

CHAIR:

N. IANNICCA

MEMBERS:

P. BROWN

G. CARLSON

B. CROMBIE

D. DAMERLA

S. DASKO

G. S. DHILLON

J. DOWNEY

C. FONSECA

P. FORTINI

A. GROVES

J. INNIS

J. KOVAC

M. MAHONEY

S. MCFADDEN

M. MEDEIROS

M. PALLESCHI

C. PARRISH

K. RAS

P. SAITO

R. SANTOS

I. SINCLAIR

R. STARR

A. THOMPSON

P. VICENTE



The Council of the
Regional Municipality of Peel
REVISED AGENDA

Date: Thursday, December 13, 2018

Time: 9:30 AM

Place: Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

For inquiries about this agenda or to make arrangements for accessibility accommodations including alternate formats, please contact:

Christine Thomson at (905) 791-7800, ext. 4582 or at
christine.thomson@peelregion.ca.

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1. ROLL CALL

2. DECLARATIONS OF CONFLICTS OF INTEREST

3. APPROVAL OF MINUTES

3.1. September 13, 2018 Regional Council meeting

3.2. December 6, 2018 Inaugural Regional Council Meeting

4. APPROVAL OF AGENDA

5. PUBLIC ANNOUNCEMENTS SPONSORED BY A MEMBER OF COUNCIL

6. CONSENT AGENDA

7. DELEGATIONS

8. REPORTS

8.1. Establishing a Regional Council Policies and Procedures Committee (Related to 8.9)

8.2. Establishing a Police Paid Duty Community Events Committee **(As requested at the May 24, 2018 Regional Council meeting)** (Related to 8.9)

8.3. Establishing a Diversity, Equity and Anti-Racism Committee **(As requested at the September 13, 2018 Regional Council meeting)** (Related to 8.9)

8.4. Establishing the Region of Peel Planning Committees **(Deferred from the September 13, 2018 Regional Council meeting)** (Related to 8.5 and 8.9)

8.5. Considering Changes to the Proposed Planning Advisory Committee (For information) (Related to 8.4 and 8.9)

8.6. Strategic Housing and Homelessness Committee – Terms of Reference (Related to 8.9)

Presentation by Janice Sheehy, Commissioner, Human Services and Aileen Baird, Director, Housing Services

8.7. Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group (Related to 8.9)

- 8.8. Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group Final Report, Capital Projects 10-1205 and 10-1121, City of Mississauga, Wards 1, 3, 4 and 5
- 8.9. Election of Council Section Chairs and Vice-Chairs and Other Committee Appointments (Related to 8.1 to 8.7 inclusive, 9.1 to 9.7 inclusive and 11.1) **(REVISED – Appendix I)**
- 8.10. Regional Councillor Newsletter and e-Communication Supports
- 8.11. Procurement Activity Report - T2 - May 1 to August 31, 2018 (For information)
- 8.12. 2018 Triannual Financial Performance Report – August 31, 2018
- 8.13. 2019 Interim Regional Requisition By-law (Related to By-law 58-2018)
- 8.14. Contract Extension for Peel Adult and Family Emergency Shelters
- 8.15. Report from the Regional Clerk Regarding the Public Meeting held on September 13, 2018 to Consider an Application for Exemption Under the *Retail Business Holidays Act* by Seafood City Supermarket, City of Mississauga, Ward 7 (For information)
- 8.16. Report of the Audit and Risk Committee (ARC-4/2018) meeting held on September 20, 2018
- 8.17. Report of the Region of Peel Accessibility Advisory Committee (AAC-4/2018) meeting held on September 20, 2018
- 8.18. Report of the Community Water Fluoridation Committee (CWFC-3/2018) meeting held on September 27, 2018
- 9. COMMUNICATIONS**
- 9.1. **W. David Wilson, Board Chair, Greater Toronto Airports Authority**, Letter dated September 19, 2018, Regarding the Election of the New Municipal Member to the Greater Toronto Airports Authority Board (Receipt recommended) (Related to 8.9)
- 9.2. **John MacKenzie, Chief Executive Officer, Toronto and Region Conservation Authority**, Letter dated October 23, 2018, Requesting Appointments to the Toronto and Region Conservation Authority and the Partners in Project Green Executive Management Steering Committee (Direction required) (Related to 8.9)
- 9.3. **Rural Ontario Municipal Association (ROMA)**, Letter dated October 29, 2018, Requesting Nominations for Zone Representatives to the 2019-2023 ROMA Board of Directors (Direction Required) (Related to 8.9)

- 9.4. **Janet Horner, Executive Director, Golden Horseshoe Food and Farming Alliance**, Letter dated November 2, 2018, Requesting a Region of Peel Council Representative for the Golden Horseshoe Food and Farming Alliance (Direction required) (Related to 8.9)
- 9.5. **Karen Morden, Legislative Coordinator, City of Mississauga**, Email dated December 4, 2018, Regarding Appointment to the Peel Police Services Board (Receipt recommended) (Related to 8.9)
- 9.6. **Deborah Martin-Downs, Chief Administrative Officer, Credit Valley Conservation (CVC)**, Letter dated November 7, 2018, Requesting Appointments to Credit Valley Conservation (Direction required) (Related to 8.9) **(A copy of the CVC Code of Conduct is available from the Office of the Regional Clerk for viewing)**
- 9.7. **J.W. Tiernay, Executive Director, Ontario Good Roads Association (OGRA)**, Letter dated November 20, 2018, Regarding Nominations to the OGRA Board of Directors, South Central Zone (Direction required) (Related to 8.9)
- 9.8. **Randy Neilson, Brampton Bramalea Christian Fellowship Residences Ltd.**, Letter received December 10, 2018 Regarding the Waiving or Deferral of Development Charges for Affordable Housing Units, 11613 Bramalea Road, City of Brampton, Ward 9 (Referral to Human Services recommended)

10. OTHER BUSINESS

11. NOTICE OF MOTION/MOTION

- 11.1. **Motion from Councillor Fonseca** Requesting Endorsement to the Federation of Canadian Municipalities (FCM) Board of Directors for the Current Term (Related to 8.9)
- 11.2. **Motion from Councillor McFadden** Regarding Enactment of a By-law to Prohibit Smoking or Vaporizing Recreational Cannabis in Public Places Within the Region of Peel

12. BY-LAWS

Three Readings

By-law 58-2018: A by-law to requisition from the lower-tier municipalities a sum not exceeding 50 per cent of the amount that in By-law 21-2018 was to be raised in each lower-tier municipality, before the adoption of the final Regional estimates for the year 2019. (Related to 8.13)

13. IN CAMERA MATTERS

- 13.1. September 13, 2018 Regional Council Closed Session Report
- 13.2. Appointment of Non-Elected Members to the Region of Peel Audit and Risk Committee (Personal matters about an identifiable individual, including municipal or local board employees)
- 13.3. Proposed Lease Amending Agreement - City of Brampton, Ward 8 (A proposed or pending acquisition or disposition of land by the municipality or local board)

14. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

15. ADJOURNMENT



**THE COUNCIL OF
THE REGIONAL MUNICIPALITY OF PEEL
September 13, 2018**

Regional Chair Dale called the meeting of Regional Council to order at 10:06 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

1. ROLL CALL

Members Present:

G. Carlson	S. McFadden
D. Cook	M. Medeiros
B. Crombie*	G. Miles
F. Dale	E. Moore
J. Downey	M. Palleschi
C. Fonseca	C. Parrish
G. Gibson	K. Ras
A. Groves	P. Saito
N. Iannicca	B. Shaughnessy
J. Innis	J. Sprovieri
L. Jeffrey	R. Starr
J. Kovac	A. Thompson
M. Mahoney	

Members Absent:

Also Present: D. Szwarc, Chief Administrative Officer; M. Killeavy, Acting, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer, S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; J. Smith, Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; N. Polsinelli, Commissioner of Health Services; Dr. L. Loh, Acting, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Clerk's; C. Thomson, Legislative Specialist; S. Valteau, Legislative Technical Coordinator; H. Gill, Legislative Technical Coordinator

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

* See text for arrivals

◆ See text for departures

★ Denotes alternate member

3. APPROVAL OF MINUTES

3.1. July 12, 2018 Regional Council meeting

Moved by Councillor Miles,
Seconded by Councillor Medeiros;

That the minutes of the July 12, 2018 Regional Council meeting be approved.

Carried 2018-742

3.2. July 30, 2018 Interim Period Approvals Committee meeting

Moved by Councillor Fonseca,
Seconded by Councillor Downey;

That the minutes of the July 30, 2018 Interim Period Approvals Committee meeting be approved.

Carried 2018-743

4. APPROVAL OF AGENDA

Moved by Councillor Moore,
Seconded by Councillor Medeiros;

That Item 8.1 listed on the September 13, 2018 Regional Council agenda be dealt with prior to Delegations;

And further, that the agenda for the September 13, 2018 Regional Council meeting include an Oral Update regarding Labour Relations, to be dealt with under In Camera Matters - Item 19.5;

And further, that the agenda for the September 13, 2018 Regional Council meeting be approved, as amended.

Carried 2018-744

Related to Resolution 2018-810

Regional Chair Dale acknowledged the Regional Councillors who are not seeking office for the next term of Regional Council and thanked them for their service to the Peel community and he commended those members who have chosen to stand for re-election. Regional Chair Dale thanked Regional Council for the opportunity to serve as Regional Chair for the 2014-2018 term.

Councillor Crombie arrived at 10:15 a.m.

5. PUBLIC ANNOUNCEMENTS SPONSORED BY A MEMBER OF COUNCIL - Nil

6. CONSENT AGENDA

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the following matters listed on the September 13, 2018 Regional Council Agenda be approved under the Consent Agenda:

- 8.5. Report of the Community Water Fluoridation Committee (CWFC-2/2018) meeting held on July 5, 2018
- 10.4. Downtown Bolton All-Day On-Street Parking
- 10.5. Amendment to the Region of Peel Traffic By-law 15-2013 to Implement a Speed Limit Reduction on Regional Road 136 (Main Street/Queen Street East/Porterfield Road), Alton Village, Town of Caledon, Ward
- 10.6. Professional Engineering Services for Detailed Design and Contract Administration for the Reconstruction of Regional Road 19 (Winston Churchill Boulevard) from 1200M South of Sideroad 32 (Ballinafad Road) to Regional Road 12 (Olde Base Line Road), Capital Project 09-4050, Document 2013-090P, Town of Caledon, Wards 1 and 2
- 10.7. Drinking Water Quality Management Systems Update
- 10.8. Detailed Design and Contract Administration Services for the Twinning of the East Brampton Trunk Sewer, Project 11-2201, Document 2012-575P, City of Brampton, Wards 8 and 10
- 10.9. Construction of the West Trunk Sewer Twinning - Engineering Services for Contract Administration and Inspection, Project 08-2205, Document 2009-468P, City of Mississauga, Wards 2, 8, 9 and 11
- 11.1. Amanda Fusco, Manager, Legislative and Information Services, Corporate Services/Interim Town Clerk, Town of Caledon, Letter dated July 17, 2018, Providing a Copy of the Town of Caledon Resolution and Report titled "Mayfield West Phase 2, Stage 2 Initiate Local Official Plan Amendment Process, Ward 2"
- 11.2. Philip Stewart, Pound & Stewart Associates Limited, Letter dated September 10, 2018, Regarding Mississauga Official Plan - Proposed Airport/Airport Noise Policies and Land Use, Proposed City of Mississauga Official Plan Amendment Number 67
- 12.1. 2018 Homelessness Point-in-Time Count and Registry Week Preliminary Results
- 12.3. Boys and Girls Club in Peel Region and Other Jurisdictions

- 14.1. 2018 Development Charges Program Borrowing Update
- 14.2. Budget Policy and Reserve Management Policy Compliance Update - June 30, 2018
- 14.3. Changes to the Statistics Canada Construction Price Indexes
- 14.4. Region of Peel Climate Change Commitments and Impacts of *Cap and Trade Cancellation Act*
- 14.5. 2019 Regional Council and Committee Meeting Schedule
- 14.6. Amendments to the Region of Peel Procedure By-law 9-2018
- 14.7. IT Service Management (ITSM360) Solution Implementation and Support Services, Document Number 2018-531N
- 14.8. Supply of Amazon Web Services (AWS) for Region of Peel, Document 2018-543N

In Favour	G. Carlson; D. Cook; B. Crombie; J. Downey; C. Fonseca; A. Groves; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; G. Miles; E. Moore; M. Palleschi; C. Parrish; K. Ras; P. Saito; B. Shaughnessy; J. Sprovieri; R. Starr; A. Thompson	Total 23
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	G. Gibson	1

Carried 2018-745

RESOLUTIONS AS A RESULT OF THE CONSENT AGENDA

- 8.5. **Report of the Community Water Fluoridation Committee (CWFC-2/2018) meeting held on July 5, 2018**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the report of the Community Water Fluoridation Committee (CWFC-2/2018) meeting held on July 5, 2018 be adopted.

Carried 2018-746

1. **DECLARATIONS OF CONFLICTS OF INTEREST – Nil**

2. **APPROVAL OF AGENDA**

RECOMMENDATION CWFC-4-2018:

That the agenda for the July 5, 2018 Community Water Fluoridation Committee meeting be approved.

Approved 2018-747

3. **DELEGATIONS**

Item 3.2 was dealt with.

- 3.2. **Christine Massey, Spokesperson, Fluoride Free Peel, Regarding Water Fluoridation in Peel**

Received 2018-748

- 3.1. **Liesa Cianchino, Chair, Concerned Residents of Peel to End Fluoridation, Regarding Water Fluoridation in Peel**

Received 2018-749

RECOMMENDATION CWFC-5-2018:

That the Regional Clerk be directed to poll the Community Water Fluoridation Committee (CWFC) Members to schedule a date for a CWFC meeting in September, 2018.

Approved 2018-750

- 3.2. **Christine Massey, Spokesperson, Fluoride Free Peel, Regarding Water Fluoridation in Peel**

This item was dealt with under Resolution 2018-748

4. REPORTS

4.1. Community Water Fluoridation - Staff Responses to Statements and Questions

Presentation by Jessica Hopkins, Medical Officer of Health and Samantha Ball, Supervisor, Research, Policy and Planning Team Peel Public Health, Chronic Disease and Injury Prevention

Received 2018-751

RECOMMENDATION CWFC-5-2018:

Whereas the Province of Ontario is responsible for The Safe Drinking Water Act, the purposes of which include (i) recognizing that the people of Ontario are entitled to expect their drinking water to be safe and (ii) providing for the protection of human health and the prevention of drinking water health hazards through the control and regulation of drinking water systems and drinking water testing;

And whereas, there has recently been a change in the Provincial Government and the Progressive Conservative Party sits as the Government of Ontario;

And whereas, there is a new Premier and Minister of Health and Long Term Care;

And whereas, Municipal Councillors do not have the detailed familiarity to interpret data regarding the efficacy of Hydrofluorosilicic Acid [HFSA] in water fluoridation treatments and are struggling with a range of conflicting reports and public concern on the matter of fluoridation;

Therefore be it resolved, that Region of Peel Council request the Premier of Ontario, and the Minister of Health and Long Term Care, whose mandate it is to protect the health of Ontarians, (i) to undertake appropriate and comprehensive toxicity testing necessary to reassure the public that the use of HFSA in water fluoridation treatments is safe; and (ii) take legislative responsibility for the regulation and administration of HFSA in water fluoridation treatments across the province relieving local governments from what is a provincial responsibility;

And further, that copies of this resolution be circulated to MPPs, and the Association of Municipalities of Ontario.

Approved 2018-752

Related to Resolution 2018-753

RECOMMENDATION CWFC-6-2018:

That staff report back to Regional Council in six months, pending receipt of a response from the Premier of Ontario, and the Minister of Health and Long Term Care in regard to Recommendation CWFC-5-2018.

Approved 2018-753

Related to Resolution 2018-752

5. COMMUNICATIONS

- 5.1. **Liesa Cianchino, Chair, Concerned Residents of Peel to End Fluoridation, E-mail dated May 10, 2018, Regarding the Response from the Ministry of Health and Long-Term Care**

Received 2018-754

Additional Item 7.1 was dealt with.

7. OTHER BUSINESS

- 7.1. **The University of Sydney Study Regarding the Health Effects of Water Fluoridation**

RECOMMENDATION CWFC-7-2018:

That staff review the University of Sydney Evidence Evaluation Report regarding the Health Effects of Water Fluoridation and the Cochrane Review regarding Water Fluoridation and provide a report to the next CWFC meeting.

Approved 2018-755

6. IN CAMERA MATTERS

RECOMMENDATION CWFC-8-2018:

That the Community Water Fluoridation Committee proceed "In Camera" to consider the following:

- *Community Water Fluoridation – Staff Responses to Legal Statements and Questions (Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)*

Approved 2018-756

RECOMMENDATION CWFC-9-2018:

That the Community Water Fluoridation Committee proceed out of "In Camera".

Approved 2018-757

- 6.1. ***Community Water Fluoridation - Staff Responses to Legal Statements and Questions (Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)***

Received 2018-758

7. OTHER BUSINESS

Additional Item 7.1

- 7.1. ***The University of Sydney Study Regarding the Health Effects of Water Fluoridation.***

This item was dealt with under Resolution 2018-755

- 10.4. **Downtown Bolton All-Day On-Street Parking**

Received 2018-759

10.5. **Amendment to the Region of Peel Traffic By-law 15-2013 to Implement a Speed Limit Reduction on Regional Road 136 (Main Street/Queen Street East/Porterfield Road), Alton Village, Town of Caledon, Ward**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the existing 80 kilometers per hour posted speed limit on Regional Road 136 (Main Street/Queen Street East/Porterfield Road) be reduced to 50 kilometers per hour from 425 metres (1,394 feet) north of Beech Grove Sideroad to 30 metres (98 feet) south of Beech Grove Sideroad in the Town of Caledon;

And further, that the existing posted speed limit of 50 km/h on Regional Road 136 (Main Street/Queen Street East/Porterfield Road) be extended from 515 metres (1,690 feet) east of Main Street to 1,030 metres (3,379 feet) east of Main Street in the Town of Caledon;

And further, that the existing posted speed limit of 80 km/h on Regional Road 136 (Main Street/Queen Street East/Porterfield Road) be reduced to 60 km/h from 1,030 metres (3,379 feet) east of Main Street to 1,530 metres (5,020 feet) east of Main Street in the Town of Caledon;

And further, that the necessary by-law be presented for enactment;

And further, that Ontario Provincial Police – Caledon Detachment and the Town of Caledon be so advised.

Carried 2018-760

Related to 2018-803

- 10.6. **Professional Engineering Services for Detailed Design and Contract Administration for the Reconstruction of Regional Road 19 (Winston Churchill Boulevard) from 1200M South of Sideroad 32 (Ballinafad Road) to Regional Road 12 (Olde Base Line Road), Capital Project 09-4050, Document 2013-090P, Town of Caledon, Wards 1 and 2**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the contract (Document 2013-090P) for the professional engineering services for detailed design and contract administration for the reconstruction of Regional Road 19 (Winston Churchill Boulevard) from 1,200m south of Sideroad 32 (Ballinafad Road) to Regional Road 12 (Olde Base Line Road) between the Region of Peel and R.J. Burnside & Associates Limited, be extended in the estimated amount of \$310,000 (excluding applicable taxes) for a total contract commitment of \$949,389.40 (excluding applicable taxes) to complete additional engineering services under Capital Project 09-4050, in accordance with Procurement By-law 30-2018.

Carried 2018-761

- 10.7. **Drinking Water Quality Management Systems Update**

Received 2018-762

- 10.8. **Detailed Design and Contract Administration Services for the Twinning of the East Brampton Trunk Sewer, Project 11-2201, Document 2012-575P, City of Brampton, Wards 8 and 10**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the contract (Document 2012-575P) for professional services for the Schedule 'B' Class Environmental Assessment, detailed design and contract administration services for the twinning of the East Brampton Trunk Sewer between the Region of Peel and Associated Engineering (Ont) Ltd. be extended in the estimated amount of \$500,532 (excluding applicable taxes) under Capital Project 11-2201, for a total contract commitment of \$2,911,095.60 (excluding applicable taxes), in accordance with the Procurement By-law 30-2018.

Carried 2018-763

- 10.9. **Construction of the West Trunk Sewer Twinning - Engineering Services for Contract Administration and Inspection, Project 08-2205, Document 2009-468P, City of Mississauga, Wards 2, 8, 9 and 11**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the contract (Document 2009-468P) for detailed design and construction administration for the twinning of the West Trunk Sewer, in the City of Mississauga between the Region of Peel and WSP Canada Inc. be extended in the estimated amount of \$1,133,950.70 (excluding applicable taxes) for a total contract commitment of \$7,164,267.74 to complete additional engineering services under Capital Project 08-2205, in accordance with Procurement By-law 30-2018.

Carried 2018-764

- 11.1. **Amanda Fusco, Manager, Legislative and Information Services, Corporate Services/Interim Town Clerk, Town of Caledon**, Letter dated July 17, 2018, Providing a Copy of the Town of Caledon Resolution and Report titled "Mayfield West Phase 2, Stage 2 Initiate Local Official Plan Amendment Process, Ward 2"

Received 2018-765

- 11.2. **Philip Stewart, Pound & Stewart Associates Limited**, Letter dated September 10, 2018, Regarding Mississauga Official Plan - Proposed Airport/Airport Noise Policies and Land Use, Proposed City of Mississauga Official Plan Amendment Number 67

Received 2018-766

Related to 2018-799 and 2018-803

- 12.1. **2018 Homelessness Point-in-Time Count and Registry Week Preliminary Results**

Received 2018-767

- 12.3. **Boys and Girls Club in Peel Region and Other Jurisdictions**

Received 2018-768

- 14.1. **2018 Development Charges Program Borrowing Update**

Received 2018-769

- 14.2. **Budget Policy and Reserve Management Policy Compliance Update - June 30, 2018**

Received 2018-770

14.3. **Changes to the Statistics Canada Construction Price Indexes**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That section 9 of the Region's Development Charges By-law 46-2015 be amended to reference that the most recent Statistics Canada Quarterly, Construction Price Statistics be applied as the prescribed source for the indexing of the Region of Peel's development charges rates;

And further, that the amending By-law be presented for enactment.

Carried 2018-771

Related to 2018-803

14.4. **Region of Peel Climate Change Commitments and Impacts of *Cap and Trade Cancellation Act***

Received 2018-772

14.5. **2019 Regional Council and Committee Meeting Schedule**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the 2019 Regional Council and Committee meeting schedule attached as Appendix I to the report of the Commissioner of Corporate Services titled "2019 Regional Council and Committee Meeting Schedule", be approved.

Carried 2018-773

14.6. **Amendments to the Region of Peel Procedure By-law 9-2018**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the proposed revisions to the Region of Peel Procedure By-law 9-2018, as generally outlined in the report of the Commissioner of Corporate Services titled "Amendments to the Region of Peel Procedure By-law 9-2018", be approved;

And further, that the necessary amending by-law be presented for enactment.

Carried 2018-774

Related to 2018-803

14.7. **IT Service Management (ITSM360) Solution Implementation and Support Services, Document Number 2018-531N**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the Contract (Document 2018-531N) for the supply of IT Service Management (ITSM360) Solution Implementation and Support Services be awarded to Sierra Systems Group Inc. in the estimated amount of \$500,000.00 (excluding applicable taxes) and Cloud Mission in the estimated amount of \$60,000.00 (excluding applicable taxes) in accordance with Procurement By-Law 30-2018;

And further, upon successful implementation of the solution, that the Commissioner of Digital and Information Services be authorized to renew this contract with Cloud Mission annually subject to satisfactory performance, price and approved budget, for ongoing licenses, maintenance and support for the lifecycle of the solution, on legal terms satisfactory to the Regional Solicitor;

And further, that the Director of Procurement be authorized to approve the purchase of additional items and services that are deemed proprietary or similar in nature to address future requirements through a direct negotiation with Sierra Systems Group Inc. and Cloud Mission subject to pricing and budget availability.

Carried 2018-775

14.8. **Supply of Amazon Web Services (AWS) for Region of Peel, Document 2018-543N**

Moved by Councillor Medeiros,
Seconded by Councillor McFadden;

That the Contract (Document 2018-543N) for the Supply of Amazon Web Services (AWS) for the Region of Peel be awarded to Amazon Web Services, Inc. in the estimated amount of \$360,000.00 (excluding applicable taxes) for a contract period of 12 months in accordance with Procurement By-law 30-2018;

And further, that the Commissioner of Digital and Information Services be authorized to renew the Contract annually subject to satisfactory performance, price and approved budget, for ongoing subscription for the lifecycle of the system, on legal terms satisfactory to the Regional Solicitor;

And further, that the Director of Procurement be authorized to increase the contract where actual usage exceeds the estimate, subject to approved budget.

Carried 2018-776

AGENDA ITEMS SUBJECT TO DISCUSSION AND DEBATE

Items 8.1 and 8.2 were dealt with.

8.1. Seniors' Services 2017 Annual Report

Presentation by Cathy Granger, Director and Dr. Sudip Saha, Senior Medical Director, Long Term Care

Received 2018-777

Cathy Granger, Director and Dr. Sudip Saha, Senior Medical Director, Long Term Care, provided an update on the delivery of the Seniors' Services mandate of improving quality of life for seniors living in the community and those living in Region of Peel long term care homes. The Region of Peel is projected to have the highest growth rate for its senior population and the rapid rise and growth of the aging population creates increasing pressures across the seniors' services sector.

Dr. Saha advised that for every five years we live past the age of 65, the chances of developing dementia doubles and based on that statistic, it is projected that the Region of Peel will have high prevalence rates of dementia. To offset these demands, community-based services are required in Peel, such as supports for daily living, seniors housing, adult day programs and resources for informal caregivers to support high-needs individuals to live safely within the community.

As part of ongoing efforts to improve the transparency of public information related to long term care home performance, the Ministry of Health and Long-Term Care launched a new process of posting the long term care home performance level rating on the ministry's website. Based on performance in 2017, all five Peel Long Term Care homes received the highest performance level that a home can receive. Dr. Saha noted that although significant improvements have been made in the prescribing of antipsychotic medication for people who do not have a diagnosis of psychosis, the Region continues to trend slightly above the provincial average. This is a priority area of focus and better performance is anticipated next year as a result of quality improvement initiatives led by neurobehavioural nurse practitioners and the expansion of the Dementia Butterfly Care model.

In response to a question from Councillor Saito regarding initiatives to reduce the prescribing of antipsychotic medications, Cathy Granger advised that staff participate in annual training, as well as, ongoing training as the need arises in the long term care home. Continuous quality improvement initiatives in each home provide opportunities for staff to be involved in problem-solving and extra clinical support is brought in when required.

In response to a question from Councillor Starr, Dr. Saha advised that the Dementia Butterfly Care model incorporates physical activity aspects and he agreed that physical activity is a high priority for those living with dementia.

8.2. New Enforcement Tools to Strengthen Long Term Care Home Oversight

Received 2018-778

7. DELEGATIONS

- 7.1. **Heather Coupy, Community Development, City of Mississauga; Andrew VonHolt, Division Chief and Nigel Robinson, Division Chief, Fire Prevention and Life Safety, City of Brampton,** Regarding Hoarding in the Region of Peel, Impacts on Community Safety and the Lack of Resources

Received 2018-779

Heather Coupy, Community Development, City of Mississauga, Andrew VonHolt, Division Chief and Nigel Robinson, Division Chief, Fire Prevention and Life Safety, City of Brampton, provided information on residential fires where the spread of the fire was a direct result of hoarding. The Coalition on Hoarding in Peel (the "Coalition") is a new collaborative formed to address the safety and well-being of individuals, families and communities within Peel that are impacted by hoarding and includes partners from the Canadian Mental Health Association, Mississauga-Halton Health Integration Network, Mississauga-Halton Community Care Access Centre, Services and Housing in the Province, and Peel Children's Aid Society.

Hoarding is the persistent difficulty in discarding and parting with possessions and it has detrimental effects on all aspects of a person's life. In 2017, Fire Departments in the Region of Peel responded to 58 cases of reported hoarding.

The Coalition's Risk Reduction Plan includes a collaborative multi-agency approach; agencies to open up eligibility criteria for hoarding; public awareness and resources; and, prevention programs for Peel landlords.

In response to a question from Councillor Groves, Heather Coupy confirmed Peel Housing Corporation is included with the Region of Peel as a member of the Coalition.

In response to a question from Councillor Thompson, Andrew VonHolt advised that Fire Departments are not equipped to deal with mental health issues and use available tools under the *Fire Protection Act*, such as enforcement orders, to deal with instances of hoarding, however; a better approach is required that does not solely rely on Fire Departments.

- 7.2. **Carine Strong, Executive Director and Shan Abbasi, Community Development Specialist, Volunteer Mississauga Brampton Caledon,** Seeking Endorsement and Support for the Mississauga Brampton Caledon Charter of Volunteerism and Providing Information Regarding Activities Related to the Promotion of Volunteerism in Peel

Received 2018-780

Carine Strong, Executive Director and Shan Abbasi, Community Development Specialist, Volunteer Mississauga Brampton Caledon (Volunteer MBC), advised that Volunteer MBC's mission is to promote meaningful volunteerism and foster best practices through learning and development in Mississauga, Brampton and Caledon. Volunteer MBC's 10th Anniversary celebrations include the launch of a Charter of Volunteerism and delving into the topic of what makes volunteerism truly meaningful to people.

The delegates highlighted the importance of the Charter, noting that Peel is growing and aging and community service organizations are feeling the increasing need to boost volunteer capacity, enhance engagement, and improve tracking and coordination; and, the desire to make volunteer engagement a focus and community priority.

