed by:

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Jayne Holmes, P.Eng.  
Director Capital Works  
Public Works &  
Engineering

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Bruce Zvaniga, P.Eng.  
Commissioner  
Public Works &  
Engineering

**Attachments:**

Appendix 1 – Downtown Construction Timing, May 2018

Appendix 2 – Location of Major Downtown Projects, May 2018

Report authored by: Jayne Holmes

Appendix 1 – Downtown Construction Projects Timing – May 2018

# Original Downtown Construction Timing

PROJECT	2018	2019	2020	2021	2022	2023	2024	POST 2024
Skate Dominion Building	█	█	█	█	█			
Ryerson U Academic Building			█	█	█			
Centre for Innovation			█	█	█	█		
Metrolinx South Parking Lot	█	█	█	█	█			
Heritage Theatre Block			█	█	█			
Rose Garden Residence			█	█	█	█	█	█
*Downtown Reimagined		█	█	█	█			

\* Timing of Option 3 - Complete Road Closure

## Appendix 2 – Downtown Projects Locations





# **Downtown Reimagined**

## **Project Update**

Council

December 12, 2018

Jayne Holmes, Director Capital Works

# The project

Region of Peel's infrastructure replacement  
City of Brampton's streetscaping (*called Downtown Reimagined*)



# Region of Peel's infrastructure replacement

## Legend

- Proposed Watermain Replacement Program
- Abandon Existing Watermain
- Proposed New 400mm Dia Watermain
- Proposed Sewer Reline Program
- Proposed Sewer Replacement Program
- Stream Courses
- Railway Line





# Mandate of Downtown Reimagined

Direction from Council to provide increased walkability and pedestrian capacity along Main Street from Nelson to Wellington and other locations within the project scope as appropriate



## **MOVE & CONNECT**

Provide transit, pedestrian and cycling opportunities



## **CREATE AN IDENTITY**

Animate Downtown Brampton to become a place making destination capturing the hearts of Bramptonians



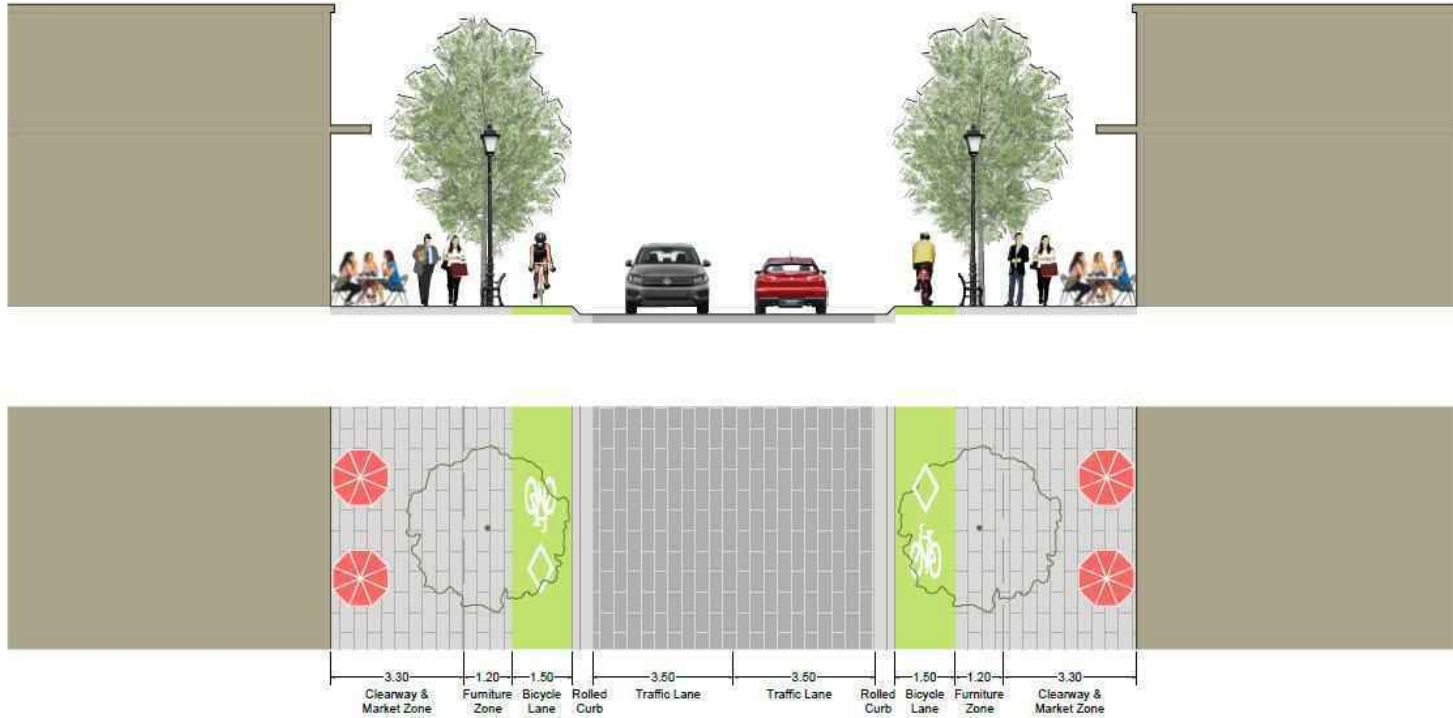
## **BE BOLD WITH CHANGE**

Create a streetscape that will capitalize on the walkability, pedestrian and cycling capacity of downtown

Enhance traffic, pedestrian and cyclist safety



# Queen & Main | right-of-way cross-section



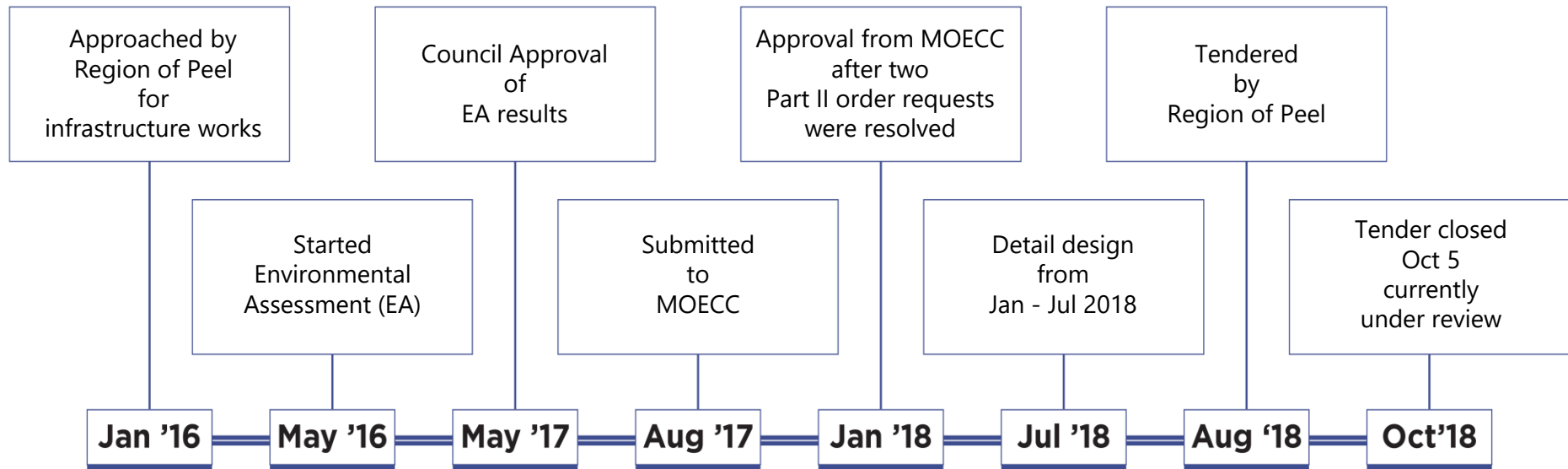
One vehicle lane and one bicycle lane in each direction

Wider sidewalks on both sides to allow for café seating and fixed furniture

Removal of dedicated on-street parking, which can be accommodated in City parking facilities



# Progress to date



# Uncertainties

## Unresolved at tender:

- Final design for utilities not complete
- Channel investigation still underway

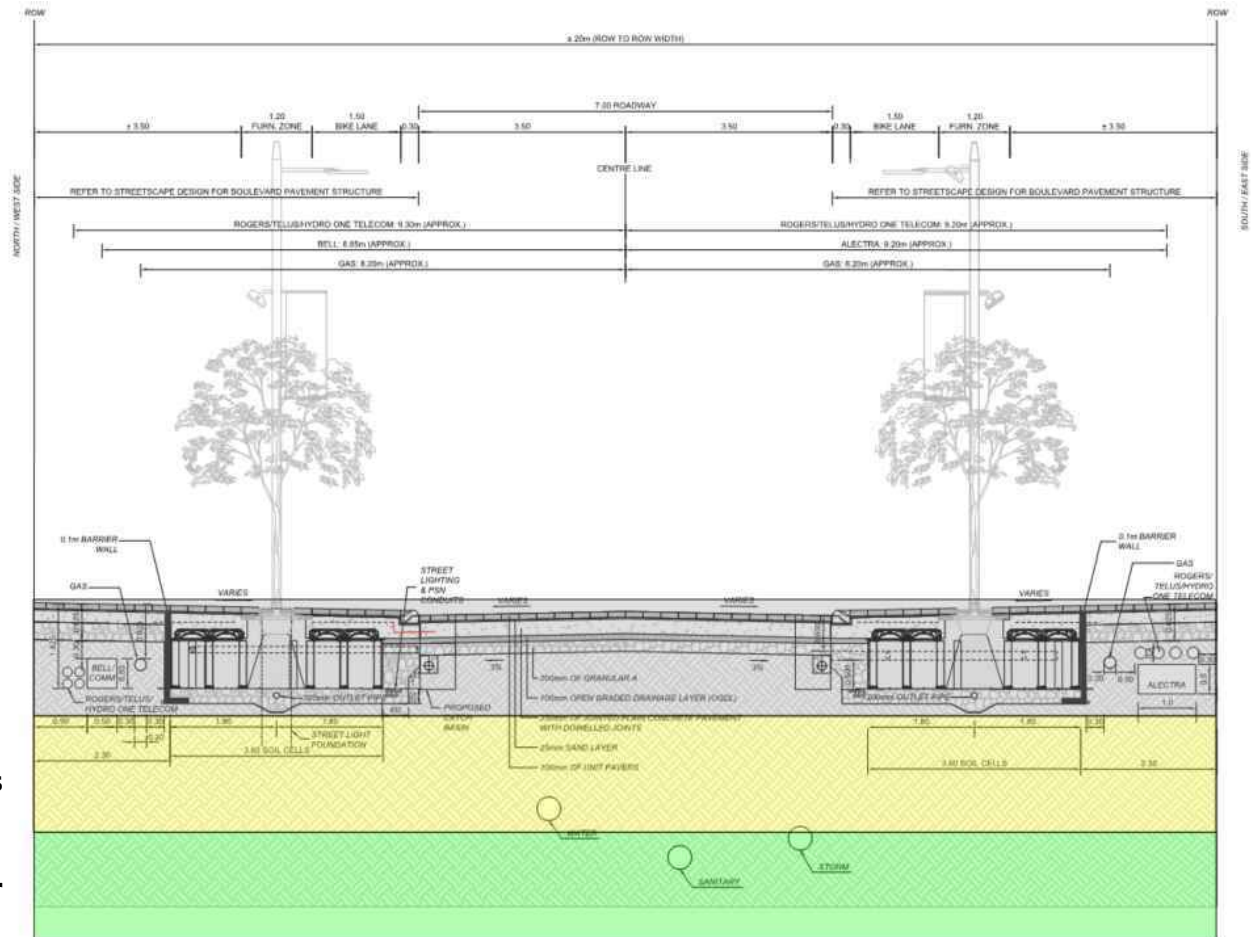
## Other considerations:

- University funding announcement
- Current LRT motion (*Dec 5 Committee of Council*)

# Full Project Costing

Item	Estimated
Committed to date	\$3.5M
Construction (Streetscaping)	\$32.7M
RoP Tender Share of Misc Items	\$3.5M
<b>Subtotal of Known Costs to Date</b>	\$39.7M
Transit impacts	\$3M (estimate)
Estimated inspection costs	?
Utility Costs	?
Channel Investigation	?
<b>Total</b>	?

# Utilities | layered construction



Soil Cell, Shallow Utilities, Road Bed

Service Connections

Storm, Sanitary, Water

1 TYPICAL CROSS SECTION  
SCALE N.T.S.

TYPICAL MID BLOCK SECTION

QUEEN ST. - FROM APPROXIMATELY MILL ST. N. TO WEST OF MAIN ST.

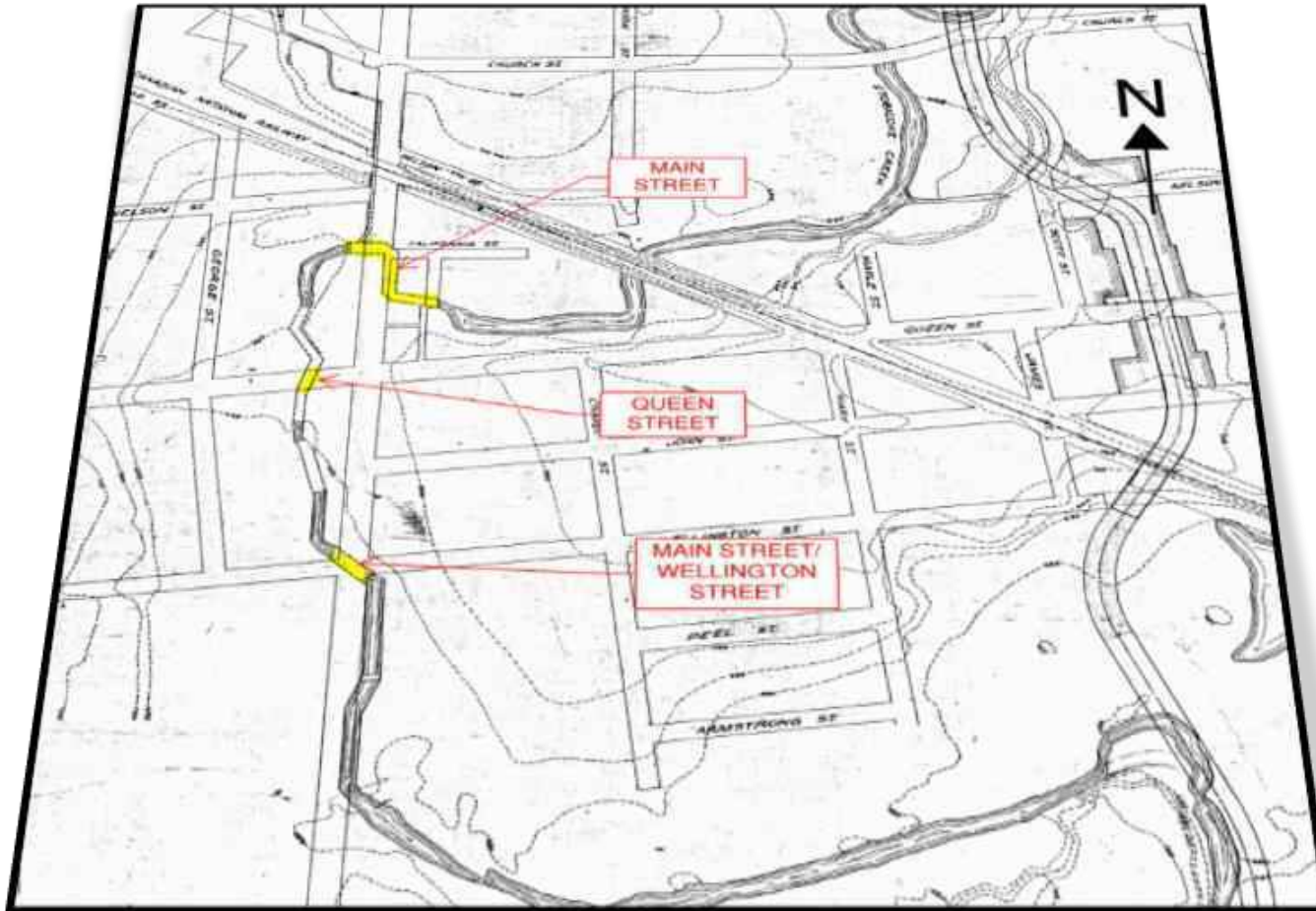
MAIN ST. - FROM APPROXIMATELY WELLINGTON ST. TO SOUTH OF QUEEN ST.

## Utilities | what we know

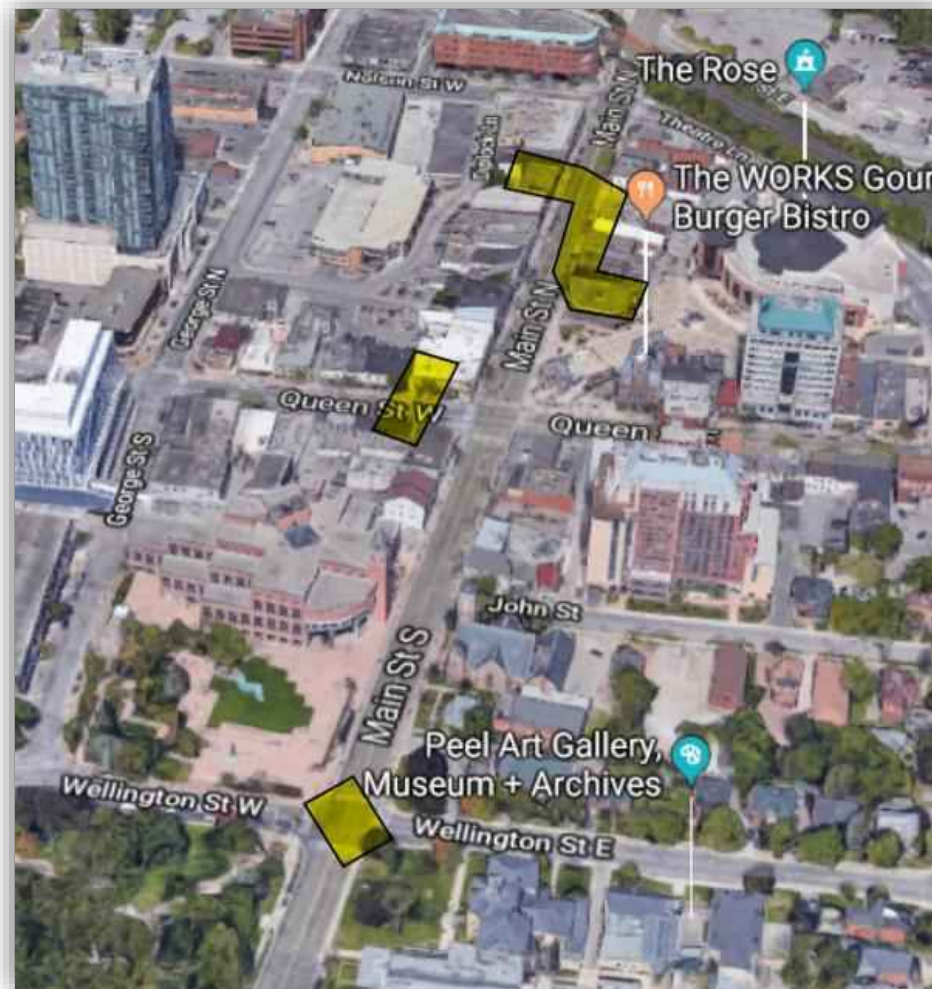
- Original estimates \$10M
- Latest estimates \$20-25M
- Uncertainty in cost continues until design is complete
- Design expected by the end of 2018 for all utilities



# Channel investigation | history



# Channel investigation | present





## Channel investigation | what we knew

- Not a lot of historical information is available
- Remedial work was completed in the 1970's, but no record of any work since
- Channel in right-of-way to be removed for streetscape works
- Uncertainty in location and condition

## Channel investigation | what we know now

- Much of the channel is inaccessible
- More geotechnical investigation is required
- Design for tunnel has to be done prior to pricing by contractor
- Condition has be fully evaluated to determine any remediation

# Major downtown initiatives

- University
  - Provincial funding was cancelled on Oct. 23, 2018
  - Centre for Innovation physical presence and programming
- Transportation and Transit
  - Queen Street Rapid Transit Study
  - LRT alignment
  - Downtown Transit Terminal expansion (8 Nelson)
  - Comprehensive Downtown Parking Strategy
- City of Brampton downtown real estate
- Heritage Theatre Block
- Vision 2040 for the downtown

# Major downtown initiatives | bird's eye view



-  Dominion Skate Development (2018-2022)
-  Ryerson Academic Building (2020-2022)
-  Centre for Innovation (2020-2023)
-  Metrolinx Surface Parking Lot (2018-2020)
-  Heritage Theatre Block (2020-2022)
-  Potential Transit Terminal Redevelopment
-  Rose Garden Residence (Post 2022)
-  Downtown Reimagined Road Closure (2019-2020)

# Original downtown construction timing

PROJECT	2018	2019	2020	2021	2022	2023	2024
Skate Dominion Building	█	█	█	█	█		
Ryerson U Academic Building			█	█	█		
Centre for Innovation			█	█	█	█	
Metrolinx South Parking Lot	█	█	█	█	█		
Heritage Theatre Block			█	█	█		
Rose Garden Residence			█	█	█	█	█
*Downtown Reimagined		█	█	█	█		

\* Timing of Option 3 - Complete Road Closure



# Opportunities to think bigger



# Move forward | option 1

Commit more funding  
Award tender in January 2019

Pros	Cons
<ul style="list-style-type: none"><li>• Can award by early February</li><li>• Start work in Spring 2019</li><li>• Addresses Region's infrastructure</li></ul>	<ul style="list-style-type: none"><li>• Committing to work without fully knowing costs</li><li>• All borrowed funding</li><li>• Uncertainty with servicing major projects in the downtown</li></ul>

## Move forward | option 2

Pause on streetscaping work  
Region proceeds

Pros	Cons
<ul style="list-style-type: none"><li>• Saves the City costs</li><li>• No penalty for cancelling tender in the validity period</li><li>• Full channel investigation</li><li>• Addresses Regions infrastructure</li><li>• Region can retender and award in 2019 with current design</li><li>• City can tender streetscape at a later date</li></ul>	<ul style="list-style-type: none"><li>• Utilities and channel still a concern if streetscaping to be a future option</li><li>• Throwaway costs on temporary restoration</li><li>• Additional disruption to residents and businesses</li><li>• Uncertainty with servicing downtown projects</li></ul>



# Move forward | option 3

Pause streetscaping

Pause Region work

Pros	Cons
<ul style="list-style-type: none"><li>• Saves the City cost of work</li><li>• No penalty for cancelling tender within the 120 day validity period</li><li>• Allows for certainty for costs on utilities and channel prior to committing to the tender</li><li>• Allows time for more certainty on servicing downtown projects</li></ul>	<ul style="list-style-type: none"><li>• Does not address aging infrastructure issues with Region</li><li>• Does not update the downtown streetscape that could help revitalize the downtown</li></ul>

## Recommendations

- Request that Region cancel the Downtown Brampton Utility and Road Reconstruction tender in its entirety
- Request that the Region postpone their infrastructure replacement until key decisions have been made with major projects/initiatives in the downtown
- Request that staff report back with a fulsome plan on the various initiatives in the downtown core

## Rationale

- Allows time for certainty on unresolved issues such as the utilities and channel
- Doesn't commit City to costs that are unknown at this time
- Allows time for City to review major projects/initiatives in the downtown



# Discussion

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**For Information**


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DATE: December 21, 2018

REPORT TITLE: **THE WEED CONTROL ACT - APPOINTMENT OF AREA WEED INSPECTORS BY THE REGION OF PEEL**

FROM: Janette Smith, Commissioner of Public Works  
Patrick O'Connor, Regional Solicitor

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**OBJECTIVE**

To respond to a request by Regional Council for information regarding the possible appointment of local municipal staff as Area Weed Inspectors under the *Weed Control Act*, R.S.O. 1990, c. W.5 (the "*Weed Control Act*" or the "*Act*").