Regional Council was requested to provide public endorsement of the Charter of Volunteerism, promote the Charter in newsletters and on social media; encourage volunteers and organizations to adopt the charter; and, invite Volunteer MBC Ambassadors to present or set up booths at community events.

Councillor Thompson highlighted the need to foster future volunteers and reach out to youth so that they continue volunteering beyond the 40 hours required as part of the high school curriculum.

Councillor Jeffrey invited Volunteer MBC to be a part of the Community Safety and Wellbeing Plan.

Councillor Parrish invited Volunteer MBC to attend the Britannia Fall Fair on September 29, 2018 at the Old Britannia Schoolhouse from 11:00 a.m. to 5:00 p.m.

On behalf of Regional Council, Regional Chair Dale congratulated Volunteer MBC on its 10th Anniversary.

- 7.3. **Frank Paasche, Project Manager, Business Development Department, EEW Energy from Waste Germany and Stanley D'Sa, Vice President, Projects, Interspan Canada; and Jurgen Gebhardt, Senior Engineer, EEW Energy from Waste Germany,** Regarding Waste to Energy in the Context of 3Rs in Europe; Waste Incineration as an Indispensable Part of a Modern Waste Management; Experiences with Waste Technologies Applied at EEW in Germany; and Incineration Residues, Emissions and Other Environmental Impacts

Received 2018-781

Related to 2018-782

Frank Paasche, Project Manager, Business Development Department, EEW Energy from Waste Germany; Stanley D'Sa, Vice President, Projects, Interspan Canada; and Jurgen Gebhardt, Senior Engineer, EEW Energy from Waste Germany, provided an overview on EEW Energy from Waste Germany's experience and plant network in Europe.

Frank Paasche proposed a public-private partnership for waste to energy in the Region of Peel where the Region of Peel would be responsible only for providing waste.

Moved by Councillor Palleschi,
Seconded by Councillor Innis;

That staff report to a future meeting of Regional Council with a summary of the Region of Peel's previous considerations related to energy from waste;

And further, that the Region of Peel meet with representatives from EEW Energy and Waste Germany to share experiences with energy from waste.

Carried 2018-782

Related to 2018-781

- 7.4. **Martin Tsvetanov, High School Student**, Regarding the Problem of Food Waste and a Proposition for a Law on Excess Food

Received 2018-783

Related to 2018-784

Moved by Councillor Saito,
Seconded by Councillor Fonseca;

That the presentation from Martin Tsvetanov, High School Student, be referred to the Commissioners of Public Works, Health Services and Human Services to discuss opportunities for the Region of Peel to reduce the amount of food waste that goes to landfill and report to a future meeting of Regional Council with findings.

Carried 2018-784

Related to 2018-783

Martin Tsvetanov, High School Student, stated that 40 per cent of our food ends up in landfill, which takes up space, emits methane and represents approximately 27 per cent of the garbage stream. He provided information on laws that have been implemented in other countries to reduce the amount of food waste and he proposed that food waste solutions be implemented in Canadian cities in order to reduce food waste from landfill and distribute excess food to shelters. Martin Tsvetanov suggested that companies that are required to donate excess food could receive financial incentives for doing so.

Members of Regional Council referred Martin Tsvetanov to community agencies who are involved in food distribution and sustainability matters, and also suggested that he contact local MPPs to discuss his proposal.

Councillor Saito suggested that staff work with Martin Tsvetanov and report to a future meeting of Regional Council with recommendations for reducing food waste in the Region of Peel.

7.5. **Sophia Brown Ramsay, Manager, Community Development and Julian Hasford, Co-Chair, Black Community Action Network (BCAN)**, Providing a Letter in Response to the Integrity Commissioner's Report presented to Regional Council on July 12, 2018

Received 2018-785

Moved by Councillor Downey,
Seconded by Councillor Iannicca;

That in accordance with Procedure By-law 9-2018, Section 5.4.4 be waived to permit the consideration of a motion relating to a delegation.

In Favour	G. Carlson; D. Cook; B. Crombie; J. Downey; C. Fonseca; G. Gibson; A. Groves; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; G. Miles; E. Moore; M. Palleschi; C. Parrish; K. Ras; P. Saito; B. Shaughnessy; J. Sprovieri; R. Starr; A. Thompson	Total 24
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>		

Carried by a two-thirds majority vote 2018-786

Moved by Councillor Downey,
Seconded by Councillor Moore;

That a committee be established with a focus on anti-racism and equity to advise Council on matters concerning anti-Black racism and anti-racism, including approaches to training and accountability;

And further, that the Region of Peel create or expand equity and diversity divisions to ensure that there is a mechanism to address issues of anti-racism, inclusion, and equity in the workplace, and request that the City of Brampton, City of Mississauga and the Town of Caledon do likewise.

In Favour	G. Carlson; D. Cook; B. Crombie; J. Downey; C. Fonseca; G. Gibson; A. Groves; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; G. Miles; E. Moore; M. Palleschi; C. Parrish; K. Ras; P. Saito; B. Shaughnessy; J. Sprovieri; R. Starr; A. Thompson	Total 24
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>		

Carried 2018-787

Related to 2018-785

Sophia Brown Ramsay, Manager, Community Development, Black Community Action Network (BCAN), stated that the Regional Council meeting held on July 12, 2018, at which the Report of the Integrity Commissioner titled “Region of Peel – Code of Conduct Complaint by Peel Regional Police Services Board Against Regional Councillor Parrish – Recommendation Report” was considered, was a missed opportunity by Regional Council to show it has awareness to ensure all constituents feel welcome, heard and valued whenever they enter the Council Chamber. She stated that, based on the actions of Council at that meeting, members of the Black community do not feel included or respected, and that people left the meeting in tears because they felt invisible. She stated that Council’s response seemed to focus on the character of Councillor Parrish, rather than the victim and community.

Sophia Brown Ramsay stated that Regional Council’s deliberations represented a deflection and minimization of the core issue, and insensitivity to the impacts of racism and that failure to act would continue to perpetuate anti-Black racism and would be a missed opportunity for leadership and healing.

Members of Regional Council thanked the delegate for the opportunity to continue the dialogue regarding racism.

In response to a suggestion from Councillor Crombie, Regional Chair Dale directed staff in the Region of Peel Office of Culture and Inclusion to work with BCAN to create an event in recognition of the United Nations Decade of People of African Descent.

- 7.6. **Kate Hepworth, President, Caledon Village Association**, Regarding Regional Paramedic Services – Divisional Model Update Report and Movement of Emergency Medical Services

Received 2018-788

Related to 2018-790

Moved by Councillor Shaughnessy,
Seconded by Councillor Groves;

That the Paramedic Services Divisional Model for Caledon be suspended until staff has had an opportunity to report back to Council, through the Health System Integration Committee, with a review of the effectiveness of the Model in Caledon, including consultation with the local municipalities, the Ministry of Health and Long-Term Care, the Central Ambulance Communications Centre, Peel Regional Paramedic Services and Union, Caledon Fire and Emergency Services, the community and local health partners.

In Favour	A. Groves; B. Shaughnessy; J. Sprovieri	Total 3
Opposed	G. Carlson; D. Cook; B. Crombie; J. Downey; C. Fonseca; G. Gibson; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; G. Miles; E. Moore; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Starr; A. Thompson	21
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>		

Lost 2018-789

Moved by Councillor Innis,
Seconded by Councillor Thompson;

That staff participate in community education and communicate with Caledon residents as the Divisional Model moves forward;

And further, that staff report to a future meeting of Regional Council with updates on how the Divisional Model is working.

Carried 2018-790

Related to 2018-788 and 2018-789

Kate Hepworth, President, Caledon Village Association, requested that the transition to the Divisional Model for Regional Paramedic Services be paused until it is confirmed to be the right model for residents in the Town of Caledon, stating that the provision of Paramedic service levels in the Town of Caledon should be consistent with Paramedic services levels being provided in the Cities of Brampton and Mississauga.

Councillor Moore suggested that there is opportunity for Region of Peel staff to discuss the Divisional Model with residents, as well as, the Mayor and Councillors from the Town of Caledon to provide a better understanding of how the model will work; however, she does not believe there is justification to pause the previously endorsed Model.

Councillors Groves and Shaughnessy advised that they have heard concerns from both residents and Paramedics regarding the Divisional Model. Councillor Shaughnessy placed a motion to suspend the Divisional Model for Caledon until staff have an opportunity report back to Regional Council with a review of the effectiveness of the model that includes all stakeholders.

Peter Dundas, Chief, Peel Region Paramedic Services, was requested by several Councillors to provide facts and information on both the detachment and deployment models.

Nancy Polsinelli, Commissioner of Health Services, advised that work has been underway since 2007 and that significant consultation has occurred since that time. She noted that the Divisional Model provides efficiencies such as ensuring that ambulances are well stocked and decontaminated by the Logistics Technicians at the start of a shift which allows Paramedics to move to the community where they should be. She advised that with respect to the Deployment Model, Caledon remains a priority due to its geographic spread.

Item 8.3 was dealt with.

8.3. Regional Paramedic Services – Divisional Model Update

Received 2018-792

Related to 2018-788 to 2018-790 inclusive

Regional Council recessed at 2:07 p.m.

Regional Council reconvened at 2:39 p.m.

Members Present:

G. Carlson	S. McFadden
D. Cook	M. Medeiros
B. Crombie♦	G. Miles
F. Dale	E. Moore♦
J. Downey	M. Palleschi
C. Fonseca	C. Parrish
G. Gibson♦	K. Ras
A. Groves♦	P. Saito♦
N. Iannicca	B. Shaughnessy♦
J. Innis	J. Sprovieri
L. Jeffrey	R. Starr
J. Kovac	A. Thompson♦
M. Mahoney♦	

Members Absent: Nil

Also Present: D. Szwarc, Chief Administrative Officer; M. Killeavy, Acting, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer, S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; J. Smith, Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; N. Polsinelli, Commissioner of Health Services; Dr. L. Loh, Acting, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Clerk's; C. Thomson, Legislative Specialist; S. Valteau, Legislative Technical Coordinator; H. Gill, Legislative Technical Coordinator

8. ITEMS RELATED TO HEALTH

Chaired by Councillor E. Moore

8.1. Seniors' Services 2017 Annual Report

Presentation by Cathy Granger, Director and Dr. Sudip Saha, Senior Medical Director, Long Term Care

This item was dealt with under Resolution 2018-777

8.2. New Enforcement Tools to Strengthen Long Term Care Home Oversight

This item was dealt with under Resolution 2018-778

8.3. Regional Paramedic Services – Divisional Model Update

This item was dealt with under Resolution 2018-792

8.4. **Development of a Community Safety and Well-Being Plan Required Under the Police Services Act, 2018**

Received 2018-793

Councillor Jeffrey noted that the officer to population ratio in the Region of Peel is lower than elsewhere in the Province of Ontario and that a better understanding is required of how the ratio is determined and whether it needs to be improved. She advised that the United Way of Greater Toronto has announced a \$1.94 million commitment to new investments over the next three years to help address the underlying causes of youth violence and will fund new youth success program streams and expand community programs across Peel, Toronto and York Region.

Members of Regional Council indicated their support for the Chief and the Peel Regional Police Services, and the desire to ensure the service has the tools it needs.

Councillor Jeffrey placed a motion to ensure Peel Regional Police (PRP) has the resources it needs, as well as the support of Regional Council.

Councillor Palleschi requested that Region of Peel staff continue to work with staff at the City of Brampton to support the Community Safety and Wellbeing Plan. Councillor Palleschi requested that consideration be given to including citizens on the advisory committee.

Councillor Miles noted that PRP are provided a set number of spaces for PRP recruits at the Ontario Police College. Although additional officers could be hired, it would take over a year before they are able to be deployed. Councillor Miles advised that the Chief of Peel Regional Police had previously advised that discussions are taking place to increase the number of spaces allocated to Peel Regional Police to enable the training of 120 officers per year, instead of the current number of 90.

Councillor Thompson departed at 3:15 p.m. due to other municipal business.

Moved by Councillor Jeffrey,
Seconded by Councillor Crombie;

Whereas recent events have demonstrated the need for increased police resources to deal with an escalation in violence in the Peel community;

And whereas, the Regional Municipality of Peel Police Services Board (the "Board") is responsible for the provision of adequate and effective police services, including the appointment of the members of Peel Regional Police;

And whereas, the Council of the Regional Municipality of Peel (the "Council") is responsible to make provision for adequate police services in accordance with the needs of the Regional Municipality in accordance with the principle (among others) of ensuring the safety and security of all persons and property;

And whereas, the Board is legally required to submit to the Council the amounts it requires in order to provide the Peel Regional Police ("PRP") with police officers adequate for the delivery of effective policing; and the Council is required to

establish an overall budget for the Board sufficient to the Board's purposes without purporting to approve or to disapprove specific budgetary items;

And whereas, PRP's current police officer strength is 137.9 officers per 100,000 people and this considerably lags the police officer strength existing elsewhere in the Province of Ontario;

And whereas, without provincial support, the officers to population ratio gap will widen as the Region of Peel continues to grow;

And whereas, as elected officials, the Council believes decisive action is needed to improve the ratio of officers to our population for the safety and well-being of the community;

Therefore be it resolved, that the Minister of Community Safety and Correctional Services be requested to provide additional funding for Peel Regional Police to close the officers to population ratio gap;

And further, that Council encourages the Chief of Peel Regional Police and Board to comprehensively identify all resourcing shortfalls required to be addressed for the assurance of the safety and security of persons and property through the provision of adequate and effective policing by Peel Regional Police and to bring forward its overall 2019 budget requirement;

And further, that it is the present intention of Regional Council to give supportive consideration to a police 2019 budget submission reasonably addressing resource shortfalls so as to enable an effective policing contribution to the achievement of community safety, security and well-being.

In Favour	G. Carlson; D. Cook; B. Crombie; J. Downey; G. Gibson; A. Groves; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; G. Miles; E. Moore; M. Palleschi; C. Parrish; K. Ras; P. Saito; B. Shaughnessy; J. Sprovieri; R. Starr	Total 22
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	C. Fonseca; A. Thompson	2

Carried 2018-794

9. COMMUNICATIONS - Nil

Moved by Councillor Starr,
Seconded by Councillor Cook;

That in accordance with Procedure By-law 9-2018, Section 4.2.12 be waived in order that the September 13, 2018 Regional Council meeting continue past 3:30 p.m.

Carried 2018-795

Councillor Crombie departed at 3:29 p.m.

10. ITEMS RELATED TO PUBLIC WORKS

Chaired by Councillor R. Starr

10.1. Establishing the Region of Peel Planning Committees

Moved by Councillor Palleschi,
Seconded by Councillor Parrish;

That the report of the Commissioner of Public Works and the Commissioner of Finance and Chief Financial Officer, titled "Establishing the Region of Peel Planning Committees" be deferred to the December 13, 2018 Regional Council meeting.

Carried 2018-796

Councillor Palleschi requested that staff consider the following changes to the Proposed Terms of Reference attached as Appendix III to the report titled "Establishing the Region of Peel Planning Committees":

- Changing the requirement for three members of the public from each local municipality to be "up to" three members of the public from each local municipality
- Allowing more Councillors to participate, including the Chairs of the local municipal Planning Committees
- Removing the restriction of former Councillors from the membership
- Including a two year term for citizen members

Councillor Mahoney departed at 3:56 p.m.

Councillor Shaughnessy departed at 4:01 p.m.

Councillor Gibson departed at 4:02 p.m.

Councillor Moore departed at 4:03 p.m.

Councillor Saito departed at 4:03 p.m. due to other municipal business.

Councillor Groves departed at 4:08 p.m.

10.2. **Region of Peel Vision Zero Road Safety Strategic Plan Update**

Presentation by Gary Carty, Staff Sergeant, Major Collision Bureau, Peel Regional Police and Joe Avsec, Manager, Traffic and Sustainable Transportation

Received 2018-797

Joe Avsec, Manager, Traffic and Sustainable Transportation, Region of Peel and Gary Carty, Staff Sergeant, Major Collision Bureau, Peel Regional Police, provided an update on the Vision Zero Road Safety Strategic Plan, noting that during the current term of Council, staff have been focused on promoting healthy and age-friendly built environments and improving goods movement. By 2035 it is expected that Peel's residents will live in a community that promotes mobility, walkability and various modes of transportation and a community where the built environment promotes healthy living.

Gary Carty reviewed regional and municipal fatal and injury collision data, as well as outreach initiatives at community events to seek feedback from residents regarding their perception of safety.

Joe Avsec highlighted the following four "E's" of Road Safety: Engineering, Education, Enforcement and Empathy and reviewed the associated countermeasures and recommended actions for each.

To achieve the desired outcomes of the Road Safety Strategic Plan by implementing countermeasures, additional funding and resources will be required. The investment to implement new safety improvement programs identified in the Plan is estimated to be \$21.3 million. Funding for future years and additional staff resources will be presented to Council for consideration as part of the annual budget process.

Councillor Saito stressed the importance of ensuring safety measures are in place at every new construction project in order to fully implement Vision Zero. Councillor Saito requested that staff ensure that public education and that countermeasures being implemented are consistent between the Region of Peel and City of Mississauga.

Councillor Groves requested that staff continue to follow up on the ability to use photo radar and red light cameras on Highway 50 south of Mayfield Road. Councillor Groves further requested that staff work with the Ontario Trucking Association to determine its role in ensuring the safety of trucks.

Councillor Sprovieri requested that staff provide him with a breakdown of the number of collisions in the Cities of Brampton and Mississauga and the Town Caledon and a breakdown of the number of accidents that occur at intersections with advanced left turn phases versus those without. He further requested that consideration be given to implementing an advance left turn phase at the intersection Countryside Drive and Highway 50.

Councillor Fonseca requested that staff obtain an update from the Ministry of Transportation on the status of a pilot program using Stop Arm Cameras on school buses.

10.3. **Region of Peel Filming and Special Event Permitting Process**

Received 2018-798

Related to 2018-802

10.10. **Airport Policies Regional Official Plan Amendment - Recommendation for Council Adoption (ROPA 31)**

Moved by Councillor Parrish,
Seconded by Councillor Fonseca;

That the Regional Official Plan Airport Policies be amended to allow for infill and redevelopment of sensitive land uses above the 35 Noise Exposure Forecast (NEF)/Noise Exposure Projection (NEP) contour lines subject to the requirements detailed in Regional Official Plan Amendment 31, attached as Appendix I to the report of the Commissioner of Public Works, titled "Airport Policies Regional Official Plan Amendment – Recommendation for Council Adoption (ROPA 31)";

And further, that Regional Official Plan Amendment 31, attached as Appendix I to the subject report, be adopted in accordance with Section 22 of the *Planning Act*, R.S.O 1990, Chapter P.13 as amended, to consider infill and redevelopment of sensitive land uses above the 35 NEF/NEP noise contour lines;

And further, that no additional public meeting be required;

And further, that a copy of the subject report be provided to the City of Mississauga, City of Brampton, Town of Caledon, the Province (Ontario Ministry of Municipal Affairs and Housing), and the Greater Toronto Airports Authority;

And further, that the necessary by-law to amend the Region Official Plan be presented to Council for enactment.

In Favour	G. Carlson; J. Downey; C. Fonseca; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; S. McFadden; M. Medeiros; G. Miles; M. Palleschi; C. Parrish; K. Ras; J. Sprovieri; R. Starr	Total 15
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	D. Cook; B. Crombie; G. Gibson; A. Groves; M. Mahoney; E. Moore; P. Saito; B. Shaughnessy; A. Thompson	9

Carried 2018-799

Related to 2018-803

11. COMMUNICATIONS

These items were dealt with under Consent.

12. ITEMS RELATED TO HUMAN SERVICES

Chaired by Councillor M. Medeiros

12.2. Update on Refugee Claimants Use of Region of Peel Adult Shelters

Moved by Councillor Miles,
Seconded by Councillor Medeiros;

That the Region of Peel advocate for funding from the Federal Government, for reimbursement of costs related to the provision of supports and services for the refugee claimants relocated to Peel from the City of Toronto.

In Favour	G. Carlson; J. Downey; C. Fonseca; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; S. McFadden; M. Medeiros; G. Miles; M. Palleschi; C. Parrish; K. Ras; J. Sprovieri; R. Starr	Total 15
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	D. Cook; B. Crombie; G. Gibson; A. Groves; M. Mahoney; E. Moore; P. Saito; B. Shaughnessy; A. Thompson	9

Carried 2018-800

13. COMMUNICATIONS - Nil

14. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES

Chaired by Councillor C. Fonseca

14.9. Amendments to the *Construction Lien Act* (Now Titled the *Construction Act*)

Received 2018-801

15. COMMUNICATIONS

These items were dealt with under Consent.

16. OTHER BUSINESS - Nil

17. NOTICE OF MOTION/MOTION

- 17.1. **Motion from Councillor Shaughnessy** Regarding Filming and Special Event Permits

Received 2018-802

Related to 2018-798

18. BY-LAWS

Three Readings

By-law 50-2018: A by-law to reduce the speed limit on Regional Road 136 (Main Street/Queen Street East/Porterfield Road) from 80 km/h to 50 km/h from 30 metres south of Beech Grove Sideroad to 425 metres north of Beechgrove Side Road; and from 515 metres east of Main Street to 1030 metres east of Main Street; and to reduce the speed limit from 80 km/h to 60 km/h from 1030 metres east of Main Street to 1530 metres east of Main Street; and to amend By-law Number 15-2013 being, a by-law to regulate traffic on roads under the jurisdiction of The Regional Municipality of Peel.

By-law 51-2018: A by-law to amend By-law 46-2015, titled "The Region of Peel Development Charges By-law".

By-law 52-2018: A by-law to amend By-law 9-2018 being a by-law to govern the calling, place and proceedings of the meetings of Council and its committees and the conduct of their members.

By-law 54-2018: A by-law to adopt Amendment Number 31 to the Region of Peel Official Plan in order to revise and remove policies to consider infill development or redevelopment of lands above the 35 Noise Exposure Forecast/Noise Exposure Projection noise contour.

Moved by Councillor Starr,
Seconded by Councillor McFadden;

That the by-laws listed on the Regional Council agenda, being By-laws 50-2018 to 52-2018 inclusive and By-law 54-2018 be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2018-803

Related to Resolutions 2018-760, 2018-799, 2018-771 and 2018-774

19. IN CAMERA MATTERS

At 4:27 p.m., in accordance with section 239(2) of the *Municipal Act, 2001*, as amended, the following motion was placed:

Moved by Councillor Starr,
Seconded by Councillor Cook;

That Council proceed "In Camera" to consider the July 5, 2018 Community Water Fluoridation Committee Closed Session report, July 30, 2018 Interim Period Approvals Committee Closed Session report and Council reports relating to the following:

- Solicitor-Client Privileged Legal Advice Regarding Release of Legal File Documentation (Advice that is subject to solicitor privilege, including communications necessary for that purpose)
- Service System Enhancement Proposal (A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)

Additional Item.

- Labour Relations Update (Labour relations or employee negotiations)
- By-law 53-2019

Carried 2018-804

Moved by Councillor Cook,
Seconded by Councillor Sprovieri;

That Council proceed out of "In Camera".

Carried 2018-805

Council moved out of closed session at 5:24 p.m.

19.1. July 5, 2018 Community Water Fluoridation Committee Closed Session Report

Received 2018-806

19.2. July 30, 2018 Interim Period Approvals Committee Closed Session Report

Received 2018-807

19.3. **Solicitor-Client Privileged Legal Advice Regarding Release of Legal File Documentation (Advice that is subject to solicitor privilege, including communications necessary for that purpose)**

Moved by Councillor Sprovieri,
Seconded by Councillor Cook;

That Regional Council waive any privilege or confidentiality attaching to legal file documents pertaining to the Mississauga train derailment of November 10, 1979 and related matters, in order that the documents may be made available to the Peel Art Gallery, Museum and Archives for preservation and availability to the public;

And further, that general authority to waive privilege or confidentiality attaching to legal file documents or other documents which are eligible for destruction under the Region's records management by-laws be delegated to the Chief Administrative Officer acting upon the advice of the Regional Solicitor;

And further, that the requisite by-law to effect such delegation of authority be brought forward for enactment.

In Favour	G. Carlson; J. Downey; C. Fonseca; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; J. Sprovieri	Total 13
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	D. Cook; B. Crombie; G. Gibson; A. Groves; M. Mahoney; G. Miles; E. Moore; P. Saito; B. Shaughnessy; R. Starr; A. Thompson	11

Carried 2018-808

Related to Resolution 2018-811

19.4. **Service System Enhancement Proposal (A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)**

Moved by Councillor Sprovieri,
Seconded by Councillor Cook;

That direction given “In Camera” to the Commissioner of Human Services as set out in the In Camera report of the Commissioner of Human Services titled “Service System Enhancement Proposal” be approved, and voted upon in accordance with Section 239(6) (b) of the *Municipal Act, 2001*, as amended.

In Favour	G. Carlson; J. Downey; C. Fonseca; N. Iannicca; J. Innis; L. Jeffrey; J. Kovac; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; J. Sprovieri	Total 13
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	D. Cook; B. Crombie; G. Gibson; A. Groves; M. Mahoney; G. Miles; E. Moore; P. Saito; B. Shaughnessy; R. Starr; A. Thompson	11

Carried 2018-809

Additional Item 19.5.

19.5. **Labour Relations Update (Labour relations or employee negotiations)**

Received 2018-810

20. BY-LAWS RELATING TO IN CAMERA MATTERS

By-law 53-2018: A by-law to amend By-law 1-2015 being a by-law to delegate certain powers and duties to officers and employees.

Moved by Councillor Palleschi,
Seconded by Councillor Medeiros;

That the by-law relating to In Camera Item 19.3 being By-law 53-2018, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2018-811

Related to Resolution 2018-808

21. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Moved by Councillor Kovac,
Seconded by Councillor Jeffrey;

That By-law 55-2018 to confirm the proceedings of Regional Council at its meeting held on September 13, 2018, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.

Carried 2018-812

22. ADJOURNMENT

The meeting adjourned at 5:27 p.m.

Regional Clerk

Regional Chair



**THE COUNCIL OF
THE REGIONAL MUNICIPALITY OF PEEL
INAUGURAL MEETING
December 6, 2018**

1. CALL TO ORDER

Kathryn Lockyer, Regional Clerk, assumed the Chair and called the Inaugural Meeting of the 2018-2022 Council of the Regional Municipality of Peel to order at 9:43 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

2. INDIGENOUS ACKNOWLEDGEMENT

3. INTRODUCTION OF 2018-2022 REGIONAL COUNCILLORS

Kathryn Lockyer, Regional Clerk

Councillor Patrick Brown	City of Brampton
Councillor George Carlson	City of Mississauga
Councillor Bonnie Crombie	City of Mississauga
Councillor Dipika Damerla	City of Mississauga
Councillor Stephen Dasko	City of Mississauga
Councillor Gurpreet Singh Dhillon	City of Brampton
Councillor Johanna Downey	Town of Caledon
Councillor Chris Fonseca	City of Mississauga
Councillor Pat Fortini	City of Brampton
Councillor Annette Groves	Town of Caledon
Councillor Jennifer Innis	Town of Caledon
Councillor John Kovac	City of Mississauga
Councillor Matt Mahoney	City of Mississauga
Councillor Sue McFadden	City of Mississauga
Councillor Martin Medeiros	City of Brampton
Councillor Michael Palleschi	City of Brampton
Councillor Carolyn Parrish	City of Mississauga
Councillor Karen Ras	City of Mississauga
Councillor Pat Saito	City of Mississauga
Councillor Rowena Santos	City of Brampton
Councillor Ian Sinclair	Town of Caledon
Councillor Ron Starr	City of Mississauga
Councillor Allan Thompson	Town of Caledon
Councillor Paul Vicente	City of Brampton

* See text for arrivals
 ♦ See text for departures
 ★ Denotes alternate member

4. OFFICE OF REGIONAL COUNCILLOR - FILING OF CLERK'S CERTIFICATES AS TO ELECTION OF MEMBERS OF REGIONAL COUNCIL

The Regional Clerk confirmed that the Certificates as to the Election of all Members of Regional Council were filed by the Clerks of the three local municipalities: the City of Brampton, the Town of Caledon and the City of Mississauga.

The Regional Clerk confirmed that, in accordance with By-law 1-2017, as amended, she received signed acknowledgements from all of the Regional Councillors confirming that they reviewed the Regional Council Code of Conduct and understood their obligations to adhere to the Code.

5. "DECLARATION OF OFFICE" BY REGIONAL COUNCILLORS

Kathryn Lockyer, Regional Clerk

The Regional Clerk administered the Declaration of Office to the Regional Councillors.

The Council of The Regional Municipality of Peel was declared organized for the term December 1, 2018 to November 14, 2022.

6. APPOINTMENT OF REGIONAL CHAIR

The Regional Clerk advised that she had appointed a Scrutineer, Trevor Ferguson, Audit Partner, Deloitte, to assist with voting by lot, being the drawing of the names in the event of a tie. Deloitte are the External Auditors for the Region of Peel.

The Regional Clerk declared the nominations open.

Moved by Councillor Crombie,
Seconded by Councillor Medeiros;

That Nando Iannicca be appointed to the Office of Chair of The Regional Municipality of Peel for the term of December 1, 2018 to November 14, 2022 or until a successor is appointed in accordance with the *Municipal Act, 2001*, as amended, and the *Regional Municipality of Peel Act, 2005*, and to this end, in accordance with Region of Peel Procedure By-law Number 9-2018, as amended, the Statement of Consent is appended hereto.

Moved by Councillor Brown,
Seconded by Councillor Thompson;

That Charles Sousa be appointed to the Office of Chair of The Regional Municipality of Peel for the term of December 1, 2018 to November 14, 2022 or until a successor is appointed in accordance with the *Municipal Act, 2001*, as amended, and the *Regional Municipality of Peel Act, 2005*, and to this end, in

accordance with Region of Peel Procedure By-law Number 9-2018, as amended, the Statement of Consent is appended hereto.

No further nominations were received.

Moved by Councillor Thompson,
Seconded by Councillor Groves;

That nominations for the Office of Regional Chair be closed.

In Favour	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	Total 24
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>		

Carried by a two-thirds majority vote 2018-813

First Round

The first nomination for the Office of Regional Chair voted on was Nando Iannicca.

In Favour	B. Crombie; D. Damerla; S. Dasko; G. Dhillon; C. Fonseca; P. Fortini; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; K. Ras; R. Santos; I. Sinclair; P. Vicente	Total 15
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>		

The second nomination for the Office of Regional Chair voted on was Charles Sousa.

In Favour	P. Brown; G. Carlson; J. Downey; J. Innis; M. Palleschi; C. Parrish; P. Saito; R. Starr; A. Thompson	Total 9
Opposed		
Abstain (counted as a no vote)		
Absent (from meeting and/or vote)		

The following motion was voted upon:

Moved by Councillor Groves,
Seconded by Councillor Thompson;

That Nando Iannicca be appointed to the Office of Chair of The Regional Municipality of Peel for the term of December 1, 2018 to November 14, 2022 or until a successor is appointed in accordance with the *Municipal Act, 2001*, as amended, and the *Regional Municipality of Peel Act, 2005*, and to this end, in accordance with Region of Peel By-law Procedure Number 9-2018, as amended, the Statement of Consent is appended hereto.

In Favour	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; G. Dhillon; J. Downey; C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; A. Thompson; P. Vicente	Total 24
Opposed		
Abstain (counted as a no vote)		
Absent (from meeting and/or vote)		

Carried unanimously 2018-814

Kathryn Lockyer, Regional Clerk, declared Nando Iannicca the Regional Chair for the term December 1, 2018 to November 14, 2022.

7. "DECLARATION OF OFFICE" BY REGIONAL CHAIR

The Regional Clerk administered the Declaration of Office to Regional Chair Nando Iannicca.

8. PRESENTATION OF CHAIN OF OFFICE AND GAVEL TO THE REGIONAL CHAIR

Mayors Brown, Crombie and Thompson presented Regional Chair Nando Iannicca with the Chain of Office and Gavel.

Regional Chair Nando Iannicca assumed the Chair.

9. REMARKS BY REGIONAL OFFICIALS

Remarks were given by the three local municipal Mayors and the Chief Administrative Officer:

- a) Patrick Brown, Mayor, City of Brampton
- b) Allan Thompson, Mayor, Town of Caledon
- c) Bonnie Crombie, Mayor, City of Mississauga
- d) David Szwarc, Chief Administrative Officer, Region of Peel

10. CHAIR'S INAUGURAL ADDRESS

Regional Chair Nando Iannicca delivered his Inaugural Address to the assembly.

11. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Moved by Councillor Damerla,
Seconded by Councillor Crombie;

That By-law 56-2018 to confirm the proceedings of Regional Council to this point of the meeting held on December 6, 2018, and to authorize the execution of documents in accordance with the Region of Peel by-law relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.

Carried 2018-815

Moved by Councillor Starr,
Seconded by Councillor Santos;

That Council recess until 1:00 p.m.

Carried 2018-816

Regional Council recessed at 10:52 a.m.

Regional Council reconvened at 1:02 p.m.

Members Present: P. Brown♦ J. Innis
D. Damerla J. Kovac
S. Dasko* M. Palleschi♦
G. Dhillon R. Santos
J. Downey I. Sinclair
P. Fortini P. Vicente
N. Iannicca

Members Absent: G. Carlson M. Medeiros
B. Crombie C. Parrish
C. Fonseca K. Ras
A. Groves P. Saito
M. Mahoney R. Starr
S. McFadden A. Thompson

Also Present: D. Szwarc, Chief Administrative Officer; C. Matheson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer, S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; S. Jacques, Chief Planner; J. Smith, Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; N. Polsinelli, Commissioner of Health Services; Dr. J. Hoskins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; C. Thomson, Legislative Specialist; S. Valleau, Legislative Technical Coordinator; H. Gill, Legislative Technical Coordinator

A quorum of voting members was not present, and in accordance with Section 4.5.7 of the Region of Peel Procedure By-law 9-2018, as amended, Regional Council received submissions.

12. OVERVIEW OF COUNCIL – STAFF RELATIONSHIP

David Szwarc, Chief Administrative Officer

Councillor Dasko arrived at 1:25 p.m.

A quorum of voting members was achieved.

Received 2018-817

13. Peel Regional Council Code of Conduct and Lobbyist Registry

Integrity Commissioners, J. Abrams and J. Atwood-Petkovski, Principles Integrity

Received 2018-818

14. Privacy and Records

Aretha Adams, Deputy Clerk and Manager, Access to Information and Privacy

Received 2018-819

15. Councillor Expense Accounts

Monique Hynes, Manager, Accounting Services

Received 2018-820

Councillor Palleschi departed at 2:24 p.m.

Quorum was lost at 2:24 p.m.

A quorum of voting members was not present, and in accordance with Section 4.5.7 of the Region of Peel Procedure By-law 9-2018, as amended, Regional Council continued to receive submissions.

16. Introduction to Clerk's Division and Committee Overview

Kathryn Lockyer, Regional Clerk

Councillor Brown departed at 2:32 p.m.

17. eAgenda Demonstration and Chamber Technology

Kris Dubuque, Legislative Specialist; and Harjit Gill, Legislative Technical Coordinator

Quorum was lost following Item 15 therefore no Confirming By-law was enacted.

18. ADJOURNMENT

The meeting stood adjourned at 3:00 p.m.

Regional Clerk

Regional Chair

DATE: December 4, 2018

REPORT TITLE: **ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE**

FROM: Mary Killeavy, Acting Commissioner of Corporate Services

RECOMMENDATION

That a Regional Council Policies and Procedures Committee be established;

And further, that the Terms of Reference attached as Appendix I to the report of the Commissioner of Corporate Services titled “Establishing a Regional Council Policies and Procedures Committee”, be approved.

REPORT HIGHLIGHTS

- The Region of Peel’s Council operations are facilitated through the Council operational structure which is composed of several deliberative bodies (Regional Council and its committees, boards and special purpose bodies) and governed by various regulatory tools (legislation, policies and by-laws).
- Council’s operational structure and regulatory tools should be established in such a way that they ensure Council operations are transparent and accountable to all residents of Peel; and, that Council decision-making procedures are efficient and effective.
- It is recommended that a Regional Council Policies and Procedures Committee (the “Committee”) is established to review the existing Council operational structure and regulatory tools.
- The proposed Terms of Reference, outlining the Committee mandate and responsibilities, is attached as Appendix I.
- The Terms of Reference (TOR) propose that the Committee would acquire responsibility for Council appointments to special purpose bodies. Therefore, should the proposed TOR be approved, the Greater Toronto Airports Authority Liaison Committee and the Peel Police Services Board Nomination Ad Hoc Committee will be redundant and may be removed from the Regional Council committee structure.

DISCUSSION

1. Background

The Region of Peel’s Council operations are facilitated through the Council operational structure which is composed of several deliberative bodies made up of: Regional Council;

ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE

Council committees, ad hoc committees, task forces and advisory committees; and, arms-length bodies including local boards, special purpose bodies and conservation authorities. These bodies, with the exception of arm's length bodies, are governed by Regional Council's regulatory tools (legislation, policies and by-laws) such as the Code of Conduct and the Procedure By-law.

The Regional Council operational structure and regulatory tools should be established in such a way that they ensure Council operations are transparent and accountable to all residents of Peel; and, that decision-making procedures are efficient and effective.

Section 224 (d and d.1) of the *Municipal Act, 2001*, as amended, provides that the role of council is "to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council; and, to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality."

The administrative operations of the Region, including the activities of senior management, are regularly addressed through the Audit and Risk Committee. In accordance with their Charter, the Audit and Risk Committee assists Regional Council and associated Boards and Agencies in the discharge of their governance, accountability and controllership responsibilities.

The objective of the proposed Council Policies and Procedures Committee is to focus specifically on Regional Council operational structure, procedures and regulatory tools with regard to transparency and accountability; and, Council's decision making structure.

2. Findings

a) Council Transparency and Accountability

The following list outlines policies, procedures and by-laws that provide guidance to Council operations with respect to transparency and accountability. It is proposed that the Committee review these items, determine best practices and provide recommendations to Council as required.

- Accountability and Transparency Policy
- Council Code of Conduct By-law
- Closed Meeting Investigator
- Integrity Commissioner Recruitment, Role and Procedures
- Lobbyist Registry
- Corporate Sponsorship
- Council Expense Policy
- Council Fees under the Fees and Charges By-law

b) Council's Decision Making Structure

The Region of Peel's Council operational structure is currently composed of several deliberative bodies governed by various regulatory tools which are intended to provide Council with the ability to engage in efficient and effective decision making. It is proposed that the Committee review the Council's current decision making structure and

8.1-3

ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE

regulatory tools as listed below, determine best practices and provide recommendations to Council as required.

- Council Meeting Structure
- Council Committee Structure, Composition and Related Procedures
- Council Appointments to Special Purpose Bodies*
- Citizen Engagement (through Advisory Committees etc.)
- Procedure By-law
- Delegation of Powers and Duties
- Public Notice By-law
- Election Policies and/or Appointment of the Regional Chair

*Council Appointments to Special Purpose Bodies

It is proposed that the Regional Council Policies and Procedures Committee assume responsibility for recommending Council appointments to the Peel Police Services Board, the Greater Toronto Airports Authority Board of Directors, and other bodies as required. Should this responsibility be approved under the proposed Committee Terms of Reference, the Greater Toronto Airports Authority Liaison Committee and the Peel Police Services Board Nomination Ad Hoc Committee (as outlined in the report listed as 8.9 on the December 13, 2018 agenda) will be redundant and may be removed from the Regional Council committee structure.

c) Proposed Terms of Reference for a Regional Council Policies and Procedures Committee

The proposed Terms of Reference is included as Appendix I to this report.

CONCLUSION

This report provides information regarding the establishment of a committee to review and make recommendations regarding Regional Council's operational structure, procedures and regulatory tools. The proposed Terms of Reference is included as Appendix I.



Mary Killeavy, Acting Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE

APPENDICES

Appendix I – Proposed Committee Terms of Reference

For further information regarding this report, please contact Kathryn Lockyer, Regional Clerk and Director of Clerk's, Ext. 4325, kathryn.lockyer@peelregion.ca.

Authored By: Jill Jones, Legislative Specialist

*Reviewed in workflow by:
Legal Services*

**APPENDIX I
ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE**

Terms of Reference – Regional Council Policies and Procedures

Mandate:

The mandate of the Regional Council Policies and Procedures Committee (the “Committee”) shall be to review the Region’s council operational structure, procedures and regulatory tools (and/or review best practices of other models of governance) and provide recommendations to Regional Council regarding: Council transparency and accountability; Council’s effective and efficient decision making structures and procedures; and, methods/tools to build on current practices.

Responsibilities:

The Committee will review and, if/when required, provide recommendations on:

Regional Council’s Transparency and Accountability Policies, Procedures and By-laws:

- Accountability and Transparency Policy
- Council Code of Conduct
- Closed Meeting Investigator
- Role, Recruitment and Procedures of the Integrity Commissioner
- Lobbyist Registry
- Corporate Sponsorship
- Council Expense Policy
- Council Fees under the Fees and Charges By-law

Regional Council’s Decision Making Structure, Procedures and By-laws:

- Council Meeting Structure
- Council Committee Structure, Composition and Related Procedures
- Council Appointments to Special Purpose Bodies *
- Citizen Engagement (through Advisory Committees etc.)
- Procedure By-law
- Delegation of Powers and Duties
- Public Notice By-law
- Election Policies and/or Appointment of the Regional Chair

* Regional Council appointments to special purpose bodies include the Peel Police Services Board and the nominations to the Greater Toronto Airports Authority Board of Directors, and other bodies as required.

Membership:

The Committee is comprised of the Regional Chair (ex-officio) the Mayors of Caledon, Brampton and Mississauga, and a minimum of 1 Councillor from each municipality.

Roles and Responsibilities of Members:

The Committee will serve in an advisory capacity by making recommendations to Regional Council. Members who cannot attend a meeting must inform the Office of the Regional Clerk and may designate an alternate Councillor to attend the meeting.

**APPENDIX I
ESTABLISHING A REGIONAL COUNCIL POLICIES AND PROCEDURES COMMITTEE**

Election of Chair and Vice-Chair:

The Committee will elect from among its members a Chair and Vice-Chair, and this election shall be held at the first meeting of the Committee. The Vice-Chair may act in the capacity of Chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in the course of his or her duties, or on vacation or on an approved leave.

Quorum:

Quorum will consist of the majority of the total number of members of the committee.

Reporting Structure:

The Committee will report through the Enterprise Programs and Services section of the Council agenda. The minutes of each Committee meeting will be placed on the next appropriate Regional Council Agenda for approval.

Term of Appointment:

Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

Frequency of Meetings:

Will be determined by the committee in consultation with Regional Staff.

Staff Resources:

The Corporate Services and Finance staff will support the Regional Council Policies and Procedures Committee.

The Committee will be supported by the Regional Clerk, pursuant to the Procedure By-law.

DATE: December 4, 2018

REPORT TITLE: **ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE**

FROM: Mary Killeavy, Acting Commissioner of Corporate Services

RECOMMENDATION

That a Police Paid Duty Community Events Committee be established;

And further, that the Terms of Reference attached as Appendix I to the report of the Commissioner of Corporate Services, titled “Establishing a Police Paid Duty Community Events Committee”, be approved.

REPORT HIGHLIGHTS

- On September 29, 2017, the Peel Police Services Board approved a change to their Community Event Paid Duty Policy. The new policy (included as Appendix II) provides for the withdrawal of Peel Regional Police (PRP) in-kind subsidization of police paid duty salary costs for community and municipally run events in Brampton and Mississauga. Internal funding from the PRP budget will only be provided to cover vehicle and administration costs for eligible events.
- On November 14, 2017, PRP staff advised all event organizers affected by the change.
- In response to the policy change, Regional Council provided transition funds for the year 2018 in the total amount of \$241,335 to the cities of Brampton (\$84,116) and Mississauga (\$157,219) to cover the costs of the 12 community and municipally run events impacted by PRP’s policy change. Funding was provided through the Region’s year-end surplus management program, drawing on available rate stabilization reserves.
- On May 24, 2018 Regional Council passed a resolution that approved support of partial funding of paid duty costs for events meeting a set of eligibility criteria and directed the Regional Clerk to report back on the establishment of a committee, with a proposed mandate, in time for the Region’s 2019 budget deliberations.
- The committee Terms of Reference, with proposed mandate, is included as Appendix I.
- The proposed committee would be responsible for establishing eligibility criteria, evaluating local community events and recommending funding to be included in the Region’s 2019 and subsequent budgets.
- Approved police paid duty subsidies would be set up under a police non-program account to be funded by Brampton and Mississauga property taxes.

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

DISCUSSION

1. Background

a) Revisions to the Peel Regional Police Community Events Paid Duty Policy

On September 29, 2017, the Peel Police Services Board approved a change to their Community Event Paid Duty Policy. Effective January 1, 2018, the new policy (included as Appendix II) provides for the withdrawal of Peel Regional Police (PRP) in-kind subsidization of police paid duty salary costs for community and municipally run events in Brampton and Mississauga. The Town of Caledon is not affected by this change.

Internal funding from the PRP budget will only be provided to cover vehicle and administration costs for eligible community and municipal events described as: those fully sponsored and paid by the Region of Peel, and Cities of Brampton and Mississauga; and, those that do not include revenue generation or alcohol.

As noted in a letter to the Regional Chair from the Chief, Peel Regional Police (received by Regional Council on February 22, 2018 and included as Appendix III), “the policy change was required to rectify the funding disparity among the 12 annual community events* that received funding and to promote fairness to the over 40 other annual community events within the Region that did not receive any in-kind services from Peel Regional Police”. PRP staff advised all event organizers affected by the change on November 14, 2017.

* The 12 annual events include eight run by local community groups and four run by the local municipalities.

b) Transition Funding to Support Community Organizations for Costs Associated with Police Presence at Community Events

On April 5, 2018, under Resolution 2018-211, Regional Council approved that transition funds in the amount of \$182,522 be provided to the cities of Brampton (\$68,641) and Mississauga (\$113,881) to cover the costs of 12 community events impacted by PRP’s withdrawal of in-kind police paid duty funding.

On May 24, 2018, under Resolution 2018-503, Regional Council approved a recommendation to reconsider the above noted resolution and to review the funding transfers. Subsequent to the review a total of \$241,335 was transferred; \$84,116 to Brampton and \$157,219 to Mississauga. Funding of the transitional subsidization was managed through the Region’s year-end surplus management program, drawing on available rate stabilization reserves.

c) Consideration of a Long Term Solution to the Removal of Funding for Community Event Paid Duty Policing

On May 24, 2018, under Resolution 2018-503, Regional Council also recognized the significance and value of community events by supporting partial funding of police paid duty costs for events meeting a consistent set of criteria; and further, directed the Regional Clerk to report back on the establishment of a committee with a mandate to: develop consistent criteria for community events qualifying for police paid duty subsidies; make a recommendation in time for the 2019 budget; convene yearly to review any

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

increased Peel Regional Police fees and new qualifying events; and, that the Committee membership be comprised of the Regional Chair (ex-officio) and up to three Councillors from each of the Cities of Brampton and Mississauga.

2. Findings

a) PRP Community Event Police Paid Duty Process - Past and Present

Prior to revisions to the PRP's Community Event Paid Duty Policy, in-kind police paid duty services were provided to the 12 community and municipally run events. PRP indicated that in 2016 the total cost of providing subsidization for the events was \$232,607.

Support of the 12 events was historically provided with no formalized application process. PRP staff met one on one with local community event organizers to approve the request, determine event requirements for police presence, and estimate the cost. Regular meetings were scheduled with organizers to address revisions to the event plan and make policing adjustments as required. The final cost was confirmed after the event was completed and the actual police hours tallied. In-kind services for some events were provided for police duty, vehicles and administration fees (in various combinations for different events) and charged to the PRP budget. However, there was no consistent method or standard for applying those in-kind services among the 12 community events.

PRP have indicated that under the new policy four municipally run events (CeleBrampton, New Year's Eve Brampton, and Canada Day in Brampton and Mississauga) are eligible to receive subsidized funding only for the cost of vehicles and administration. There is no funding allocated in the PRP budget for the cost of paid duty policing.

Currently there remains no formalized application process which could provide an estimate of the policing costs of a new event. PRP staff will continue to follow the process as outlined above with the exception that the groups now will be invoiced for the services at the completion of the event.

b) Estimating Local Community Event Police Paid Duty Salary Costs

If established, the proposed committee would require the estimated police paid duty salary costs for both the historical 12 community events and any new community events that may request assistance in order to recommend partial funding.

Past event hours could be used to estimate costs for the 12 historically supported events however a recommendation with regard to any new events would require the committee to liaise with PRP staff to confirm cost estimates. It is recommended that, should a committee be established, this requirement be included in the proposed Committee Terms of Reference mandate.

c) Development of a Grant Application Process

If established, the proposed committee would be required to develop a method to receive and evaluate requests from community event organizers. However, as noted in a report from the Commissioner of Finance titled, "Funding to Support Community

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

Organizations for Costs Associated with Police Presence at Community Events” (supported by Regional Council on April 5, 2018) “the City of Brampton and City of Mississauga both have local Council supported Community Grants Programs. These programs have the mechanisms and levers (ability to issue permits for community events, various funding streams, applications and review processes) and staff with expertise of community based activities that will positively impact Brampton and Mississauga.”

As the local municipalities have systems in place to receive grant applications, it is recommended that the proposed committee liaise with Brampton and Mississauga to develop a process to receive and review applications from community event organizers requesting police paid duty subsidization. It is recommended that, should a committee be established, this requirement also be included in the proposed Committee Terms of Reference mandate.

d) Proposed Terms of Reference for a Police Paid Duty Community Event Committee (the Committee)

The complete proposed Terms of Reference is included as Appendix I to this report. A review of the proposed role and mandate of the committee is provided below.

The Role of the Committee:

The role of the Committee will be to serve in an advisory capacity by making recommendations to Regional Council regarding the Region’s allocation of funds to Brampton and Mississauga for redistribution to local community events requesting assistance to fund the cost of police paid duty fees.

The Mandate of the Committee:

The proposed mandate of the Committee is to:

- Establish consistent criteria for community events (within the cities of Brampton and Mississauga) qualifying for police paid duty subsidies;
- Determine timelines for applications and approvals;
- Liaise with Peel Regional Police and the cities of Brampton and Mississauga to develop a process to receive and review applications from community event organizers requesting police paid duty subsidization;
- Evaluate requests for assistance from the 12 historically supported community events and any new events, if received;
- Finalize and recommend a list of eligible community events for 2019;
- Recommend the amount of funding for each individual group, and the total annual budget amount to be allocated to the local municipalities for re-distribution (in time for the annual budget deliberations, including 2019); and
- Convene annually to review any increased Peel Regional Police fees and recommend new qualifying events.

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

e) Brampton Resolution

On September 13, 2018 Regional Council received a resolution from the City of Brampton requesting that Regional Council permanently support community events on the 2019 list prepared by the Region of Peel; and that the Peel Regional Police (PRP) Services Board resume financial responsibility for policing various significant City/community events. PRP have indicated there is no current direction to revise the policy.

RISK CONSIDERATIONS

There are no statutory or regulatory requirements to provide funding to community events for paid police duty costs however, the perception that the Region of Peel is not supporting local events could provide a reputational risk.

FINANCIAL IMPLICATIONS

Staff propose that police paid duty subsidies be set up under a police non-program account to be funded by Brampton and Mississauga property taxes. This item will be considered during the 2019 budget deliberation process.

The total cost to provide full funding of police paid duty fees for the 12 community events in 2018 was \$241,335. There are additional community events that may also request assistance. Resolution 2018-503 provides that the Region of Peel only provide partial support, therefore the final dollar amount is dependent upon the approval of Regional Council.

CONCLUSION

This report provides information regarding the establishment of a committee to address the funding requirements of local community events for police paid duty costs that are no longer provided as an in-kind service by the Peel Regional Police. As requested by Regional Council, a proposed Terms of Reference (with committee mandate) is included as Appendix I.



Mary Killeavy, Acting Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

APPENDICES

Appendix I - Proposed Committee Terms of Reference

Appendix II - Community Event Paid Duty Policy PRP-PO-001, as revised 2017/09/29

Appendix III - Letter to the Regional Chair from the Chief, Peel Regional Police

For further information regarding this report, please contact Kathryn Lockyer, Regional Clerk and Director of Clerk's, Ext. 4325, Kathryn.lockyer@peel.region.ca.

Authored By: Jill Jones, Legislative Specialist

Reviewed in workflow by:

Financial Support Unit

**APPENDIX I
ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE****Terms of Reference – Police Paid Duty Community Events Committee****Mandate:**

The mandate of the Police Paid Duty Community Events Committee (the “Committee”) is to:

- Establish consistent criteria for community events (within the cities of Brampton and Mississauga) qualifying for police paid duty subsidies;
- Determine timelines for applications and approvals;
- Liaise with Peel Regional Police and the cities of Brampton and Mississauga to develop a process to receive and review applications from community event organizers requesting police paid duty subsidization;
- Evaluate requests for assistance from the 12 historically supported events and any new events, if received;
- Finalize and recommend a list of eligible community events for 2019;
- Recommend the amount of funding for each individual group, and the total annual budget amount to be allocated to the local municipalities for re-distribution (in time for the annual budget deliberations); and
- Convene annually to review any increased Peel Regional Police fees; and review and recommend new qualifying events.

Membership:

The Committee is comprised of the Regional Chair (ex-officio) and up to three Councillors from each of the Cities of Brampton and Mississauga.

Roles and Responsibilities of Members:

The Committee will serve in an advisory capacity by making recommendations to Regional Council regarding the Region’s allocation of funds to Brampton and Mississauga for redistribution to local community events requiring assistance to fund the cost of Police Paid Duty fees.

Election of Chair and Vice-Chair:

The Committee will elect from among its members a Chair and Vice-Chair, and this election shall be held at the first meeting of the Committee. The Vice-Chair may act in the capacity of Chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in the course of his or her duties, or on vacation or on an approved leave.

Quorum:

Quorum will consist of the majority of the total number of members of the committee provided at least one member from both Mississauga and Brampton is in attendance.

Reporting Structure:

The Committee will report to Regional Council. The minutes of each Committee meeting will be placed under the Enterprise Programs and Services (EPS) section on the next appropriate Regional Council Agenda for approval.

**APPENDIX I
ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE**

Term of Appointment:

Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first.

Frequency of Meetings:

Will be determined by the committee in consultation with Regional Staff.

Staff Resources:

The Corporate Services Department will support the Police Paid Duty Community Events Committee.

The Committee will be supported by the Regional Clerk, Pursuant to the Procedure By-law.



COMMUNITY EVENTS PAID DUTY PRP-OP-001

Effective Date: 2007/03/30
Revision: 2017/09/29

Policy Statement

It is the policy of the Regional Municipality of Peel Police Services Board that Peel Regional Police provide paid duty service with respect to community events in the Region of Peel in accordance with this policy. The policy requirements set out in this document shall form part of the Board Policies and the Chief of Police is hereby directed to implement and comply with these requirements in the administration and operation of the Peel Regional Police.

1. Policy Requirements

It is the policy of the Peel Police Services Board that with respect to paid duty for Region of Peel community events the Chief of Police will:

- a) Ensure compliance with legislative and constitutional requirements, and recognized legal principles;
- b) Ensure that members act with full respect for human dignity and according to professional standards of skill, integrity and accountability;
- c) Ensure both officer and public safety as a priority;
- d) Ensure that internal funding from the Peel Police budget be provided to cover vehicle and administration costs only for community events fully sponsored and paid by the Region of Peel, and Cities of Brampton and Mississauga and do not include revenue generation or alcohol.

2. Reporting

The Chief of Police shall report to the Board on Community Event Paid Duty outlined in section 1 d) as part of the annual budget reporting process.

The Chief of Police shall also report to the Board on an exception basis. This applies to those circumstances where significant issues of potential liability to the Board, the police service, the community or the applicant are known or are believed to exist.

3. Authority/Legislative Reference

Police Services Act, Sections 39 and 49(2)
Police Services Board Audit Policy, Adopted 2001/03/30
Replaces : Paid Duty Officers – Adopted 1974/02/07
Board Minute #56/07
Board Minute #IC88/17

4. Linkage to Appropriate Police Service Procedure/Directive

I-A-301(F)
Uniform Collective Agreement
FIN-17

5. Effective Date

The policy requirements will take effect on **January 01, 2018.**

ESTABLISHING A POLICE PAID DUTY COMMUNITY EVENTS COMMITTEE

PEEL REGIONAL POLICE

JENNIFER EVANS

7150 Mississauga Road

Chief of Police

Mississauga, Ontario

Canada L5N 8M5

905-453-3311



peelpolice.ca

PROUD TO BE PEEL

February 8, 2018

RECEIVED

February 15, 2018

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

Frank Dale, Regional Chair
Region of Peel
Executive Office
10 Peel Centre Drive
Brampton, ON L6T 4B9

Dear Chair Dale,

During Peel Regional Police 2018 Budget deliberations, recent changes to the Board's *Community Event Paid Duty Policy (PRP-OP-001)* were highlighted. As a result of this information, Regional Council had further discussion on November 18, 2017 relating to this policy change. Please permit me to provide clarity to these recent changes. As background, at the June 24, 2016 Peel Police Services Board meeting, the Board assigned staff to initiate a review of the Community Event Paid Duty Policy related to paid duty funding for community events. As you can appreciate, significant time and effort was required to conduct a thorough review of the policy which included an environmental scan with neighboring police agencies in order to assess options and determine the fairest and best course of action. During this time, Peel Regional Police staff worked with event organizers and continued to provide in-kind services as per past practice for 12 community events until the revised policy was developed and approved by the Board.

On September 29, 2017, the Board approved the change to the Community Event Paid Duty Policy. Peel Regional Police staff advised all clients affected by this change on November 14, 2017. The new policy states that all costs for community events will be billable effective January 1, 2018; however, vehicle and administration fees may be waived only for community events that are fully funded by the Region of Peel, City of Mississauga or City of Brampton and do not include revenue generation or alcohol.

The policy change was required to rectify the funding disparity among the 12 annual community events that received funding and to promote fairness to the over 40 other annual community events within the Region that did not receive any in-kind services from Peel Regional Police. Furthermore, some community events that received in-kind services also generated revenue from various streams such as entrance fees and the sale of alcohol. The change in policy specifically addresses these issues while enabling Peel Regional Police to maintain a partnership within the community. It also demonstrates our commitment to fiscal responsibility, public trust and confidence to Region of Peel taxpayers.

Going forward, Peel Regional Police staff will continue to work closely with community event organizers to determine suitable paid duty requirements for their events.

REFERRAL TO _____

RECOMMENDED

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

Cont'd

I would like to thank you for your cooperation during this transition. Please contact me if you have any questions regarding this policy change.

Yours sincerely,

A handwritten signature in blue ink that reads "Jennifer Evans". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Evans".