**REPORT HIGHLIGHTS**

- The *Weed Control Act* requires upper-tier municipalities to appoint Area Weed Inspectors.
- Upper-tier municipalities are not restricted to appointing upper-tier municipal staff to this role and it is legally possible to appoint local municipal staff (or others).
- Currently the Region of Peel's practice has been to appoint Regional staff to fulfil this role. The staff time required to fulfil the weed inspector obligations typically represents about 1 to 2% of the two appointed persons total work hours.
- Following consultation with local municipal staff charged with weed control related responsibilities for their respective local municipalities, there is a consensus that the existing practice is working well and that there are not gains to be realized in terms of time or cost savings through the appointment by Regional Council of local municipal staff members as Area Weed Inspectors.

**DISCUSSION**
**1. Background**

At the April 12, 2018 Regional Council meeting, By-law 20-2018 was passed to amend By-law 73-75, being a by-law to appoint an Area Weed Inspector for The Regional Municipality of Peel. Two Regional staff members were appointed as Area Weed Inspectors for the Region, one from each of the works yards. The two appointed staff take on the responsibility of Area Weed Inspectors as part of their existing work, with the total time required to fulfil the weed inspector obligations representing approximately 1-2% of the individuals' total work hours. There is no additional compensation.

## **THE WEED CONTROL ACT - APPOINTMENT OF AREA WEED INSPECTORS BY THE REGION OF PEEL**

At this meeting, a Councillor inquiry was made as to whether it is possible for the Region to appoint local municipal staff members as Area Weed Inspectors, since the local municipalities have staff to enforce their own weed by-laws. Regional staff committed to look into the matter and report back.

### **2. Overview of *Weed Control Act* Obligations and Current Staff Roles**

The *Weed Control Act* requires upper-tier municipalities to appoint Area Weed Inspectors and may appoint Regional staff, lower-tier municipality staff, or others. Upper-tier municipalities are required to enact a by-law appointing Area Weed Inspectors by name. As such, each time there is a turnover in staff, a new by-law must be passed. Currently, the Region appoints only staff Regional staff for this purpose.

#### **Role of Area Weed Inspector**

The role of an Area Weed Inspector is to respond to calls regarding listed noxious weeds and arrange for their elimination. This role is related to agriculture and the protection of agricultural lands and livestock feed.

#### **Current Lower-Tier Activities Related to Weeds**

Brampton, Mississauga and Caledon all have enforcement obligations related to their own weed control by-laws. These by-laws relate to maintaining a desirable esthetic within the local municipal environment (Brampton - Grass and Weed Cutting By-law 166-2011, Mississauga - Nuisance Weed and Tall Grass Control by-law 125-17 (amended by 196-17, 266-17) and Caledon - Maintenance and Care of Land BL-2016-063). In addition, Caledon, has appointed its own staff under the *Weed Control Act* as Municipal Weed Inspectors to enforce the *Act*.

#### **Overlapping Obligations and Potential Cross-Appointment Efficiencies**

Regional staff had discussions with staff from the local municipalities both individually and in groups regarding respective responsibilities around weeds and weed control. Ultimately, there was a consensus that there would not be any significant efficiency gains in terms of time or cost savings if Peel chose to appoint local municipal staff as Area Weed Inspectors in lieu of Regional staff. This is mainly because of i) the agricultural nature of Area Weed Inspector responsibilities and ii) the minimal nature/quantity of the duties involved.

Brampton and Mississauga are almost fully developed with minimal remaining active agricultural uses. As such, their demand for the service of an Area Weed Inspector is very low. Last year Regional Area Weed Inspectors received one call between Brampton and Mississauga in relation to enforcement of the *Weed Control Act*.

Caledon has significantly more green space and much of the land is in protected greenbelt areas. As such, there is potentially more demand for the services of an Area Weed Inspector. However, as previously mentioned, Caledon has appointed its own Municipal Weed Inspector to enforce the *Act* and there are only a handful of calls each year. When there is a related call, staff from Caledon and Peel collaborate to ensure only one responds. Regional Area Weed Inspectors are responding to less than five calls each year.

**THE WEED CONTROL ACT - APPOINTMENT OF AREA WEED INSPECTORS BY THE REGION OF PEEL**

**CONCLUSION**

Staff recommend that Regional Council continue to discharge its statutory obligation to appoint one or more Regional staff as Area Weed Inspectors.



Janette Smith, Commissioner of Public Works



Patrick O'Connor, Regional Solicitor

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Gary Kocialek, Director, Transportation, extension 4100, Gary.Kocialek@peelregion.ca.*

*Authored By: Rachel Godley, Legal Counsel, Legal File M29258*

*Reviewed in workflow by:*

Purchasing  
Financial Support Unit  
Legal Services

DATE: December 17, 2018

REPORT TITLE: **WIDENING AND RECONSTRUCTION OF MISSISSAUGA ROAD PROJECTS 02-4090, 06-4025, AND 12-4040 DOCUMENT 2016-155T CITY OF BRAMPTON, WARDS 5 AND 6**

FROM: Janette Smith, Commissioner of Public Works

## RECOMMENDATION

That the contract (Document 2016-155T) for the widening and reconstruction of Mississauga Road from Williams Parkway to Bovaird Drive, and the widening of Bovaird Drive at Mississauga Road in the City of Brampton, between the Region of Peel and Varcon Construction Corporation be extended in the estimated amount of \$899,912.45 (excluding applicable taxes) for a total contract commitment of \$19,876,510.83 to complete the construction of the above works under Capital Projects 02-4090, 06-4025, and 12-4040, in accordance with Procurement By-law 30-2018.

## REPORT HIGHLIGHTS

- In 2016, the Region of Peel awarded Document 2016-155T to Varcon Construction Corporation to complete the widening and reconstruction of Mississauga Road and Bovaird Drive.
- The key driver for the change in scope was the relocation and lowering of an existing 1200mm watermain, including installation of a new valve chamber.
- The road reconstruction is substantially complete and Council's approval of the vendor contract extension will allow for the remaining works to be completed in Spring 2019.
- Sufficient funds are available in the approved budget to carry out the remaining works.
- In accordance with Procurement By-law 30-2018, Section 5.5.2, and approval authorities outlined in Purchasing Procedure F35-05 Purchase Orders and Vendor Contracts, the process to extend this contract requires Regional Council approval.

## DISCUSSION

### 1. Background

In 2016, construction started on the Mississauga Road widening project, from approximately 300m north of Williams Parkway to approximately 330m north of Bovaird Drive, and on Bovaird Drive from 300m west of Mississauga Road to 530m east of Mississauga Road.



## WIDENING AND RECONSTRUCTION OF MISSISSAUGA ROAD

When completed, this project will provide several benefits to this growing part of the City of Brampton, namely:

- Increased capacity for traffic at the intersection of Bovaird Drive and Mississauga Road;
- The provision of sidewalks and multi-use trail connections on Mississauga Road from Williams Parkway to Bovaird Drive and sidewalk on south side of Bovaird Drive from Mississauga Road to James Potter Drive;
- New ZUM transit stops on Mississauga Road and on Bovaird Drive; and
- Low impact development features on Mississauga Road to mitigate the impacts of increased stormwater runoff in Huttonville Creek.

### 2. Project Scope Change

During construction of a new culvert, north of Bovaird Drive, which was required for the widening of Mississauga Road, it was determined that an existing 1200mm diameter watermain was at an insufficient depth and in conflict with the new culvert. This required the watermain to be relocated and lowered, including the construction of a new large valve chamber. This unforeseen work was a major undertaking adding cost to the project in the amount of \$899,912.45. While there is sufficient funding in the approved budgets, in accordance with Procurement By-law 30-2018, Section 5.5.2, and approval authorities outlined in Purchasing Procedure F35-05 Purchase Orders and Vendor Contracts, the process to extend this contract requires Council approval.

### 3. Completion of remaining Works

The construction of this project is substantially complete, with some remaining works that will be fully complete by the Spring of 2019. The remaining work includes; landscaping, traffic signals, streetlighting and other minor works.

## FINANCIAL IMPLICATIONS

Sufficient funds are available in the approved capital budget to carry out the report's direction.



Janette Smith, Commissioner of Public Works

**Approved for Submission:**



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D. Swarc, Chief Administrative Officer

**10.5-3**

**WIDENING AND RECONSTRUCTION OF MISSISSAUGA ROAD**

*For further information regarding this report, please contact John Hasselbacher, Project Manager extension 7912 or e-mail [John.Hasselbacher@peelregion.ca](mailto:John.Hasselbacher@peelregion.ca).*

*Authored By: John Hasselbacher*

*Reviewed in workflow by:*

Purchasing  
Financial Support Unit

DATE: December 17, 2018

REPORT TITLE: **AMENDMENT TO THE REGION OF PEEL TRAFFIC BY-LAW 15-2013 TO EXTEND THE COMMUNITY SAFETY ZONE ON REGIONAL ROAD 22 (OLD CHURCH ROAD) TO REGIONAL ROAD 7 (AIRPORT ROAD) IN CALEDON EAST, TOWN OF CALEDON, WARD 3**

FROM: Janette Smith, Commissioner of Public Works

## RECOMMENDATION

**That the existing Community Safety Zone on Old Church Road be extended from the current westerly limit which is 600 metres east of Innis Lake Road further westerly to Regional Road 7 (Airport Road);**

**And further, that the necessary by-law be presented for enactment;**

**And further, that the Ontario Provincial Police Caledon Detachment and Town of Caledon be advised.**

### REPORT HIGHLIGHTS

- Staff reviewed the existing Community Safety Zone on Old Church Road in Caledon East and recommends that the westerly limit be extended to Regional Road 7 (Airport Road) on Regional Road 22 (Old Church Road).
- The Ontario Provincial Police is in support of expanding and implementing Community Safety Zone on Regional Road 22 (Old Church Road) for the Caledon East community.

## DISCUSSION

### 1. Background

Community Safety Zones are a part of the Region of Peel's Vision Zero Road Safety Strategy Plan, which includes initiatives intended to discourage unsafe driving. Community Safety Zones are reviewed and implemented using the Ontario Traffic Manual guidelines where there are schools, parks, playgrounds, senior citizen residences and when public safety is of special concern. Safety concerns such as aggressive driving must be evident in the part of the roadway chosen as a Community Safety Zone.

## 10.6-2

### COMMUNITY SAFETY ZONE ON REGIONAL ROAD 22 (OLD CHURCH ROAD) TO REGIONAL ROAD 7 (AIRPORT ROAD)

The primary consequence of a Community Safety Zone designation is that all moving offences related to motor vehicles will be charged an increased fine if committed within the boundaries of the zone. The increased fines are aimed to deter aggressive driving behaviors, such as careless driving and speeding, in an effort to enhance public safety within the zone.

#### 2. Findings

Old Church Road is built to an urban cross section which accommodates cyclists, pedestrians cars and trucks. There is a school, Town Hall, Fire Hall, community centre, playground, day care centre and church in the vicinity of Old Church Road in the Caledon East community. The posted speed limit for this section is 50 kilometres per hour.

The existing Community Safety Zone extends from 600 metres east of Innis Lake Road to 700 metres west of Innis Lake Road. Based on the characteristics of this section of Old Church Road, a westerly extension of the Community Safety Zone to Airport Road is recommended (as shown in Appendix I).

A letter has been received from the Ontario Provincial Police indicating that they are in support of extending the Community Safety Zone on Old Church Road for the Caledon East community (as shown in Appendix II).

Road safety is a priority in the Region of Peel and in December of 2017, Council adopted the Vision Zero framework where no loss of life is acceptable. Through the Vision Zero process staff will implement actions to continually strive to improve safety in order to eliminate motor vehicles collisions causing injury and death. The adjustment of the Community Safety Zone recommended for Old Church Road is consistent with and supports the move towards Vision Zero.

#### CONCLUSION

Extending the Community Safety Zone on Old Church Road will enhance the level of safety for all road users. To implement the extended Community Safety Zone, an amendment to the Region of Peel traffic By-law 15-2013 is required.



Janette Smith, Commissioner of Public Works

#### Approved for Submission:



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D. Szwarc, Chief Administrative Officer

**10.6-3**  
**COMMUNITY SAFETY ZONE ON REGIONAL ROAD 22 (OLD CHURCH ROAD) TO  
REGIONAL ROAD 7 (AIRPORT ROAD)**

**APPENDICES**

Appendix I – Map of Community Safety Zone on Regional Road 22 (Old Church Road)

Appendix II – Ontario Provincial Police (OPP) letter of supporting to extend the Community Safety Zone on Regional Road 22 (Old Church Road)

*For further information regarding this report, please contact Denise Dang, Technical Analyst, at extension 7853, [denise.dang@peelregion.ca](mailto:denise.dang@peelregion.ca).*

*Authored By: Denise Dang*

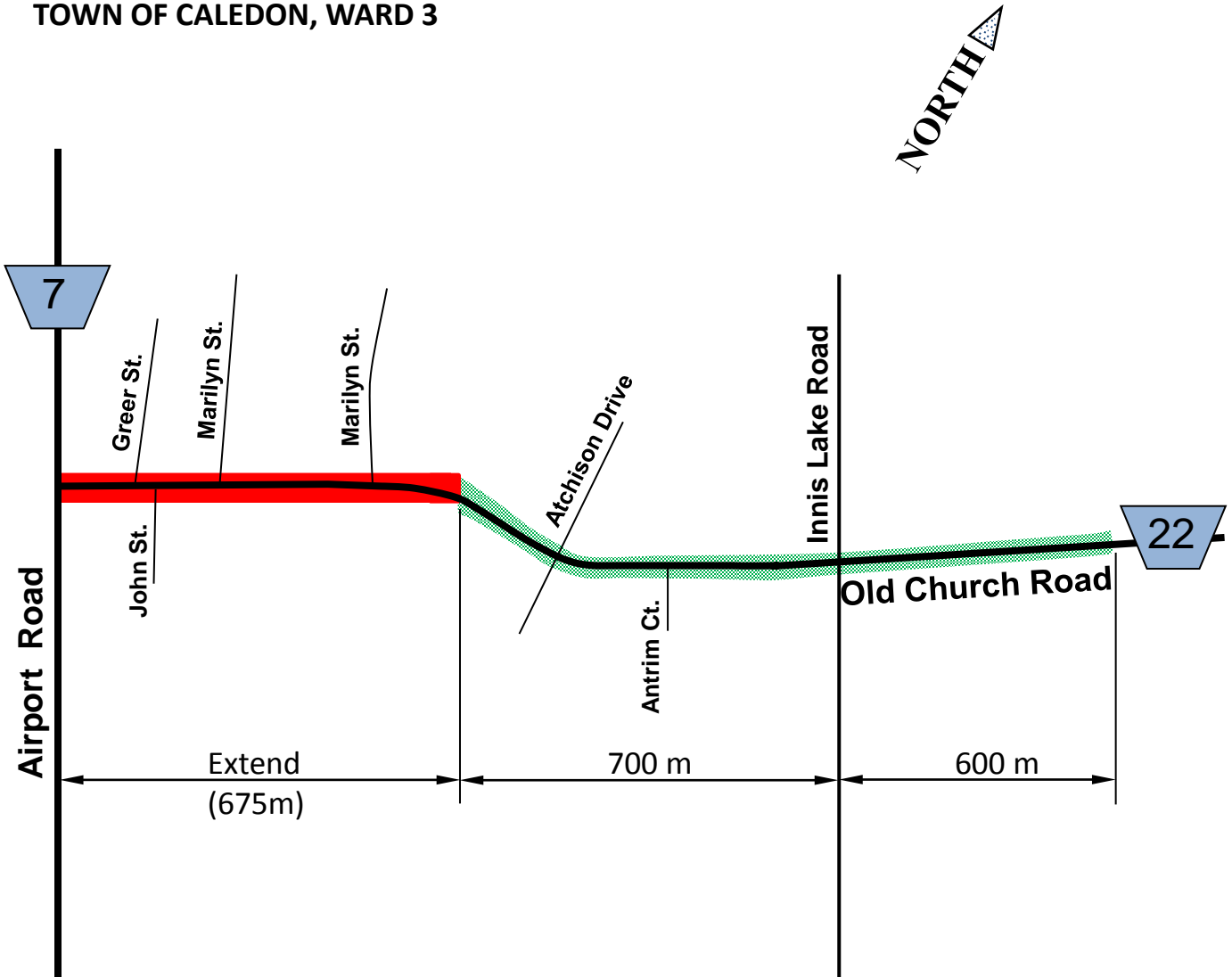
*Reviewed in workflow by:*

Financial Support Unit



APPENDIX I

10.6-4

AMENDMENT TO THE REGIONAL OF PEEL TRAFFIC BY-LAW 15-2013 TO EXTEND THE COMMUNITY SAFETY ZONE ON REGIONAL ROAD 22 (OLD CHURCH ROAD) TO REGIONAL ROAD 7 (AIRPORT ROAD) IN CALEDON EAST TOWN OF CALEDON, WARD 3



**Legend:**

-  - Existing Community Safety Zone
-  - Recommended Extension of Community Safety Zone

Not to Scale

APPENDIX II

AMENDMENT TO THE REGIONAL OF PEEL TRAFFIC BY-LAW 15-2013 TO EXTEND THE COMMUNITY SAFETY ZONE ON REGIONAL ROAD 22 (OLD CHURCH ROAD) TO REGIONAL ROAD 7 (AIRPORT ROAD) IN CALEDON EAST TOWN OF CALEDON, WARD 3

Ontario  
Provincial  
Police

Police  
Provinciale  
de l'Ontario



*Caledon Detachment*

15924 Innis Lake Road  
Caledon East, ON L7C 2Z1

Telephone: (905) 584-2241  
Fax: (905) 584-2188

RECEIVED

AUG 13 2018

PUBLIC WORKS  
REGION OF PEEL

Denise Dang  
Technical Analyst, Traffic Operations  
Transportation Division, Public Works  
Region of Peel

Ms. Dang,

As discussed July 12<sup>th</sup>, 2018 the Caledon OPP would be in favour of a Community Safety Zone (CSZ) designation on Old Church Road from 600 metres east of Innis Lake Road to Airport Road. Indeed, we are in support of any measure designated to increase public safety.

We are willing to commit the policing resources needed to both create awareness of the CSZ before and as it begins operating and to carry out enforcement once the CSZ is up and running.

Thank you for allowing us to become involved in the process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ryan Carothers', is written over a horizontal line.