Jennifer Evans
Chief – Peel Regional Police

/ab

cc: Ms. Sue McFadden – Chair, Peel Police Services Board
Mr. Rob Serpe – Executive Director, Peel Police Services Board

DATE: December 4, 2018

REPORT TITLE: **ESTABLISHING A DIVERSITY, EQUITY AND ANTI-RACISM COMMITTEE**

FROM: Mary Killeavy, Acting Commissioner of Corporate Services

RECOMMENDATION

That a Diversity, Equity and Anti-Racism Committee be established;

And further, that the Terms of Reference attached as Appendix I to the report of the Commissioner of Corporate Services, titled “Establishing a Diversity, Equity and Anti-Racism Committee,” be approved;

REPORT HIGHLIGHTS

- On September 13, 2018, Regional Council endorsed establishing a committee to review matters related to anti-Black racism, anti-racism, equity and inclusion as a result of a delegation from Sophia Brown-Ramsay from the Black Community Action Network of Peel (BCAN).
- The purpose of the Diversity, Equity and Anti-Racism Advisory Committee is to advise Regional Council, through conversations with members of the community who have expertise in the areas diversity, equity and anti-racism, about systemic barriers and diversity issues in the community that may impact Regional policies, programs and services.
- The Terms of Reference for the proposed committee is attached as Appendix I to this report.

DISCUSSION

1. Background

Sophia Brown-Ramsay, from the Black Community Action Network of Peel (BCAN), delegated to Regional Council on September 13, 2018. BCAN stated that, based on the actions of Council at the July 12, 2018 meeting, members of the Black community do not feel included or respected. Further BCAN stated that the July 12, 2018 council meeting was a missed opportunity for Regional Council to demonstrate its commitment to ensuring all constituents feel welcome, heard and valued by all members of Regional Council.

ESTABLISHING A DIVERSITY, EQUITY AND ANTI-RACISM COMMITTEE

2. Proposed Direction

In response to the concerns brought forward to Council by BCAN, Regional Council voted unanimously in favour of a motion to establish a committee to advise Regional Council on matters concerning anti-Black racism, anti-racism, equity and inclusion, including approaches to training and accountability.

a) Terms of Reference

The proposed Terms of Reference is included in this report as Appendix I.

i) Mandate

The purpose of the Committee will be, through conversations with the members of the communities in Peel, to advise Regional Council about systemic barriers and diversity issues in the community that may impact Regional programs and services.

Areas of focus will be:

- Anti-racism;
- Anti-Black racism;
- Equity;
- Inclusion; and,
- Approaches to training and accountability.

RISK CONSIDERATIONS

There are no legislative requirements to form this Committee; however, the work of this Committee is in direct alignment with the vision and mission of the Region of Peel's Strategic Plan, of a "Community for Life" and "Working with You to create a healthy, safe and connected community." Not addressing the concerns of the community could pose a reputational risk to the Region of Peel and result in a lack of trust and confidence with the Region as an accountable government.

CONCLUSION

On September 13, 2018, Regional Council voted unanimously in favour of a motion to establish a committee to advise Regional Council on matters concerning anti-Black racism, anti-racism, equity and inclusion. Establishing the committee is intended to deepen knowledge and awareness about systemic barriers and diversity issues enabling Regional Council to ensure that policies, programs and services are sensitive to the diverse needs of the community. A proposed Terms of Reference is included as Appendix I.



Mary Killeavy, Acting Commissioner of Corporate Services

ESTABLISHING A DIVERSITY, EQUITY AND ANTI-RACISM COMMITTEE

Approved for Submission:



D. Swarc, Chief Administrative Officer

APPENDICES

Appendix I – Proposed Terms of Reference

For further information regarding this report, please contact Juliet Jackson, Director of Culture & Inclusion, ext. 6741, juliet.jackson@peelregion.ca.

Authored By: Sharon Navarro

APPENDIX I **8.3-4**
ESTABLISHING A DIVERSITY, EQUITY AND ANTI-RACISM COMMITTEE

Terms of Reference – Diversity, Equity and Anti-racism Committee

Committee Name:

The Diversity, Equity and Anti-Racism Committee shall be referred to herein as the “Committee”.

Mandate:

The purpose of the Committee is, through conversations with members of the community with expertise in diversity, equity and anti-racism, to advise Regional Council about systemic barriers and diversity issues in the community that may impact Regional policies, programs and services. Areas of focus will be:

- Anti-racism,
- Anti-Black racism,
- Equity,
- Inclusion and
- Approaches to training and accountability.

Membership:

The Committee will be comprised of the Regional Chair (ex-officio) and six Regional Councillors (three from Mississauga, two from Brampton and one from Caledon).

Term of Appointment:

Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

Election of Chair and Vice-Chair:

The Committee will elect from among its members a Chair and Vice-Chair, and this election shall be held at the first meeting of the Committee. The Vice-Chair may act in the capacity of Chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in the course of his or her duties, or on vacation or on an approved leave.

Quorum:

Quorum will consist of the majority of the total number of members of the Committee.

Reporting Function:

The Committee will report to Regional Council. The minutes of each Committee meeting will be placed on the next appropriate Council Agenda for approval.

Meeting Frequency:

The meeting frequency for the Committee will be determined at the call of the Committee Chair.

Meeting Structure:

The Committee meeting structure will follow the same rules as laid out in the Region of Peel Procedure By-law.

**ESTABLISHMENT OF AN ANTI-BLACK RACISM, ANTI-RACISM AND EQUITY COMMITTEE
8.3-5**

In-Camera:

The Committee reserves the right to go In Camera for matters that meet the requirements of an in camera discussion.

Staff Resources:

The Office of Culture and Inclusion will support the Diversity, Equity, Anti-racism Committee.

The Committee will be supported by the Regional Clerk, pursuant to the Procedure By-law.

Region of Peel

**APPROVED AT REGIONAL COUNCIL
September 13, 2018**

10. ITEMS RELATED TO PUBLIC WORKS

Chaired by Councillor R. Starr

10.1. Establishing the Region of Peel Planning Committees

Moved by Councillor Palleschi,
Seconded by Councillor Parrish;

That the report of the Commissioner of Public Works and the Commissioner of Finance and Chief Financial Officer, titled "Establishing the Region of Peel Planning Committees" be deferred to the December 13, 2018 Regional Council meeting.

Carried 2018-796

DATE: September 5, 2018

REPORT TITLE: **ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

FROM: Janette Smith, Commissioner of Public Works
 Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

RECOMMENDATION

That the Region of Peel Growth Management Committee's name and mandate be expanded as the "Planning and Growth Management Committee" to encompass a wider breadth of land use planning policy matters;

And further, the Planning and Growth Management Committee Terms of Reference as outlined in the report of the Commissioner of Public Works and Commissioner of Finance and Chief Financial Officer titled, "Establishing the Region of Peel Planning Committees", be approved;

And further, that the Region of Peel Planning Advisory Committee be established as a subcommittee of the Planning and Growth Management Committee, in compliance with the requirements of the *Planning Act R.S.O. 1990*;

And further, that the Terms of Reference of the Region of Peel Planning Advisory Committee as outlined in the subject report, be approved;

And further, that the public membership recruitment and selection process for the Region of Peel Planning Advisory Committee as described in the subject report, be approved.

REPORT HIGHLIGHTS

- As a result of changes to the *Planning Act* by Bill 73 (2015), the Province of Ontario requires that upper and single-tier municipalities establish a planning advisory committee. Membership of the planning advisory committee must include at least one resident of the municipality that is neither a member of Regional staff, nor elected to municipal council.
- The purpose of a planning advisory committee is to provide greater opportunity for public members to participate in community planning. The benefits of the Region establishing a Planning Advisory Committee include complying with legislated requirements, enabling greater input from the public on community planning and visioning, enhancing the Region's existing planning consultation and engagement

ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES

initiatives, and providing diverse community representation on high level planning matters.

- It is recommended that the existing Growth Management Committee's name and mandate be expanded as the "Planning and Growth Management Committee" to encompass a wider breadth of land use planning matters.
- To respond to the *Planning Act* requirement, it is further recommended that a Planning Advisory Committee be established as a subcommittee of the Planning and Growth Management Committee. Its mandate would be to provide input on the Region's long term community vision and initiatives, and key land use planning matters. It would be consultative and advisory in nature, with no decision making authority.
- It is further recommended that the Region of Peel Planning Advisory Committee consist of nine (9) public members with three (3) from each of the local municipalities, and four (4) Regional Councillors. The Regional Chair would be an ex-officio member.
- Recruitment for public members of the Committee would begin at the start of the new Council term. Every effort will be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the recruitment and selection of public members.

DISCUSSION

1. Background

On July 12, 2018, Regional Council received a report from the Commissioners of Public Works and Finance and Chief Financial Officer titled "Adapting to Changes in Land Use Planning Legislation" which outlined several initiatives to respond to changes in Provincial legislation including an increased role for the Region in planning matters, the replacement of the Ontario Municipal Board with the Local Planning Appeals Tribunal and the requirement for upper and single tier municipalities to establish a Planning Advisory Committee. Council directed staff to report back to the September Council meeting with further details of the Planning Advisory Committee proposed to be established in 2019 for the new Term of Council.

The requirement to establish a Planning Advisory Committee arises from the *Smart Growth for Our Communities Act, 2015* (Bill 73) that came into effect on December 3, 2015 with a number of new or revised *Planning Act* regulations in effect as of July 1, 2016. These regulations provide direction on a range of matters, including public participation in the planning process through a newly mandated planning advisory committee. Section 8 of the *Planning Act* requires that single and upper-tier municipalities create and maintain a planning advisory committee (Appendix I).

The *Planning Act* does not include a specified mandate for the planning advisory committee, only that it is required. According to Ministry of Municipal Affairs staff, the purpose of this planning advisory committee is to provide greater opportunity for residents to participate in community planning. The legislation requires that membership of the planning advisory committee must include at least one resident of the municipality that is neither a member of municipal staff, nor elected to municipal council.

Other single and upper-tier municipalities in Ontario have taken a variety of approaches to establishing planning advisory committees that are unique to the municipality's goals, priorities, and needs. The approaches range from transitioning existing committees with similar mandates to fulfill the requirements, to developing new committees to advise on broad community planning matters. These committees also range in how they are organized, facilitated by municipal staff, and approach public membership recruitment and engagement.

ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES

Although these committees differ in some areas, they are similar in that they are consultative and advisory in nature, and focus on broad community planning matters such as community visions, planning education and outreach, and municipal strategic plans.

2. Establishing the Mandatory Planning Advisory Committee

The Region currently has a Growth Management Committee dedicated to matters of land use planning specific to growth. This is a Committee of Council established in 2013. It is proposed that the Growth Management Committee's name and mandate be expanded as to the "Planning and Growth Management Committee" to encompass a wider breadth of land use planning matters. Further details on the proposed Terms of Reference for the Planning and Growth Management Committee can be found in Appendix II.

It is also recommended that the Region of Peel Planning Advisory Committee (the Advisory Committee) be established as a subcommittee of the Planning and Growth Management Committee. It would take direction from and report to the Planning and Growth Management Committee.

The proposed mandate of the Advisory Committee therefore would be:

- To provide input on the Region's long term community vision and initiatives, and key land use planning matters
- To champion land use planning literacy, education, and outreach in the Region of Peel
- To promote input from members of the public on planning matters in the Region of Peel

The proposed Advisory Committee's Terms of Reference can be found in Appendix III and includes other details such as meeting frequencies and membership terms.

The Advisory Committee members would be responsible for preparing for meetings by reading agendas, engaging in discussion, and providing advice and input to inform staff recommendations on planning and growth management matters. Members would also be responsible for occasionally participating in orientation, education, and training sessions if the Committee determines a need for these types of educational support for it to continue its advisory responsibilities.

The Advisory Committee would consist of a total of thirteen (13) members. The Regional Chair would be an ex-officio member. There would be a total of nine (9) public members, three (3) each from the City of Brampton, Town of Caledon, and City of Mississauga. The Committee would also be comprised of one (1) additional Regional Councillor from each local municipality, nominated from the Planning and Growth Management Committee.

Public membership composition will provide an opportunity to include diverse representation from a social, economic and cultural perspective. The Advisory Committee would not have decision making authority, and is recommended to provide as many perspectives as possible to the Planning and Growth Management Committee. The Advisory Committee would also enhance existing public consultation and outreach strategies and help diversify approaches to working with the public. The Advisory Committee would supplement community input obtained through public open houses, meetings, and outreach strategies to ensure public input is representative of Peel.

8.4-5

ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES

The Advisory Committee would have an annual work plan that would be reported on to the Planning and Growth Management Committee. The work plan would be created based on the Region's priorities and needs, and draw from the Planning and Growth Management Committee work plan.

Examples of what it could include are:

- Municipal public engagement approaches and initiatives
- Long term community visions and Strategic Plans
- Municipal finance and budget literacy
- Environmental and climate change studies and policy
- Municipal Comprehensive Review Background Studies
- Settlement Expansion Background Studies
- Transportation planning research and policy initiatives

The Commissioner of Public Works, Commissioner of Finance and Chief Financial Officer, and Regional staff will support the Region of Peel Planning Advisory Committee as it maintains and implements the annual work plan.

The proposed approach to establishing the Advisory Committee was informed by a review of how other Greater Golden Horseshoe municipalities established their planning advisory committees, discussions with other municipal staff and Provincial staff, and a review of existing advisory committees in the Region. A list of established planning advisory committees can be found in Appendix IV.

3. Relationships with Local Municipalities

The Region of Peel Planning Advisory Committee (the Advisory Committee) would be a subcommittee of the Planning and Growth Management Committee, responsible for advising Regional Council on Peel's high level planning matters. And as such, the Advisory Committee would not be responsible for local municipal and site specific planning matters and/or development-related applications. The Advisory Committee would be open to receiving input from local planning and development-related committees regarding Peel's community vision and planning matters.

The Advisory Committee would serve as an additional public consultation and engagement initiative by the Region that aims to provide a greater opportunity for public input to be considered and a diversity of community representation on planning matters. It would not replace other public consultation undertaken through stakeholders meetings and workshops, open houses, public outreach, digital media, and statutory public meetings.

ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES

4. Recruiting and Selecting Public Members for the Region of Peel Planning Advisory Committee

Efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the recruitment and selection of public members of the Region of Peel Planning Advisory Committee. Other aspects of diverse representation, such as, but not limited to home ownership type, employment type, and education levels would also be considered. Persons with general knowledge of municipal planning, engineering, and finance may also be considered.

The selection of public members would include efforts to enhance the public's opportunity to provide input on planning matters.

Staff would be responsible for the recruitment of public members and provide a recommendation to Regional Council for appointments. It would be an open competitive process and involve local media.

Additional details on the proposed recruitment and selection process for public membership of the Advisory Committee can be found in Appendix V.

RISK CONSIDERATIONS

There is the potential risk that the Advisory Committee could provide advice contrary to preferences of some internal and external stakeholders. This is observed in the Region's existing planning consultation and engagement initiatives. Diverse perspectives and advice are an opportunity for the Region to apply its "Working With You" culture and collaborate with a variety of stakeholders and perspectives to improve planning in Peel. Ultimately Regional Council will be the decision making authority for establishing the Region's position on planning matters.

Other potential risks include Advisory Committee members feel disengaged and find it challenging to learn about planning. Staff are prepared to facilitate the Advisory Committee members' engagement throughout their term. Supporting orientation and educational resources can be provided to help members be equipped to provide their advice. There is also a risk that Advisory Committee members advocate for planning work and engagement outside of the capacity of current Regional resources or planned work program. Staff can also help guide Regional Council and the Advisory Committee on the types of planning matters that should ideally be deferred to the Advisory Committee for advice, and are within its mandate.

FINANCIAL IMPLICATIONS

Members of the Region of Peel Planning Advisory Committee would be volunteers. Non-elected members of the Advisory Committee (those other than Regional Councillors) shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Advisory Committee, and in accordance with Regional policy. These can include transportation, sign language interpretation services, and other services.

Staff and other resources will be required to organize and support the Advisory Committee. These can be accommodated within existing budgets. Every effort will be made to ensure the Advisory Committee's activities and annual work plan reflects the Committee's mandate, and is within reasonable expectations of staff time and capacity, and availability of resources. Staff will

ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES

seek assistance from other divisions within the Region as required from time to time to support the Advisory Committee in implementing the annual work plan. Regular review of the Advisory Committee's work plan can help inform future budget requests.

CONCLUSION

Establishing a Planning Advisory Committee would meet legislated requirements, enhance existing planning consultation and engagement opportunities in the Region of Peel, and allow greater input from the public on community visioning and planning matters. Greater community member representation can provide a further opportunity to integrate public input into realizing the Region's vision of "Community for Life", and mission of "Working With You" to create a healthy, safe and connected community.



Steve Fantin for
Janette Smith, Commissioner of Public Works



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



D. Szwarc, Chief Administrative Officer

APPENDICES

- Appendix I - *Planning Act* Requirement for Planning Advisory Committee
- Appendix II - Proposed Terms of Reference for the Region of Peel Planning and Growth Management Committee
- Appendix III - Proposed Terms of Reference for the Region of Peel Planning Advisory Committee
- Appendix IV - List of Planning Advisory Committees in the Greater Golden Horseshoe
- Appendix V - Proposed Public Membership Recruitment and Selection Process for the Region of Peel Planning Advisory Committee

For further information regarding this report, please contact Steve Jacques, Director, Growth Management Strategy (steve.jacques@peelregion.ca, ext. 4625)

Authored by: Elizabeth Bang, Strategist, Growth Management Strategy (elizabeth.bang@peelregion.ca, ext. 4344)

**APPENDIX I
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

EXCERPT FROM THE *PLANNING ACT*, SECTION 8

Part II – Local Planning Administration

Planning advisory committee

Mandatory for certain municipalities

8 (1) The council of every upper-tier municipality and the council of every single-tier municipality that is not in a territorial district, except the council of the Township of Pelee, shall appoint a planning advisory committee in accordance with this section. 2015, c. 26, s. 16.

Optional for other municipalities

(2) The council of a lower-tier municipality, the council of a single-tier municipality that is in a territorial district or the council of the Township of Pelee may appoint a planning advisory committee in accordance with this section. 2015, c. 26, s. 16.

Joint planning by agreement

(3) The councils of two or more municipalities described in subsection (2) may enter into an agreement to provide for the joint undertaking of such matters of a planning nature as may be agreed upon and may appoint a joint planning advisory committee in accordance with this section. 2015, c. 26, s. 16.

Membership

(4) The members of a planning advisory committee shall be chosen by the council and shall include at least one resident of the municipality who is neither a member of a municipal council nor an employee of the municipality. 2015, c. 26, s. 16.

Same

(5) Subsection (4) applies with respect to a joint planning advisory committee, with necessary modifications. 2015, c. 26, s. 16.

Remuneration

(6) Persons appointed to a committee under this section may be paid such remuneration and expenses as the council or councils may determine, and where a joint committee is appointed, the councils may by agreement provide for apportioning the costs of the payments to their respective municipalities. 2015, c. 26, s. 16.

Source: Planning Act, R.S.O. 1990, c. P.13

(https://www.ontario.ca/laws/statute/90p13?_ga=2.198026287.1628211034.1533742587-35595433.1533742587#BK13)

**APPENDIX II
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

**PROPOSED TERMS OF REFERENCE FOR THE PLANNING AND GROWTH
MANAGEMENT COMMITTEE**

Committee Name:

The Planning and Growth Management Committee shall be referred to herein as the “Committee”.

Mandate:

The Committee’s mandate will be to review and provide input into strategies for managing growth, including intensification. This is to be done in consideration of the need for infrastructure based on the Region’s distribution of population and jobs, while ensuring the Region’s long-term financial sustainability. The Committee will review and make recommendations on the Region’s long term community vision and initiatives, key land use planning matters, growth management issues, planning and servicing policies, and consider population and employment distribution in the Region. The Committee will receive advice and input from the Region of Peel Planning Advisory Committee.

Responsibilities:

The Committee will be tasked to:

- Review regional land use planning matters, and inform Council’s decisions on regional land use planning decisions,
- Review issues related to growth in Peel, and inform Council’s decisions on the allocation of population and employment forecasts across the Region, and
- Seek assistance from the Region of Peel Planning Advisory Committee to provide strategic insight and advice on the Region’s long term community vision and initiatives, and key land use planning matters.

The Committee will receive advice and input from the Region of Peel Planning Advisory Committee.

Membership:

The Committee will be comprised of members of Regional Council including at least one member from each area municipality as appointed by Regional Council.

Term of Appointment:

Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first.

Chair and Vice-Chair:

**APPENDIX II
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

The Chair and Vice-Chair of the Committee will be elected from members of the Committee at the first meeting.

Quorum:

Quorum will consist of the majority of the total number of members on the Committee.

Reporting Function:

The Committee will report to Regional Council. The minutes of each Committee meeting will be placed on the next available Regional Council Agenda for approval.

Meeting Structure:

The Committee meeting structure will follow the same rules as laid out in the Procedure By-law.

In-Camera:

The Committee reserves the right to go In Camera for matters that meet the requirements as outlined in the Procedure By-law.

Staff Resources:

The Committee will be supported by staff from the Office of the Regional Clerk, Integrated Planning Division, and Growth Management Strategy.

**ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES
APPENDIX III**

**PROPOSED TERMS OF REFERENCE
REGION OF PEEL PLANNING ADVISORY COMMITTEE**

Mandate

The mandate of the Planning Advisory Committee is to:

- Provide input on the Region's long term community vision and initiatives, and key land use planning matters
- Champion land use planning literacy, education, and outreach in the Region of Peel
- Promote input from members of the public on planning matters in the Region of Peel

For further clarity, the Region of Peel Planning Advisory Committee (the Advisory Committee) is responsible for advising Regional Council on Peel's high level planning matters. The Advisory Committee is not responsible in any way for local municipal and site specific planning matters and/or development-related applications.

Membership Composition

The Advisory Committee is comprised of the Regional Chair (ex-officio) and one (1) Regional Councillor from each local municipality, nominated from the Planning and Growth Management Committee.

The Advisory Committee is also comprised of nine (9) members of the public, three (3) from each local municipality. These members shall be residents of the Region of Peel, shall not be a member of the current or immediately past municipal Council, shall not be an employee of the Region of Peel or any municipality in the Region of Peel, and shall not be directly affiliated with the development industry or other specific interest groups related to the planning and development industry. The members shall represent the interests of the broader community.

Regional Council approves the appointment of members of the public in the Planning Advisory Committee.

The Planning Advisory Committee therefore will comprise thirteen (13) members.

Roles and Responsibilities of Members

Members of the Advisory Committee responsible for:

- Preparing for meetings by reading agendas, engaging in discussion, and providing advice to the Planning and Growth Management Committee.
- Informing the Office of the Regional Clerk in advance if they cannot attend a meeting.
- Occasionally participating in orientation, education, and training sessions if the Planning Advisory Committee has determined a need for these types of educational support in order for it to continue to be a consultative and advisory body.

**ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES
APPENDIX III**

Election of the Chair and Vice-Chair

The Advisory Committee will elect from among its members a Chair and Vice–Chair, and this election shall be held at its first meeting.

The Advisory Committee shall appoint a Vice-Chair who may act in the capacity of chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in course of his or her duties, or on vacation or on an approved leave.

Quorum

Quorum will consist of the majority of the membership, with at least one member of Council and two public members present.

Reporting Structure

The Advisory Committee will report to the Planning and Growth Management Committee. It will take direction from and report to the Planning and Growth Management Committee as a consultative and advisory body on planning and community visioning matters. It will report on its annual work plan to the Planning and Growth Management Committee.

The Chair of the Planning Advisory Committee would report on the Committee’s behalf to the Planning and Growth Management Committee.

Term of Appointment

Members will serve for a term of up to four years.

Reappointment is possible, however public members may only serve for a maximum of two consecutive terms, subject to Regional Council approval.

Frequency of Meetings

The Advisory Committee will be established to meet a minimum of three (3) times per year. The first meeting of every year is intended to set an annual work plan, establish the meeting schedule, and establish the meeting location. Meetings may also be held at the call of the Chair.

Other orientation, education, and training sessions may be provided as suggested by staff or upon request of the Advisory Committee to support the annual work plan.

Staff Resources

The Growth Management Strategy and Integrated Planning Division will support the Planning Advisory Committee as it maintains and implements the annual work plan.

The Growth Management Strategy and Integrated Planning Division will seek assistance from other divisions within the Region as required from time to time to support the Advisory Committee in implementing the annual work plan.

A designate of the Regional Clerk will serve as the secretary to the Planning Advisory Committee and provide administrative support.

**ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES
APPENDIX III**

Reimbursement of Expenses

Non-elected members of the Advisory Committee (those other than Regional Councillors) shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Advisory Committee, and in accordance with Regional policy. These can include transportation, sign language interpretation services, Braille translation services, and support care services.

Resignation of Members

Resignation of a member during the term must be made in writing to the Office of the Regional Clerk. Regional Council may choose not to fill a vacancy, except where a resignation will leave the Committee without public membership representation.

Members may be required to resign if they have been absent for more than two consecutive meetings without good cause and advance notice.

Conflict of Interest

Members shall disclose any conflicts of interest to the Advisory Committee and remove themselves from meetings for the duration of the discussion and voting (if any) with respect to that matter.

Amendments to the Terms of Reference

The Advisory Committee's Terms of Reference will be reviewed and amended in the fourth year of every Council term.

Regional Council will have authority to make changes to the Advisory Committee's Terms of Reference, as required.

**APPENDIX IV
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

LIST OF PLANNING ADVISORY COMMITTEES IN THE GREATER GOLDEN HORSESHOE

The list shows municipalities with Planning Advisory Committees similar to the proposed Region of Peel Planning Advisory Committee. Note that there is no preferred approach to establishing a Planning Advisory Committee. The approach depends on the municipality's goals, needs, and context. All Advisory Committees generally had the goal to improve opportunities for the public to provide advice on planning matters.

Municipality	Committee Name	Mandate	Membership Composition	Membership Term
Niagara Region	Planning Advisory Committee	To provide input into the new Official Plan and help shape Niagara's growth and prosperity.	Total: 8 members Council representation: 0 Public representation: 8	2 years; up to 4 committee members can serve one consecutive term.
City of Toronto *	Planning Review Panel	The Panel is mandated to provide input on City Planning strategies, plans, policies, and initiatives that have city-wide implications. This input should be provided to help ensure City Planning's work is informed by resident experience and well-aligned with the values and priorities of all Torontonians.	Total: 28 members Council representation: 0 Public representation: 28	Members will serve on the Panel for 2 years, following an orientation program.

8.4-15

**APPENDIX IV
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

Municipality	Committee Name	Mandate	Membership Composition	Membership Term
York Region	Planning Advisory Committee	<p>The mandate of the Planning Advisory Committee is to provide York Regional Council and staff with advice regarding key land use planning matters in York Region.</p> <p>Members will provide input on issues that impact the long-term community vision for the Region, specifically:</p> <ul style="list-style-type: none"> • Proposed new or revised plans, legislation and initiatives from Provincial ministries, Federal departments and other agencies that affect planning in York Region. • Updates and amendments to policies of the Regional Official Plan. • Other planning matters warranting consideration, as referred by York Regional Council or staff. 	<p>Total: 8 to 14 members</p> <p>Council representation: 1 to 3</p> <p>Public representation: 7 to 11</p>	Council Term

* Established for general public outreach and education on planning, not initially intended to be a Planning Advisory Committee.

**APPENDIX V
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

**PROPOSED PUBLIC MEMBERSHIP RECRUITMENT AND SELECTION PROCESS FOR
REGION OF PEEL PLANNING ADVISORY COMMITTEE**

Recruitment

Recruitment for the nine (9) public members of the Region of Peel Planning Advisory Committee (the Advisory Committee) will begin at the start of the new Council term. Recruitment will be led by Regional staff with support from the Office of the Regional Clerk and Communications. It would be an open competitive process and involve communications in local media.

The prospective candidate must express their interest in participating in the Advisory Committee by submitting an application to the Office of the Regional Clerk. The application would consist of a resume and/or cover letter, their availability for meetings, and description of their interest in advising on the Region's community and planning matters.

The prospective candidate must be a resident of the Region of Peel.

The prospective candidate cannot be:

- A member of the current or immediately past municipal council,
- An employee of the Region of Peel or any municipality in the Region of Peel,
- Directly affiliated with the development industry or other specific interest groups related to the planning and development industry.

Staff are responsible for the screening of potential members and making the recommendation to the interview panel, consisting of the Director of Planning and Growth Management and Chief Planner, Chair of the Planning and Growth Management Committee, Regional Clerk, and Growth Management Strategist.

Staff will be recommending nine (9) public members to Regional Council for appointment to the Planning Advisory Committee, three (3) from each local municipality.

The recruitment process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the recruitment of public members of the Advisory Committee.

Selection

Public members will be selected in early 2019. Staff will be responsible for the recruitment and selection of public members and provide a recommendation to Regional Council for appointments to the Advisory Committee.

The selection of public members may consider other aspects of diverse representation such as, but not limited to home ownership, employment type, and education levels. The selection of public members may also give preference to persons with general knowledge of municipal planning, engineering, and finance.

The selection of public members would make every effort to enhance the public's opportunity to provide input on planning matters.

**APPENDIX V
ESTABLISHING THE REGION OF PEEL PLANNING COMMITTEES**

The selection process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the selection of public members of the Advisory Committee.

For Information

DATE: December 4, 2018

REPORT TITLE: **CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE**

FROM: Janette Smith, Commissioner of Public Works

OBJECTIVE

The objective of this report is to address suggested changes made by Regional Council on September 13, 2018 to the proposed Planning Advisory Committee.

REPORT HIGHLIGHTS

- The report, “Establishing the Region of Peel Planning Committees” was presented on September 13, 2018 and deferred to the December 13, 2018 Regional Council meeting as per Council direction (Resolution 2018-796).
- Staff were also asked to consider changes to the proposed Planning Advisory Committee. The purpose of this report is to address those considerations to Council. This report should be read in conjunction with the report, “Establishing the Region of Peel Planning Committees”.
- As a result of changes to the *Planning Act* by Bill 73 (2015), the Province of Ontario requires that upper and single-tier municipalities establish a Planning Advisory Committee to provide greater opportunity for public members to participate in community planning.
- Establishing a Planning Advisory Committee will ensure compliance with legislated requirements along with enabling greater input from the public on community planning and visioning, enhancing the Region’s existing planning consultation and engagement initiatives, and providing a diversity of community representation on high level planning matters.

DISCUSSION
1. Background

On September 13, 2018 Regional Council received a report from the Commissioners of Public Works and Finance titled “Establishing the Region of Peel Planning Committees”. It proposed expanding the name and mandate of the Region of Peel’s Growth Management Committee as the “Planning and Growth Management Committee” and establishing a Region of Peel Planning Advisory Committee. The report was deferred to the December 13, 2018 Regional Council meeting and staff were also asked to consider the discussions at

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

Council is re-evaluating the recommendations for the proposed Planning Advisory Committee (Resolution 2018-796). The purpose of this report is to address those considerations.

As a result of changes to the *Planning Act* by Bill 73 (2015), the Province of Ontario requires that upper and single-tier municipalities establish a Planning Advisory Committee. The purpose of a Planning Advisory Committee is to provide greater opportunity for public members to participate in community planning. The benefits of the Region establishing a Planning Advisory Committee include complying with legislated requirements, enabling greater input from the public on community planning and visioning, enhancing the Region's existing planning consultation and engagement initiatives, and providing a diversity of community representation on high level planning matters.

Additional information on the legislative requirement and benefits of establishing a Planning Advisory Committee, as well as the proposals made to the Growth Management Committee can be found in the companion report, "Establishing the Region of Peel's Planning Committees".

2. Considering Council's Suggested Changes to the Proposed Planning Advisory Committee

In the direction to defer the September 13, 2018 report to December 13, 2018 Regional Council meeting, staff was also asked to consider changes to the proposed Planning Advisory Committee. In considering the changes, staff balanced the direction of the legislative requirement, intent of establishing Planning Advisory Committees, and approaches of similar committees in other municipalities. Staff responses are outlined below.

- **Changing the requirement for three members of the public from each local municipality to be a minimum of one and "up to" three members of the public from each local municipality.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee was amended as shown in Appendix I.
- **Allowing more Councillors to participate in the Planning Advisory Committee, including Chairs of the Local Municipal Planning Committees.** The purpose of a Planning Advisory Committee is to provide greater access for members of the public to participate in high level community vision and land use planning matters. The Planning and Growth Management Committee serves as the opportunity for members of Council to further their participation. The proposed Planning Advisory Committee would not be responsible for local municipal and site specific planning matters and/or development-related applications. Therefore staff have retained the initially proposed Council membership composition of one (1) Regional Councillor from each Local Municipality, nominated from the Planning and Growth Management Committee. Further, the proposed Committee would also be open to receiving input from local planning and development-related committees regarding Peel's community vision and planning matters.
- **Removing the restriction of former Councillors from the membership.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee has been amended as shown in Appendix I.

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

- **Including a two-year term for public members.** This is supported by staff and the proposed Terms of Reference of the Planning Advisory Committee has been amended as shown in Appendix I that provides the option for public members to serve up to four years within the term of Council.

In summary, the following amendments were made to the proposed Terms of Reference of the Planning Advisory Committee (Appendix I):

- Removing the restriction of former Councillors from the membership,
- Including a two-year term for public members, and
- Changing the requirement of public membership to “up to” three members.

Amendments to Appendix I led to subsequent amendments to the proposed recruitment and selection process, detailed in Appendix II.

RISK CONSIDERATIONS

If removing the restriction of former Councillors from the membership is accepted by Council, there is potential risk for the majority or all of the public membership of the proposed Planning Advisory Committee to consist of former Councillors. This risk can be mitigated through the recruitment and selection process for the proposed Planning Advisory Committee.

A two-year term for public members could mean more frequent turnover of the public membership portion of the proposed Planning Advisory Committee. This would require staff to train and educate new public members again, and transition past and new public members more frequently, so that they are equipped with the knowledge and resources to provide advice. An additional risk is the two year term for public members not aligning with the four year term of Council, therefore leading to inconsistent advice provided by the Planning Advisory Committee on high level planning matters.

CONCLUSION

In considering the suggested changes by Council, staff balanced the direction of the legislative requirement, intent of establishing Planning Advisory Committees, and approaches of similar committees in other municipalities. The suggested changes supported by staff are amended in the proposed Terms of Reference of the Planning Advisory Committee found in Appendix I and subsequent amendments were made in Appendix II to the recruitment and selection process. Overall, establishing a Planning Advisory Committee would meet legislated requirements while allowing greater access to the public to participate in community visioning and planning matters.



Janette Smith, Commissioner of Public Works

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE

Approved for Submission:



D. Szwarc, Chief Administrative Officer

APPENDICES

Appendix I – Considered Amendments to the Proposed Terms of Reference for the Region of Peel Planning Advisory Committee

Appendix II – Considered Amendments to the Proposed Recruitment and Selection Process for the Region of Peel Planning Advisory Committee

For further information regarding this report, please contact Steve Jacques, Director and Chief Planner, at steve.jacques@peelregion.ca or 905-791-7800, ext. 4625.

Authored By: Elizabeth Bang, Growth Management Strategist at elizabeth.bang@peelregion.ca or 905-791-7800, ext. 4344.

**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE
APPENDIX I**

**CONSIDERED AMENDMENTS (HIGHLIGHTED) TO THE PROPOSED TERMS OF
REFERENCE**

REGION OF PEEL PLANNING ADVISORY COMMITTEE

Mandate

The mandate of the Planning Advisory Committee is to:

- Provide input on the Region's long term community vision and initiatives, and key land use planning matters
- Champion land use planning literacy, education, and outreach in the Region of Peel
- Promote input from members of the public on planning matters in the Region of Peel

For further clarity, the Region of Peel Planning Advisory Committee (the Advisory Committee) is responsible for advising Regional Council on Peel's high level planning matters. The Advisory Committee is not responsible in any way for local municipal and site specific planning matters and/or development-related applications.

Membership Composition

The Advisory Committee is comprised of the Regional Chair (ex-officio) and one (1) Regional Councillor from each local municipality, nominated from the Planning and Growth Management Committee.

The Advisory Committee is also comprised of **up to** nine (9) members of the public, **minimum of one (1) to a maximum of three (3) from each local municipality** from each local municipality. These members shall be residents of the Region of Peel, shall not be an employee of the Region of Peel or any municipality in the Region of Peel, and shall not be directly affiliated with the development industry or other specific interest groups related to the planning and development industry. The members shall represent the interests of the broader community.

Regional Council approves the appointment of members of the public in the Planning Advisory Committee.

The Planning Advisory Committee therefore will comprise **up to thirteen (13)** members.

Roles and Responsibilities of Members

Members of the Advisory Committee responsible for:

- Preparing for meetings by reading agendas, engaging in discussion, and providing advice to the Planning and Growth Management Committee.
- Informing the Office of the Regional Clerk in advance if they cannot attend a meeting.
- Occasionally participating in orientation, education, and training sessions if the Planning Advisory Committee has determined a need for these types of educational support in order for it to continue to be a consultative and advisory body.

8.5-6

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE APPENDIX I

Election of the Chair and Vice-Chair

The Advisory Committee will elect from among its members a Chair and Vice–Chair, and this election shall be held at its first meeting.

The Advisory Committee shall appoint a Vice-Chair who may act in the capacity of chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in course of his or her duties, or on vacation or on an approved leave.

Quorum

Quorum will consist of the majority of the membership, with at least one member of Council and two public members present.

Reporting Structure

The Advisory Committee will report to the Planning and Growth Management Committee. It will take direction from and report to the Planning and Growth Management Committee as a consultative and advisory body on planning and community visioning matters. It will report on its annual work plan to the Planning and Growth Management Committee.

The Chair of the Planning Advisory Committee would report on the Committee’s behalf to the Planning and Growth Management Committee.

Term of Appointment

Members will serve for a term of up to **four** years.

Reappointment is possible, however public members may only serve for a maximum of two consecutive terms, subject to Regional Council approval.

Frequency of Meetings

The Advisory Committee will be established to meet a minimum of three (3) times per year. The first meeting of every year is intended to set an annual work plan, establish the meeting schedule, and establish the meeting location. Meetings may also be held at the call of the Chair.

Other orientation, education, and training sessions may be provided as suggested by staff or upon request of the Advisory Committee to support the annual work plan.

Staff Resources

The Growth Management Strategy and Integrated Planning Division will support the Planning Advisory Committee as it maintains and implements the annual work plan.

The Growth Management Strategy and Integrated Planning Division will seek assistance from other divisions within the Region as required from time to time to support the Advisory Committee in implementing the annual work plan.

8.5-7

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE APPENDIX I

A designate of the Regional Clerk will serve as the secretary to the Planning Advisory Committee and provide administrative support.

Reimbursement of Expenses

Non-elected members of the Advisory Committee (those other than Regional Councillors) shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Advisory Committee, and in accordance with Regional policy. These can include transportation, sign language interpretation services, Braille translation services, and support care services.

Resignation of Members

Resignation of a member during the term must be made in writing to the Office of the Regional Clerk. Regional Council may choose not to fill a vacancy, except where a resignation will leave the Committee without public membership representation.

Members may be required to resign if they have been absent for more than two consecutive meetings without good cause and advance notice.

Conflict of Interest

Members shall disclose any conflicts of interest to the Advisory Committee and remove themselves from meetings for the duration of the discussion and voting (if any) with respect to that matter.

Amendments to the Terms of Reference

The Advisory Committee's Terms of Reference will be reviewed and amended in the fourth year of every Council term.

Regional Council will have authority to make changes to the Advisory Committee's Terms of Reference, as required.

**CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE
APPENDIX II**

**CONSIDERING AMENDMENTS (HIGHLIGHTED) TO THE PROPOSED PUBLIC
MEMBERSHIP RECRUITMENT AND SELECTION PROCESS FOR REGION OF PEEL
PLANNING ADVISORY COMMITTEE**

Recruitment

Recruitment for **up to** nine (9) public members of the Region of Peel Planning Advisory Committee (the Advisory Committee) will begin at the start of the new Council term. Recruitment will be led by Regional staff with support from the Office of the Regional Clerk and Communications. It would be an open competitive process and involve communications in local media.

The prospective candidate must express their interest in participating in the Advisory Committee by submitting an application to the Office of the Regional Clerk. The application would consist of a resume and/or cover letter, their availability for meetings, and description of their interest in advising on the Region's community and planning matters.

The prospective candidate must be a resident of the Region of Peel.

The prospective candidate cannot be:

- An employee of the Region of Peel or any municipality in the Region of Peel,
- Directly affiliated with the development industry or other specific interest groups related to the planning and development industry.

Staff are responsible for the screening of potential members and making the recommendation to the interview panel, consisting of the Director of Planning and Growth Management and Chief Planner, Chair of the Planning and Growth Management Committee, Regional Clerk, and Growth Management Strategist.

Staff will be recommending **up to** nine (9) public members to Regional Council for appointment to the Planning Advisory Committee, **minimum of one (1) and maximum of three (3)** from each local municipality.

The recruitment process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the recruitment of public members of the Advisory Committee.

Selection

Public members will be selected in early 2019. Staff will be responsible for the recruitment and selection of public members and provide a recommendation to Regional Council for appointments to the Advisory Committee.

The selection of public members may consider other aspects of diverse representation such as, but not limited to home ownership, employment type, and education levels. The selection of public members may also give preference to persons with general knowledge of municipal planning, engineering, and finance.

8.5-9

CONSIDERING CHANGES TO THE PROPOSED PLANNING ADVISORY COMMITTEE APPENDIX II

The selection of public members would make every effort to enhance the public's opportunity to provide input on planning matters.

The selection process will be open and transparent. All efforts would be made to ensure Peel's geographic, ethnic, cultural, and economic diversity are considered in the selection of public members of the Advisory Committee.

DATE: December 4, 2018

REPORT TITLE: **STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE - TERMS OF REFERENCE**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That the Region of Peel Strategic Housing and Homelessness Committee Terms of Reference, attached as Appendix I to the report from the Commissioner of Human Services, titled “Strategic Housing and Homelessness Committee – Terms of Reference”, be approved.

REPORT HIGHLIGHTS

- On April 5, 2018 Regional Council approved a new 10-year Peel Housing and Homelessness Plan (PHHP).
- On June 28, 2018, Regional Council approved the creation of a Strategic Housing and Homelessness Committee.
- The purpose of the Committee is to advise on the implementation of the PHHP by providing strategic and public policy oversight for housing and homelessness, including endorsing a Housing Master Plan (10-year Development Plan), the redesign of service models to improve client outcomes, the transition to a *Housing First* model, and the establishment of an incentives program to build more affordable housing for middle income households.
- The Committee is not mandated to guide operational matters related to housing, homelessness and the Peel Housing Corporation, such as the decisions related to the procurement and selection of specific development partners or sites.
- The Terms of Reference for this Committee are attached as Appendix I for approval.

DISCUSSION

1. Background

On April 5, 2018 Regional Council approved a new 10-year Peel Housing and Homelessness Plan (PHHP). The plan was created to achieve two long-term outcomes: Affordable housing is available to all Peel residents and homelessness in Peel is prevented.

On June 28, 2018 Regional Council approved the creation of a Strategic Housing and Homelessness Committee for the 2018 to 2022 Term of Council. The purpose of this committee is to advise on the implementation of the PHHP and to provide strategic and

STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE - TERMS OF REFERENCE

public policy oversight to housing and homelessness services including recommendations to Council.

Through this report, staff is seeking approval of the proposed Terms of Reference for the Committee.

2. Proposed Direction

Increasing affordable housing has been a priority in Peel; as such it is imperative that Regional Council continue to be actively involved in strategic discussions related to housing and homelessness. The development of the Committee is the venue for members of Council to provide strategic oversight to issues including, but not limited to:

- The endorsement of a Housing Master Plan (10-Year Housing Development Plan)
- Housing land-use planning and policy matters in collaboration with the Planning and Growth Management Committee;
- Policy decisions related to incentives for affordable middle income housing development;
- Re-design of service models to improve client outcomes, prevent homelessness and enhance access to affordable housing;
- The transition to a *Housing First* model; and,
- A social housing modernization framework to redefine how the Service Manager works with housing providers.

It is also anticipated that this Committee will provide a forum to increase public and stakeholder engagement.

The Committee is not mandated to guide operational matters related to housing, homelessness and the Peel Housing Corporation, including decisions related to the procurement and selection of specific development partners or sites.

a) Mandate

The Committee's mandate is to advise on the implementation of the 5 strategies of the PPHP and to provide strategic and public policy oversight for housing and homelessness, including recommendations to Council on strategic matters pertaining to the Service Manager and the Peel Housing Corporation. The 5 strategies within the PPHP include:

Strategy 1 – Transform Service Access: Transform the delivery of programming through the creation of a new service model to improve access to subsidized housing, prevent homelessness, divert people from shelters and match people with the right service.

Strategy 2 – Build More Affordable Housing: Move forward with a more strategic and planned approach to affordable housing development, guided by targets and a rigorous assessment of need.

Strategy 3 – Provide Incentives to Build Affordable Housing: Encourage the market to produce purpose-built rental and affordable home ownership through a targeted program of tools and incentives.

STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE - TERMS OF REFERENCE

Strategy 4 – Optimize Existing Stock: Maintain existing social and affordable housing stock and leverage existing private stock to create more and varied affordable housing options.

Strategy 5 – Increase Supportive Housing: Expand the supply of supportive housing and supports provided to existing tenants.

b) Membership and Meeting Structure

The Committee will be comprised of seven (7) members of Peel Regional Council:

- The Regional Chair will be an ex-officio member;
- The Chair and Vice-Chair of the Human Services section, as chosen by Regional Council;
- A member of the Planning and Growth Management Committee, as chosen by Regional Council; and,
- One Councillor from each local municipality.

The 2019 subject Committee meeting dates are listed in Appendix II.

Formal minutes from the Strategic Housing and Homelessness Committee will be approved at a subsequent Regional Council meeting.

CONCLUSION

On June 28, 2018 Regional Council approved the creation of a Strategic Housing and Homelessness Committee for the 2018 to 2022 Term of Council to advise on the implementation of the PHHP and to provide strategic and public policy oversight to housing and homelessness services.

Through this report, staff is recommending that Regional Council approve the proposed Terms of Reference for the Committee.



Janice Sheehy, Commissioner of Human Services

Approved for Submission:



D. Swarc, Chief Administrative Officer

STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE - TERMS OF REFERENCE

APPENDICES

Appendix I - Strategic Housing and Homelessness Committee Terms of Reference

Appendix II - Strategic Housing and Homelessness Committee 2019 Meeting Schedule

For further information regarding this report, please contact Aileen Baird, Director, Housing Services at aileen.baird@peelregion.ca or Ext: 1898.

Authored By: Jennifer McLaughlin

APPENDIX I STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE –TERMS OF REFERENCE

Terms of Reference Strategic Housing and Homelessness Committee

Mandate

To advise on the implementation of the 5 strategies of the Peel Housing and Homelessness Plan (PHHP) and to provide strategic and public policy oversight for housing and homelessness, including recommendations to Council on strategic matters pertaining to the Service Manager, long-term affordable housing development plans and the Peel Housing Corporation.

The 5 strategies within the PHHP include:

Strategy 1 – Transform Service Access: Transform the delivery of programming through the creation of a new service model to improve access to subsidized housing, prevent homelessness, divert people from shelters and match people with the right service.

Strategy 2 – Build More Affordable Housing: Move forward with a more strategic and planned approach to affordable housing development, guided by targets and a rigorous assessment of need.

Strategy 3 – Provide Incentives to Build Affordable Housing: Encourage the market to produce purpose-built rental and affordable home ownership through a targeted program of tools and incentives.

Strategy 4 – Optimize Existing Stock: Maintain existing social and affordable housing stock and leverage existing private stock to create more and varied affordable housing options.

Strategy 5 – Increase Supportive Housing: Expand the supply of supportive housing and supports provided to existing tenants.

Membership

The Committee is comprised of seven (7) members of Peel Regional Council. The Regional Chair will be an ex-officio member. There will be one Regional Councillor representing each local municipality and the Regional Councillors who hold the position of Chair and Vice-Chair of Human Services and a member of the Planning and Growth Management Committee as appointed by Regional Council.

Roles and Responsibilities of Members

The Committee will advise on the implementation of the PHHP and provide strategic and public policy oversight on issues such as but not limited to:

- The endorsement of a Housing Master Plan (10-Year Housing Development Plan)
- Housing land-use planning and policy matters in collaboration with the Planning and Growth Management Committee;
- Policy decisions related to incentives for affordable middle income housing development;
- Re-design of service models to improve client outcomes, prevent homelessness and enhance access to affordable housing;
- The transition to a *Housing First* model; and,

**APPENDIX I
STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE –TERMS OF REFERENCE**

- A social housing modernization framework to redefine how the Service Manager works with housing providers.

Election of Chair and Vice-Chair

The Committee will elect from among its members a Chair and Vice-Chair, and this election shall be held at the first meeting of the Committee.

The Vice-Chair may act in the capacity of Chair and exercise all the rights, powers and authorities of the Chair when the Chair is absent through illness or otherwise, or is absent from the office in the course of his or her duties, or on vacation or on an approved leave.

Term of Appointment

Members will serve for a term of up to four years, coinciding with the term of Regional Council and may serve consecutive Council terms, subject to Regional Council approval.

The Chair and Vice-Chair of the Human Services section shall serve for a period of 24 months pursuant to the Procedure By-law. The second term of the Chair and Vice Chair for Human Services shall serve for the remainder of the term of Council.

Quorum

Quorum will consist of the majority of the membership.

Reporting Function

The Committee will report to Regional Council and will make recommendations to Council on strategic matters pertaining to the Service Manager, the Affordable Housing Office and Peel Housing Corporation. The minutes of each Committee meeting will be placed on the next available Regional Council Agenda for approval.

Frequency of Meetings

The Committee will be established to meet five (5) times per year. The first meeting of every year is intended to set the annual work plan. Meetings may also be held at the call of the Chair.

Other orientation or education sessions, may be provided as suggested by staff or upon request from the Committee to support the annual work plan.

Meeting Structure

The Committee meeting structure will follow the same rules as laid out in the Procedure By-law.

In-Camera

The Committee reserves the right to go In Camera for matters that meet the requirements as outlined in the Procedure By-law.

**APPENDIX I
STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE –TERMS OF REFERENCE**

Staff Resources

The Housing Services Division, in partnership with the Affordable Housing Office, Peel Housing Corporation and the Integrated Planning Division, will support the Strategic Housing and Homelessness Committee as it maintains and implements the annual work plan.

The Committee will be supported by the Regional Clerk, pursuant to the Procedure By-law.

**APPENDIX II
STRATEGIC HOUSING AND HOMELESSNESS COMMITTEE –TERMS OF REFERENCE**

**2019 Strategic Housing and Homelessness Committee
Meeting Schedule**

Thursday, February 21, 2019	11:00 am – 12:30 pm
Thursday, April 18, 2019	11:00 am – 12:30 pm
Thursday, June 20, 2019	11:00 am – 12:30 pm
Thursday, September 19, 2019	9:30 am – 11:00 am
Thursday, November 21, 2019	9:30 am – 11:00 am

Housing and Homelessness

Overview

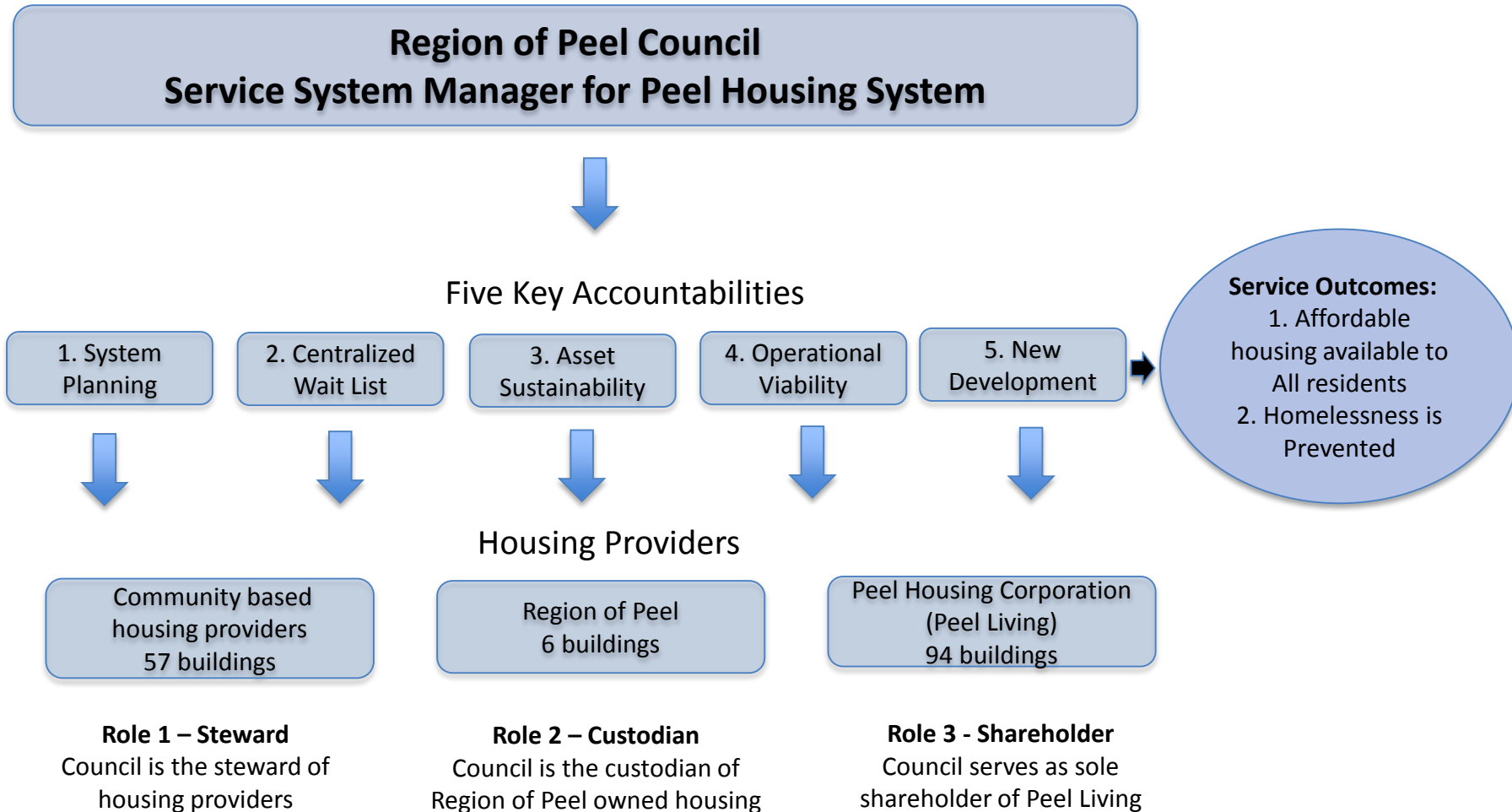
Janice Sheehy, Commissioner, Human Services
Aileen Baird, Director Housing Services

December 13, 2018



Service Managers

Strategic Management of the Service System





PEEL

Type	Number (#)	# Beds/Units	# Visits**	# Clients**
Emergency*	4	245 beds, 60 units	13,519	5,897
Transitional*	3	86	600+	156

Type	# Subsidized Units	# Affordable Market Units	Housing Provider
Social/ Affordable Rental	686	324	Region of Peel
	3,943	2,759	Peel Housing Corporation
	3,040	2,944	Community Non-Profit***
	3,899	N/A	Private rental market
Total	11,568	6,027	17,595

* Regionally-owned or 100% Regionally-funded

** Between Jan. 1 – Sept. 30, 2018

*** Federal Co-operatives (1,350) are not included

Note: Estimated 18,025 client shelter stays/ visits for all of 2018 (based on current use)

Peel Housing and Homeness Service Outcomes

- Affordable housing is available to all Peel residents
- Homelessness in Peel is prevented

**Commissioner Human Services
Janice Sheehy**

**Housing System Manager /
Housing Services**

Provides system planning and oversight, grows supply of affordable housing, and provides subsidy and supports to help stabilize people experiencing homelessness and housing clients

**Housing Development Office
(HDO)**

Builds new housing stock by implementing Housing Master Plan

**Peel Housing Corporation
(PHC)**

Provides safe, well maintained living environments for tenants in Peel Living and Region of Peel owned properties