Ryan Carothers  
Detachment Commander  
Caledon OPP

**ITEMS RELATED TO  
HEALTH**



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DATE: January 2, 2019

REPORT TITLE: **COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE**

FROM: Nancy Polsinelli, Commissioner of Health Services  
Janice Sheehy, Commissioner of Human Services  
Jessica Hopkins, MD MHScc CCFP FRCPC, Medical Officer of Health

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### **RECOMMENDATION**

**That one member of Regional Council from each of the Cities of Brampton and Mississauga and the Town of Caledon be appointed to the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan;**

**And further, that the Regional Chair be an ex-officio member of the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan.**

### **REPORT HIGHLIGHTS**

- The *Police Services Act* has been amended to include new requirements for regional councils within a two-tiered municipal structure to develop and adopt a Community Safety and Well-Being Plan (the Plan) by January 1, 2021.
- Local governments and health and human services sectors need to find efficient and effective ways to reduce and prevent safety and well-being challenges before they impact the community.
- Through the establishment of the Plan's System Leadership Table, local government, education, justice, and health and human services sectors have been working together to align existing services and develop new and strategic ways to tackle complex, multi-sector problems in long-term and sustainable ways. This will ensure we make as significant an impact as possible and shift the safety and well-being trajectory of the communities and residents of Peel Region in a positive direction.
- The establishment of an Extended Leadership Table will allow for meaningful engagement and input from elected officials, content experts, and community members.
- The Plan provides an opportunity for the Region of Peel, municipalities and community organizations to work on long-term sustainable local interventions that get at the root of problems that negatively impact residents.
- The Plan will build on areas of strength through more effective alignment and coordination of regional and community programs, and services and municipal community safety and well-being strategies.
- To realize the potential benefits of the planning process and achieve an effective and inclusive plan by the legislated deadline, additional 2-year Health and Human Services resources are required and will be requested for Council's consideration through the 2019 Operating Budget.

## COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE

### DISCUSSION

#### 1. Background

At the September 13, 2018 Regional Council meeting, the new requirements for regional councils within a two-tiered municipal structure to develop and implement a community safety and well-being plan were outlined in the report titled “Development of a Community Safety and Well-Being Plan Required Under the *Police Services Act, 2018*”.

The *Police Services Act* has been amended to require that the Plan:

- Be prepared and adopted by Regional Council by January 1, 2021;
- Identify and prioritize community risk factors;
- Identify strategies to reduce the prioritized risk factors;
- Include a sustainable system to monitor, evaluate and report on the effect of the Plan;
- Be reviewed and revised at regular intervals; and,
- Be supported by an advisory committee with legislated membership (see Appendix I for list of legislated membership).

This report provides an update on the initial stages of planning, key milestones and activities, and additional context for how the Plan will enhance existing Regional strategies that are already underway.

This report recommends the involvement of Regional Councilors and the Regional Chair on the Extended Leadership Committee to ensure that the strategic planning of each of the three local and regional governments are captured in the planning process.

#### 2. Current Status

The System Leadership Table has met twice to understand what will be required for the development of the Plan. The System Leadership Table Terms of Reference (see Appendix I – System Leadership Table Terms of Reference) and the governance model for plan development (see Appendix II – System Leadership Table Governance Model) has been approved by members.

As work has continued, the System Leadership Table has endorsed three additions to the governance structure:

- Appointing a member of council from each of the Cities of Brampton and Mississauga and the Town of Caledon and the Regional Chair as an ex-officio member to the Extended Leadership Committee.
- Developing an Expert Advisory Committee that will also participate as part of the Extended Leadership Committee. Expert members will provide academic, scientific, and evaluation expertise to the planning process.
- Developing a Citizen Advisory Committee that will also participate as part of the Extended Leadership Committee. Citizen members will provide local and lived experience to the planning process.

## COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE

### 3. Benefits of System Coordination

The legislated requirement to develop a Plan provides an opportunity for organizations across the Region to ensure that residents are receiving the services they need, when they need them, in a safe and healthy community. There are already many Region and community programs, services and initiatives that support the safety and well-being of the communities of Peel Region. The Plan will identify gaps and further opportunities and avoid duplicating work already underway by System Leadership Table members and community organizations more broadly.

For example, residents already benefit from Region of Peel program and capital investments in a number of housing and homelessness supports, poverty reduction strategies, at-risk youth interventions and community safety initiatives as well as a myriad of community services.

Local municipalities have already begun undertaking work related to community safety and well-being. The Brampton Community Safety Advisory Committee is an advisory body of Brampton Council related to community safety and upstream crime prevention. Brampton also maintains ongoing awareness campaigns related to fire safety and emergency preparedness. The Town of Caledon, in conjunction with the OPP, provides residents with resources related to emergency preparedness, fire and traffic safety. The Mayor's roundtable on community safety at City of Mississauga was recently established in response to an uptick in gun violence.

Through the establishment of the Plan's System Leadership Table, local government, education, justice, and health and human services sectors can work together more closely to align existing services and develop new and strategic ways to tackle complex, multi-sector problems in long-term and sustainable ways. This will ensure we make as deep an impact as possible and shift the safety and well-being trajectory of the communities and residents of Peel Region in a positive direction.

### 4. Community Safety and Well-Being

Community safety and well-being is the ideal state of a sustainable community where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families can meet their needs for education, health care, food, housing, income, and social and cultural expression (Ministry of Community Safety and Correctional Services, 2017).

Identifying strategies that comprehensively address the root causes of issues that negatively impact community safety and well-being are needed to sustain and enhance a positive social and economic trajectory for our community. Root causes, such as unequal access to income, education, employment and job security, early childhood development, quality housing, social inclusion, and health services compound and increase the likelihood that communities will experienced increase instances of unsafe and unhealthy situations.

An example of addressing root causes is the Peel Poverty Reduction Strategy, a comprehensive, multi-year community plan to mitigate and reduce the impact of poverty through upstream investments for Peel residents. Similar to the Community Safety and Well-Being Plan, the Peel Poverty and Reduction Strategy plan addresses root causes of poverty

## COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE

by providing interventions at various levels while creating awareness about the impact of poverty on Peel's most vulnerable residents.

A comprehensive approach to tackling identified risk areas includes strategies and interventions at all levels - upstream, midstream, and downstream:

Upstream approaches include Regional Council advocacy to influence local, provincial and federal policies that support the alleviation of poverty, public health and safety and mitigate the impacts of issues such as systemic racism.

Midstream approaches include long-term, multi-disciplinary social development and prevention programs and initiatives that reduce locally-identified risks to community safety and well-being prior to crime, victimization or harm. Examples include housing and employment initiatives and programs that bolster residents' feelings of safety and confidence in their own abilities to prevent harm.

Downstream approaches include risk intervention and incident response programs and services that respond to situations of immediate and elevated risk to prevent an incident from occurring and responding to immediate and urgent situations as they occur. Examples include Situation Tables (risk intervention) and emergency services response (incident response).

A 2017 evidence review of public health interventions found a 5.6-fold cost savings to the health system and the wider economy for investments made in social development and prevention initiatives such as programs targeted at children and juvenile offenders. (Journal of Epidemiol Community Health, 2017) Research also shows that investments in evidence-based programs that reduce delinquency, violence and aggression, drug and alcohol use, and other youth behavior problems and promote positive youth development and strong families and communities yield returns of \$1 to \$25 per dollar invested by reducing costs to social, health, policing and justice sectors. (The Prevention Research Center for the Promotion of Human Development, 2008)

### 5. Plan Development

Using evidence-based research, and sustainability assessments, the Plan will build on areas of strength through more effective alignment and coordination of regional and community programs, services and strategies already supporting the needs of residents. The Plan provides an opportunity to enhance the safety and well-being of the community through the identification of priority issues and neighborhoods and the development of additional programs and services if needed.

The governance structure reflects a comprehensive approach (See Appendix II – Governance Structure). The Plan will focus primarily on social development and prevention interventions to address strategic and locally relevant risk(s). The important work on both upstream and downstream interventions will also be reflected in the Plan.

## FINANCIAL IMPLICATIONS

The development of the Plan is a complex undertaking which will require dedicated, evidence-based, and focused effort to work inclusively with partners including the public. Where possible

## 12.1-5

### COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE

based on mandate and prioritization, existing staff resources have been reallocated to support the Plan development.

Staff resources are required to facilitate the Plan development and related public consultations, collect and analyze data, and ensure alignment, project management, and coordinate internal and external stakeholders.

Costs to implement the proposed approach for Health and Human Services are included in the 2019 proposed Operating Budget and are detailed in the table below.

<b>Annual Project Costs (000's)</b>	<b>2019</b>	<b>2020</b>
Plan - Staffing (Public Health)	\$668	\$668
Plan Public Consultation Costs (Public Health)	\$45	\$30
Poverty Reduction Strategy (Human Services)	\$200	\$200
<b>Total Costs</b>	<b>\$913</b>	<b>\$898</b>

### RISK CONSIDERATIONS

The *Police Services Act* requires that municipal councils to prepare and adopt a community safety and well-being plan by January 1, 2021. This requirement was introduced by Bill 175 as an amendment to the *Police Services Act* with effect as from January 1, 2019. Bill 175 also enacted this same requirement as part of a comprehensive new statute to replace the *Police Services Act* (i.e. the *Police Services Act*, 2018-not yet in force).

Since Bill 175 received Royal Assent in March 2018 there has been a change in provincial government. The new government has postponed the implementation of another Act under the umbrella of the Bill, the *Ontario Special Investigations Unit Act, 2018*. It is unclear what, if any, changes the provincial government may make to the *Police Services Act, 2018* or to the requirement for a Community Safety and Well-Being Plan.

### CONCLUSION

The Community Safety and Well-Being Plan provides an exciting opportunity for the Region of Peel and Human and health service organizations to ensure that the residents of peel live, work and learn in a vibrant, safe and healthy community today and into the future.



Nancy Polsinelli, Commissioner of Health Services



Janice Sheehy, Commissioner of Human Services

COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE



Jessica Hopkins, MD MHSc CCFP FRCPC, Medical Officer of Health

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix I – System Leadership Table Terms of Reference  
Appendix II - Governance Structure

***For further information regarding this report, please contact Dr. Jessica Hopkins, Medical Officer of Health, ext. 2856.***

*Authored By: Samantha Ball, Policy Advisor, Office of the Medical Officer of Health*

*Reviewed in workflow by:*

Financial Support Unit  
Legal Services

**APPENDIX I  
COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE**

**Terms of Reference  
Community Safety and Well-Being Plan  
System Leadership Table**

**PURPOSE**

The overall purpose of the System Leadership Table is to act as the advisory committee for the development of the first Community Safety and Well-Being Plan (the ‘Plan’) in compliance with new requirements under the *Police Services Act*, 2018 subsection 195 (2)<sup>1</sup>.

The Ministry of Community Safety and Correctional Services defines community safety and well-being as the ideal state of a sustainable community where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression.<sup>1</sup>

**OBJECTIVES**

The ultimate goal of the Plan is to develop and implement strategies that address the root causes of issues that negatively impact the safety and well-being of communities. Root causes may include equal access to income, education, employment and job security, safe and healthy working conditions, early childhood development, food security, quality housing, social inclusion, cohesive social safety networks and health services.<sup>2</sup>

The focus will be largely on social development opportunities addressing complex social issues, like poverty. The Plan will facilitate opportunities for member organizations to coordinate their efforts for the reduction of already existing risks to safety and well-being, mitigate elevated risk situations, and to work better together in the case of immediate urgent incidents. Through the development of this Plan, the connections between existing community tables and strategies will be mapped to determine the most effective and efficient way to collaborate and coordinate to achieve well-being and safety outcomes across Peel.

Priority areas articulated in the Plan will reflect available data, the expertise of member organizations and will be informed by consultations with the public on current and future risks to the safety and well-being of the community. Priority areas may include tackling systemic

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<sup>1</sup> Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario Appendix D – under the definition of community safety and well-being  
(<https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPlanningFramework.html#Section1>)

<sup>2</sup> Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario, Appendix D – under the definition of social determinants of health  
(<https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPlanningFramework.html#Section1>)



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COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE**

discrimination and other social factors that contribute to crime, victimization, addiction, drug overdose and suicide.

Strategies to address priority areas may include providing new services, changing existing services, improving the integration of existing services or coordinating existing services in a different way.

The legislation requires that the Plan:

- Identify and prioritize community risk factors;
- Identify strategies to reduce the prioritized risk factors;
- Include a sustainable system to monitor, evaluate and report on the effect of the Plan;
- Be reviewed and revised at regular intervals;
- Be supported by an advisory committee with legislated membership; and,
- Be prepared and adopted by Regional Council by January 1, 2021.

**TIMELINE**

The System Leadership Table will commence in August 2018 and continue to meet until the Plan is adopted by Region of Peel Council prior to January 1, 2021.

Once the Plan has been adopted the System Leadership Table will move to implementation, monitoring and evaluation of the Plan. When the Plan has been developed and adopted the System Leadership Table will revisit these Terms of Reference, including membership, structure, and resourcing and revise as needed to reflect the new operational focus of the work.

**MEMBERSHIP**

The *Police Services Act*, 2018 outlines minimum requirements for the membership of the advisory committee that supports the development of the Plan. See **Schedule I** for a list of legislated membership.

Additional members may be invited to participate in the development of the Plan so that the organizations best suited to support a given topic area can contribute.

**DECISION MAKING**

The views of all members will be welcomed and heard. If consensus is not achieved, the majority decision will prevail, or the co-chairs will make the final decision.

**RESOURCES**

The System Leadership Table Secretariat made up of Region of Peel Health and Human Services staff (pending approval of Regional Council) will facilitate the Plan development and related public consultations, provide technological and communications supports, collect and analyze data, and provide logistical and administrative support to ensure alignment, project

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management, and strong communication across multiple sectors, organizations, individuals, and Councils.

**MEETINGS**

System Leadership Table meetings will be scheduled quarterly (January, April, July, October) until the Plan is developed and adopted by Region of Peel Council. Additional meetings can be scheduled in consultation with System Leadership Table members.

Meetings will be co-chaired by the Medical Officer of Health, Peel Region – Public Health and the Chief of Police, Peel Regional Police.

**MINUTES**

The System Leadership Table Secretariat will provide administrative support for meeting minutes.

Minutes will be approved by members and made available to other appropriate individuals or groups at the discretion of either of the Co-Chairs.

Minutes will be accompanied by a high-level summary and key messages for members to share with their organizations as needed.

**HISTORY**

Date of approval: December 4, 2018

Next date of review: Upon adoption of the Plan by Region of Peel Council (See Timelines section for more information).

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COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE**

**SCHEDULE I – PEEL REGION SYSTEM LEADERSHIP TABLE MEMBERSHIP**

The advisory committee must, at a minimum, consist of representation from the following types of organizations.

- Local health integration networks (LHINs) for the geographic area in which the municipality is located;
- Physical or mental health service providers;
- Educational services providers;
- Community or social services providers;
- Community or social services provider to children or youth in the municipality;
- Custodial services providers to children or youth in the municipality;
- An employee of the municipalities or a member of the municipal councils;
- The police service board; and,
- Any other prescribed persons.

Senior leadership of the following organizations have been engaged to participate as members of the Peel Region advisory committee for the development of the Community Safety and Well-Being Plan.

**LHINs**

- Central West LHIN - Vice President Health System Strategy, Integration and Planning
- Mississauga Halton LHIN - Vice President Health System Strategy, Integration and Planning

**Physical and Mental Health Providers**

- Trillium Health Partners - Associate Vice-President, Public Affairs & Strategic Partnerships
- William Osler Health System - Chief of Family Medicine
- Canadian Mental Health Association (CMHA) - Chief Executive Officer
- Peel Children’s Centre - Chief Executive Officer

**Educational Service Providers**

- Dufferin-Peel Catholic School Board - Superintendent Well-Being, Experiential Learning & Learning Services
- Peel District School Board - Superintendent of Leadership Development and School Support Services

**Community and Social Services Providers**

- United Way Greater Toronto - Regional Executive – GTA Integration

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**COMMUNITY SAFETY AND WELL-BEING PLAN INITIATIVE**

- Region of Peel – Human Services - Director, Strategic Initiatives, Human Services

**Custodial Services Providers for Children and Youth**

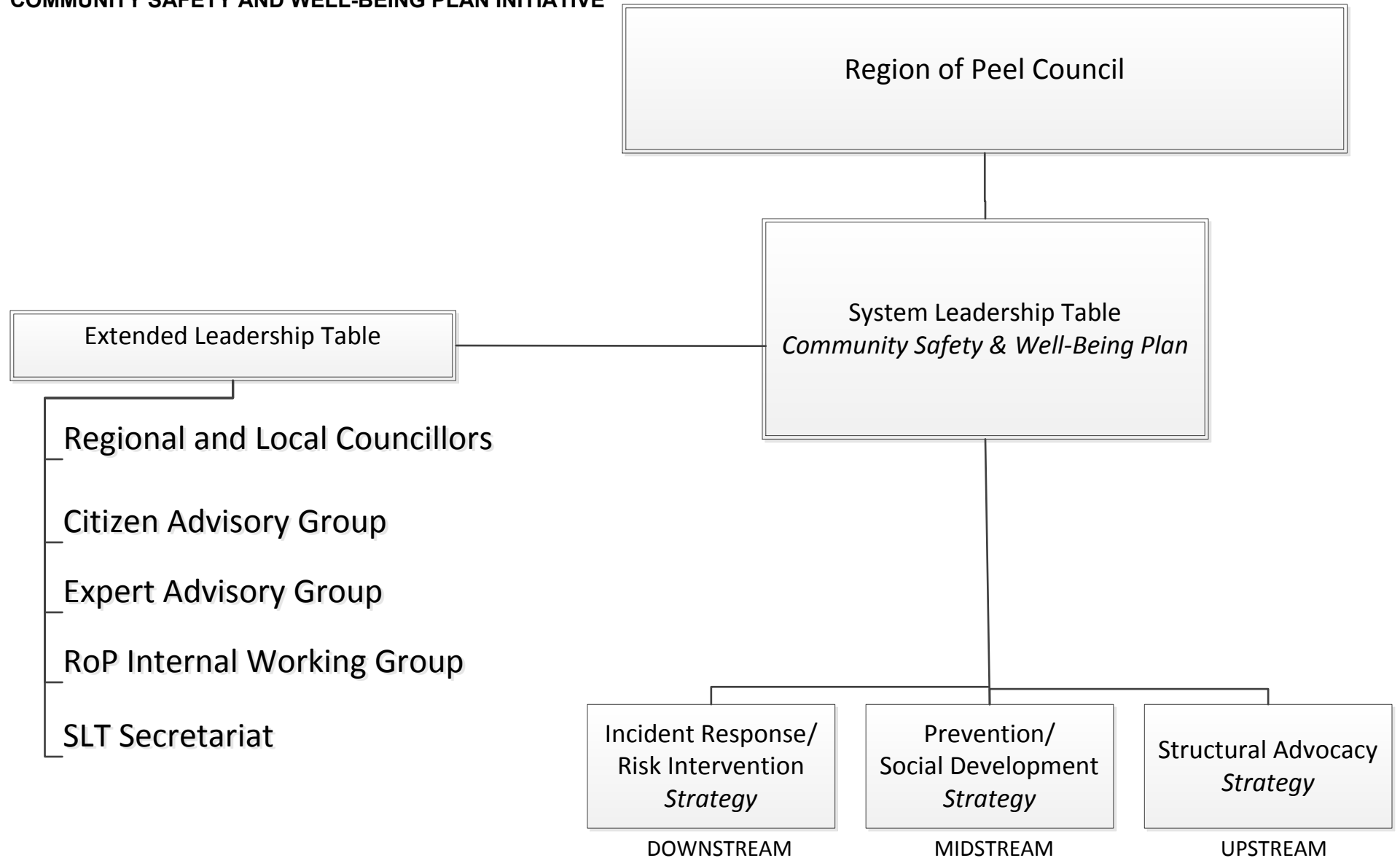
- Peel Children’s Aid – Chief Administrative Officer

**Employees of Local Government**

- Region of Peel – Public Health (Co-Chair) – Medical Officer of Health
- City of Brampton – Chief Administrative Officer
- City of Mississauga – Commissioner, Community Services
- Town of Caledon – General Manager, Strategic Initiatives

**Police Services Boards**

- Ontario Provincial Police – Caledon - Sergeant
- Peel Regional Police (Co-Chair) – Chief of Police



# Community Safety and Well-Being Plan Initiative

Kate Bingham, MD MSc CCFP (EM) FRCPC  
Associate Medical Officer of Health  
Region of Peel

# Recommendations

- That one member of Regional Council from each of the Cities of Brampton and Mississauga and the Town of Caledon be appointed to the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan;
- And further, that the Regional Chair be an ex-officio member of the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan;