**Director Housing Services
Aileen Baird**

**Director HDO
TBD**

**General Manager PHC
Dan Labrecque**



**Capital Budget
\$8.4M
(\$455.5M)**



**Operating Budget
\$172.8M**



**Staff Count
136**

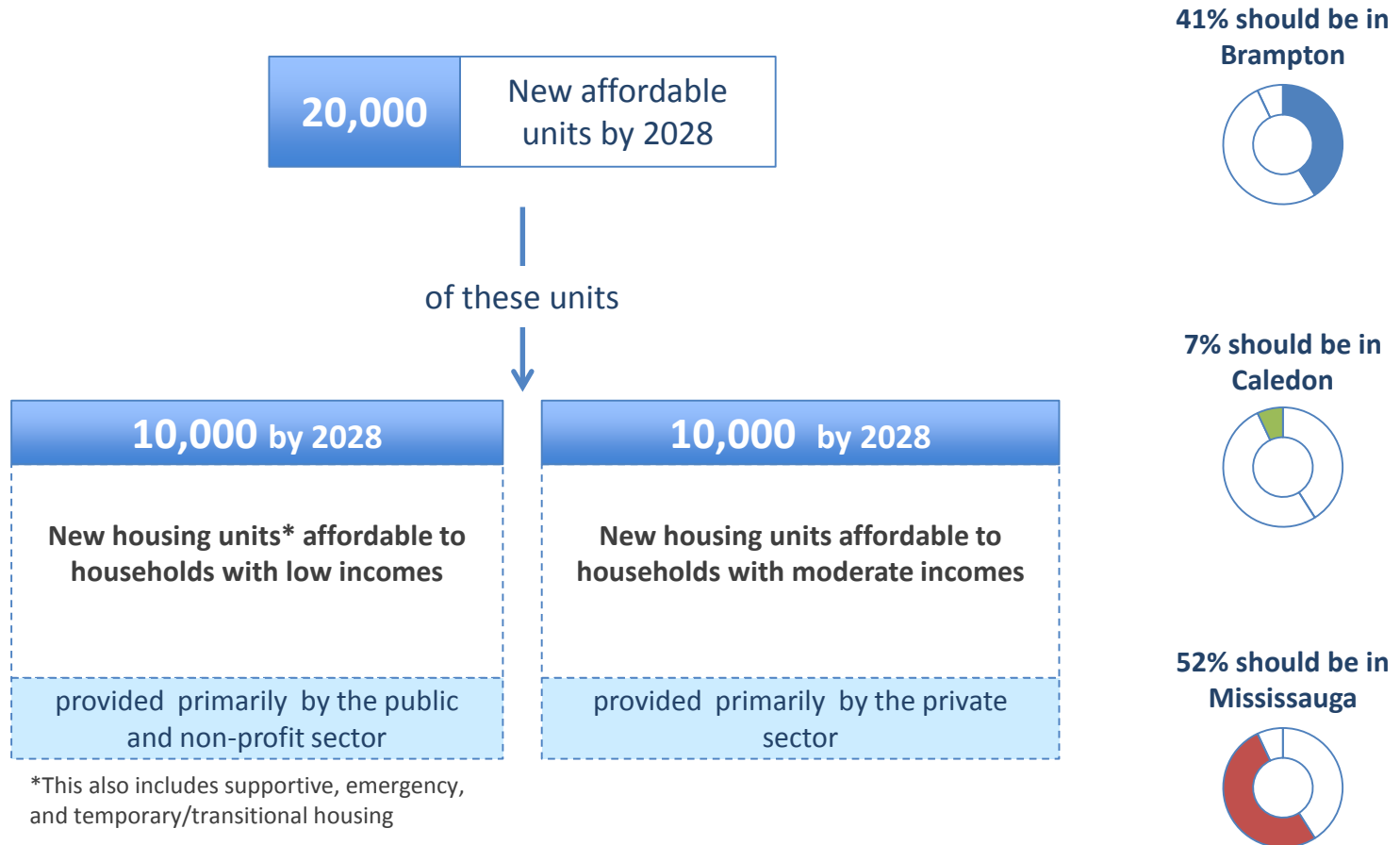
Growing Levels of Unmet Need

	Emergency / Temporary Housing	Affordable Permanent Housing		
		Low Income (Households with earnings of \$57,421 or less)	Middle Income (Households with earnings of \$57,422 – 103,345)	Supportive
Who they are	Households without permanent housing	129,054* households in 2016	129,054* households in 2016	Households with need for supportive housing
What is the need	<p>26.9% shelter use increase</p> <ul style="list-style-type: none"> Shelters at capacity Insufficient beds for at risk groups Lack of supports for diversion, prevention, transition 	<p>70% of households are in unaffordable housing</p> <ul style="list-style-type: none"> Larger households Multiple family households Diverse mix of households 	<p>29% of households are in unaffordable housing</p> <ul style="list-style-type: none"> Homeowners Larger households Immigrant households 	<p>50% of demand unmet</p> <ul style="list-style-type: none"> Mental Illness Physical disabilities Intellectual disabilities Substance abuse - addictions
Type of housing required	<ul style="list-style-type: none"> Stable temporary housing Quicker access to permanent housing Transitional units for youth and Victims of Family Violence 	<ul style="list-style-type: none"> Rental housing which costs \$1,259 or less per month* Home ownership (no more than \$228,389**) 1, 2, 3 bedroom units 	<ul style="list-style-type: none"> Rental housing which costs (less than \$2,584/month* Home ownership which costs less than \$411,047** Units with 3+ bedrooms for larger households 	<ul style="list-style-type: none"> Affordable supportive Housing units

* based on 30% of monthly estimated average household income (2016) for households within this earnings segment and other housing cost factors

** based on 30% of maximum expenditure on ownership housing for households within this earnings segment

Regional Official Plan Housing Targets



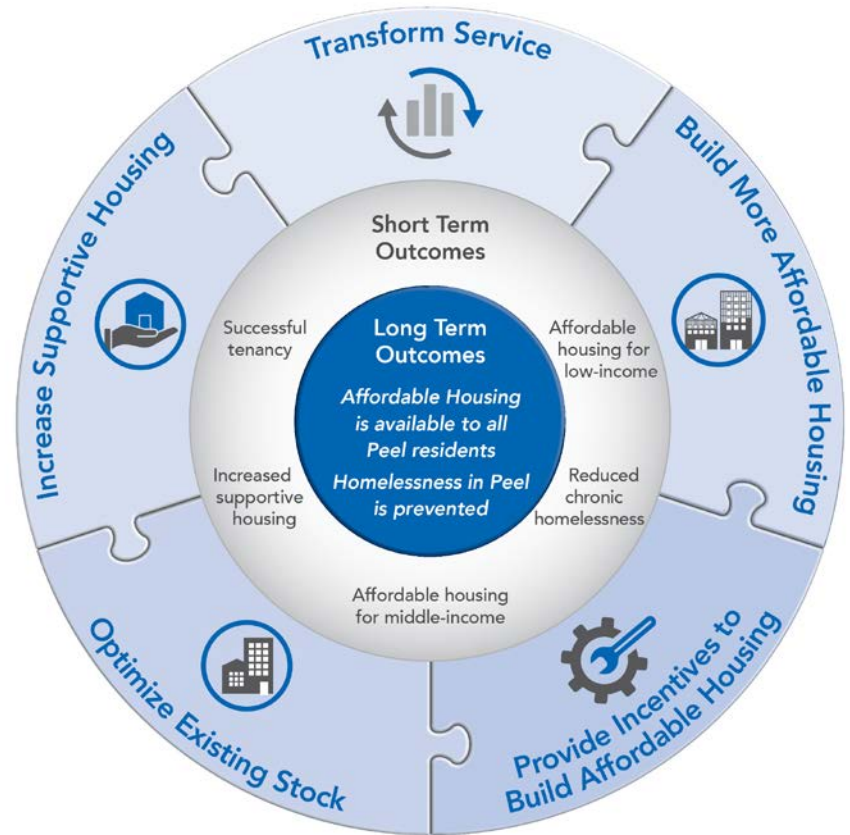
PHHP 2018-2028



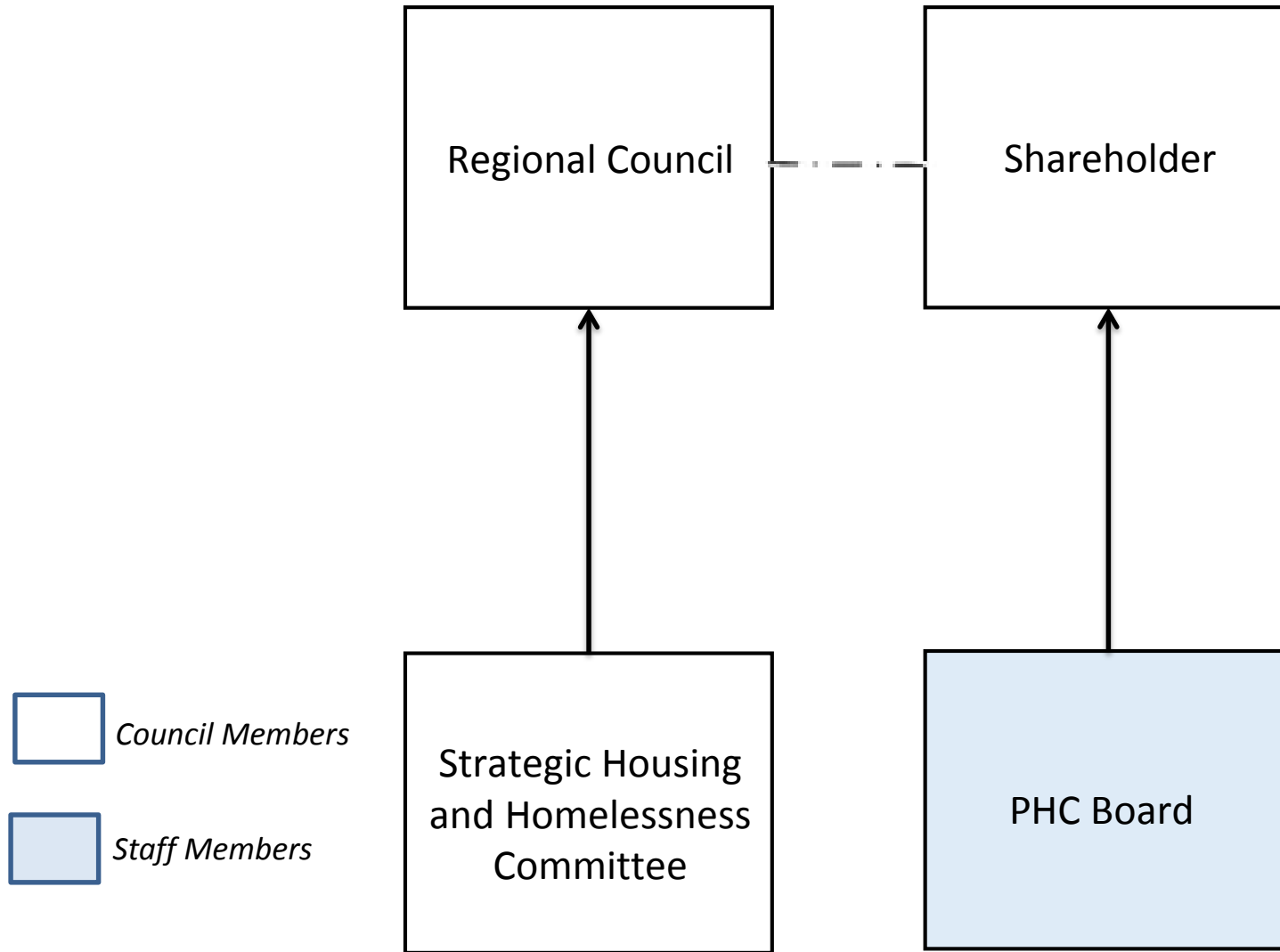
Home For All

The Region Of Peel's Housing And Homelessness Plan

2018-2028



Governance Structure



Strategic Housing and Homelessness Committee

- Comprised of Councillors
- Provides **strategic** oversight on matters pertaining to:
 - I. Service Manager
 - II. Long-term affordable housing development plans
 - III. Peel Housing Corporation



Strategic Housing and Homelessness Committee

- Committee would have oversight on issues such as:
 - **Endorsement of Housing Master Plan** (10-Year Housing Development Plan)
 - **Housing land-use planning and policy matters**, in collaboration with Planning and Growth Management Committee
 - **Policies re: incentives to build** affordable middle income housing
 - **Re-design of service models** - to improve client outcomes, prevent homelessness and enhance access to affordable housing
 - **Transition to Housing First model**
 - **Social housing modernization framework** - redefine how the Service Manager works with housing providers

Peel Housing Corporation (PHC) Board

- Transition to a PHC Board of senior Regional staff
- Revised Shareholder Direction outlining the expectations and responsibilities of the PHC Board
- Responsibilities include:
 - Implementing direction provided by Shareholder
 - Supporting implementation of PHHP Strategies
 - Providing leadership, advice, guidance on operational matters
 - Providing updates to Shareholder and Strategic Housing and Homelessness Committee





For questions or further information, please contact:

Janice Sheehy, Commissioner, Human Services

janice.sheehy@peelregion.ca | 905-791-7800 ext. 4939

Aileen Baird, Director, Housing Services

aileen.baird@peelregion.ca | 905-791-7800 ext. 1898



DATE: December 4, 2018

REPORT TITLE: **TERMS OF REFERENCE FOR THE ACCESSIBLE TRANSPORTATION MASTER PLAN COUNCIL ADVISORY GROUP**

FROM: Janette Smith, Commissioner of Public Works

RECOMMENDATION

That the Accessible Transportation Master Plan Implementation Advisory Group, continue to meet over the current term of Council under a new name to be known as the “Accessible Transportation Master Plan Council Advisory Group”;

And further, that the updated Terms of Reference for the Advisory Group, attached as Appendix I to the report of the Commissioner of Public Works, titled “Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group”, be approved.

REPORT HIGHLIGHTS

- On June 26, 2014 Regional Council received and endorsed the report from the Commissioner of Public Works, titled “Peel Accessible Transportation Master Plan Final Report” (Resolution 2014-556), which outlines a plan that ensures long term program sustainability while meeting the needs of the community and being in compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA).
- There continue to be important changes for the organization, staff, clients and the community described in the plan which would benefit from the continued guidance of the Council Advisory Group.
- The Terms of Reference for the Accessible Transportation Master Plan Council Advisory Group, as outlined in Appendix I, are proposed for approval.

DISCUSSION

1. Background

TransHelp is the Region’s specialized public transit service, which provides transportation to residents that have physical or cognitive disabilities preventing them from using conventional public transit. On June 26, 2014 Regional Council received and endorsed the report from the Commissioner of Public Works, titled “Peel Accessible Transportation Master Plan Final Report” (Resolution 2014-556). The report outlines a plan that ensures long term program sustainability while meeting the needs of the community and being compliant with

**TERMS OF REFERENCE FOR THE ACCESSIBLE TRANSPORTATION MASTER PLAN
COUNCIL ADVISORY GROUP**

the AODA. A Council Advisory Group consisting of Regional staff and members of Council was subsequently formed in December of 2015, which has been of significant value to Regional staff. TransHelp also has an Advisory Committee that includes active users of the service in order to solicit feedback from clients.

The mandate of the Council Advisory Group is to provide strategic guidance on the implementation of the Accessible Transportation Master Plan, while also giving direction on budget updates and other significant program updates. These include, but are not limited to:

- Service Delivery Changes
- Passenger Support Programs (e.g. Passenger Assistance Program, Travel Training)
- Quality Assurance
- Staffing and Resourcing Requirements
- Technology Solutions (e.g. vehicle technologies, Presto)
- Public Outreach and Education
- Ongoing Applicant Eligibility
- Long-Term Program Sustainability
- Budget proposals

Significant changes are anticipated throughout the plan implementation that will impact TransHelp passengers, Regional staff, and the larger community. It is recommended that the Accessible Transportation Master Plan Council Advisory Group be continued and include representation from three to six Regional Councillors.

Included in Appendix I are the proposed Terms of Reference for the governance of the Accessible Transportation Master Plan Council Advisory Group.

CONCLUSION

Staff recommends that the Accessible Transportation Master Plan Council Advisory Group be continued over the current Term of Council to provide guidance and champion the implementation plan. Staff will continue to progress through Accessible Transportation Master Plan implementation to achieve the best possible service delivery outcomes that ensure long-term program sustainability.



Janette Smith, Commissioner of Public Works

Approved for Submission:



D. Szwarc, Chief Administrative Officer

**TERMS OF REFERENCE FOR THE ACCESSIBLE TRANSPORTATION MASTER PLAN
COUNCIL ADVISORY GROUP**

APPENDICES

Appendix I – Terms of Reference for the Accessible Transportation Master Plan Council
Advisory Group

*For further information regarding this report, please contact Steve Fantin, Director, TransHelp
extension 4438, Steven.Fantin@peelregion.ca.*

Authored By: David Margiotta

Reviewed in workflow by:

Financial Support Unit

**TERMS OF REFERENCE FOR THE ACCESSIBLE TRANSPORTATION MASTER
PLAN COUNCIL ADVISORY GROUP
APPENDIX I**

**Terms of Reference for the
Accessible Transportation Master Plan Council Advisory Group**

Name:

The Accessible Transportation Master Plan Council Advisory Group shall be referred to herein as the “Advisory Group.”

Mandate:

The mandate of the Advisory Group is to provide strategic guidance on the continued implementation of the Accessible Transportation Master Plan. The Advisory Group will act in an advisory role to support the transitions outlined in the Accessible Transportation Master Plan in consideration of the *Accessibility for Ontarians with Disabilities Act* (AODA) and in addition provide guidance on policy changes, budget updates and program changes.

The mandate of the Advisory Group shall be fulfilled, and the Advisory Group shall be dissolved upon receipt by Regional Council of the final report from staff on the implementation of the Accessible Transportation Master Plan (ATMP).

Membership:

The Advisory Group is comprised of the Regional Chair (*ex-officio*), and between three and six Council members.

In addition, several key staff from the ATMP Master Support Working Group will be represented as follows:

Commissioner, Public Works

Director, TransHelp

Manager, Client Services

Manager, Performance Measurement and Master Plan Implementation

Manager, Operations

Roles and Responsibilities of Members:

There are several valuable changes anticipated throughout this implementation which will influence TransHelp passengers, staff, and the larger community. An Advisory Group consisting of Regional staff and members of Council will act in an advisory role to support the transitions outlined in the ATMP in consideration of the *Accessibility for Ontarians with Disabilities Act* (AODA) and in addition provide guidance on policy changes, budget updates and program changes. This include, but not limiting to:

- Service Delivery Changes
- Passenger Support Programs (e.g. Passenger Assistance Program, Travel Training)
- Quality Assurance
- Staffing and Resourcing Requirements
- Technology Solutions (e.g. vehicle technologies, Presto)
- Public Outreach and Education
- Ongoing Applicant Eligibility
- Long-Term Program Sustainability
- Budget proposals

**TERMS OF REFERENCE FOR THE ACCESSIBLE TRANSPORTATION MASTER
PLAN COUNCIL ADVISORY GROUP
APPENDIX I**

Staff from the Accessible Transportation section will organize, chair and minute all meetings.

Quorum:

Quorum will consist of the majority of the total number of members on the Advisory Group.

Reporting Structure:

The Advisory Group will report to Regional Council through the Public Works section as needed.

A report summarizing the activities completed or decisions made by the Advisory Group shall be presented to Regional Council at appropriate milestone dates as necessary.

Term of Appointment:

Members of the Advisory Group shall be appointed for a term ending upon the dissolution of the Advisory Group or at the end of the term of Council, whichever comes first.

Frequency of Meetings:

The Advisory Group will meet only as required or upon petition of a majority of members. It is anticipated the Advisory Group will meet approximately quarterly or as required.

Staff Resources:

The Advisory Group will be supported by Public Works staff.

DATE: December 4, 2018

REPORT TITLE: **HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE
SUBTRANSMISSION MAIN ADVISORY GROUP FINAL REPORT
CAPITAL PROJECTS 10-1205 AND 10-1121
CITY OF MISSISSAUGA, WARDS 1, 3, 4 AND 5**

FROM: Janette Smith, Commissioner of Public Works

RECOMMENDATION

That the Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group be concluded due to the completion of its mandate.

REPORT HIGHLIGHTS

- The Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group was formed under Council Resolution 2012-1177 to review cost benefits to the Region of Peel prior to tendering and after completion of tendering, optimize the level of competition and report to Regional Council. This mandate has been fulfilled.
- Two of the three watermain construction projects have been completed, commissioning is underway, and the interconnection to the existing feedermain will commence in summer 2019.
- Innovative communications and public relations activities have ensured a high level of public satisfaction during the project.
- This is the required final report of the Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group.

DISCUSSION

1. Hanlan Advisory Group

Under Resolution 2012-1177, Council established the Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group (Advisory Group) to review all cost benefits to the Region of Peel prior to tendering and after completion of the tendering process, optimize the level of competition and report to Regional Council.

The Advisory Group met ten times between November 2012 and June 2014. Guidance was provided on Value Engineering Change Proposals, amendments to contract language, open-cut versus tunnelling, traffic management plans, prequalification of vendors and acceptance of bids.

**HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE SUBTRANSMISSION MAIN
ADVISORY GROUP FINAL REPORT**

The Advisory Group met its Terms of Reference by reviewing:

- Procurement methodology – prequalification and design/bid/build procedures
- Amendments to the Region of Peel's Standard General Conditions of contract
- Value Engineering Change Proposals, namely pipe supply and construction methodologies
- Other ad hoc issues which arose during design and construction

2. Hanlan Water Project

The Hanlan Water Project comprised the design and construction of the 2400mm (96 inch) diameter Hanlan Feedermain and the 1500mm (60 inch) diameter Mississauga City Centre Subtransmission Main.

The Hanlan Water Project is the largest and most extensive watermain project undertaken by the Region of Peel and represents key infrastructure for servicing growth in the Region well beyond the current planning horizon of 2031. The Mississauga City Centre Subtransmission Main represents key infrastructure for the core of the City of Mississauga, and connects to the Burnhamthorpe Water Project, now under construction.

The Hanlan Feedermain begins at the Lakeview Water Treatment Plant and ends at the Hanlan Reservoir and Pumping Station on Tomken Road at Britannia Road. It travels along Lakeshore Road, Dixie Road, Eastgate Parkway and Tomken Road. The Mississauga City Centre Subtransmission Main begins at the Hanlan Pumping Station and proceeds down Tomken Road, west on Eastgate Parkway and south on Cawthra Road to Burnhamthorpe Road. See an overall map of the project in Appendix I.

Watermain construction was completed under three contracts:

- Contract 1: Tunnelling of Hanlan Feedermain from Lakeview Water Treatment Plant to Dixie Road and Golden Orchard Drive.
- Contract 2: Open-cut construction of Hanlan Feedermain from Dixie Road and Golden Orchard Drive to Dixie Road and Eastgate Parkway.
- Contract 3: Tunnelling and open-cut construction of Hanlan Feedermain from Dixie Road and Eastgate Parkway to Hanlan Pumping Station, and tunnelling and open-cut construction of Mississauga City Centre Subtransmission Main.
- In addition to Hanlan Feedermain and Mississauga City Centre Subtransmission Main, the Hanlan Water Project also included the replacement of local distribution watermains in the area, multi-use trails, and road rehabilitation projects along Tomken Road, Cawthra Road, and Dixie Road.

3. Current Status

- Contract 1: Substantially completed in January 2017, on time and under budget
- Contract 2: Substantially completed in January 2016, on time and under budget
- Contract 3: Contract 3 is expected to be substantially complete this winter, with restoration of sod and paving to be finished by late spring/early summer. It is currently behind schedule but will be completed under budget.

**HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE SUBTRANSMISSION MAIN
ADVISORY GROUP FINAL REPORT**

- Contract 4: Commissioning of the Hanlan Feedermain and Mississauga City Centre Subtransmission Main is expected to be complete in late January 2019, on time.
- Contract 5: The interconnection of the Hanlan Feedermain to the existing 2100mm (84 inch) Hanlan Feedermain at Burnhamthorpe Road and Eastgate Parkway will commence in summer 2019, with an expected completion date of spring 2020.
- Local Distribution Projects: Complete.

4. Project Innovations and Lessons Learned

Planning, Design and Procurement

Innovations commenced with the tendering process, with upfront marketplace investigation and outreach to contractors. The project was effectively promoted, specifications were changed to ensure fairness to vendors and bidding was encouraged. Tender calls were structured to market availability, ensuring high-quality contractors were available.

Industry feedback indicated that the allocation of risk historically used in Region construction contracts was restrictive to vendors and resulted in increased costs. Through a review with the Advisory Group, some strategic re-allocating of risks was undertaken which reduced project costs. Examples of these included the inclusion of a Value Engineering Change Proposal specification and the inclusion of the Differentiation Site Condition clause. Both were introduced to the Advisory Group after recommendations from the Value Engineering process for the project. These improvements promoted contractor-based innovation and also protected vendors from unanticipated underground conditions.

Staff worked with local suppliers to supply large quantities of pipeline products required for completion of the 21 kilometres (13 miles) of pipeline within the overall project. Through the Advisory Group, Regional Council instructed that Canadian-sourced concrete pressure pipe must be used for the project. Staff engaged the industry and confirmed the supply capability.

Due to the nature of the work, the project team was aware that there would be a greater than usual number of complaints about noise and vibration. Staff and the consultant implemented strategies whereby noise and vibration were continuously monitored to address adverse impacts to residents, businesses, and structures adjacent to the work.

Liaising between technical / construction issues and political concerns was instrumental to the project's success. Keeping councillors in the affected wards aware of the key issues, why they had occurred and what was being done to address them enabled councillors to be both continuously informed and supportive of the project. Their unwavering input, guidance and support was greatly appreciated by the project team.

The projects also employed the use of third party Dispute Review Boards. The Dispute Review Boards assisted in resolving major claims and disputes on at least one of the Hanlan contracts which resulted in significant improvement on relationships with vendors, reducing risk for the Region and contractors as well as a reduction of legal issues.

HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE SUBTRANSMISSION MAIN ADVISORY GROUP FINAL REPORT

Value Engineering Change Proposals

Contract 1: The contractor increased the spacing of grout holes by adjusting the mix of the grout and increasing monitoring. The proposal was reviewed for constructability and was approved, saving the Region \$348,000.

Contract 3: Installing the Tomken Road section of the Hanlan Feedermain and Mississauga City Centre Subtransmission Main by tunnelling rather than a combination of tunnelling and open-cutting resulted in greatly reduced impacts to commuters and businesses in the area by deleting the major open-cut work on Tomken Road. Hydraulic benefits were also realized.

Communications and Public Relations

Public engagement before construction reinforced by work with the Advisory Group identified that it would be essential to keep residents and businesses informed before and during our work. Metrics indicate that there were relatively few complaints in comparison to the size of the project, which is undoubtedly due in part to the communications and public relations activities.

A comprehensive, formal Community Engagement and Communications Strategy was developed, which has been adapted for use on all Water Capital projects.

Successful communications initiatives included:

- The Business and Institutional Care Program includes a survey of businesses in the area--their contact information, water needs, communication requirements, etc. and then used this information to minimise impacts to them.
- The success of the Ambassador program, which ensures residents, businesses and institutions are kept informed and that any issues are handled swiftly and effectively, can be measured by the comparatively low number of complaints and by the positive comments gathered from surveys conducted at the end of each contract. An Ambassador differs from an Inspector in that the Inspector is primarily concerned with the technical aspect of construction, whereas the Ambassador's primary focus is on maintaining excellent relationships with the community.
- Bluetooth-activated portable variable message boards informed drivers of the normal commute time in various sections of the project and the current drive time.
- Traffic impacts were also noted on the dedicated Twitter feed.

Some initiatives, such as the telephone hotline and traffic cameras were not as successful as hoped, and so are not planned to be used on future projects.

RISK CONSIDERATIONS

The work of the Advisory Group was primarily at the start of the project during the design and procurement phases. As the project is nearing completion, there is little risk in dissolving the Advisory Group. Staff will report to Council if significant issues arise during commissioning or after the feeder mains are put in service.

**HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE SUBTRANSMISSION MAIN
ADVISORY GROUP FINAL REPORT**

CONCLUSION

The Hanlan Feedermain and Mississauga City Centre Subtransmission Main Advisory Group has fulfilled its mandate. The work of the Advisory Group contributed to project innovation, cost savings, reduced risk, and positive experience for residents and businesses. The major components of the project have been substantially completed and under budget. This is the final report of the Advisory Group.



Janette Smith, Commissioner of Public Works

Approved for Submission:



D. Szwarc, Chief Administrative Officer

APPENDICES

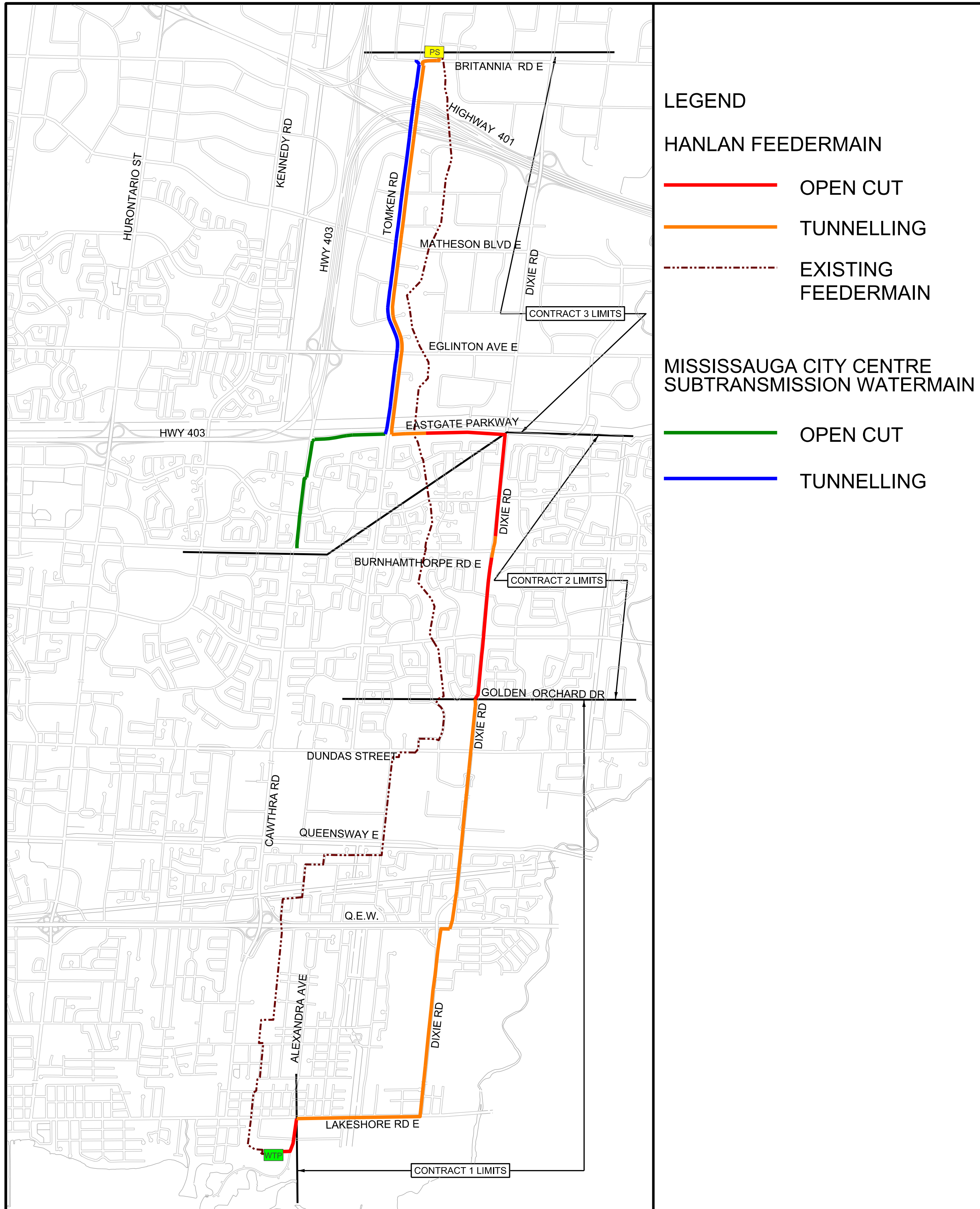
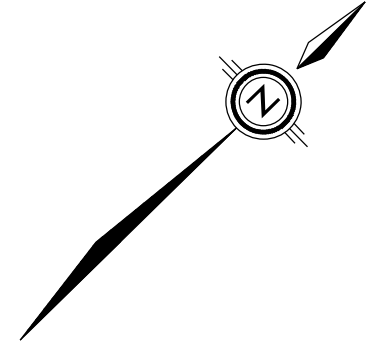
Appendix I - Overall Map of the Hanlan Feedermain and Mississauga City Centre
Subtransmission Main Project

*For further information regarding this report, please contact Andrew Farr, General Manager,
Water and Wastewater Divisions, at ext. 4761 or via email at andrew.farr@peelregion.ca.*

Authored By: Elvis Oliveira, Director, Water Division

APPENDIX I

HANLAN FEEDERMAIN AND MISSISSAUGA CITY CENTRE SUBTRANSMISSION MAIN ADVISORY GROUP FINAL REPORT CAPITAL PROJECTS 10-1205 AND 10-1121 CITY OF MISSISSAUGA, WARDS 1, 3, 4 AND 5



DATE: December 4, 2018

REPORT TITLE: **ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS**

FROM: Mary Killeavy, Acting Commissioner of Corporate Services

RECOMMENDATION

That the elections and appointments be conducted to fill the positions outlined in Appendix I of the report of the Commissioner of Corporate Services, titled “Election of Council Section Chairs and Vice-Chairs and Other Committee Appointments”;

And further, that Members of Regional Council be appointed to the Regional Council Operations Committee for a term ending November 14, 2022, or until successors are appointed by Regional Council;

And further, that Members of Regional Council be appointed to the Police Paid Duty Community Events Committee for a term ending November 14, 2022, or until successors are appointed by Regional Council;

And further, that Members of Regional Council be appointed to the Diversity, Equity and Anti-Racism Committee for a term ending November 14, 2022, or until successors are appointed by Regional Council;

And further, that Members of Regional Council be appointed to the Strategic Housing and Homelessness Committee for a term ending November 14, 2022, with the exception that the Section Chair and Vice-Chair of Human Services be appointed for a term ending November 14, 2020, or until successors are appointed by Regional Council.