# CSWP Overview

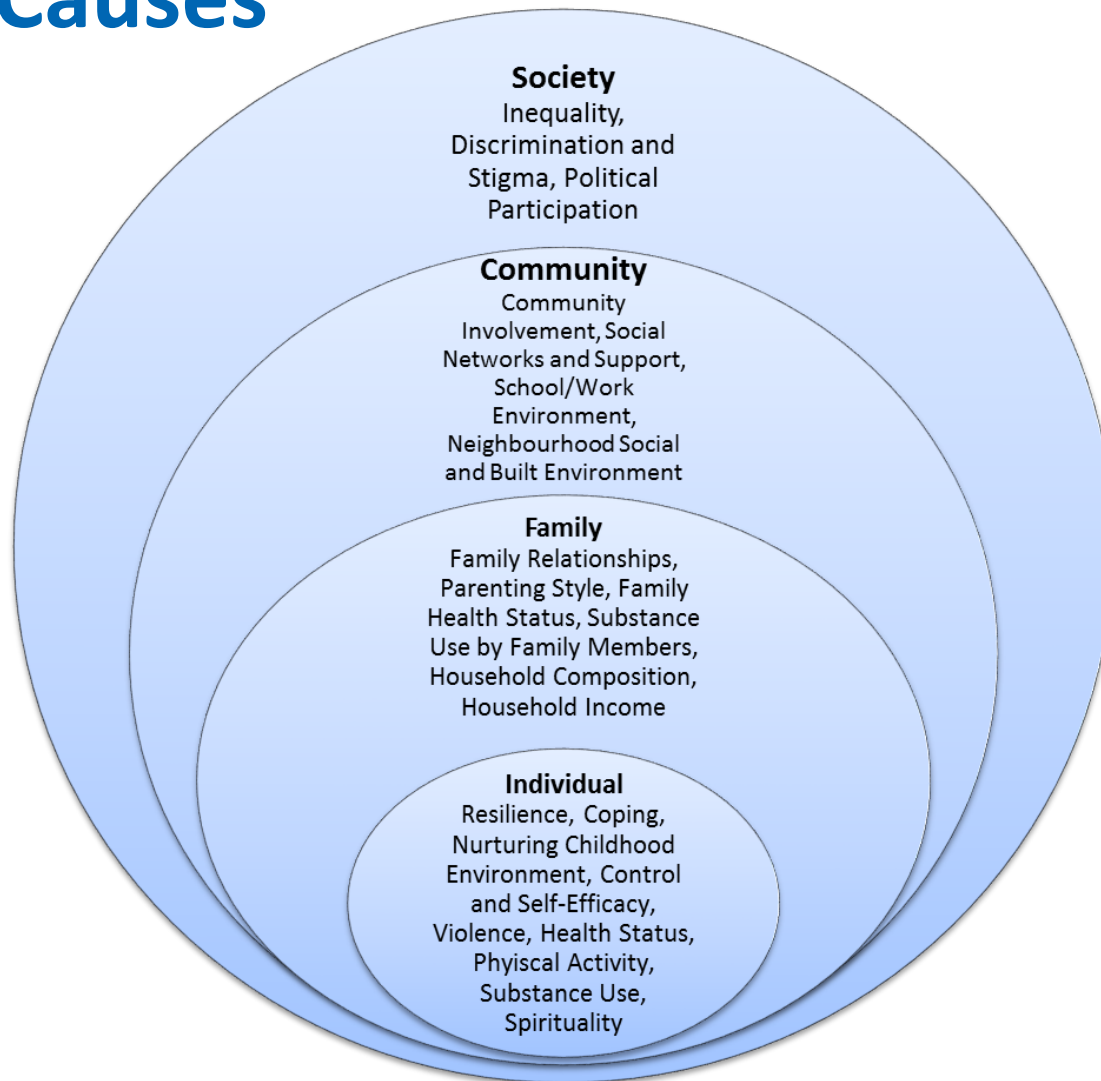
- The Police Services Act, 2018 includes new requirements for regional councils within a two-tiered municipal structure to develop and implement a community safety and well-being plan (the Plan) by January 1, 2021
- The legislation requires that the Plan:
  - Identify and prioritize community risk factors
  - Identify strategies to reduce the prioritized risk factors
  - Include a sustainable system to monitor, evaluate and report on the effect of the Plan
  - Be reviewed and revised at regular intervals
  - Be supported by an advisory committee with legislated membership
- A System Leadership Table has been established that will function as the legislated advisory committee to inform the development of the Plan



# Community Safety and Well-Being

- The ideal state of a sustainable community where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families can meet their needs for education, health care, food, housing, income, and social and cultural expression

# Root Causes



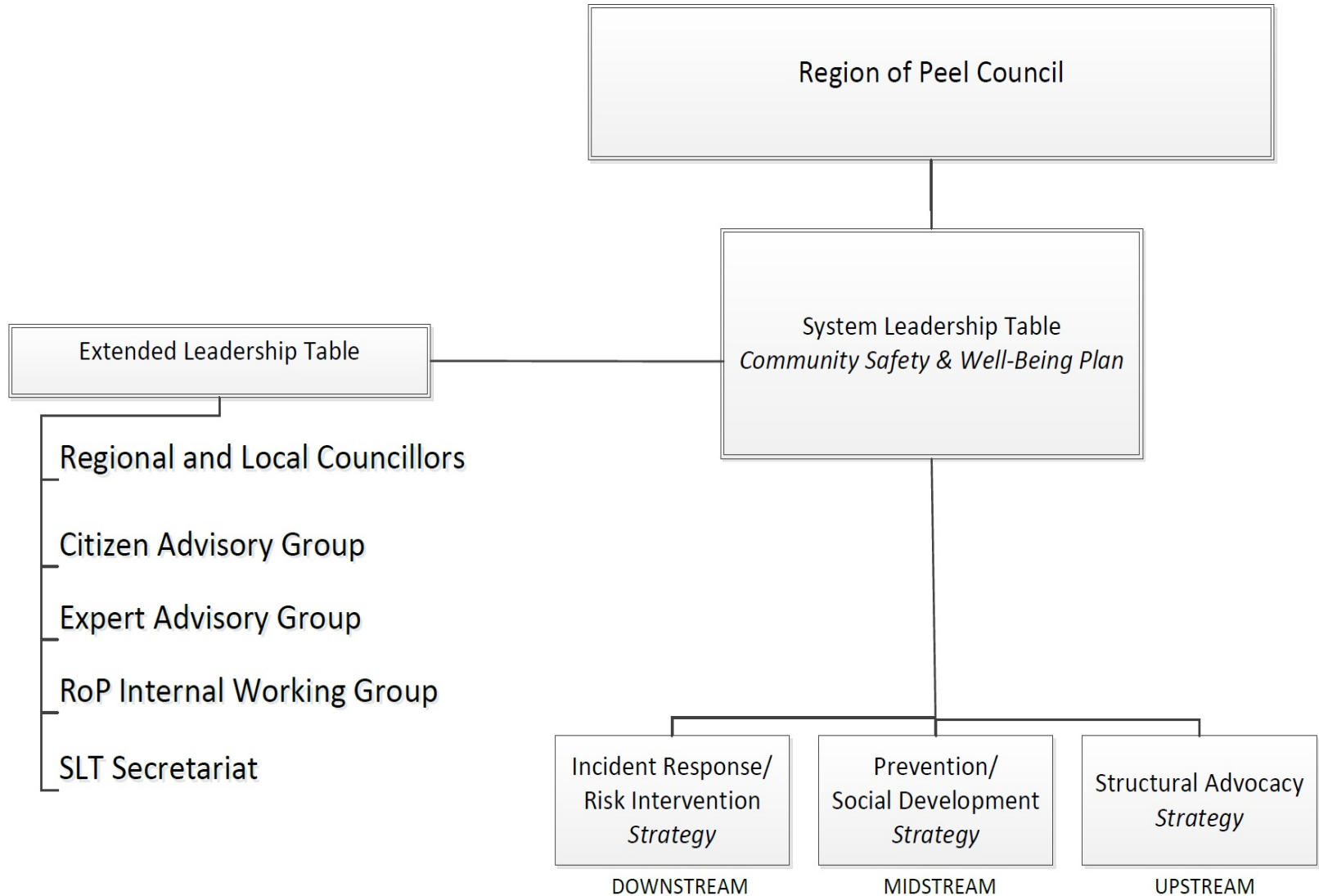
# Root Causes

- Identifying strategies that comprehensively address the root causes of issues that negatively impact community safety and well-being are needed to sustain and enhance a positive social and economic trajectory for our community
- Root causes include:
  - Poverty
  - Low educational attainment
  - Unemployment, under-employment, poor job security or unsafe workplace
  - Few early childhood development opportunities
  - Insecure or low quality housing
  - Social exclusion and discrimination
  - Poor access to health services
- Root causes compound and increase the likelihood that communities will experienced increased instances of unsafe and unhealthy situations

# System Coordination

- Organizations across the Region working better together so that residents are receiving the services they need, when they need them, in a safe and healthy community
- There are already many Region and community programs, services and initiatives that support the safety and well-being of the communities of Peel Region. The Plan will identify gaps and further opportunities and avoid duplicating work already underway.
- Local government, education, justice, and health and human services sectors working together more closely to align existing services and develop new and strategic ways to comprehensively tackle complex, multi-sector problems in long-term and sustainable ways

# SLT Governance



# Safety & Well-Being Plan Impact

- Local service providers and governments working together to make as deep an impact as possible and shift the safety and well-being trajectory of the communities and residents of Peel Region in a positive direction

# Resources

- The development of the Plan is a complex undertaking which will require dedicated, evidence-based, and focused effort to work inclusively with partners including the public
- Staff resources are required to facilitate the Plan development and related public consultations, collect and analyze data, and ensure alignment, project management, and coordinate internal and external stakeholders
- Costs to implement the proposed approach for Health and Human Services are included in the 2019 proposed Operating Budget

# Recommendations

- That one member of Regional Council from each of the Cities of Brampton and Mississauga and the Town of Caledon be appointed to the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan
- And further, that the Regional Chair be an ex-officio member of the Extended Leadership Committee to inform the development of the Region of Peel Community Safety and Well-Being Plan





Contact info:

Region of Peel

[jessica.hopkins@peelregion.ca](mailto:jessica.hopkins@peelregion.ca)

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**For Information**


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DATE: December 21, 2018

REPORT TITLE: **THE BUTTERFLY MODEL – SUPPORTING PERSON-CENTRED CARE FOR PEOPLE LIVING WITH DEMENTIA**

FROM: Nancy Polsinelli, Commissioner of Health Services

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**OBJECTIVE**

To provide an overview of the Region of Peel's implementation of the Butterfly Care Model as a way of improving care for people living with dementia in the Region of Peel's five Long Term Care Homes.

**REPORT HIGHLIGHTS**

- The Region of Peel is the first long term care provider in Ontario to create a Butterfly Home, a place that meets the emotional needs and wellbeing of people living with dementia.
- The one-year pilot at Malton Village delivered significant improvements in quality outcome indicators for care and experience, such as higher levels of engagement, and lower levels of antipsychotic medication use.
- As directed by Regional Council, staff are implementing both a sustainability and a spread plan, to ensure that all five Regional long term care centers have a Butterfly Household.
- Staff are utilizing the results of the Butterfly Care Model implementation to advocate for sector-wide changes that support person-centered care for all people living with dementia in Ontario.
- In 2019, with budget approval, there will be additional Butterfly Households created in the Sheridan Villa fourth floor dementia care area and the Vera Davis Center in Bolton.

**DISCUSSION**
**1. Background**

By 2041, 23 per cent of Peel's population will be aged 65 years and older – a 150 percent increase from 2016. For every five years we live past the age of 65, the chances of developing dementia doubles. In 2014, there were approximately 10,200 people living with dementia in Peel, and 2016 new cases of dementia were identified. Preliminary projections from the Ministry of Health and Long Term Care indicate that the Central West LHIN will have one of the highest growth in dementia prevalence across the province – more than two times that of the provincial figure. The five Regional homes have experienced firsthand, an unprecedented rise in the proportion of residents with diagnosed dementia (65 per cent in 2010 to 83 per cent in 2017). For seniors 75+ in Peel, dementia and cardiovascular disease are the leading causes of death.

## THE BUTTERFLY MODEL – SUPPORTING PERSON-CENTRED CARE FOR PEOPLE LIVING WITH DEMENTIA

Dementia refers to a group of conditions that gradually worsen over time, affecting the brain and causing problems with memory, thinking, speaking or performing familiar tasks. Since 2010, the proportion of people living with dementia in Peel's five Long Term Care Homes (Malton Village, Sheridan Villa, Peel Manor, Davis Centre and Tall Pines) has increased by 50 per cent with two of every three individuals now impacted by the disease.

In 2015, the Region of Peel's Long Term Care Division undertook an extensive investigation into evidence-based models of care, best practices and staffing models with the view of improving the quality of life for people living in Peel's five long term care homes. This investigation is in alignment with the Region's direction to deliver services to seniors that focus on specialty areas and fill gaps in the system not being met by private or non-profit partners. It included a specific focus on those most vulnerable, such as people living with dementia or those with responsive behaviours (which could include: verbal aggression, sexually inappropriate behaviour and physical aggression) resulting from an environment unable to support their needs.

One of the outcomes resulting from this work was the decision to undertake a twelve-month pilot study of a specific model of dementia care, the *Butterfly Household Model of Dementia Care*<sup>™</sup> (Butterfly Household Model<sup>™</sup>). This model was selected primarily because of its ethos of placing the person at the centre of care and drawing on the emotional intelligence of staff to support a full and meaningful life. Moving away from traditional task-oriented care, the Butterfly Care Model strives to make living environments for people with advanced stages of dementia enriching, engaging and more home-like in order to meet their emotional needs.

### 2. Malton Village's Butterfly Care Model Pilot

In March 2017, Malton Village began a one year pilot of the Butterfly Care Model within a 25-bed home area dedicated for individuals experiencing moderate to advanced dementia.

The pilot included:

- Transforming the physical environment to create a more home-like space that supports personalization and participation in engaging activities;
- Comprehensive training for the dementia care team to enhance their ability to emotionally connect with people in their care;
- Matching people in the home based on their cognitive and functional abilities to decrease tension between people experiencing different realities and allow for matching with staff based on personalities and skills;
- Personalizing the home and activities by collaborating with family members to better understand their loved ones including their past lived experiences and interests;
- Ongoing education sessions for families to increase awareness of the progression of their loved ones dementia and, strategies to improve their interaction with their family member and quality of life; and
- Increasing nursing ratios from 1:5 to 1:4, and adding other staffing resources to help shift the focus from performing tasks to making the emotional needs of those living in the home a priority.

## THE BUTTERFLY MODEL – SUPPORTING PERSON-CENTRED CARE FOR PEOPLE LIVING WITH DEMENTIA

### a) Pilot Outcomes

Malton Village's Butterfly Care Model pilot delivered significant improvements in quality outcome indicators for care and experience. Dementia Care Matters™ rated the home as a Level 2 in its final observational audit, indicating high levels of skilled, loving, person-centered care.

People living in the home are measurably engaged, spending little to no time in front of the television or alone in their rooms. People are happier, displaying fewer incidents of responsive behaviours. Consequently, the need for antipsychotic medication has been reduced significantly from 41.2 per cent to 12.5 per cent. Workplace culture has also improved as indicated by a significant reduction in staff sick time by 75 per cent and post-implementation focus groups where staff reported high levels of satisfaction with their job.

On May 10, 2018, Regional Council approved a plan to spread the Dementia Butterfly Care Model to all five of Peel's long term care centres (Resolution 2018-463).

### 3. Advocacy and Partnerships

Also on May 10, 2018, Regional Council directed staff to continue to collaborate with key stakeholders to coordinate provincial advocacy to the Ministry for funding and policy changes that support person centred care models like the Butterfly care model.

#### a) Advocacy

Staff have collaborated with key stakeholders across Ontario's long term care sector to advocate to the Ministry for the following policy changes:

- Re-evaluating the funding model for residents with dementia to ensure that funding matches staffing resources to resident care needs.
- Providing funding to build staff competencies related to person-centred dementia care, complemented by continued enhancement of specialized support programs, including Behavioural Supports Ontario and specialized Nurse Practitioners.
- Ensuring long term care home inspections include outcomes related to well-being, as opposed to being primarily process-based.
- Investing in supportive structural design of long term care homes, including the redevelopment of older homes, to support successful management of responsive behaviors and improve quality of life for residents.

Staff met with representatives from the Ministry of Health and Long-Term Care and the Ministry of Labour to advocate for enhanced person-centered support for people living with Dementia. Elements of the person-centered strategies from Butterfly Care model have been added to provincial guidelines focused on decreasing violence in Long Term Care homes.

#### b) Partnerships

The Toronto Star followed the Region's Butterfly journey and in June 2018 released a powerful, four-part series and 20-minute documentary video entitled "The Fix" which

**THE BUTTERFLY MODEL – SUPPORTING PERSON-CENTRED CARE FOR PEOPLE LIVING WITH DEMENTIA**

generated significant interest across Ontario. The Toronto Star has since published several follow-up articles about the Region's work and the impact it has had on the Long Term Care sector.

Staff have conducted over 70 tours of the Butterfly Home with key individuals from the Long Term Care sector including politicians, service providers, advocacy organizations, academics and other long term care providers. As a result, Primacare, a long term care home provider with three homes in Ontario, including one in Brampton, has begun their own Butterfly Care Model pilot project and intends to incorporate the model into a new long term care centre being built in Waterdown, Ontario. Other examples of those who have toured include:

- Associate Deputy Minister, Ministry of Health and Long-Term Care
- City of Ottawa
- City of Toronto
- The City of Winnipeg
- The North West Territories and Nunavut
- Regions of Waterloo, Durham, Peterborough, London-Middlesex, Niagara,
- Simcoe, Renfrew, Haliburton, York, Muskoka, Lambton, Halton
- Faith communities including: The Sisters of Saint Joseph, Holland Christian Homes, and Jewish Homes for the Aged,
- Peel MPPs
- Fred Hahn, President, Canadian Union of Public Employees (CUPE)
- Mary Schulz, President, Alzheimer Society of Canada
- Lisa Levine, CEO of AdvantAge Ontario

Staff have presented at numerous conferences including the Dilco Anishinabek Family Care Conference representing First Nations Communities in Northern Ontario and the AdvantAge conference, which represents over 580 organizations in the not-for-profit long term care, housing and services for seniors sectors and have offered two training sessions to external agencies and service providers on environmental improvements and one on doll therapy.

The Region of Peel is also in negotiation with the Sheridan College Centre for Elder Research to develop a partnership to enhance the evaluation of Peel's Butterfly Care Model implementation. This collaboration will add rigor to the existing empirical evidence from the original pilot and will investigate new and novel ways to measure and explain the outcomes of a person-centred model of dementia care.

**4. Next Steps****a) Sustainability and Spread Plan**

In 2018, implementation of the Butterfly Care Model has expanded to a second home area in Malton Village and into the Sheridan Villa Special Behaviour Support Unit (a 19 bed transitional unit for residents with advanced dementia). In 2019, with budget approval, there will be additional butterfly households created in the Sheridan Villa fourth floor dementia care area and the Vera Davis Center in Bolton. Additional projects at Tall Pines and the future redeveloped Peel Manor long term care centres are planned for completion by 2021 or earlier.

## THE BUTTERFLY MODEL – SUPPORTING PERSON-CENTRED CARE FOR PEOPLE LIVING WITH DEMENTIA

Staff are implementing a sustainability plan that includes ongoing reinforcement of person-centered care and training for all staff in Regional Long Term Care homes and in Adult Day programs. Dementia Care Matters™ has also reviewed architectural plans for the new Peel Manor Long Term Care Home (Part of the Seniors Health and Wellness Village) to ensure the structure supports a dementia friendly environment. The new building will be completed in 2021 to replace the existing Peel Manor Long Term Care Home and will be customized to support the Butterfly Care Model.

### FINANCIAL IMPLICATIONS

In order to implement a Butterfly Home within dedicated units across Peel's Long Term Care homes, and support ongoing operations of these units, additional financial resources are required. Over the next three years, as the dedicated units are scheduled to be implemented, Peel Long Term Care will request additional resources through the annual budget process commencing in 2019, for Council's consideration.

For one-time costs, there are sufficient funds in the Tax Rate Stabilization reserve for items such as space re-configuration and painting, estimated at \$160,000 per home, and staff will recommend that these costs be funded from the Tax Rate Stabilization reserve.

### CONCLUSION

The Region of Peel is the first long term care provider in Ontario to create a Butterfly Home, a place that meets the emotional needs and wellbeing of people living with dementia.

The Region of Peel is also in alignment with Regional Council's direction to deliver services to seniors that focus on specialty areas and fill gaps in the system not being met by private or non-profit partners. The transformative changes realized through the Dementia Butterfly Care Model ensures the Region is responsive to the emotional needs of people living in our homes and their families, while also delivering a higher level of medically complex care to meet their changing needs. We will continue to advocate, to influence transformational change in the Ontario long term care sector and improve the quality of life of those living with dementia.



Nancy Polsinelli, Commissioner of Health Services

### Approved for Submission:



D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Cathy Granger  
Director, Long Term Care, [cathy.granger@peelregion.ca](mailto:cathy.granger@peelregion.ca).*

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**ITEMS RELATED TO  
PLANNING AND GROWTH  
MANAGEMENT**



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Region of Peel

**APPROVED AT REGIONAL COUNCIL  
December 13, 2018**

**8. REPORTS**

**8.5. Considering Changes to the Proposed Planning Advisory Committee**

Moved by Councillor Thompson,  
Seconded by Councillor Mahoney;

That the report titled "Considering Changes to the proposed Planning Advisory Committee" be referred to the Planning and Growth Management Section of Regional Council, to be considered at the January 10, 2019 Regional Council meeting.

Carried 2018-870

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**For Information**


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DATE: December 4, 2018

REPORT TITLE: **CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE**

FROM: Janette Smith, Commissioner of Public Works

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**OBJECTIVE**

The objective of this report is to address suggested changes made by Regional Council on September 13, 2018 to the proposed Planning Advisory Committee.

**REPORT HIGHLIGHTS**

- The report, “Establishing the Region of Peel Planning Committees” was presented on September 13, 2018 and deferred to the December 13, 2018 Regional Council meeting as per Council direction (Resolution 2018-796).
- Staff were also asked to consider changes to the proposed Planning Advisory Committee. The purpose of this report is to address those considerations to Council. This report should be read in conjunction with the report, “Establishing the Region of Peel Planning Committees”.
- As a result of changes to the *Planning Act* by Bill 73 (2015), the Province of Ontario requires that upper and single-tier municipalities establish a Planning Advisory Committee to provide greater opportunity for public members to participate in community planning.
- Establishing a Planning Advisory Committee will ensure compliance with legislated requirements along with enabling greater input from the public on community planning and visioning, enhancing the Region’s existing planning consultation and engagement initiatives, and providing a diversity of community representation on high level planning matters.

**DISCUSSION**
**1. Background**

On September 13, 2018 Regional Council received a report from the Commissioners of Public Works and Finance titled “Establishing the Region of Peel Planning Committees”. It proposed expanding the name and mandate of the Region of Peel’s Growth Management Committee as the “Planning and Growth Management Committee” and establishing a Region of Peel Planning Advisory Committee. The report was deferred to the December 13, 2018 Regional Council meeting and staff were also asked to consider the discussions at

## CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

Council is re-evaluating the recommendations for the proposed Planning Advisory Committee (Resolution 2018-796). The purpose of this report is to address those considerations.

As a result of changes to the *Planning Act* by Bill 73 (2015), the Province of Ontario requires that upper and single-tier municipalities establish a Planning Advisory Committee. The purpose of a Planning Advisory Committee is to provide greater opportunity for public members to participate in community planning. The benefits of the Region establishing a Planning Advisory Committee include complying with legislated requirements, enabling greater input from the public on community planning and visioning, enhancing the Region's existing planning consultation and engagement initiatives, and providing a diversity of community representation on high level planning matters.

Additional information on the legislative requirement and benefits of establishing a Planning Advisory Committee, as well as the proposals made to the Growth Management Committee can be found in the companion report, "Establishing the Region of Peel's Planning Committees".

### 2. Considering Council's Suggested Changes to the Proposed Planning Advisory Committee

In the direction to defer the September 13, 2018 report to December 13, 2018 Regional Council meeting, staff was also asked to consider changes to the proposed Planning Advisory Committee. In considering the changes, staff balanced the direction of the legislative requirement, intent of establishing Planning Advisory Committees, and approaches of similar committees in other municipalities. Staff responses are outlined below.

- **Changing the requirement for three members of the public from each local municipality to be a minimum of one and "up to" three members of the public from each local municipality.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee was amended as shown in Appendix I.
- **Allowing more Councillors to participate in the Planning Advisory Committee, including Chairs of the Local Municipal Planning Committees.** The purpose of a Planning Advisory Committee is to provide greater access for members of the public to participate in high level community vision and land use planning matters. The Planning and Growth Management Committee serves as the opportunity for members of Council to further their participation. The proposed Planning Advisory Committee would not be responsible for local municipal and site specific planning matters and/or development-related applications. Therefore staff have retained the initially proposed Council membership composition of one (1) Regional Councillor from each Local Municipality, nominated from the Planning and Growth Management Committee. Further, the proposed Committee would also be open to receiving input from local planning and development-related committees regarding Peel's community vision and planning matters.
- **Removing the restriction of former Councillors from the membership.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee has been amended as shown in Appendix I.

## CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

- **Including a two-year term for public members.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee has been amended as shown in Appendix I that provides the option for public members to serve up to four years within the term of Council.

In summary, the following amendments were made to the proposed Terms of Reference of the Planning Advisory Committee (Appendix I):

- Removing the restriction of former Councillors from the membership,
- Including a two-year term for public members, and
- Changing the requirement of public membership to “up to” three members.

Amendments to Appendix I led to subsequent amendments to the proposed recruitment and selection process, detailed in Appendix II.

### RISK CONSIDERATIONS

If removing the restriction of former Councillors from the membership is accepted by Council, there is potential risk for the majority or all of the public membership of the proposed Planning Advisory Committee to consist of former Councillors. This risk can be mitigated through the recruitment and selection process for the proposed Planning Advisory Committee.

A two-year term for public members could mean more frequent turnover of the public membership portion of the proposed Planning Advisory Committee. This would require staff to train and educate new public members again, and transition past and new public members more frequently, so that they are equipped with the knowledge and resources to provide advice. An additional risk is the two year term for public members not aligning with the four year term of Council, therefore leading to inconsistent advice provided by the Planning Advisory Committee on high level planning matters.

### CONCLUSION

In considering the suggested changes by Council, staff balanced the direction of the legislative requirement, intent of establishing Planning Advisory Committees, and approaches of similar committees in other municipalities. The suggested changes supported by staff are amended in the proposed Terms of Reference of the Planning Advisory Committee found in Appendix I and subsequent amendments were made in Appendix II to the recruitment and selection process. Overall, establishing a Planning Advisory Committee would meet legislated requirements while allowing greater access to the public to participate in community visioning and planning matters.



Janette Smith, Commissioner of Public Works

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

Approved for Submission:



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D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix I – Considered Amendments to the Proposed Terms of Reference for the Region of Peel Planning Advisory Committee

Appendix II – Considered Amendments to the Proposed Recruitment and Selection Process for the Region of Peel Planning Advisory Committee

*For further information regarding this report, please contact Steve Jacques, Director and Chief Planner, at [steve.jacques@peelregion.ca](mailto:steve.jacques@peelregion.ca) or 905-791-7800, ext. 4625.*

*Authored By: Elizabeth Bang, Growth Management Strategist at [elizabeth.bang@peelregion.ca](mailto:elizabeth.bang@peelregion.ca) or 905-791-7800, ext. 4344.*

**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE  
APPENDIX I**

**CONSIDERED AMENDMENTS (HIGHLIGHTED) TO THE PROPOSED TERMS OF  
REFERENCE**

**REGION OF PEEL PLANNING ADVISORY COMMITTEE**

**Mandate**

The mandate of the Planning Advisory Committee is to:

- Provide input on the Region's long term community vision and initiatives, and key land use planning matters
- Champion land use planning literacy, education, and outreach in the Region of Peel
- Promote input from members of the public on planning matters in the Region of Peel

For further clarity, the Region of Peel Planning Advisory Committee (the Advisory Committee) is responsible for advising Regional Council on Peel's high level planning matters. The Advisory Committee is not responsible in any way for local municipal and site specific planning matters and/or development-related applications.

**Membership Composition**

The Advisory Committee is comprised of the Regional Chair (ex-officio) and one (1) Regional Councillor from each local municipality, nominated from the Planning and Growth Management Committee.

The Advisory Committee is also comprised of **up to** nine (9) members of the public, **minimum of one (1) to a maximum of three (3) from each local municipality** from each local municipality. These members shall be residents of the Region of Peel, shall not be an employee of the Region of Peel or any municipality in the Region of Peel, and shall not be directly affiliated with the development industry or other specific interest groups related to the planning and development industry. The members shall represent the interests of the broader community.

Regional Council approves the appointment of members of the public in the Planning Advisory Committee.

The Planning Advisory Committee therefore will comprise **up to thirteen (13)** members.

**Roles and Responsibilities of Members**

Members of the Advisory Committee responsible for:

- Preparing for meetings by reading agendas, engaging in discussion, and providing advice to the Planning and Growth Management Committee.
- Informing the Office of the Regional Clerk in advance if they cannot attend a meeting.
- Occasionally participating in orientation, education, and training sessions if the Planning Advisory Committee has determined a need for these types of educational support in order for it to continue to be a consultative and advisory body.

**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE  
APPENDIX I**

**Election of the Chair and Vice-Chair**

The Advisory Committee will elect from among its members a Chair and Vice–Chair, and this election shall be held at its first meeting.

The Advisory Committee shall appoint a Vice-Chair who may act in the capacity of chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in course of his or her duties, or on vacation or on an approved leave.

**Quorum**

Quorum will consist of the majority of the membership, with at least one member of Council and two public members present.

**Reporting Structure**

The Advisory Committee will report to the Planning and Growth Management Committee. It will take direction from and report to the Planning and Growth Management Committee as a consultative and advisory body on planning and community visioning matters. It will report on its annual work plan to the Planning and Growth Management Committee.

The Chair of the Planning Advisory Committee would report on the Committee’s behalf to the Planning and Growth Management Committee.

**Term of Appointment**

Members will serve for a term of up to **four** years.

Reappointment is possible, however public members may only serve for a maximum of two consecutive terms, subject to Regional Council approval.

**Frequency of Meetings**

The Advisory Committee will be established to meet a minimum of three (3) times per year. The first meeting of every year is intended to set an annual work plan, establish the meeting schedule, and establish the meeting location. Meetings may also be held at the call of the Chair.

Other orientation, education, and training sessions may be provided as suggested by staff or upon request of the Advisory Committee to support the annual work plan.

**Staff Resources**

The Growth Management Strategy and Integrated Planning Division will support the Planning Advisory Committee as it maintains and implements the annual work plan.

The Growth Management Strategy and Integrated Planning Division will seek assistance from other divisions within the Region as required from time to time to support the Advisory Committee in implementing the annual work plan.



**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE  
APPENDIX I**

A designate of the Regional Clerk will serve as the secretary to the Planning Advisory Committee and provide administrative support.

**Reimbursement of Expenses**

Non-elected members of the Advisory Committee (those other than Regional Councillors) shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Advisory Committee, and in accordance with Regional policy. These can include transportation, sign language interpretation services, Braille translation services, and support care services.

**Resignation of Members**

Resignation of a member during the term must be made in writing to the Office of the Regional Clerk. Regional Council may choose not to fill a vacancy, except where a resignation will leave the Committee without public membership representation.

Members may be required to resign if they have been absent for more than two consecutive meetings without good cause and advance notice.

**Conflict of Interest**

Members shall disclose any conflicts of interest to the Advisory Committee and remove themselves from meetings for the duration of the discussion and voting (if any) with respect to that matter.

**Amendments to the Terms of Reference**

The Advisory Committee's Terms of Reference will be reviewed and amended in the fourth year of every Council term.

Regional Council will have authority to make changes to the Advisory Committee's Terms of Reference, as required.

**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE  
APPENDIX II**

**CONSIDERING AMENDMENTS (HIGHLIGHTED) TO THE PROPOSED PUBLIC  
MEMBERSHIP RECRUITMENT AND SELECTION PROCESS FOR REGION OF PEEL  
PLANNING ADVISORY COMMITTEE**

**Recruitment**

Recruitment for **up to** nine (9) public members of the Region of Peel Planning Advisory Committee (the Advisory Committee) will begin at the start of the new Council term. Recruitment will be led by Regional staff with support from the Office of the Regional Clerk and Communications. It would be an open competitive process and involve communications in local media.

The prospective candidate must express their interest in participating in the Advisory Committee by submitting an application to the Office of the Regional Clerk. The application would consist of a resume and/or cover letter, their availability for meetings, and description of their interest in advising on the Region's community and planning matters.

The prospective candidate must be a resident of the Region of Peel.

The prospective candidate cannot be:

- An employee of the Region of Peel or any municipality in the Region of Peel,
- Directly affiliated with the development industry or other specific interest groups related to the planning and development industry.

Staff are responsible for the screening of potential members and making the recommendation to the interview panel, consisting of the Director of Planning and Growth Management and Chief Planner, Chair of the Planning and Growth Management Committee, Regional Clerk, and Growth Management Strategist.

Staff will be recommending **up to** nine (9) public members to Regional Council for appointment to the Planning Advisory Committee, **minimum of one (1) and maximum of three (3)** from each local municipality.

The recruitment process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the recruitment of public members of the Advisory Committee.

**Selection**

Public members will be selected in early 2019. Staff will be responsible for the recruitment and selection of public members and provide a recommendation to Regional Council for appointments to the Advisory Committee.

The selection of public members may consider other aspects of diverse representation such as, but not limited to home ownership, employment type, and education levels. The selection of public members may also give preference to persons with general knowledge of municipal planning, engineering, and finance.

## **16.1-10**

### **CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE APPENDIX II**

The selection of public members would make every effort to enhance the public's opportunity to provide input on planning matters.

The selection process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the selection of public members of the Advisory Committee.



**Greg Taylor**  
**Director & General Manager**  
**Square One Shopping Centre** T/ 905-272-6221  
 Mall Management Office F/ 905-270-6219  
 100 City Centre Drive gtaylor@oxfordproperties.com  
 Mississauga, ON L5B 2C9 www.oxfordproperties.com

November 20<sup>th</sup>, 2018

RECEIVED

Ms. Katheryn Lockyer, Regional Clerk  
 Regional Municipality of Peel  
 10 Peel Centre Drive, Suite A  
 Brampton, ON L6T 4B9

NOV 22 2018

Region of Peel  
 Clerks Dept.

[regional.clerk@peelregion.ca](mailto:regional.clerk@peelregion.ca)

REFERRAL TO Public Works

RECOMMENDED

**RE: By-law Number 34-2018**

DIRECTION REQUIRED \_\_\_\_\_

RECEIPT RECOMMENDED \_\_\_\_\_

Oxford Properties Group (Oxford) is the owner and operator of Square One Shopping Centre (Square One) located in the City of Mississauga. We are writing in regard to recent policy changes introduced by the Regional Municipality of Peel ("Peel Region", "Peel") through the enactment of By-law No. 34-2018. This new By-law repeals and replaces legacy By-law 18-1999 which regulates holiday shopping activities in Peel Region in accordance with Provincial legislation. The new By-law is intended to give greater control and authority to Peel Region with respect to regulating retail store openings on nine Statutory (Public) Holidays which are defined through various Provincial legislation including the Retail Business Holiday Act and the Ontario Employment Standards Act.

### Background

Pursuant to the legacy rules and regulations governing holiday shopping in Peel Region, Square One was granted a Tourist Area Exemption in 2009 with the enactment of By-law 105-2009. This was subsequently amended in 2010 to add Family Day (as per By-law 33-2010). The exemptions provided under Bylaws 105-2009 and 33-2010 extend legal permissions for Square One Shopping Centre along with several neighbouring commercial out-parcels to operate between the hours of 11AM to 6PM on the following six Statutory (Public) Holidays:

- New Year's Day
- Family Day
- Victoria Day
- Canada Day
- Labour Day
- Thanksgiving Day

Since these exemptions were put in-place, Square One has exercised its legal entitlement to operate on more than 50 statutory holidays. Business has been carried out at Square One on these days without incident, and without any known complaints from the general public or organized labour.

## 17.1-2

Square One and our retail tenants are fully committed to providing our customers and our staff with best-in-class retail and workplace experiences. We are a dynamic go-to destination for the City of Mississauga and we recognize the important role we play in building a vibrant city-centre.

### Public Consultation

Prior to the enactment of By-law 2018-34, we understand that Peel Region carefully evaluated a number of potential options related to municipal regulation of holiday shopping.

In reviewing the background work, we understand the Region consulted broadly and widely with members of the general public. Consultations were also carried out with workers and business owners drawn from across the retail sector. In total, more than 4,000 individuals provided their insights and opinions related to the holiday shopping matter. Square One was very pleased to be part of this important dialogue with the community.

On February 27<sup>th</sup>, 2018, a team of representatives from Oxford attended a stakeholder workshop made up of merchants, BIAs and shopping centre owners. We were happy to share our experiences related to the economic benefits of holiday shopping and the contribution we make to the local tourism landscape. We also explained the important role that our holiday shopping exemptions play in strengthening relationships with customers, tourists and retailers.

We have taken the time to carefully review the consultation research carried out by Staff and its consultant. The polling research indicates that residents, workers and retailers in Peel Region generally supported the need for changing the legacy holiday shopping rules. In fact, the majority of residents and retail workers between the ages of 18-44 indicated that they would like to see greater flexibility in terms of regulating store hours on statutory (public) holidays.

### Our Comments on By-law 34-2018

Contrary to the 2018 market research carried out on the holiday shopping issue, Peel Regional Council opted to move ahead with a new By-law that provides *less*, rather than greater flexibility to its business community. The policy approach taken by Peel Council stands in sharp contrast to York Region which also recently repealed its legacy holiday shopping by-law, in favor of a new policy regime that enables merchants to voluntarily open on any day of the year they chose, save and except Christmas (December 25<sup>th</sup>).

We believe the new By-law may in fact have negative and deleterious impacts on our business operation going forward. In reviewing By-law 34-2018, Oxford/Square One would like to express three fundamental concerns we have with the new By-law.

1. **The Status of Family Day:** Section 4(8) of the By-law 34-2018 states that, "*no Retail Establishment ... shall open on Family Day or Christmas Day.*"

#### Our Response:

- Square One has been open on Family Day since 2010. Our application to Peel Region under the previous holiday shopping By-law 18-1999 was unanimously

## 17.1-3

supported by Council in October 2009 by a margin of 17-1. Since that time, Square One has opened its doors to the public on eight consecutive Family Days. Our market research shows that visitation to Square One on Family Day has grown substantially year-over-year. In 2018, over 74,000 visitors passed through our doors on Family Day. Our research also demonstrates higher-than-normal sales performance for our restaurant and food service tenants on Family Day. As you may be aware, Square One is committed to expanding our food and beverage offerings with introduction of two new food attractions, The Rec Room – Eats and Entertainment and The Food District. Both attractions are slated to open in the spring of 2019, forming an integral part of a multi-million-dollar expansion on the west side of our property. Having the entire shopping centre open on statutory holidays will support the success of these key new food/attraction tenancies.

- Square One recognizes the importance of common days of pause for workers. We also understand that the Employment Standards Act provides the legal framework for employment law as it pertains to statutory (public) holidays, including the obligation to pay workers shift premiums. To the very best of our knowledge, we have not witnessed any staff grievances with respect to the operation of Square One on Family Day, or any other statutory holiday for that matter. It is very much business as usual.
  - A decision by Peel Regional Council to rescind permissions for Square One to open on Family Day would have a direct and immediate impact on our employees. We estimate that net impact in terms of lost income for Square One employees would be somewhere the order of **\$600,000 to \$700,000 per day** based on statutory 1.5x shift premiums.
2. **The Reliance on Local Municipal Tourism Strategies:** Section 4(8) of the By-law also states that: *"[Holiday Closures] do not apply in respect of the sale or offering for sale of retail goods or services on a Holiday by any Retail Business Establishment that is within an area specifically geographically delineated and identified for retail holiday opening in a Tourism Strategy adopted by the Council of any Local Municipality..."*

### Our Response:

- Square One is proud to be an integral part of Mississauga's tourism landscape. Our Shopping Centre is consistently rated by users and visitors as the City's most prominent, must-see tourism destination. Our position as a vital tourism anchor is supported by our commitment to collaborate with community partners to develop and expand the tourism base in Mississauga. This includes an active role on the City of Mississauga's Tourism Advisory Board.
- On November 1<sup>st</sup> 2017 Council endorsed its first Five-year Tourism Master Plan. This plan is intended to position the City's tourism sector to meet its potential, cultivate a strong brand position, and achieve economic success. Appendix F of the Tourism Master Plan formally identifies Square One as a "Tourism Asset", describing it as: *"a true destination facility attracting regional visitors including short-term visitors to Pearson Airport."*

- Based on recent conversations with the Chair of the Mississauga Tourism Advisory Board, Councillor Pat Saito, Square One understands that the 2017 Tourism Master Plan is currently being reviewed internally with the expectation of "final" Council-approved Plan sometime in early 2019.
  - Pursuant to Section 4(8) of the new By-law, Square One will be seeking the necessary assurances from the City of Mississauga that the City continues to recognize and support the important function that Square One plays as a regional tourism asset in the final (revised) version of the Tourism Master Plan. More specifically, we will be asking that a map consistent with Schedule A (see attachment 1) be included in the Tourism Master Plan so as to clearly delineate the tourism function of Square One Shopping Centre. (NB: this schedule is consistent with the Ontario Municipal Board Approved Tourism Area Exemption granted to Square One in 2009 and the refined By-law 33-2010).
3. **Grandfathered Exemptions:** Section 4(9) of the new By-law states that: "*[Holiday Closures] do not apply in respect of any Retail Business Establishments or areas that have received exemptions from the Council of the Regional Municipality of Peel under the Retail Business Holiday Act and which are permitted to remain open on specified Holidays at the times and on the Holidays for which they were granted exemptions under the following enacted by-laws or adopted measures: ... (c) By-law 105-2009, amended by By-law 33-2010 (Mississauga Square One) ...*"

Our Response:

- While we recognize the new By-law includes grandfathering provisions for exemptions already in-place (including Square One), Peel Regional Council has instructed its staff to provide a review of the legal implications of rolling back of previous exemptions. Oxford is deeply concerned with the rolling back of its existing exemptions and, for the reasons set out herein, we strongly encourage Council to reconsider moving forward in this direction. Our Tourist Area Exemptions were secured through a very lengthy process. Over the period 2009-2012 our centre has expended significant time and financial resources to secure these permissions through appropriate municipal approvals including local, regional and provincial (Ontario Municipal Board) efforts. We see no justification or rationale to support a potential roll-back of grandfathering provisions for Square One.
- A decision by Peel Regional Council to rescind permissions for Square One to open on statutory holidays would have a direct and immediate impact on our employees. The impact of revoking our Tourist Area Exemption across the board would result in the elimination of **\$3.6 to \$4.2 million** in annual wages paid to Square One employees.
- Square One and its owners are, at this time, expressly interested in adding two additional statutory (public) days to our operating schedule for 2019 and beyond. Internal planning is well underway to add Good Friday and Easter Sunday to our

business operating schedule. We would note that Good Friday was not identified has a holiday conveying any additional special status in the By-law. Our interest in Good Friday and Easter Sunday would broadly support our goal of better positioning our asset to the demands of a growing Greater Toronto Area customers and tourist base. The move also coincides with the opening of the new 47,200 square foot Rec Room (Opening March 2019) and the new 34,000 square foot Food District expansion which is slated to open on April 1, 2019.