REPORT HIGHLIGHTS

- This report contains information on the election of Chairs and Vice-Chairs for sections of the Regional Council agenda and recommendations for Council appointments to various committees, local boards, special purpose bodies and conservation authorities.
- Appendix I outlines the candidates for appointments which reflect all Councillors’ responses received by the Clerk’s office at the time this report was finalized.
- Information is also provided regarding appointments to the following five new committees:
 - Regional Council Policies and Procedures Committee
 - Police Paid Duty Community Events Committee
 - Diversity, Equity and Anti-Racism Committee

8.9-2

ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS

- Region of Peel Planning Advisory Committee
- Strategic Housing and Homelessness Committee
- Voting procedures for the various committees, local boards and special purpose bodies are included in Appendices IV and V.

DISCUSSION

1. Background

Following the October 22, 2018 municipal election, a package was sent to all persons elected to Regional Council for the 2018-2022 term. The package contained information regarding: the election of Council Section Chairs and Vice Chairs; an overview of committees, local boards, special purpose bodies and conservation authorities; and, a request to notify the Office of the Regional Clerk of interest in serving as a Council Section Chair or Vice-Chair, or as a committee or board member. Indications of interest, received by the Clerk's office at the time this report was finalized, are attached as Appendix I. (Councillors may add or remove their name to or from the indication of interest up to the time of appointment at the December 13, 2018 Regional Council meeting.) The Regional Clerk will provide a summary, at the time of appointment proceedings, of any additional or amended notices of interest received after the finalization of this report.

2. Council Section Chairs and Vice Chairs

Pursuant to Procedure By-law 9-2018 as amended, the Council agenda shall be prepared with staff reports, correspondence and presentations grouped using sections. There are four sections which include: Enterprise Programs and Services; Health; Human Services; and, Public Works. A Council Section Chair and Vice-Chair is appointed to each section at the start of the new term of Council.

A Section Chair is the presiding officer during the portion of the meeting where the reports of a particular section are being dealt with by Regional Council. When the Council Section Chair is vacant or absent, the Vice-Chair for that particular section assumes the responsibilities of the Council Section Chair. Members of Council cannot serve in an executive capacity (Chair or Vice-Chair) of more than one section at one time. The term for Council Section Chairs and Vice-Chairs is 24 months.

3. Committees and Advisory Groups

Council members are appointed to various committees and advisory groups at the start of each new term of Regional Council. Appointed members who are unable to attend a meeting are requested to designate another Council member to attend on their behalf to ensure quorum requirements are achieved.

Information on the following Committees and Advisory Groups is provided in Appendix II.

Committees:

- Accessible Transportation Master Plan Council Advisory Group ¹.
- Audit and Risk Committee
- Community Water Fluoridation Committee

8.9-3

ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS

- Debt Issuance Committee².
- Emergency Management Program Committee
- Government Relations Committee
- Greater Toronto Airports Authority Liaison Committee³.
- Growth Management Committee⁴.
- Health System Integration Committee
- Interim Period Approvals Committee².
- Peel Agricultural Advisory Working Group⁵.
- Peel Police Services Board Nomination Ad Hoc Committee³.
- Region of Peel Accessibility Advisory Committee⁵.
- ROPA 30 Appeals Oversight Committee
- Waste Management Strategic Advisory Committee

1. Proposed name change and revised Terms of Reference are outlined in the report listed as 8.7 on the December 13, 2018 agenda.
2. Committee composed of Regional Chair, Council Section Chairs, Vice-Chairs (and staff for the Debt Issuance Committee).
3. Committee may be disbanded if the recommendation to establish a Regional Council Policies and Procedures Committee, as outlined in the report listed as 8.1 on the December 13, 2018 agenda, is approved.
4. Proposed name change to Planning Growth Management Committee as outlined in the report listed as 8.4 on the December 13, 2018 agenda.
5. Advisory Committee or Group where less than 50 per cent of the membership consists of Members of Regional Council.

4. New Committees

a) Regional Council Policies and Procedures Committee

Item 8.1 on the December 13, 2018 agenda, titled “Establishing a Regional Council Policies and Procedures Committee”, provides an overview of the committee and proposed Terms of Reference. Should the committee be established and the Terms of Reference be approved, membership will be comprised of the Regional Chair (ex-officio) and a minimum of one Councillor from each area municipality.

b) Police Paid Duty Community Events Committee

On May 24, 2018 Regional Council requested that the Clerk report back to Council with regard to the establishment of a Police Paid Duty Community Events Committee. Item 8.2 on the December 13, 2018 agenda, titled “Establishing a Paid Duty Community Events Committee”, provides an overview of the proposed committee and Terms of Reference. Should the committee be established and the Terms of Reference be approved, membership will be comprised of the Regional Chair (ex-officio) and up to three Councillors from each of the cities of Brampton and Mississauga.

c) Diversity, Equity and Anti-Racism Committee

On September 13, 2018 Regional Council approved the establishment of a committee to advise Regional Council on matters concerning anti-Black racism and anti-racism, including approaches to training and accountability. Item 8.3 on the December 13, 2018 agenda, titled “Establishing a Diversity, Equity and Anti-Racism Committee”, provides an overview of the committee and proposed Terms of Reference. Should the Terms of

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ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS

Reference be approved, membership will be comprised of the Regional Chair (ex-officio) and a minimum of one representative from each local municipality.

d) Region of Peel Planning Advisory Committee

On September 13, 2018 Regional Council deferred a report from the Commissioners of Public Works and Finance, titled “Establishing the Region of Peel Planning Committees”, to the December 13, 2018 Regional Council meeting. Items 8.4 (the deferred report) and 8.5 on the December 13, 2018 agenda provide an overview of the Region of Peel Planning Advisory Committee and proposed Terms of Reference. Should the Terms of Reference as provided in 8.5 be approved, membership will be comprised of: the Regional Chair (ex-officio) and one Regional Councillor from each local municipality, nominated from the Planning and Growth Management Committee (formerly the Growth Management Committee); and, nine members of the public, up to three from each local municipality.

Appointment recommendations for Regional Councillors and public members will be brought forward respectively by the Planning and Growth Management Committee (formerly the Growth Management Committee) and staff at a future meeting for Council approval.

e) Strategic Housing and Homelessness Committee

On June 28, 2018 Regional Council approved the establishment of a committee to provide strategic and public policy oversight for housing and homelessness. Item 8.6 on the December 13, 2018 agenda, titled “Strategic Housing and Homelessness Committee – Terms of Reference”, provides an overview of the committee and proposed Terms of Reference. Should the Terms of Reference be approved membership will be comprised of seven members: the Regional Chair (ex-officio); one Regional Councillor representing each local municipality; the Section Chair and Vice-Chair of Human Services; and a member of the Planning and Growth Management Committee (formerly the Growth Management Committee).

Any additional new committees will be received by way of a resolution. The Regional Clerk will provide a report to Regional Council with draft Terms of Reference for Council approval.

5. Legislative Authority for Council Committees

Establishment of the following committees is required by provincial legislation:

- Region of Peel Accessibility Advisory Committee (as required under Section 29 (1) of the *Accessibility for Ontarians with Disabilities Act, 2005*)
- Region of Peel Planning Advisory Committee (as required under Section 8 (1) of the *Planning Act*)

The remaining committees, as listed in sections 3 and 4 of this report, are not required by legislation but may be established and appointed at the discretion of Regional Council. The *Municipal Act, 2001*, as amended, provides that (under Section 8 (1)) a municipality has the authority to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and, (under Section 11 (1)) the municipality may provide any service or thing that the municipality considers

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ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS

necessary or desirable for the public. In addition, Section 23.1 provides Council with authority to delegate its powers and duties (under the *Act*) to a person or body subject to the restrictions set out in Section 23.

As such, Regional Council may establish or disband any committee that it considers necessary to achieve its strategic priorities.

6. Local Boards and Special Purpose Bodies

Council members are appointed to local boards and special purpose bodies at the start of each new term of Council. In accordance with Region of Peel Policy G20-05 (Appointments to Special Purpose Bodies), where appointments to local boards and special purpose bodies may be made or recommended by Regional Council, members of Regional Council shall be so appointed or recommended unless there is an insufficient number of members who are able to serve. Should Regional Councillors not be able to serve on these bodies, the area municipalities shall be requested by the Regional Clerk to recommend to Regional Council, citizens or other elected officials to serve as Regional representatives on these bodies.

Information on the following local boards and special purpose bodies is provided in Appendix III.

Conservation Authorities:

- Conservation Halton
- Credit Valley Conservation
- Toronto and Region Conservation Authority (TRCA)
- TRCA - Partners in Project Green Executive Management Committee

Other Local Boards and Special Purpose Bodies:

- Committee of Revision
- Golden Horseshoe Food and Farming Alliance
- Greater Toronto Area (GTA) Agricultural Action Committee
- Niagara Escarpment Commission¹
- Peel Art Gallery, Museum and Archives - Friends of PAMA Advisory Board
- Peel Goods Movement Task Force
- Peel Police Services Board
- Peel Regional Police Internet Safety Committee

1. Nominations for appointment are not required until November 2019.

7. Voting Procedures

Procedures for the election of Chairs and Vice-Chairs of Regional Council sections and Committees are outlined in Appendix IV of this report. Voting procedures for appointments to special purpose bodies are outlined in Appendix V. These procedures are prescribed by Procedure By-law 9-2018, as amended.

8. Councillor Requests for Endorsement to Other Bodies

Appointments to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), the Rural Ontario Municipal Association (ROMA), and the

ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE APPOINTMENTS

Ontario Good Roads Association (OGRA) are not made by Regional Council however, members seeking support to serve on those bodies may request endorsement of Regional Council at the time of application.

- AMO: On May 10, 2018, Councillor Thompson received Regional Council endorsement for his nomination to the AMO Board of Directors for the term 2018-2020.
- FCM: A Notice of Motion listed as 11.1 on the December 13, 2018 agenda has been received from Councillor Fonseca requesting endorsement.
- ROMA: Correspondence listed as 9.2 on the December 13, 2018 agenda has been received from ROMA regarding nominations to the Board of Directors.
- OGRA: Correspondence listed as 9.7 on the December 13, 2018 agenda has been received from OGRA regarding nominations to the Board of Directors, South Central Zone.

CONCLUSION

Subsequent to each municipal election, a report is prepared in consultation with Members of Regional Council which outlines appointments of varying lengths for the coming term of Council. The appointments recommended in this report are required to be made at the beginning of the term of Council. Reports dealing with other appointments not required at this time will be presented to Regional Council, as required. Clerk's staff will provide an amended Council and Committee schedule to Members of Council in the New Year.



Mary Killeavy, Acting Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

APPENDICES

- Appendix I - Candidates for Election of Chairs and Vice-Chairs and Other Committee Appointments
- Appendix II - Overview of Committees, Advisory Committees and Advisory Groups
- Appendix III - Overview of Local Boards and Special Purpose Bodies
- Appendix IV - Voting Procedures – Election of Chairs and Vice Chairs
- Appendix V - Voting Procedures – Appointments to Special Purpose Bodies

For further information regarding this report, please contact Kathryn Lockyer, Regional Clerk and Director of Clerk's, ext. 4325, kathryn.lockyer@peelregion.ca.

Authored By: Jill Jones, Legislative Specialist

**APPENDIX I
ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE
APPOINTMENTS**

**CANDIDATES FOR ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS
AND OTHER COMMITTEE APPOINTMENTS**

The names as inserted below for each appointment were submitted via the Indication of Interest list from Members of Council to the Office of the Regional Clerk:

A. ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS

Council Section Chairs and Vice-Chairs for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council.

Enterprise Programs and Services Section

Chair: Dipika Damerla (3rd choice)
Chris Fonseca (1st choice)

Vice-Chair: Dipika Damerla (3rd choice)
Johanna Downey (2nd choice)
Karen Ras (1st choice)

Health Section

Chair: Dipika Damerla (2nd choice)
Johanna Downey (3rd choice)
Annette Groves (3rd choice)

Vice-Chair: Dipika Damerla (2nd choice)
Chris Fonseca (2nd choice)

Human Services Section

Chair: Martin Medeiros (1st choice)

Vice-Chair: Gurpreet Singh Dhillon (1st choice)
Johanna Downey (1st choice)

Public Works Section

Chair: Dipika Damerla (1st choice)
Annette Groves (1st choice)
Jennifer Innis (1st choice)
Ron Starr (1st choice)

Vice-Chair: Dipika Damerla (1st choice)
Pat Fortini (1st choice)
Annette Groves (2nd choice)
Jennifer Innis (2nd choice)
Michael Palleschi

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ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE
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B. APPOINTMENTS TO COMMITTEES & ADVISORY GROUPS

1. ACCESSIBLE TRANSPORTATION MASTER PLAN COUNCIL ADVISORY GROUP

Membership is comprised of the Regional Chair (ex-officio) and between three and six Regional Councillors for a term ending upon the dissolution of the Advisory Committee or at the end of the Term of Council (November 14, 2022) whichever comes first; or until their successors are appointed by Regional Council.

Annette Groves

2. AUDIT AND RISK COMMITTEE

Membership is comprised of the Regional Chair (ex-officio) and up to five Regional Councillors including: the Chair and Vice-Chair of the Enterprise Programs and Services Section of Regional Council, at least one Regional Councillor from each local municipality (and two non-elected members for a total of 7 members), for a 24 month term ending November 14, 2020 or until their successors are appointed by Regional Council.

Enterprise Programs and Services Section Chair _____
Enterprise Programs and Services Section Vice-Chair _____

Stephen Dasko
Chris Fonseca
Karen Ras
Ron Starr

3. COMMUNITY WATER FLUORIDATION COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), and four members of Regional Council, for a term ending upon either the completion of the mandate or until their successors are appointed by Regional Council.

Johanna Downey

4. DEBT ISSUANCE COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), the Chair and Vice-Chair of the Enterprise Programs and Services Section and staff. Committee membership is irrevocable and members serve by virtue of their positions until a successor is appointed.

Enterprise Programs and Services Section Chair _____

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ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE
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5. EMERGENCY MANAGEMENT PROGRAM COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), members of Regional Council, and the Regional Control Group, for a term ending November 14, 2022 or until their successors are appointed by Regional Council.

George Carlson
Annette Groves
Jennifer Innis
Sue McFadden
Karen Ras
Pat Saito
Ian Sinclair

6. GOVERNMENT RELATIONS COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), the Mayor from each of the three local municipalities and six additional Regional Councillors, for a term ending November 14, 2022 or until their successors are appointed by Regional Council.

Patrick Brown, Mayor, Brampton
Allan Thompson, Mayor, Caledon
Bonnie Crombie, Mayor, Mississauga

Stephen Dasko
Gurpreet Singh Dhillon
Johanna Downey
Annette Groves
Jennifer Innis
Matt Mahoney
Martin Medeiros
Michael Palleschi
Karen Ras
Rowena Santos
Paul Vicente

7. GREATER TORONTO AIRPORTS AUTHORITY LIAISON COMMITTEE

Membership is comprised of Regional Chair (ex-officio), Mayor of Brampton, Mayor of Caledon, and Mayor of Mississauga for a term ending November 14, 2022 or until their successors are appointed by Regional Council.

Patrick Brown, Mayor, Brampton
Allan Thompson, Mayor, Caledon
Bonnie Crombie, Mayor, Mississauga

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8. GROWTH MANAGEMENT COMMITTEE (Proposed name change to Planning and Growth Management Committee)

Membership is comprised of members of Regional Council including at least one member from each local municipality, for a term ending upon the dissolution of the Committee or at the end of the term of Council (November 14, 2022) whichever comes first; or until their successors are appointed by Regional Council.

- George Carlson
- Bonnie Crombie
- Stephen Dasko
- Gurpreet Singh Dhillon
- Annette Groves
- Jennifer Innis
- John Kovac
- Martin Medeiros
- Michael Palleschi
- Carolyn Parrish
- Ian Sinclair
- Ron Starr
- Allan Thompson

9. HEALTH SYSTEM INTEGRATION COMMITTEE

Membership is comprised of members of Regional Council, for a term ending upon the dissolution of the Committee or at the end of the term of Council (November 14, 2022) whichever comes first; or until their successors are appointed by Regional Council.

- Johanna Downey
- Chris Fonseca
- Annette Groves
- Carolyn Parrish
- Pat Saito

10. INTERIM PERIOD APPROVALS COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), the Chairs and Vice-Chairs of the Enterprise Programs and Services, Public Works, Health and Human Services sections. Committee membership is irrevocable and members serve by virtue of their positions until a successor is appointed.

- Enterprise Programs and Services Section Chair _____
- Enterprise Programs and Services Section Vice Chair _____
- Health Section Chair _____
- Health Section Vice Chair _____
- Human Services Section Chair _____
- Human Services Section Vice Chair _____
- Public Works Section Chair _____; and
- Public Works Section Vice Chair _____

**APPENDIX I
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11. PEEL AGRICULTURAL ADVISORY WORKING GROUP

Membership is comprised of the Regional Chair (ex-officio) and three Regional or local Councillors; (two representatives from the Peel Federation of Agriculture, two representatives from the Peel Soil and Crop Improvement Association, one representative from a Peel Agricultural Society or other special agricultural groups, two from another interest group, three citizens-at-large and one youth member) for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

TBD

12. PEEL POLICE SERVICES BOARD NOMINATION AD HOC COMMITTEE

Membership is comprised of the Regional Chair (ex-officio) and one Councillor from each local municipality, for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Pat Fortini
Sue McFadden
Martin Medeiros
Michael Palleschi
Carolyn Parrish
Allan Thompson

13. REGION OF PEEL ACCESSIBILITY ADVISORY COMMITTEE

Membership is comprised of the Regional Chair (ex-officio) and a minimum of one Regional Councillor from each local municipality (and a minimum of one non-elected member from each local municipality) for a total of 10 to 14 members for a term ending November 14, 2022 or until their successors are appointed by Regional Council.

Matt Mahoney

14. ROPA 30 APPEALS OVERSIGHT COMMITTEE

Membership is comprised of the Regional Chair (ex-officio) and three members of Regional Council, for a term ending November 14, 2022, or upon dissolution of the Committee, whichever occurs first; or until their successors are appointed by Regional Council.

Annette Groves
Jennifer Innis
Martin Medeiros
Michael Palleschi
Allan Thompson

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15. WASTE MANAGEMENT STRATEGIC ADVISORY COMMITTEE

Membership is comprised of the Regional Chair (ex-officio), the Chair and Vice-Chair of the Public Works section, and must include at least one member from each local municipality, for a 24 month term ending November 14, 2020, or until their successors are appointed by Regional Council.

Gurpreet Singh Dhillon
 Pat Fortini
 Annette Groves
 Jennifer Innis
 John Kovac
 Matt Mahoney
 Michael Palleschi
 Karen Ras
 Paul Vicente

LOCAL BOARDS AND SPECIAL PURPOSE BODIES

CONSERVATION AUTHORITIES:

16. CONSERVATION HALTON

Two Councillors (from the City of Mississauga) are to be appointed to Conservation Halton. The term of appointment is for a maximum of four years (as per the *Conservation Authorities Act, as amended 2017*).

Dipika Damerla (3rd choice)

17. CREDIT VALLEY CONSERVATION

Seven Councillors (one from the Town of Caledon, two from the City of Brampton, and four from the City of Mississauga) are to be appointed to Credit Valley Conservation. The term of appointment is for a maximum of four years (as per the *Conservation Authorities Act, as amended 2017*).

Dipika Damerla (1st choice)
 Stephen Dasko
 Johanna Downey
 Matt Mahoney (1st choice)
 Martin Medeiros
 Michael Palleschi
 Karen Ras (1st choice)
 Rowena Santos (2nd choice)
 Ron Starr

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18. TORONTO AND REGION CONSERVATION AUTHORITY (TRCA)

Five Councillors (four Councillors from the Cities of Brampton and Mississauga and one from the Town of Caledon) are to be appointed to the Toronto and Region Conservation Authority. The term of appointment is for a maximum of four years (as per the *Conservation Authorities Act, as amended 2017*).

Dipika Damerla (2nd choice)
Chris Fonseca (1st choice)
Annette Groves
Jennifer Innis (1st choice)
Matt Mahoney (2nd choice)
Michael Palleschi
Rowena Santos (1st choice)
Paul Vicente

19. TRCA–PARTNERS IN PROJECT GREEN EXECUTIVE MANAGEMENT COMMITTEE

Two Regional Councillors are to be appointed to the Partners in Project Green Steering Committee for a term ending December 31, 2020, or until their successors are appointed by Regional Council.

Gurpreet Singh Dhillon
Chris Fonseca
Rowena Santos (4th choice)

OTHER LOCAL BOARDS AND SPECIAL PURPOSE BODIES

20. COMMITTEE OF REVISION

Three or five Regional Councillors are to be appointed to the Committee for a term ending November 14, 2022 or until their successors are appointed by Regional Council.

Chris Fonseca

21. GOLDEN HORSESHOE FOOD AND FARMING ALLIANCE (GHFFA)

One Councillor is to be appointed to the Golden Horseshoe Food and Farming Alliance for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Johanna Downey

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22. GREATER TORONTO AREA (GTA) AGRICULTURAL ACTION COMMITTEE

One Councillor and one alternate is to be appointed to the Greater Toronto Area (GTA) Agricultural Action Committee for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

TBD

23. PEEL ART GALLERY, MUSEUM AND ARCHIVES - FRIENDS OF PAMA ADVISORY BOARD

One Councillor and one alternate is to be appointed for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Dipika Damerla
John Kovac
Paul Vicente

24. PEEL GOODS MOVEMENT TASK FORCE

Three Regional Councillors (one Councillor from each local municipality) is to be appointed to the Peel Goods Movement Task Force for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Jennifer Innis
Rowena Santos (3rd choice)
Ian Sinclair
Allan Thompson
Paul Vicente

25. PEEL POLICE SERVICES BOARD

The Regional Chair and two additional Councillors are to be appointed to the Peel Police Services Board for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Patrick Brown
Bonnie Crombie
Sue McFadden
Martin Medeiros
Ron Starr

26. PEEL REGIONAL POLICE INTERNET SAFETY COMMITTEE

Three Regional Councillors (one Councillor from each local municipality) are to be appointed to the Peel Regional Police Internet Safety Committee for a term ending November 14, 2022, or until their successors are appointed by Regional Council.

Sue McFadden
Michael Palleschi
Karen Ras
Paul Vicente

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ELECTION OF COUNCIL SECTION CHAIRS AND VICE-CHAIRS AND OTHER COMMITTEE
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OVERVIEW OF COMMITTEES AND ADVISORY GROUPS

Committees and Advisory Committees are created by Council resolution to investigate and report on a particular matter or concern. Generally membership is comprised of Regional Councillors, however certain committees may also include staff from the local municipalities, Regional staff, representatives of organizations based within the Region of Peel or residents. The expanded membership provides these committees with additional technical knowledge and unique perspectives on the issues under discussion.

These committees have no legal identity as part of the Region's organizational structure and, with the exception of the Interim Period Approvals Committee they look to Regional Council for their authority to act.

Accessible Transportation Master Plan (ATMP) Council Advisory Group*

Purpose: The mandate of the Advisory Group is to provide strategic guidance on the implementation of the Accessible Transportation Master Plan. The Advisory Group will act in an advisory role to support the transitions outlined in the ATMP in consideration of the Accessibility for Ontarians with Disabilities Act (AODA) compliance deadline of January 1, 2017.*

Reports to: The Public Works section of Regional Council.

Membership: Membership is comprised of the Regional Chair (ex-officio), and between three to six Council members and staff.

Term: The term of appointment shall be for a term ending upon the dissolution of the Advisory Group or at the end of the term of Council, whichever comes first, or until their successors are appointed.

Meetings: Meetings are scheduled as required or upon petition of a majority of members. It is anticipated the Advisory Group will be required to meet approximately once every six weeks.*

* Proposed name change and revised Terms of Reference are outlined in the report listed as 8.7 on the December 13, 2018 agenda.

Audit and Risk Committee (ARC)

Purpose: The objective of the Audit and Risk Committee is to assist Regional Council and associated Boards and Agencies in the discharge of their governance, accountability and controllership responsibilities by advising that risks are being appropriately addressed through strong governance, a risk/control and compliance framework, appropriate stewardship and an effective internal audit activity.

Reports to: The Enterprise Programs and Services section of Regional Council and the Peel Housing Corporation (Peel Living) as required.

Membership: Council may appoint up to two non-elected members to this committee

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and therefore, the total membership is comprised of the Regional Chair (ex-officio) and up to seven additional members including the Chair and Vice-Chair of the Enterprise Programs and Services Section of Regional Council, at least one Regional Councillor from each local municipality and up to two members of the public with expertise in the areas of technology and finance.

Term: The term of appointment for Regional Councillors is for a period of 24 months, which coincides with the term of appointment of the Enterprise Programs and Services section of Regional Council Chair and Vice- Chair, or until their successors are appointed by Regional Council.

Meetings: Meetings are scheduled three times each year, and at other times as needed, or at the call of the Committee Chair.

Community Water Fluoridation Committee (CWFC)

Purpose: The purpose of the Community Water Fluoridation Committee is to make recommendations to Regional Council on community water fluoridation. The recommendations would include the Region's positions on community water fluoridation, including proposed approaches to public engagement. A report will be written by the Committee with recommendations to Council, at the end of the process.

Reports to: The Health section of Regional Council.

Membership: The Committee is comprised of the Regional Chair (ex-officio), and four members of Regional Council.

Term: The term of appointment ends upon completion of the Committee's mandate and report back to Regional Council with a recommendation.

Meetings: Meetings are scheduled at the call of the Committee Chair.

Debt Issuance Committee (DEBT)

Purpose: The Debt Issuance Committee is delegated the authority to make the final decisions with respect to the following matters to the extent that the authority has not already been delegated:

- 1) The authority to enact debenture by-laws to authorize the issuance of debentures where the project debt authority has already been approved by Council.
- 2) The entering into of financing and other agreements in connection with long-term borrowings offered through governments and their agencies.

Reports to: The Enterprise Programs and Services (Finance) section of Regional Council.

Membership: Membership is comprised of the Regional Chair (or their designate, who is to be a member of Council), the Chair of the Enterprise Programs and Services Section of Council (or their designate, who is a member of Council), the Chief Administrative Officer

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(or their designate) and the Chief Financial Officer (or their designate). The Regional Chair (or their designate) shall be the Chair of the Debt Issuance Committee.

Term: The Debt Issuance Committee membership service is irrevocable and members serve by virtue of their positions until a successor is appointed.

Meetings: Meetings are scheduled as required, at the call of the Regional Chair.

Emergency Management Program Committee (EMPC)

Purpose: The mandate of this Committee is to advise Council on the development and implementation of the Regional Emergency Program. The objectives are to annually review the Regional Emergency Management Program and provide recommendations for its revisions as required as well as to annually review the Region of Peel Emergency Plan.

Reports to: Reports to the Enterprise Programs and Services section of Regional Council.

Membership: Membership is comprised of the Regional Chair (ex-officio), members of Regional Council, and the Regional Control Group.¹

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed.