- The Easter long-weekend is a popular travel period. Our competitive monitoring of other shopping centres in the Greater Toronto Area suggest that Good Friday represents a strong opportunity for Square One to help redirect expenditures and visitation back to Peel Region in general, and Mississauga in particular. The decision to move forward with Good Friday opening would put Square One on a more competitive footing with key competitors such as Toronto Premium Outlets (Milton), Toronto Eaton Centre, Vaughan Mills, Markville Mall and others.

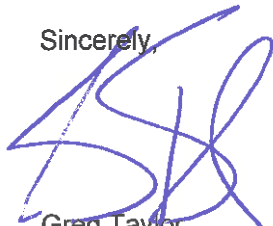
### Summary

The nature of retailing today requires merchants and retail asset owners to deliver best-in-class experiences that reflect the prevailing needs of our customers. Online shopping continues to exert pressure on mainline bricks-and-mortar businesses and our industry needs to be responsive to shifting customer habits. Online sales happen 24/7. Amazon and other online retailers do not suspend operations on statutory (public) holidays.

Our continued success depends on rules that support business innovation and economic growth. It is for this reason that Oxford/Square One would strongly urge that Peel Region Council support a more constructive and flexible policy approach, one that allows businesses like ours to periodically adjust our operations in-line with the shifting expectations of our customers.

Thank you for considering our submissions. Representatives from Oxford/Square One would welcome the opportunity to address this matter directly with Peel Regional Council and Staff in the days and weeks ahead. Should you have any questions please feel free to contact the undersigned.

Sincerely,



Greg Taylor  
Director & General Manager  
Square One Shopping Centre



ATTACHMENT 1

Schedule "A" – Description of Area of Tourism Exemption

The lands which are subject to By-law 105-2009 are legally described as follows:

FIRSTLY:

PIN 13142-0039 (LT) being Blocks 1, 16, 19, 20 and 21 on Plan 43M-1010, except part of Block 16 on 43M-1010, designated as Parts 1, 2 and 3 on Plan 43R-20341, City of Mississauga.

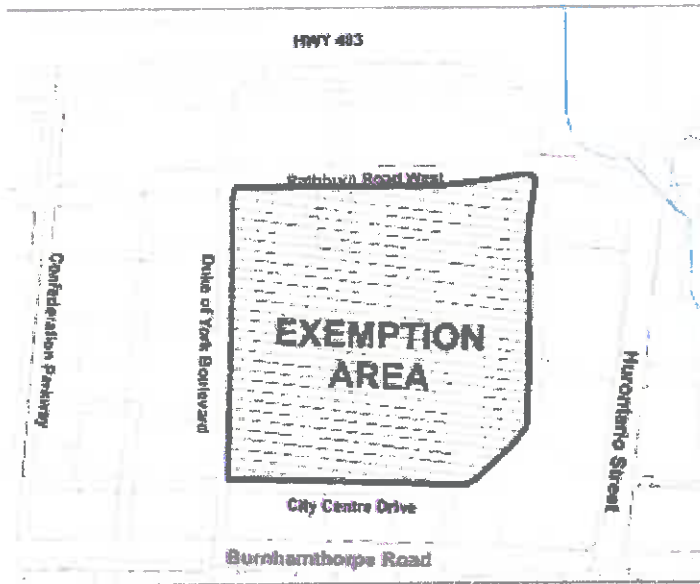
SECONDLY:

PIN 13142-0024 (LT) being part of Lot 16, Concession 2 North of Dundas Street, Toronto Township, designated as Part 3 on Plan 43R-10098, City of Mississauga.

THIRDLY:

PIN 13142-0038 (LT) being part of Block 16 on Plan 43M-1010, designated as Parts 1, 2 and 3 on Plan 43R-20341, City of Mississauga.

Schedule "B" – Map of Area of Tourism Exemption



THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 1-2019

**A by-law to designate a Community Safety Zone on Regional Road 22 (Old Church Road) from 600 metres east of Innis Lake Road to Regional Road 7 (Airport Road); and to amend By-law Number 15-2013 being a by-law to regulate traffic on roads under the jurisdiction of The Regional Municipality of Peel.**

WHEREAS, the Council of the Regional Corporation on the 24<sup>th</sup> day of January, 2013 passed By-law 15-2013 to consolidate the by-laws that regulate traffic on roads under the jurisdiction of The Regional Municipality of Peel;

AND WHEREAS, the Council of The Regional Municipality of Peel has by resolution passed on the 10<sup>th</sup> day of January, 2019, authorized the enactment of a by-law to amend By-law 15-2013 to designate a Community Safety Zone on Regional Road 22 (Old Church Road) from a point located 600 metres east of Innis Lake Road to Regional Road 7 (Airport Road);

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That Part 24 of Schedule A of By-law 15-2013 is amended by deleting the following:

Column 1	Column 2	Column 3
Regional Road	Between	Times or Days
Regional Road 22	A point located 600 metres east of Innis Lake Road and a point located 700 metres west of Innis Lake Road	Anytime

2. That Part 24 of Schedule A of By-law 15-2013 is amended by adding the following:

Column 1	Column 2	Column 3
Regional Road	Between	Times or Days
Regional Road 22	A point located 600 metres east of Innis Lake Road and Regional Road 7	Anytime

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 10<sup>th</sup> day of  
January, 2019.

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Regional Clerk

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Regional Chair

THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 2-2019

**A by-law to delegate the tax ratio setting authority to each lower-tier municipality and to provide a method to determine the portion of Regional levies that will be raised in each lower-tier municipality.**

WHEREAS the Regional Municipality of Peel has the authority pursuant to section 310 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended (hereinafter referred to as the "Act") to delegate to its lower-tier municipalities the authority to establish tax ratios within the lower-tier municipality for both lower-tier and upper-tier purposes;

AND WHEREAS, the Act requires that such a by-law must set out the portion of the general upper-tier levy and any special upper-tier levy that will be raised in each lower-tier municipality or a method by which the portion can be determined;

AND WHEREAS, the Regional Municipality of Peel has by resolution adopted on January 10, 2019 directed that a by-law be enacted to delegate the authority to establish tax ratios to its lower-tier municipalities and to set out a method by which to determine the portion of upper-tier levies that will be raised in each lower-tier municipality;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That the authority to pass a by-law establishing the tax ratios for both lower tier and upper tier purposes for the year 2019 within each of the City of Mississauga, the City of Brampton and the Town of Caledon is hereby delegated to the City of Mississauga, the City of Brampton and the Town of Caledon, respectively;
2. That the portion of the general upper-tier levy and of the special upper-tier levies of The Regional Municipality of Peel that will be raised in each of the City of Mississauga, the City of Brampton and the Town of Caledon shall be determined in accordance with the method set out in Schedule "A" hereto;
3. That Schedule "A" attached hereto is hereby enacted and forms an integral part of this by-law.

READ THREE TIMES AND PASSED IN OPEN COUNCIL 10<sup>th</sup> day of  
January, 2019.

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Regional Clerk

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Regional Chair

**Schedule "A" to By-law Number 2-2019**

In order to apportion the Region of Peel's 2019 upper-tier levies among the lower-tier municipalities of Mississauga, Brampton and Caledon, the following plan shall apply:

1. The amount of the general upper-tier levy sufficient for the payment of the estimated expenditures adopted for waste management purposes shall be apportioned according to each lower-tier municipality's share of 2019 household counts.
  - 1.1 "household counts" means the household counts for the City of Mississauga, City of Brampton and Town of Caledon for the budget year according to Assessment Roll Data provided by the Municipal Property Assessment Corporation.
2. The amount of the special upper-tier levy sufficient for the payment of the estimated expenditures adopted for Peel Regional Police as well as any grant costs for policing at community events shall be apportioned in their entirety between Mississauga and Brampton according to the ratio of their total 2019 assessments for 2019 taxation of the land in each municipality that is rateable for municipal purposes, with the assessment of each class of property being weighted using the prescribed transition ratio for that class.
  - 2.1 The amount of the special upper-tier levy sufficient for the payment of the estimated expenditures adopted for Ontario Provincial Police shall be apportioned in its entirety to Caledon.
3. The amount of the general upper-tier levy sufficient for the payment of all other estimated expenditures adopted shall be apportioned among the three lower-tier municipalities according to the ratio of the total assessments for 2019 of the land in each municipality that is rateable for municipal purposes, with the assessment of each class of property being weighted using the prescribed transition ratio for that class.

THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 3-2019

**A by-law to authorize the temporary borrowing of monies to meet operating expenses of the municipality pending receipt of revenues.**

WHEREAS, Section 407 of the *Municipal Act, 2001* S.O. 2001, c.25 as amended, (hereinafter referred to as "the Act") provides that subject to limitations contained therein, at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amount that the municipality considers necessary to meet the expenses of the municipality for the year;

AND WHEREAS, the total estimated revenues of the Regional Corporation as set out in the budget adopted for the year 2018, are \$2,170,641,528;

AND WHEREAS, Council of the Regional Corporation has by resolution adopted on this 10<sup>th</sup> day of January, 2019, authorized the enactment of a by-law to authorize the temporary borrowing of monies to meet the operating expenses of the municipality for the year 2019;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That the Regional Chair, and the Treasurer of the Regional Corporation are hereby authorized to borrow funds on behalf of the Regional Corporation, in a total amount at any one time plus any outstanding amounts of principal borrowed and accrued interest, not to exceed \$1,085,320,764 between 1<sup>st</sup> January, 2019 and 30<sup>th</sup> September, 2019 and \$542,660,382 between 1<sup>st</sup> October, 2019 and 31<sup>st</sup> December, 2019 to meet the 2019 operating expenses of the Regional Corporation in accordance with the limitations and for the purposes set forth in Section 407 of the Act;
2. That all sums borrowed pursuant to the authority of this by-law for 2019 operating expenses of the Regional Corporation shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Regional Corporation for 2019 and for any subsequent years as and when such revenues are received;
3. That any promissory note, bankers' acceptance or loan agreement entered into under the authority of this by-law shall be affixed with the seal of the Regional Corporation and signed by the Regional Chair or such other signing officer as may be designated by by-law, and the Treasurer.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 10<sup>th</sup> day of  
January, 2019

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Regional Clerk

---

Regional Chair



## THE REGIONAL MUNICIPALITY OF PEEL

## BY-LAW NUMBER 4-2019

**A by-law to allocate federal gas tax revenue funds to the City of Brampton, the City of Mississauga and the Town of Caledon for the year 2019, 2020, 2021, 2022 and 2023.**

WHEREAS on April 1st, 2014, and on the approval of Regional Council, The Regional Municipality of Peel (the "Region of Peel") entered into a Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds (the "MFA") with The Association of Municipalities of Ontario (the "AMO");

AND WHEREAS, the Region of Peel wishes to allocate to the City of Brampton, the City of Mississauga and the Town of Caledon (collectively, the "Transferee Municipalities"), a portion of the funds the Region is entitled to receive under the said MFA for the years 2019, 2020, 2021, 2022 and 2023;

AND WHEREAS, Section 6.2 of the MFA provides that the Region of Peel shall enact a By-law to authorize the further allocation of funds to the Transferee Municipalities;

AND WHEREAS, the City of Brampton, the City of Mississauga and the Town of Caledon has each executed and delivered to AMO a written undertaking to assume all of the Region of Peel's obligations under the MFA with respect to the funds transferred pursuant to section 6.2(c) of the MFA;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That the Region of Peel shall allocate a portion of the 2019, 2020, 2021, 2022 and 2023 funds advanced to the Region of Peel under the MFA, to the Transferee Municipalities in accordance with the amounts shown in Table 1;

**Table 1**

	<u>Mississauga</u>	<u>Brampton</u>	<u>Caledon</u>	<u>Total</u>
July 2019	\$9,084,597.30	\$7,473,627.56	\$837,229.39	\$17,395,454.25
November 2019	<u>9,084,597.30</u>	<u>7,473,627.56</u>	<u>837,229.39</u>	<u>17,395,454.25</u>
Total	<u>\$18,169,194.60</u>	<u>\$14,947,255.12</u>	<u>\$1,674,458.78</u>	<u>\$34,790,908.50</u>
July 2020	\$9,084,597.30	\$7,473,627.56	\$837,229.39	\$17,395,454.25
November 2020	<u>9,084,597.30</u>	<u>7,473,627.56</u>	<u>837,229.39</u>	<u>17,395,454.25</u>
Total	<u>\$18,169,194.60</u>	<u>\$14,947,255.12</u>	<u>\$1,674,458.78</u>	<u>\$34,790,908.50</u>
July 2021	\$9,497,533.55	\$7,813,337.90	\$875,285.27	\$18,186,156.72
November 2021	<u>9,497,533.55</u>	<u>7,813,337.90</u>	<u>875,285.27</u>	<u>18,186,156.72</u>
Total	<u>\$18,995,067.10</u>	<u>\$15,626,675.80</u>	<u>\$1,750,570.54</u>	<u>\$36,372,313.44</u>

	<u>Mississauga</u>	<u>Brampton</u>	<u>Caledon</u>	<u>Total</u>
July 2022	\$9,497,533.55	\$7,813,337.90	\$875,285.27	\$18,186,156.72
November 2022	<u>9,497,533.55</u>	<u>7,813,337.90</u>	<u>875,285.27</u>	<u>18,186,156.72</u>
Total	<u>\$18,995,067.10</u>	<u>\$15,626,675.80</u>	<u>\$1,750,570.54</u>	<u>\$36,372,313.44</u>
July 2023	9,910,469.78	\$8,153,048.25	913,341.15	18,976,859.18
November 2023	<u>9,910,469.78</u>	<u>8,153,048.24</u>	<u>913,341.15</u>	<u>18,976,859.17</u>
Total	<u>\$19,820,939.56</u>	<u>\$16,306,096.49</u>	<u>\$1,826,682.30</u>	<u>\$37,953,718.35</u>

2. The funds allocated to the Transferee Municipalities shall be subject to the requirement that each Transferee Municipality execute and deliver to the Region of Peel an indemnification agreement in a form substantially as attached hereto as Schedule "A".
3. The allocation of funds to the Transferee Municipalities pursuant to this by-law are entirely contingent upon the receipt by the Region of Peel of payment of federal gas tax funds from the AMO as provided for in the MFA.
4. Schedule "A" shall form part of this By-law.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 10<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Regional Clerk

\_\_\_\_\_  
Regional Chair

**INDEMNITY AGREEMENT AND ASSIGNMENT OF MUNICIPAL FUNDING AGREEMENT FOR THE TRANSFER OF FEDERAL GAS TAX FUNDS**

This Agreement made in duplicate as of the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**BETWEEN:**

**THE REGIONAL MUNICIPALITY OF PEEL**  
(referred to herein as the "*Recipient*")

- and -

**THE CORPORATION OF THE CITY OF MISSISSAUGA**  
(referred to herein as the "*Eligible Recipient*")

1. In consideration of the following allocation of funds by the Recipient under By-law Number 4-2019, the Eligible Recipient hereby agrees to assume all of the Recipient's obligations under the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the Recipient dated April 1, 2014, as amended, save and except those obligations that cannot be assumed under paragraph 6.2 thereof and hereby agrees to indemnify and save the Recipient harmless from and against any and all losses, costs, charges, damages, expenses, claims or actions arising from or as a result of any failure of the Eligible Recipient to comply with the obligations assumed:

2019	\$18,169,194.60
2020	\$18,169,194.60
2021	\$18,995,067.10
2022	\$18,995,067.10
2023	\$19,820,939.56

2. The acknowledged allocation of funds to the Eligible Recipient pursuant to the above referenced by-law are entirely contingent upon the receipt by the Recipient of payment of Federal Gas Tax Funds from the Association of Municipalities of Ontario as provided for in the Municipal Funding Agreement.

**IN WITNESS WHEREOF** the parties hereto have respectively executed sealed and delivered this Agreement.

**THE REGIONAL MUNICIPALITY OF PEEL**

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

I/We have authority to bind the Corporation

Document Execution No. _____ I/We have the authority to bind the Regional Corporation
--

THE CORPORATION OF THE CITY OF MISSISSAUGA

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

I/We have authority to bind the Corporation

**INDEMNITY AGREEMENT AND ASSIGNMENT OF MUNICIPAL FUNDING AGREEMENT FOR THE TRANSFER OF FEDERAL GAS TAX FUNDS**

This Agreement made in duplicate as of the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**BETWEEN:**

**THE REGIONAL MUNICIPALITY OF PEEL**  
(referred to herein as the "*Recipient*")

- and -

**THE CORPORATION OF THE CITY OF BRAMPTON**  
(referred to herein as the "*Eligible Recipient*")

1. In consideration of the following allocation of funds by the Recipient under By-law Number 4-2019, the Eligible Recipient hereby agrees to assume all of the Recipient's obligations under the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the Recipient dated April 1, 2014, as amended, save and except those obligations that cannot be assumed under paragraph 6.2 thereof and hereby agrees to indemnify and save the Recipient harmless from and against any and all losses, costs, charges, damages, expenses, claims or actions arising from or as a result of any failure of the Eligible Recipient to comply with the obligations assumed:

2019	\$14,947,255.12
2020	\$14,947,255.12
2021	\$15,626,675.80
2022	\$15,626,675.80
2023	\$16,306,096.49

2. The acknowledged allocation of funds to the Eligible Recipient pursuant to the above referenced by-law are entirely contingent upon the receipt by the Recipient of payment of Federal Gas Tax Funds from the Association of Municipalities of Ontario as provided for in the Municipal Funding Agreement.

**IN WITNESS WHEREOF** the parties hereto have respectively executed sealed and delivered this Agreement.

**THE REGIONAL MUNICIPALITY OF PEEL**

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

I/We have authority to bind the Corporation

Document Execution No. \_\_\_\_\_  
I/We have the authority to bind the Regional Corporation

**Schedule "A" to By-law Number 4-2019**

**THE CORPORATION OF THE CITY OF BRAMPTON**

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

I/We have authority to bind the Corporation

**INDEMNITY AGREEMENT AND ASSIGNMENT OF MUNICIPAL FUNDING AGREEMENT FOR THE TRANSFER OF FEDERAL GAS TAX FUNDS**

This Agreement made in duplicate as of the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**BETWEEN:**

**THE REGIONAL MUNICIPALITY OF PEEL**  
(referred to herein as the "*Recipient*")

- and -

**THE CORPORATION OF THE TOWN OF CALEDON**  
(referred to herein as the "*Eligible Recipient*")

1. In consideration of the following allocation of funds by the Recipient under By-law Number 4-2019, the Eligible Recipient hereby agrees to assume all of the Recipient's obligations under the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario and the Recipient dated April 1, 2014, as amended, save and except those obligations that cannot be assumed under paragraph 6.2 thereof and hereby agrees to indemnify and save the Recipient harmless from and against any and all losses, costs, charges, damages, expenses, claims or actions arising from or as a result of any failure of the Eligible Recipient to comply with the obligations assumed:

2019	\$1,674,458.78
2020	\$1,674,458.78
2021	\$1,750,570.54
2022	\$1,750,570.54
2023	\$1,826,682.30

2. The acknowledged allocation of funds to the Eligible Recipient pursuant to the above referenced by-law are entirely contingent upon the receipt by the Recipient of payment of Federal Gas Tax Funds from the Association of Municipalities of Ontario as provided for in the Municipal Funding Agreement.

**IN WITNESS WHEREOF** the parties hereto have respectively executed sealed and delivered this Agreement.

**THE REGIONAL MUNICIPALITY OF PEEL**

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
Name:  
Title:

I/We have authority to bind the Corporation

Document Execution No. \_\_\_\_\_  
I/We have the authority to bind the Regional Corporation

**THE CORPORATION OF THE TOWN OF CALEDON**

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

\_\_\_\_\_

Date

Per: \_\_\_\_\_

Name:

Title:

I/We have authority to bind the Corporation



THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 6-2019

**A by-law to amend By-law 62-2014 being a by-law to continue the Interim Period Approvals Committee delegating to it Council's powers as authorized by sections 23.1 and 275(6) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, during a Council hiatus of more than 21 days.**

WHEREAS the Council of the Regional Corporation enacted By-law 62-2014 on September 11, 2014, being a by-law to continue the Interim Period Approvals Committee delegating to it Council's powers as authorized by sections 23.1 and 275(6) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, during a Council hiatus of more than 21 days;

AND WHEREAS, the Council of the Regional Corporation has by resolution authorized the enactment of the by-law herein to amend By-law 62-2014;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That Part 2 of By-law 62-2014 is deleted and the following substituted therefor;
  2. That a Committee composed of the Chairs and Vice-Chairs of the Enterprise Programs and Services, Public Works, Health, Human Services, and Planning and Growth Management sections of Regional Council, and the Regional Chair, ex officio is continued and known as the Interim Period Approvals Committee (the "Committee").
2. That Schedule "A" attached to By-law 62-2014 is deleted and substituted with the Schedule "A" attached hereto;
3. This by-law takes effect on the date it is enacted.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 10<sup>th</sup> day of January, 2019.

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Regional Clerk

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Regional Chair

Schedule "A" to By-law Number **6-2019**

**Terms of Reference for the Interim Period Approvals Committee  
Enacted Pursuant to By-law 62-2014, as amended**

**Purposes of the Committee:**

To oversee any matters requiring Council's approval, as authorized by section 23.1 or section 275(6) of the *Municipal Act, 2001*, c.25 as amended.

To provide assurance to the public that the continuity of conduct of regional business is administered in an efficient, effective and economical manner.

**Membership**

The Committee shall be comprised of the Regional Chair (*ex-officio*), the Chairs and Vice-Chairs of the Enterprise Programs and Services; Public Works; Health; Human Services and Planning and Growth Management sections of Regional Council.

**Election of Chair and Vice-Chair**

The Committee will elect from among its members a Chair and Vice-Chair, and this election shall be held at the first meeting of the Committee in each term of Council.

The Committee shall appoint a Vice-Chair who may act in the capacity of Chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in course of his or her duties, or on vacation or on an approved leave.

**Quorum**

A majority of the members of the Committee shall constitute a quorum.

**Term of Appointment**

The term of appointment of the Committee will be for the remainder of the present term of Council.

**Meetings**

Meetings will be scheduled at the call of the Chair of the Committee. A designate of the Regional Clerk will serve as the secretary to the Committee and provide administrative support.

**ADDITIONAL MATERIALS  
DISTRIBUTED AT MEETING**



# Peel's Economic Bulletin

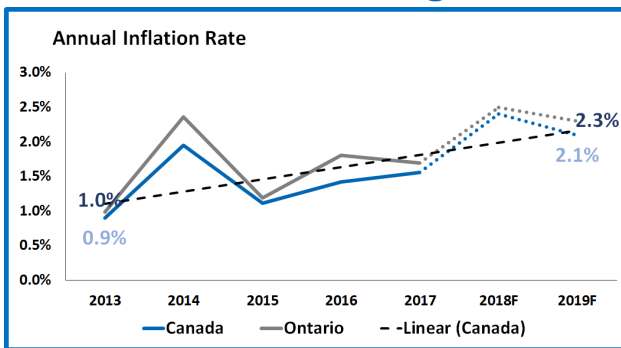
## Economic Growth, Higher Employment and Lower Unemployment Rates

Growth in Global Output	GDP		Employment	Unemployment Rates	
	2017	2018F	2018	2017	2018
<b>3.7%</b> 2017 3.7% 2018F	<b>CANADA 3.0%</b>	2.2%	<b>18.65M</b> Jobs (1.9%)	<b>6.3%</b>	5.8%
	<b>ONTARIO 2.8%</b>	2.1%	<b>7.24M</b> Jobs (1.8%)	<b>6.0%</b>	5.6%

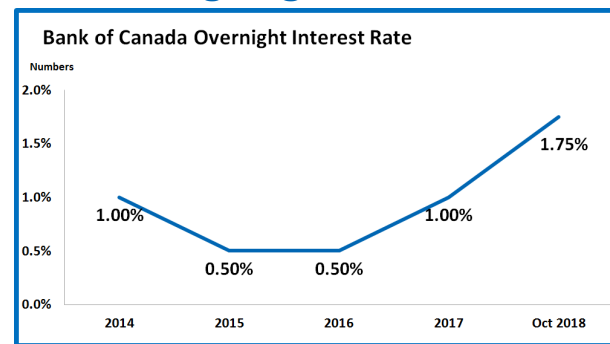
Source: IMF & StatsCan

**IMPLICATION** It is a positive environment for local economic growth

## Higher Inflation and Rising Interest Rates Creating Higher Cost Environment



Source: StatsCan



Source: Bank of Canada

**IMPLICATION** Residents and businesses will face a higher cost environment

## Growing Population, Increasing Employment and Lower Unemployment

<p>Population with undercount - Q3 2018</p> <p><b>1.48 Million</b></p> <p><b>+1.3%</b></p> <p>Over 50% of the total population are immigrants</p>	<p>Total Labour Force Forecast - 2018</p> <p><b>896,000</b></p> <p><b>+2.7%</b></p> <p>Residents working and looking for work is expanding</p>	<p>Employed Labour Force Forecast - 2018</p> <p><b>838,000</b></p> <p><b>+3.1%</b></p> <p>Residents who are successful in finding work is increasing</p>	<p>Peel's Unemployment Rates is Trending Downward</p> <table border="1"> <caption>Peel's Unemployment Rates</caption> <thead> <tr> <th>Year</th> <th>Overall</th> <th>Core working age (25-64 years)</th> <th>Youth (15-24 years)</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>7.7%</td> <td>9.0%</td> <td>16.6%</td> </tr> <tr> <td>2013</td> <td>7.7%</td> <td>8.8%</td> <td>17.0%</td> </tr> <tr> <td>2014</td> <td>7.6%</td> <td>8.6%</td> <td>16.8%</td> </tr> <tr> <td>2015</td> <td>7.5%</td> <td>8.4%</td> <td>16.5%</td> </tr> <tr> <td>2016</td> <td>7.4%</td> <td>8.2%</td> <td>16.2%</td> </tr> <tr> <td>2017</td> <td>5.4%</td> <td>6.9%</td> <td>15.7%</td> </tr> <tr> <td>2018F</td> <td>5.4%</td> <td>6.5%</td> <td>13.3%</td> </tr> </tbody> </table>	Year	Overall	Core working age (25-64 years)	Youth (15-24 years)	2012	7.7%	9.0%	16.6%	2013	7.7%	8.8%	17.0%	2014	7.6%	8.6%	16.8%	2015	7.5%	8.4%	16.5%	2016	7.4%	8.2%	16.2%	2017	5.4%	6.9%	15.7%	2018F	5.4%	6.5%	13.3%
Year	Overall	Core working age (25-64 years)	Youth (15-24 years)																																
2012	7.7%	9.0%	16.6%																																
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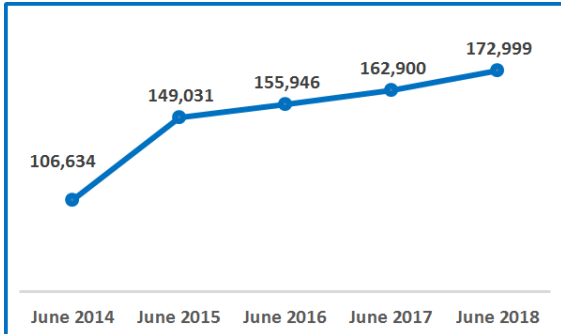
**IMPLICATION** More Peel residents are finding jobs, but due to the rise in precarious type employment, there may not be the expected reduction in demand for Regional services.

Source: StatsCan

# Peel's Economic Bulletin

## Growing Business Sector that is Employing Less People

Number of Business Establishments in Peel



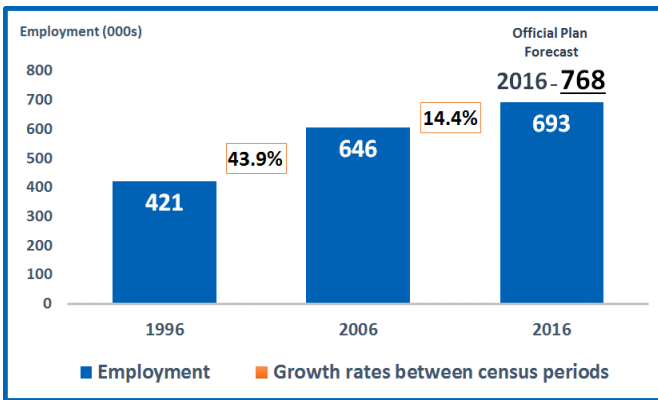
Source: StatsCan

Proportional Distribution of Business Establishments in Peel

	Business without employee	Small business	Medium business	Large business
June 2018	67.8%	30.9%	1.2%	0.1%
June 2014	57.3%	40.7%	1.8%	0.1%

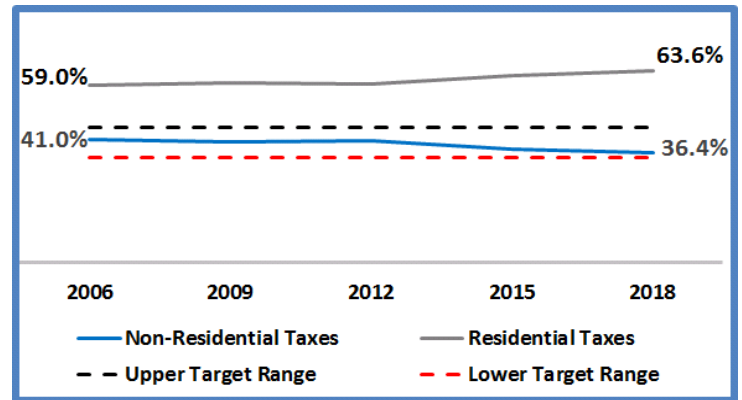
**IMPLICATION** Business establishments without-employees leading growth signifies that employment in Peel will likely continue to fall below target.

## Slower Rate of Job Creation in Peel



Source: Peel Data Centre

## Share of Tax Burden Shifting from Non-Residential to Residential



Source: Peel Finance

**IMPLICATION** The changing nature of employment is contributing to the shift in Regional revenues from non-residential tax revenue to residential tax revenue.

## Sustained Changes in The Economic Environment and Emerging Risks



Technological Advancement



Climate Change



Population is growing and aging



Changing Work Preferences



Elevated Risk of economic downturn



Increased trade uncertainties between the US & China

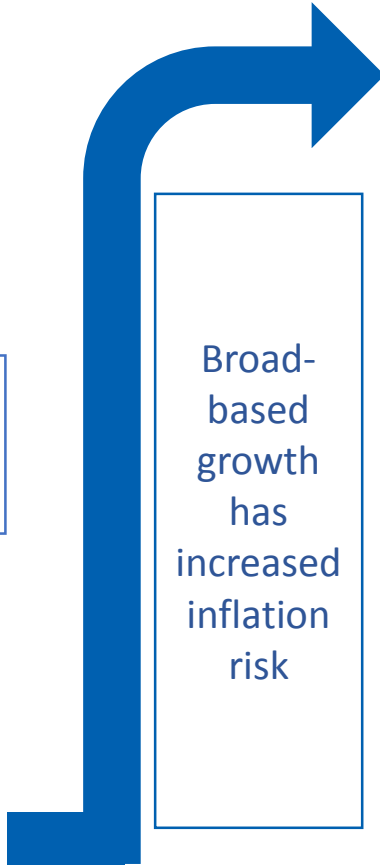
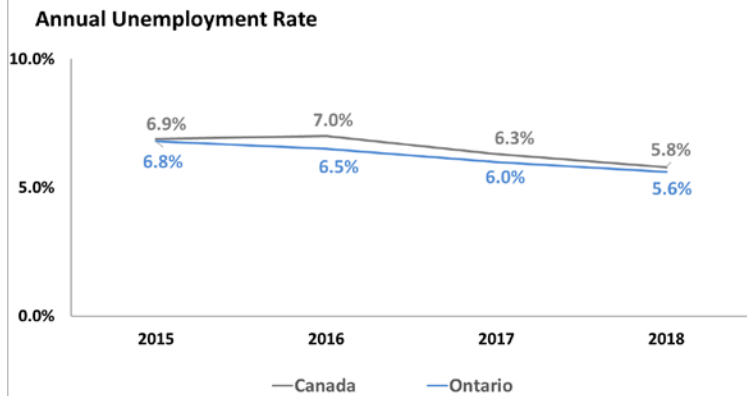
# The Changing Economic Environment & Implications for Peel

Council Presentation By Judith McWhinney,  
Economic Advisor, Financial Policy and  
Strategic Initiatives



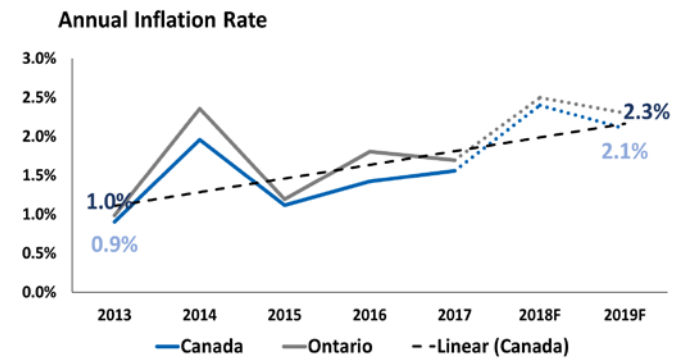
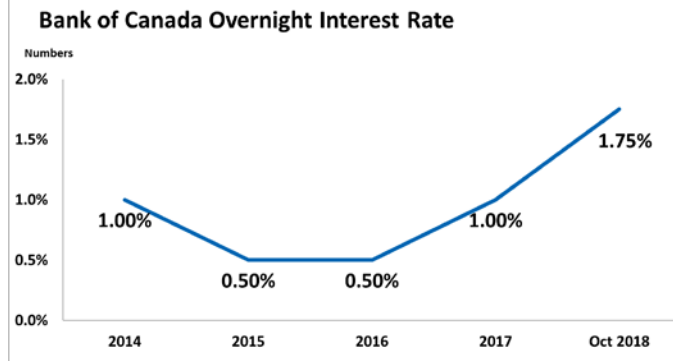
# Economic Growth, Lower Unemployment Rates and Higher Cost Environment

Economic growth is supporting higher employment and lower unemployment rates



Broad-based growth has increased inflation risk

Higher inflation and rising interest rates creating a higher cost environment



**Growing population**



Population with undercount  
- Q3 2018

**1.48 Million**

**+1.3%**

Over 50% of the total population are immigrants

Total Labour Force Forecast  
- 2018

**896,000**

**+2.7%**

Residents working and looking for work is expanding

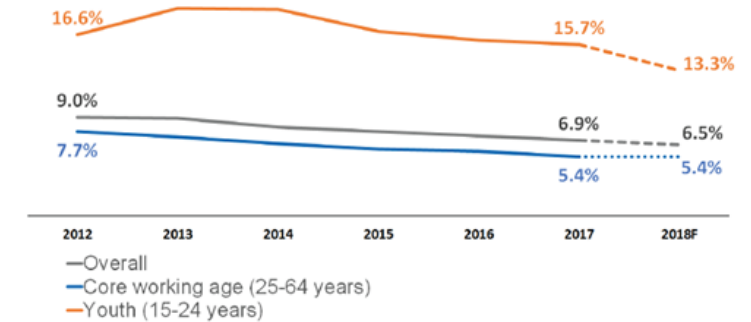
Employed Labour Force Forecast  
- 2018

**838,000**

**+3.1%**

Residents who are successful in finding work is increasing

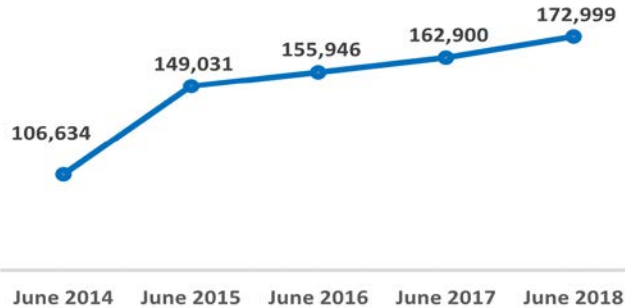
**Peel's Unemployment Rates is Trending Downward**



**More Peel residents are finding jobs, but due to the rise in precarious type employment, there may not be the expected reduction in demand for Regional services.**



## Number of business establishments in Peel

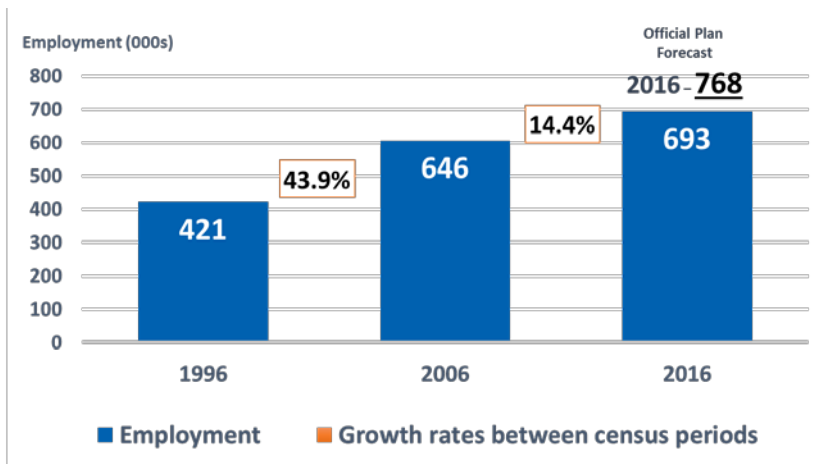


Over **67%** of Peel's business establishments were without registered employees in June 2018

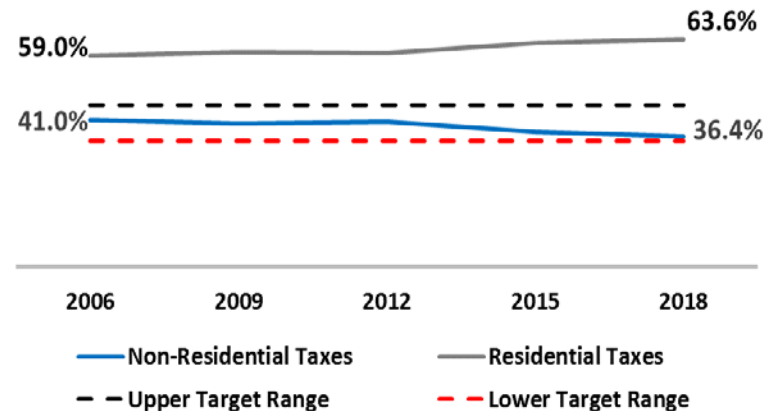
## Proportional distribution of business establishments in Peel

	Business without employee	Small business	Medium business	Large business
June 2018	<b>67.8%</b>	<b>30.9%</b>	<b>1.2%</b>	<b>0.1%</b>
June 2014	<b>57.3%</b>	<b>40.7%</b>	<b>1.8%</b>	<b>0.1%</b>

## Slower rate of job creation in Peel



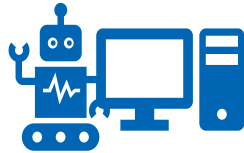
## Share of tax burden shifting from non-residential to residential



Climate Change



Technological  
Advancements



Population is  
Growing and Aging



**Changing  
Macro  
Environment**

Changing Work  
Preferences



Elevated Risk of  
Economic Downturn

Increased trade  
Uncertainties between  
the US & China



**THANK YOU**

# Enterprise Asset Management

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Presentation by Sam Sidawi, Director, Enterprise Asset Management  
and Norman Lum, Director, Business and Financial Planning

Council Presentation  
January 10, 2019

Assets are essential for delivering services to enable the Region's Vision



Enterprise Asset Management

Respect for  
the taxpayer Value for money

Ensure Capital  
Plan is sustainable

**Borrow for  
long term  
assets**

Work with local  
municipalities

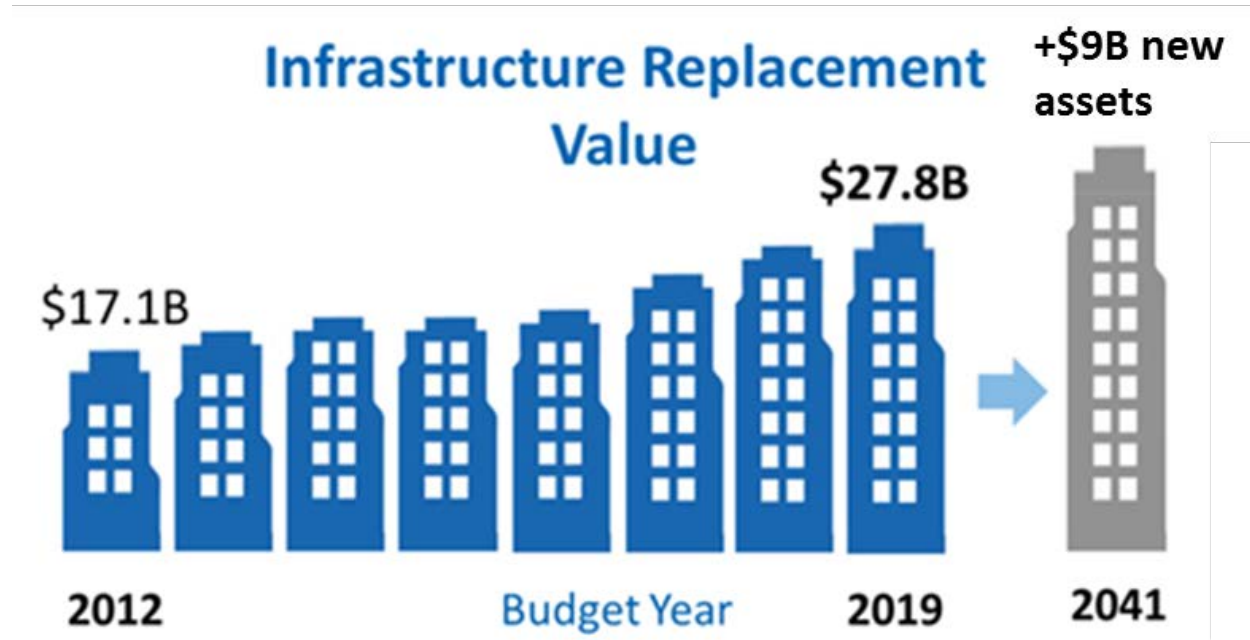
**Maintain  
assets**

**Users pay where  
appropriate**

Maintain flexibility  
to mitigate volatility  
in rates

**Prudent  
investing**





Infrastructure	Status	Asset Value (M)	Condition Grade
Operations Yards, Fleet and Equipment	●	\$91	
Wastewater	○	\$11,780	
Water Supply	●	\$12,353	
Heritage, Arts & Culture	◐	\$29	
Waste	◑	\$147	
Roads and Transportation	●	\$2,145	
TransHelp	●	\$6	
Paramedics	●	\$103	
Long Term Care	◐	\$218	
Housing Support*	●	\$289	
Homelessness Support	●	\$18	
Child Care	○	\$8	
Regional Office Complexes	●	\$226	

### What do the symbols mean?

#### Risk Management Rating Key

- **Very Good** Almost all assets in the portfolio are achieving the desired targets
- ◐ **Good** Most assets in the portfolio are achieving the desired targets
- **Fair** Many assets in the portfolio are not achieving the desired targets
- ◑ **Poor** Most assets in the portfolio are not achieving the desired targets
- ⊗ **Very Poor** Almost all assets in the portfolio are not achieving the desired targets

#### Condition Grade Key

- A** New or like new condition
- B** In a good state of repair
- C** Some non-critical defects; some critical repairs in the near term
- D** Some critical defects; many critical repairs in the near term
- F** Many critical defects; immediate repair or replacement required

\*Excludes Peel Living and other social housing providers



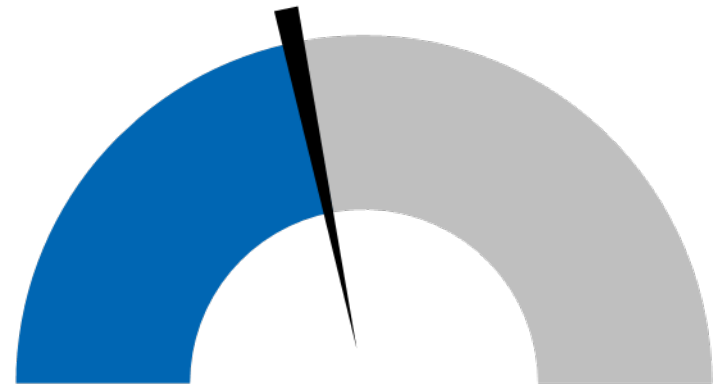
- Aging infrastructure
- Increase in portfolio due to growth,
- Climate change
- Regulatory compliance





## Capital Plan State of Good Repair

▼ Yr 1-10



## State of Good Repair Recommendation

■ Yr 1-10

■ Yr 11-20

- Incorporate all asset classes owned by the Region
  - Include Peel Police and Housing assets
  - Include other assets
- Full Regulatory compliance prior to July 2024
  - Update Asset Management Policy
  - Inventory and cost to maintain all assets
  - Financial strategy to maintain all assets
  - Climate change impact assessment and action plan



**Investing** to build our  
***Community for Life***

**Living. Thriving. Leading.**

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**Reserves and Reserve  
Management**  
**CORPORATE OVERVIEW**

Presented to Council January 10, 2019

Reserves and Reserve Management

Respect for the taxpayer

Value for money

Users pay where appropriate

Ensure Capital Plan is sustainable

Borrow for long term assets

Maintain flexibility to mitigate volatility in rates

Work with local municipalities

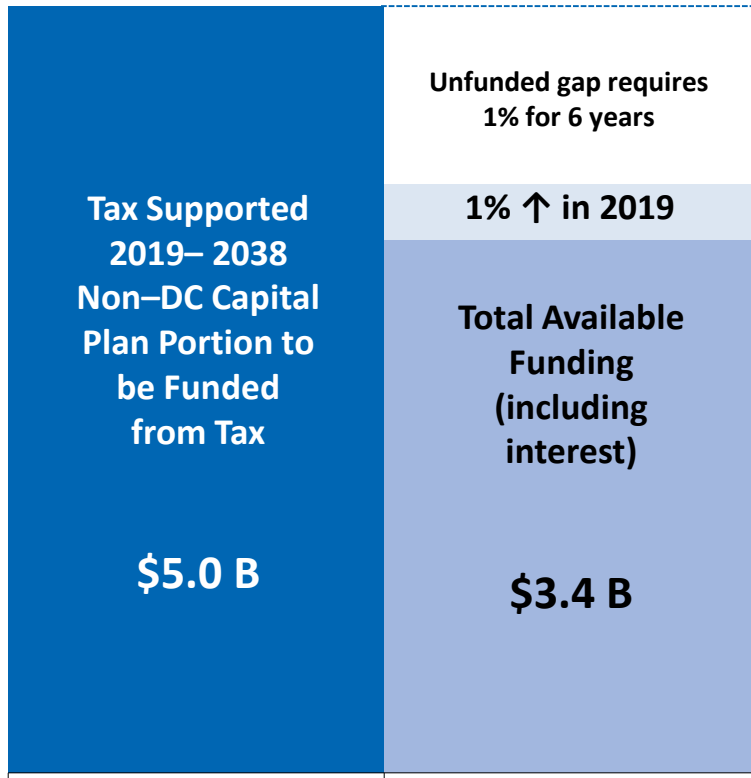
Maintain assets

Prudent investing



Reserves and Reserve Management

**\$1.6 B - 20 Year Funding Shortfall**  
Regionally Controlled Tax



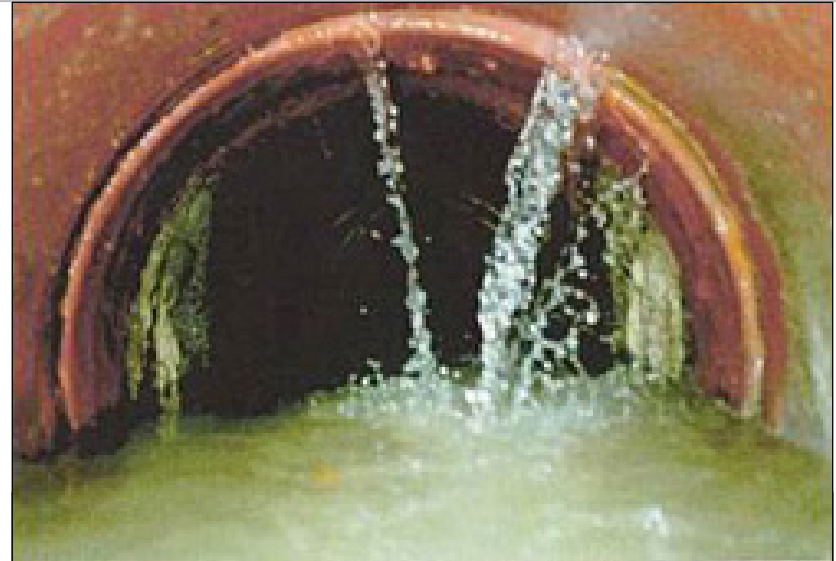
Total Asset Value: \$3.5 B



Reserves and Reserve Management

**\$1.6 B - 20 Year Funding Shortfall**  
Utility Rate

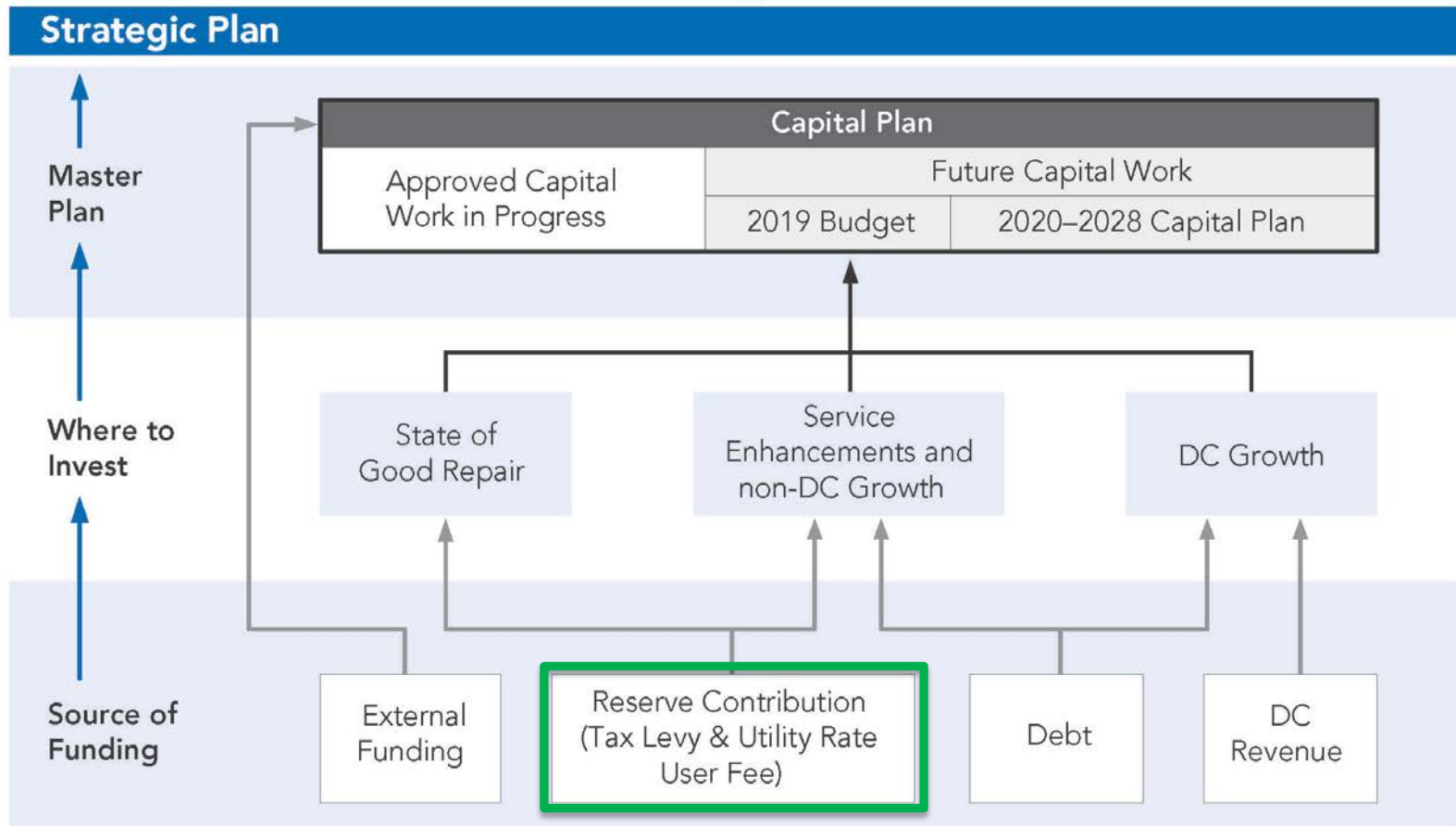
Utility Supported 2019 – 2038 Non-DC Capital Plan Portion to be Funded from Utility Rate  <b>\$5.7 B</b>	Unfunded gap - requires 5% for 3 years
	5 % ↑ in 2019
	Total Available Funding (including interest)  <b>\$4.1 B</b>



Total Asset Value: \$24.3B

## Reserves and Reserve Management

Relationship between Capital Financing and Capital Plan

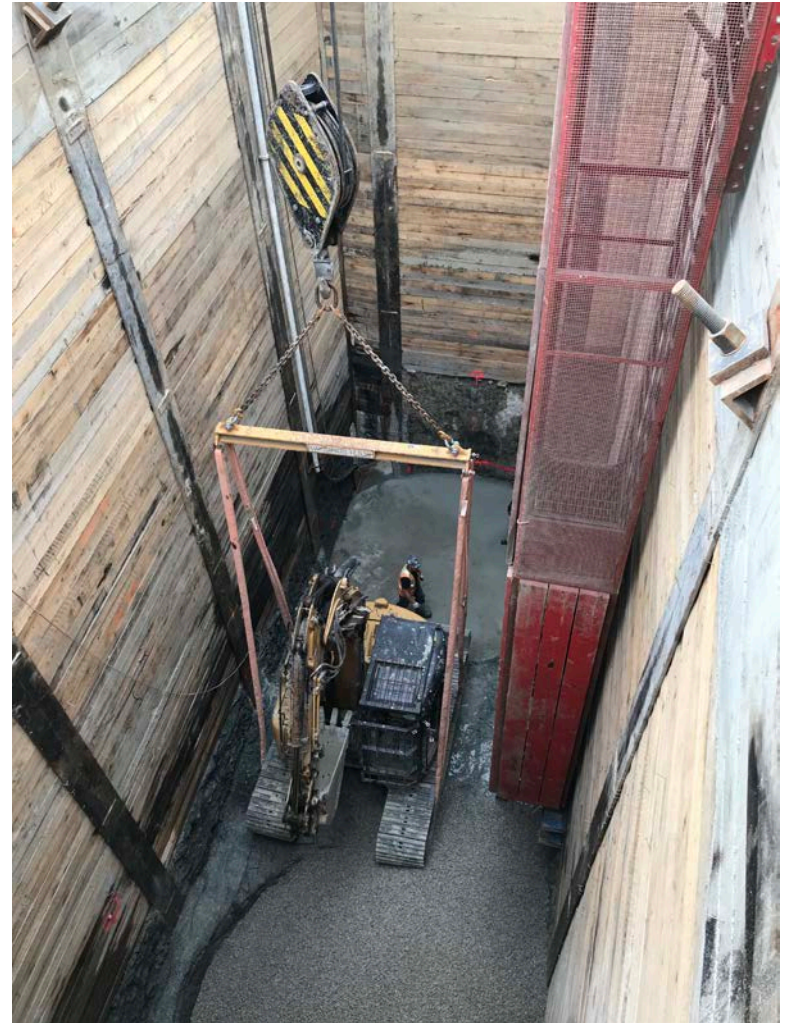
*Community for Life*



## Reserves and Reserve Management

### Need to Increase Infrastructure Levy

- To sustain current and future capital program
- To manage unanticipated capital work
- To enable service enhancements such as the Seniors Health & Wellness Village and increased waste diversion
- To match Federal & Provincial infrastructure funding
- To manage credit rating risk



# Reserves and Reserve Management

Living

Thriving

Leading



People's lives are improved in their time of need.



Communities are integrated, safe and complete.



Government is future-oriented and accountable.

## Investing in better outcomes for residents

Christine Massey



January 9, 2019

Region of Peel,  
10 Peel Centre Drive, Suite A and B,  
Brampton, ON L6T 4B9

**RECEIVED**  
**January 9, 2019**  
REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

Dear Members and Chair of Peel Council, and CAO, Region of Peel,

**Subject: Recommendations approved by Council regarding: a moratorium on water fluoridation, a request that the province undertake comprehensive toxicity testing of hydrofluorosilicic acid, etc.**

During the Regional Council meeting of December 13th, regarding the matter of water fluoridation, the Chair stated (amid laughter from Council):

*"...I know we've dealt with this for quite some time, I **think we've dealt with it very, very thoroughly**. I would question as Chair as to whether we need a committee at this time, having so freshly dealt with the matter, and it would be my guidance as Chair that **if this becomes an issue again I would let you know, I would come back to this table and determine where we go from there, and I would move the disbanding of this committee at this time and give it a well deserved...** very good, that is my suggestion, thank you, if that is a motion that is acceptable, it has been moved by Councillors Grove and Councillor Parrish. Does anyone wish to speak to that motion? Seeing none..."*

Council then voted, with 23 in favour of disbanding the Community Water Fluoridation Committee (CWFC). Councillor Palleschi abstained.

However, looking back through recent documentation of the CWFC and Council, we find unfinished business and unsettled matters articulated by the CWFC, in recommendations approved by Council.

On Sept. 13, 2018, Council adopted the July 5, 2018 report of the CWFC and approved the following recommendations.

RECOMMENDATION CWFC - 5 - 2018 :

Whereas the Province of Ontario is responsible for The Safe Drinking Water Act...

And whereas, there has recently been a change in the Provincial Government and the Progressive Conservative Party sits as the Government of Ontario;

And whereas, there is a new Premier and Minister of Health and Long Term Care;

**And whereas, Municipal Councillors do not have the detailed familiarity to interpret data regarding the efficacy of Hydrofluorosilicic Acid [HFSA] in water fluoridation treatments and are struggling with a range of conflicting reports and public concern on the matter of fluoridation;**

**Therefore be it resolved, that Region of Peel Council request the Premier of Ontario, and the Minister of Health and Long Term Care, whose mandate it is to protect the health of Ontarians, (i) to undertake appropriate and comprehensive toxicity testing necessary to reassure the public that the**

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED  \_\_\_\_\_

## 13.1-2

**use of HFSA in water fluoridation treatments is safe; and (ii) take legislative responsibility for the regulation and administration of HFSA in water fluoridation treatments across the province relieving local governments from what is a provincial responsibility; And further, that copies of this resolution be circulated to MPPs, and the Association of Municipalities of Ontario.**

[The Region's letter to the Premier and Health Minister dated Sept. 28, 2018:

<http://www.fluoridefreepeel.ca/wp-content/uploads/2019/01/Sept-28-2018-Community-Water-Flouridatioin-Letter-to-the-Province.pdf>]

**RECOMMENDATION CWFC - 6 - 2018: That staff report back to Regional Council in six months, pending receipt of a response from the Premier of Ontario, and the Minister of Health and Long Term Care in regard to Recommendation CWFC - 5 - 2018.**

On Dec. 13, 2018, Council adopted the September 27, 2018 report of the CWFC (CWFC - 3 /2018), which outlined **lingering disagreement over the scientific evidence for 100% dissociation of hydrofluorosilicic acid in tap water and included a request from Councillor Downey for a particular study** (an apparent request for the 1975 Westendorf study which the Region was made aware of at least as early as Sept. 11, 2014, see page 165: <https://www.peelregion.ca/council/agendas/2014/2014-09-11-rc-added-agenda.pdf>, and again in September 2016, see page 38: <https://www.peelregion.ca/council/agendas/2016/2016-09-08-rc-agenda.pdf>). Council approved the recommendations listed below.

**RECOMMENDATION CWFC - 9 - 2018 : That the Regional Solicitor be directed to evaluate the affidavit from John Remington-Graham and the supporting documentation as listed on the [September 27, 2018 CWFC agenda \[Re Judicial Findings in 3 Landmark Cases in Pennsylvania, Illinois & Texas: Artificial Water Fluoridation Causes Cancer & Other Ailments in Man\]](#) from a Canadian legal perspective ; And further, that staff report to the new term of Regional Council regarding the context of the US court rulings.**

**RECOMMENDATION CWFC - 10 - 2018 : That the report from the Commissioner of Health Services and Medical Officer of Health titled "Community Water Fluoridation – Using Evidence to Inform Public Health Practice" and the related presentation be referred to a CWFC meeting in the next term of Regional Council.**

**RECOMMENDATION CWFC - 11 - 2018 : That the report from the Commissioner of Health Services and the Medical Officer of Health, titled "Community Water Fluoridation Staff Response to Committee Selected Studies", be referred to a CWFC meeting in the next term of Regional Council.**

**RECOMMENDATION CWFC - 12 - 2018 : Whereas, Health Canada in its letter addressed to the Regional Chair dated April 4, 2012 recommends that toxicology reviews of the fluoridation product (Hydrofluorosilicic Acid (HFSA)) be done to ensure its safety at its maximum use level; And whereas, Health Canada is on record that no toxicology studies have been done on HFSA , as outlined in their letter dated May 26, 2014, from the Access to Information and Privacy Division, 7th Floor, Suite 700, Holland Cross, Tower B, 1600 Scott Street, Ottawa, Ontario, K1A 0K9 ; Therefore be it resolved, that the Community Water Fluoridation Committee (CWFC) refers this motion to the new CWFC for the 2018 - 2022 term of Regional Council, to request that the CWFC consider that a moratorium be placed on water fluoridation in Peel Region until the toxicology reviews recommended by Health Canada have been completed to assure that drinking water fluoridated through the use of HFSA is safe for public consumption.**

### 13.1-3

Please also note the following, from page 141 of [Council's Dec. 13, 2018 agenda](#):

*“Community Water Fluoridation Committee (CWFC):*

*Purpose: The purpose of the Community Water Fluoridation Committee is to make recommendations to Regional Council on community water fluoridation. **The recommendations would include the Region's positions on community water fluoridation...**”*

Yours for Safe Water,  
Christine Massey, M.Sc.  
Brampton, ON

[Fluoride Free Peel](#)