Meetings: Meetings are scheduled at least once a year.

1. Section 12(1) of Regulation 380/04, of the *Emergency Management and Civil Protection Act*, requires the Regional Municipality to establish a Municipal Emergency Control Group. Members of the Regional Control Group include the Chief Administrative Officer, members of the Regional Executive Leadership Team, Medical Officer of Health, Regional Clerk, Community Emergency Management Coordinator and alternate Community Emergency Management Coordinators.

Government Relations Committee (GRC)

Purpose: The mandate of the Governmental Relations Committee (GRC) is to: develop, coordinate, implement and monitor government relations strategies, based on Regional Council endorsed advocacy positions, with Members of the Provincial Legislature, the Provincial Government, members of the Parliament of Canada, the Government of Canada, and related governmental agencies, including lower tier municipalities; to Organize meetings with the Prime Minister, Premier, Ministers, MPs, MPPs, as well as community stakeholders/organizations; and Monitor activity with major municipal sector associations [e.g. Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA)] and recommend engagement strategies with these organizations.

Reports to: The Enterprise Programs and Services section of Regional Council.

Membership: Membership is comprised of the Regional Chair (ex-officio), the Mayor from each of the three local municipalities and six additional Regional Councillors; however, all members of Regional Council are invited to attend meetings.

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Term: The term of appointment shall commence following the establishment of the Committee by Regional Council. The members shall continue in office until the end of the term of Regional Council or until their successors are appointed.

Meetings: Meetings are scheduled four times a year. Additional meetings may be called by the Committee Chair as required.

Greater Toronto Airports Authority Liaison Committee (GTAA)

Purpose: The mandate of this Committee is to manage the process to select candidates and recommend three nominees to Regional Council for consideration to serve as the Region of Peel Municipal Member on the Greater Toronto Airports Authority Board of Directors.*

Reports to: The Enterprise Programs and Services section of Regional Council.

Membership: Membership is comprised of the Regional Chair (ex-officio), Mayor from each of the three local municipalities.**

Term: The term of appointment shall be for the term ending upon the dissolution of the Committee or the end of the current term of Regional Council, whichever comes first, or until successors are appointed.

Meetings: Will be determined by the committee in consultation with Regional Staff.

*Correspondence, listed as 9.3 on the December 13, 2018 agenda, has been received from the GTAA regarding the election of Michele McKenzie as the new Municipal Member representing the Region of Peel. The appointment is for a term of 3 years and is renewable for an additional two terms.

**Committee may be disbanded if the recommendation to establish a Regional Council Operations Committee, as outlined in the report listed as 8.1 on the December 13, 2018 agenda, is approved.

Growth Management Committee (GMC)*

Purpose: The Committee's mandate will be to review and provide input into strategies for managing growth, including intensification. This is to be done in consideration of the need for infrastructure based on the Region's distribution of population and jobs, while ensuring the Region's long-term financial sustainability. The Committee will review and make recommendations on the Region's long term community vision and initiatives, key land use planning matters, growth management issues, planning and servicing policies, and consider population and employment distribution in the Region.

Should the revised Terms of Reference as outlined in 10.1 on the December 13, 2018 agenda be approved, the Committee will also receive advice and input from the Region of Peel Planning Advisory Committee.

Reports to: The Public Works section of Regional Council.

Membership: The Committee will be comprised of members of Regional Council

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including at least one member from each local municipality as appointed by Regional Council.

Term: Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until successors are appointed.

Meetings: The Committee meeting structure will follow the same rules as laid out in the Procedure By-law.

* Proposed name change to Planning Growth Management Committee as outlined in the report listed as 8.4 on the December 13, 2018 agenda.

Health System Integration Committee (HSIC)

Purpose: The purpose of the Committee will be to advise and provide direction on issues related to Peel's health system in order to advance integration of Regional programs. The priorities of the Committee will be developed through policy discussions about the role that Regional programs play in relation to the province and the Local Health Integration Networks (LHINs), and how the integration of those services that fall outside of the LHIN's framework (e.g. Paramedic Services and Public Health), can be improved to better serve the health requirements of Peel residents across their lifespan.

Reports to: The Health section of Regional Council.

Membership: The Committee will be comprised of members of Regional Council, appointed at the December 13, 2018 Regional Council meeting

Term: Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first.

Meetings: The meeting frequency for the Committee will be determined by the Committee at the first meeting

Interim Period Approvals Committee (IPAC)

Purpose: The mandate of this Committee is to provide assurance to the public that continuity of conduct of regional business is administered in an efficient, effective and economical manner during Interim Periods.

Council's powers and authority is delegated to the Interim Period Approvals Committee during Interim Periods to the full extent permissible by law, with the exception that Council's powers and authority respecting the hiring or firing of employees is not so delegated during any time when there is no regular meeting of Regional Council scheduled for a period of more than 21 days after the date of the previously scheduled regular Regional Council meeting or, when pursuant to section 275 of the *Municipal Act, 2001* there is a period of restricted acts in the year of an election (a "lame duck" period) known as an "Interim Period".

Membership: Membership is comprised of the Regional Chair (ex-officio), the Chairs

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and Vice-Chairs of the Enterprise Programs and Services, Public Works, Health and Human Services sections of Council.

Term: The term of appointment is for a period of 24 months, which coincides with the term of appointment of the Enterprise Programs and Services section of Regional Council Chair and Vice- Chair.

Meetings: Meetings are scheduled as required, at the call of the Regional Chair.

Peel Agricultural Advisory Working Group (PAAWG)

Purpose: The mandate of the Working Group is to keep Regional Council informed of the issues and concerns of the farming industry, agricultural organizations and the rural community in Peel. The membership provides input on how agricultural and rural issues can be incorporated into Regional and local municipal Official Plan goals, objectives, policies and programs. The group assists the Region of Peel in its efforts to protect agricultural lands as a natural resource of major importance to the economic viability of the Region.

Reports to: The Public Works section of Regional Council.

Membership: The Working Group is comprised of the Regional Chair (ex-officio), three Regional Councillors or local municipal councillors, two representatives from the Peel Federation of Agriculture, two representatives from the Peel Soil and Crop Improvement Association, one representative from a Peel Agricultural Society or other special agricultural groups, two from another interest group, three citizens-at-large and one youth member.

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed.

Meetings: The Working Group shall meet generally on a quarterly basis or more frequently as required.

Peel Police Services Board Nomination Ad Hoc Committee

Purpose: The PPSB Nomination Ad hoc acts as an interviewing and selection body for the one position on the Peel Police Services Board that is set aside for a person who is neither a member of Regional Council, nor an employee of the Region of Peel. This appointment is called the Citizen Appointment.

Reports to: The Enterprise Programs and Services section of Regional Council.

Membership: Membership includes the Regional Chair (ex-officio) and one Regional Councillor from each local municipality.*

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed.

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Meetings: Meetings are held as required at Regional Headquarters, specifically, when the Citizen Appointee position needs to be filled.

*Committee may be disbanded if the recommendation to establish a Regional Council Operations Committee, as outlined in the report listed as 8.1 on the December 13, 2018 agenda, is approved.

Region of Peel Accessibility Advisory Committee (AAC)

Purpose: The Region of Peel Accessibility Advisory Committee (AAC) acts in an advisory capacity to Regional Council on: ways to improve opportunities and remove barriers for persons with disabilities with respect to programs and services delivered by the Region of Peel; the requirements and implementation of the Accessibility Standards under the Accessibility for Ontarians with Disabilities Act (AODA); and, the preparation, implementation and effectiveness of the Region of Peels Multi-Year Accessibility Plan. The Committee reviews in a timely manner all site plans and drawings described in section 41 of the Planning Act and the Integrated Accessibility Standards Regulations of the AODA as pertaining to the Design of Public Spaces Standards. All other functions will be performed as specified in the Ontarians with Disabilities Act (ODA), AODA and subsequent regulations.

Reports to: The Enterprise Programs and Services section of Regional Council.

Membership: Membership is comprised of a minimum of ten to a maximum of fourteen members in total. A majority of the members shall be persons with disabilities. To ensure that the AAC is able to carry out its duties each of the three local municipalities in the Region of Peel (Brampton, Caledon and Mississauga) shall have representation: one from among the elected membership and one from among the non-elected membership.

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed.

The term of appointment for Committee members, both elected and community representatives, is limited to two consecutive terms. Following a break in service, or at the will of Regional Council, a member may be re-appointed.

Meetings: Meetings are held every two months.

ROPA 30 Appeals Oversight Committee

Purpose: The ROPA 30 Appeals Oversight Committee was struck with authority to provide instructions to Thomson, Rogers on all matters relevant to the ROPA 30 OMB hearing including the hiring of expert witnesses, save and except for decisions with the potential to resolve the appeals such as agreement to mediate or settlement instruction. On April 13, 2017, Regional Council retained Thomson, Rogers to defend the Region of Peel's interest concerning appeals to Regional Official Plan Amendment 30 (ROPA 30).

Reports to: The Public Works section of Regional Council.

Membership: The Committee is comprised of the Regional Chair (ex-officio), and three

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members of Regional Council for a total of four members.

Term: The term of appointment shall be for the term of Regional Council, or upon dissolution of the Committee, whichever occurs first, or until their successors are appointed by Regional Council.

Meetings: Meetings will convene at the request of Thomson, Rogers communicated to the Regional Solicitor and the Regional Clerk.

Waste Management Strategic Advisory Committee (WMSAC)

Purpose: The mandate of the Waste Management Strategic Advisory Committee is to provide strategic guidance on the implementation of the Waste Reduction and Resource Recovery Strategy and the Infrastructure Development Plan.

Reports to: The Public Works section of Regional Council.

Membership: Membership is comprised of the Regional Chair (ex-officio), the Chair and Vice-Chair of the Public Works section, and must include at least one member from each local municipality.

Term: Chairs and Vice-Chairs of sections of Regional Council are appointed for 24 month terms; members of the WMSAC will be appointed in conjunction with the election of Chairs and Vice-Chairs of sections of Regional Council.

Meetings: The WMSAC will meet five-to-six times per year. Meetings may also be held at the call of the WMSAC Chair.

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OVERVIEW OF LOCAL BOARDS AND SPECIAL PURPOSE BODIES

A local board as defined by the *Municipal Act, 2001*, as amended, means a “municipal service board, transportation commission, public library board, board of health, police services board, planning board, or any other board, commission, committee, body or local authority established or exercising any power under any Act with respect to the affairs or purposes of one or more municipalities, excluding a school board and a conservation authority.”

The following are those local boards and special purpose bodies that presently exist within the Region of Peel that require Regional Council appointments.

CONSERVATION AUTHORITIES

Appointments to Conservation Authorities are authorized under the *Conservation Authorities Act, 1990*, as amended, Section 4(1) which reads as follows;

“An upper-tier municipality that was established as a regional municipality before the day subsection 6 (1) of Schedule 4 to the *Building Better Communities and Conserving Watersheds Act, 2017* comes into force,

- (a) shall act in the place of the local municipalities within the regional municipality for the purpose of appointing representatives to attend a meeting for the establishment or enlargement of a conservation authority or the amalgamation of conservation authorities and for the purpose may appoint representatives in the numbers to which the local municipalities would otherwise have been entitled; and
- (b) shall be a participating municipality in the place of such of the local municipalities within the regional municipality as are wholly or partly within the area under the jurisdiction of a conservation authority and shall appoint to each such authority the number of members to which the local municipalities would otherwise have been entitled as participating municipalities. R.S.O. 1990, c. C.27, s. 4 (1); 2017, c. 23, Sched. 4, s. 6 (1).”

The term of appointment is authorized under Section 14(4.1) of the *Act* which reads as follows:

“A member shall be appointed for a term of up to four years, as may be determined by the council that appoints the member.”

Conservation Halton

Purpose: Conservation Authorities have been established as a form of provincial/municipal partnership for the purpose of conserving and managing the area's natural resources within the watershed of each authority's jurisdiction.

Conservation Halton is a corporate body established under the *Conservation Authorities Act, 1990* of Ontario to manage watershed resources and related conservation projects in partnership with its member municipalities and the Province. Conservation Halton's watershed includes portions of the municipalities of Burlington, Oakville, Milton, Halton Hills, Puslinch, Hamilton and Mississauga.

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Membership: The Board consists of 18 members, of which two are Peel Regional Council members and/or citizens appointed by Regional Council. Appointees must reside in the City of Mississauga.

Term: The term of appointment is for a term of up to four years, as may be determined by Council, or until successors are appointed by Regional Council.

Meetings: Board of Directors meetings are generally held Thursday evenings at 7:30 p.m. at the Administration Centre on Britannia Road in north Burlington and occasionally at Conservation Halton parks.

Credit Valley Conservation

Purpose: Conservation Authorities have been established as a form of provincial/municipal partnership for the purpose of conserving and managing the area's natural resources within the watershed of each authority's jurisdiction.

Credit Valley Conservation's watershed includes portions of the municipalities of Mississauga, Brampton, Caledon, Oakville, Halton Hills, Erin, East Garafraxa, Amaranth, Orangeville and Mono.

Membership: The Board consists of 12 members, of which seven are Peel Regional Council members and/or citizens appointed by Regional Council. Appointees must reside in the local municipality they represent, with one representing Caledon, two representing Brampton and four representing Mississauga.

Term: The term of appointment is for a term of up to four years, as may be determined by Council, or until their successors are appointed by Regional Council.

Meetings: Meetings are generally held on the second Friday of each month commencing at 9:15 a.m. Board meetings are held at Credit Valley Conservation's main office in Mississauga.

Toronto and Region Conservation Authority

Purpose: Conservation Authorities have been established as a form of provincial/municipal partnership for the purpose of conserving and managing the area's natural resources within the watershed of each authority's jurisdiction.

The Toronto and Region Conservation Authority's (TRCA) watershed includes Toronto, portions of the municipalities of Durham, Brampton, Mississauga, Caledon, Adjala-Tosorontio, Mono, Markham, Richmond Hill, Vaughan, Aurora, King and Whitchurch- Stouffville.

Membership: The Board consists of 28 members, of which five are Regional Council members and/or citizens appointed by Regional Council, with four members representing Brampton and Mississauga, and one member representing Caledon. It has been past practice, and it is the Authority's preference, that these appointments are two members from Mississauga and two members from Brampton. Appointees must reside in the local municipality they represent.

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The TRC Conservation Authority Board will appoint one of the Region's Board members as the Region of Peel representative on the **Regional Watershed Alliance**. The purpose of the Regional Watershed Alliance is to create healthy watersheds and waterfront that achieve the Living City Vision of sustainable communities, regional biodiversity and healthy rivers and shorelines through advocacy, knowledge sharing and collective action.

Term: The term of appointment is a total of four years or until their successors are appointed by Regional Council.

Meetings: The TRCA meets on the last Friday of each month (with the exception of August) commencing at 9:30 a.m. until 1:30 at the TRCA Head Office, 101 Exchange Avenue, Vaughan. The Executive Committee generally meets on the first Friday of each month.

TRCA - Partners in Project Green Executive Management Committee

Mandate: Reporting to the TRCA Board, the Executive Management Committee is a subcommittee to TRCA with the purpose of: assisting businesses in the Pearson Eco-Business Zone* to improve their financial and environmental performance; retaining and attracting green investment in the Pearson Eco-Business Zone; and, acting as a catalyst for new ideas, innovation, excellence and improvement in the employment lands encompassed by the Pearson Eco-Business Zone.

*A Pearson Eco-Business Zone was developed by the Greater Toronto Airports Authority (GTAA), the Region of Peel, City of Toronto, City of Brampton, City of Mississauga and Toronto and Region Conservation Authority (TRCA) to transform the lands surrounding Toronto Pearson into an internationally recognized community of eco-friendly businesses

Membership: The TRCA is seeking appointment of two Region of Peel voting municipal representatives to the Partners in Green Executive Management Steering Committee.

Term: Executive Management Committee members will be appointed for a two year, renewable term by TRCA. Municipalities and other levels of governments will be formally requested to make appointments and all proposed appointments will be presented to the Authority for formal approval.

Meetings: The Executive Management Committee will meet at least four times per year, roughly every three months. Meetings are anticipated to be approximately two hours in length – at the discretion of the Executive Management Committee – and an agenda will be distributed in advance of meetings. It is anticipated that members will also attend the Annual General Meeting (AGM). The Chair will have the discretion to call additional conference call meetings if required.

OTHER LOCAL BOARDS AND SPECIAL PURPOSE BODIES

Most special purpose bodies and local boards have a legal status independent of the Region of Peel. In addition, some local boards and committees are required to exist by provincial legislation.

Committee of Revision

Purpose: The Committee of Revision, formerly the Court of Revision is established pursuant to the Local Improvement Charges - Priority Lien Status Regulation (Ontario Regulation 586/06, filed under the Municipal Act, 2001) for the purpose of hearing appeals against proposed frontage rates from residents being specially assessed for the installation of works eligible under the legislation, such as sanitary sewers or noise attenuation walls. The frontage rate is the cost per metre of frontage as determined by Regional Council.

Membership: In accordance with Section 19 of Ont. Reg. 586/06, the Committee of Revision consists of three or five members appointed by the council. Every member of the Committee shall be a person who is qualified to be elected as a member of the council. (During the 2014 - 2018 Council term, the Committee was comprised of the Regional Chair (ex-officio) and three Regional Councillors.)

Term: The term of appointment shall be for the term of Regional Council or until their successors are appointed.

Meetings: The Committee of Revision meets as required at Regional Headquarters in Brampton. The Committee of Revision convened once in 2016.

Golden Horseshoe Food and Farming Alliance

Purpose: The Golden Horseshoe Food and Farming Alliance is a partnership between the Toronto Region Conservation Authority, the Friends of the Greenbelt, the Ontario Ministry of Agriculture, Food and Rural Affairs, and the regional municipalities and Federations of Agriculture in Niagara, Peel, Halton, York, and Durham, and the cities of Hamilton and Toronto. The Golden Horseshoe Food and Farming Action Plan 2021, identifies pathways for a more integrated and coordinated approach to food and farming viability in the area to ensure that the Golden Horseshoe retains, enhances and expands its role as a leading food and farming cluster.

Membership: Requires the appointment of one Regional Councillor. Appointees are asked to have an interest in land use, local food or agriculture.

Term: The term of appointment shall be for the term of Regional Council or until their successors are appointed.

Meetings: The Alliance meets five times per year, generally at the Country Heritage Park in Milton but with occasional travel to other sites in the Golden Horseshoe.

Greater Toronto Area (GTA) Agricultural Action Committee

Purpose: The purpose of the Greater Toronto Area Agricultural Action Committee (GTA-MC) is to:

- provide a coordinating function for agricultural issues in the Greater Toronto Area

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(GTA);

- share information and resources to raise awareness of issues;
- act as liaison with all levels of government;
- encourage innovation and diversification within the industry;
- combine resources and efforts to achieve a sustainable, long term agricultural industry within the GTA
- establish timetable for priority items in the Action Plan;
- develop a workplan to implement the actions outlined in the Action Plan, and to address firstly the nine priority items identified in the responsibility and priority matrix in the Plan; and
- coordinate with other participating organizations and coordinate for funding options.

Membership: The GTA-AAC will be comprised of 15 members in total. Four members will be individuals representing the four respective Regional Federations of Agriculture; four members representing the Regional Municipalities (Regional Chairs or delegates), one City of Toronto, one Toronto Food Policy Council representative; two provincial government representatives, one Federal government representative and two representatives of the Agricultural Industry (e.g. Producers, Processors etc.).

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed. At the discretion of the GTA-AAC, non-attendance of three consecutive meetings will be sufficient grounds for replacement. Committee members' length of term may be staggered to ensure continuity.

Meetings: Meetings are generally held on the fourth Wednesday of the month at 4:00 p.m. in the winter and 5:30p.m. in other seasons.

Niagara Escarpment Commission

The Niagara Escarpment Commission was established in June 1973 under the *Niagara Escarpment Planning and Development Act*. The Act and the Commission provide for the maintenance of the Niagara Escarpment and land in its vicinity substantially as a continuous natural environment and to ensure that only such development occurs as is compatible with that natural environment.

Membership: Membership on the Commission consists of 16-17 members in total, of which one is a Regional Council member from the Town of Caledon or a Caledon local Municipal Councillor nominated by Regional Council. The Region of Peel is required to put forward three nominees with a recommendation for the one position being filled.*

Term: The term of appointment is determined by Order-in-Council.

Meetings: Meetings are generally held on the third Thursday of every month at 232 Guelph Street, Georgetown, at 10:00 a.m.

* Nominations for appointment are not required until November 2019.

Peel Art Gallery, Museum and Archives - Friends of PAMA Advisory Board

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Purpose: The Friends of PAMA Advisory Board is dedicated to the collection, preservation, exhibition and research of Peel's art, architecture and heritage. The mandate of PAMA is to share the story of Peel by providing diverse opportunities for creative exploration and discussion to help build cohesive communities.

Membership: The membership consists of one Regional Councillor and one alternate, and members of the public who have an interest in art and heritage.

Term: The term of appointment shall be for the term of Regional Council or until their successors are appointed.

Peel Goods Movement Task Force

Purpose: The Peel Goods Movement Task Force mandate is to:

- develop a common vision for goods movement in the Peel area;
- provide a forum to bring together key public and private sector stakeholders to guide future improvements to the goods movement system;
- facilitate the exchange of information and to develop common messages on issues affecting goods movement; to monitor, review and provide input and feedback to regional, provincial and federal initiatives related to goods movement; and
- develop an action plan, with the required partnerships, for the implementation of short, medium and long-term improvements to the goods movement network in Peel.

Membership: Membership is comprised of the Regional Chair (ex-officio), and three Regional Councillors (one representing each local municipality).

Term: The term of appointment shall be for the term of Regional Council or until successors are appointed.

Meetings: Meetings are held quarterly or as required at the call of the Task Force Chair.

Peel Police Services Board

Appointments to the Peel Police Services Board are authorized under the *Police Services Act, 1990*, as amended, by Section 27(9) which reads as follows;

“The council of a municipality whose population according to the last enumeration taken under section 15 of the *Assessment Act, 1990* exceeds 300,000 may apply to the Lieutenant Governor in Council for an increase in the size of its board; if the Lieutenant Governor in Council approves the application, the board shall consist of,

- (a) the head of the municipal council or, if the head chooses not to be a member of the board, another member of the council appointed by resolution of the council;
- (b) two members of the council appointed by resolution of the council;
- (c) one person appointed by resolution of the council, who is neither a member of the council nor an employee of the municipality; and
- (d) three persons appointed by the Lieutenant Governor in Council. 1997, c. 8, s.19 (1).”

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Purpose: The Regional Municipality of Peel Police Services Board is responsible for the provision of police services, law enforcement and crime prevention within the Region, a duty it discharges through the enactment of policies. The Board is the employer for the police service.

Membership: The Board is comprised of seven members. One is the Regional Chair and two are Regional Councillors appointed by Council. By statute, the Regional Chair is one of the appointees, unless another Council member is specifically designated by resolution. One position on the Board is held for a person who is neither a member of Council nor an employee of the Region. The three remaining members of the Board are appointed by the Lieutenant Governor in Council.

Term: The term of appointment shall be for the term of Regional Council or until their successors are appointed.

Meetings: Meetings are generally scheduled for the fourth Friday of every month commencing at 10:00 a.m. Meetings are usually held at the Emil V. Kolb Centre for Police Excellence, at 180 Derry Road East, Mississauga. Board Members are expected to attend other meetings and functions as the need arises.

Peel Regional Police Internet Safety Committee

Purpose: The Committee's mandate is to proactively address issues related to the protection of children who access the Internet.

Membership: The Internet Safety Committee is a community-based collaborative effort comprised of representatives from Peel Regional Police, Regional Council, School Boards and other Crime Prevention Associations. The current practice is for Regional Council to appoint three Regional Councillors, one from each of the local municipalities.

Term: The term of appointment shall be for the term of Regional Council or until their successors are appointed.

Meetings: Meetings are generally held twice a year or at the call of the Committee Chair, at 10:00 a.m. Meetings are held at the Emil V. Kolb Centre for Police Excellence, at 180 Derry Road East, Mississauga.

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VOTING PROCEDURES - ELECTION OF CHAIRS AND VICE-CHAIRS

1. DEFINITIONS

- 1.1 "Lot" is the method of determining the nominee to either fill the vacancy or go on to the next ballot, as determined by the particular circumstance. The names of the tied nominees shall be placed on equal sized pieces of paper, placed in a container and one name shall be drawn by a person chosen by the Regional Clerk.
- 1.2 "Majority Vote" means more than half the votes cast by persons legally entitled to vote in a regular or properly called meeting at which quorum is present.

2. PROCEDURE FOR NOMINATIONS

- 2.1 Nominations shall be placed in the following manner:
- a. The Regional Clerk or Regional Chair shall call for nominations.
 - b. Each nomination shall be moved and seconded by a member.
 - c. After nominations have been closed by a vote of Council, each nominee shall, prior to the vote being taken, be permitted to speak to the nomination for not more than two minutes.
 - d. The nominees shall be called upon in alphabetical order of surnames.
- 2.2 A nominee may withdraw his or her name at any time.

3. VOTING PROCESS

- 3.1 Nominees shall be voted on in alphabetical order of surnames.
- 3.2 If there is more than one nominee, votes shall be recorded and all members shall stand when voting to indicate their vote.
- 3.3 There shall be one nominee vote per member per round of voting for each office. A member's first vote is deemed to be the member's vote. If a member votes a second time in the same round of voting, the Regional Clerk shall advise the member and the member's vote shall not count.
- 3.4 Once the process commences, the only motion permitted will be a motion to recess.
- 3.5 **One Nominee:**
- a. The nominee requires a majority of votes to be elected. Voting may be by show of hands.

3.6 Two Nominees Only:

- a. The nominee who receives a majority of votes is elected.
- b. If there is a tie vote, the Regional Chair shall declare a ten minute recess to allow members time to consider the matter, after which the vote shall be retaken. If the vote is again tied, the Regional Clerk shall declare a second ten minute recess, after which the vote shall be retaken. If the vote is again tied then the vacancy shall be filled by the nominee selected by lot. The name drawn shall be the winner of the election.

3.7 Three or More Nominees:

- a. First and Successive Ballots:
 - i) A nominee who receives a majority of votes is elected.
 - ii) If no nominee receives a majority of votes, the nominee with the least number of votes shall be excluded from subsequent voting and Council shall proceed with the next ballot.
 - iii) If there is a tie vote with respect to the nominees receiving the least number of votes then a lot shall be conducted until there is one name not drawn, and the name (or names) drawn shall go forward to the next ballot, and the name not drawn shall be excluded from subsequent ballots.
 - iv) When there are only two nominees remaining, the procedure for two nominees [Procedure 3.6] shall apply.

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VOTING PROCEDURES - APPOINTMENTS TO SPECIAL PURPOSE BODIES

1. DEFINITIONS

- 1.1 "Lot" is the method of determining the nominee to fill the vacancy or go onto the next ballot, as determined by the particular circumstance. The names of the tied nominees shall be placed on equal sized pieces of paper, placed in a container and one name shall be drawn by a person chosen by the Regional Clerk.

2. PROCEDURE FOR NOMINATIONS

- 2.1 Names for appointments shall be included in the staff report on Special Purpose Body appointments based on "Indication of Interest" forms returned to the Office of the Regional Clerk. Additional nominations received at the time of voting on appointments shall also be considered by Council for appointment to the Special Purpose Bodies. Voting shall be conducted for **ALL** vacancies on the special purpose body in question, and not just for vacancies for which nominations had not been received at the time of the staff report.

- 2.2 Nominations shall be placed in the following manner:

- a. The Regional Clerk or Presiding Officer shall state which appointments require an election.
- b. The Regional Clerk or Presiding Officer shall call for nominations.
- c. Each nomination shall be moved and seconded by a member.
- d. After nominations have been closed by a vote, each nominee may, prior to the vote being taken, be permitted to speak to the nomination for not more than two minutes.
- e. The nominees shall be called upon in alphabetical order of surname.

- 2.3 Nominees may withdraw their name at any point in the voting process.

3. VOTING PROCESS

- 3.1 Once the process commences, the only motion permitted will be a motion to recess.

3.2 For One Vacancy:

- a. If there is just one nominee, the nominee requires a majority of votes to be appointed. Voting may be by show of hands.
- b. If there is more than one nominee, the Regional Clerk or Presiding Officer shall request each member, alphabetically, to stand and state the name of the nominee for whom they are voting. The nominee with the highest

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number of votes shall be appointed.

3.3 For Two or More Vacancies:

a. The Regional Clerk or Presiding Officer shall request each member, alphabetically, to stand and state the names of the nominees for whom he or she is voting. For example, if there are three vacancies, each Council member shall be given only one opportunity to state the names of the nominees, up to and including three, for whom he or she is voting. The nominees with the highest number of votes shall be appointed.

3.4 In the case of an equality of votes, then the position shall be filled by the nominee selected by lot, conducted by the Regional Clerk.

DATE: December 4, 2018

REPORT TITLE: **REGIONAL COUNCILLOR NEWSLETTER AND E-COMMUNICATION SUPPORTS**

FROM: Mary Killeavy, Acting Commissioner of Corporate Services

RECOMMENDATION

That the implementation of Regionally-branded newsletters, e-communications and streamlined processes for Regional Councillors for the 2018-2022 Council Term, as outlined in the report of the Commissioner of Corporate Services titled “Regional Councillor Newsletter and e-Communications Supports”, be approved.

REPORT HIGHLIGHTS

- Regional Councillors, the Mayors of Brampton, Caledon and Mississauga and the Regional Chair have the option to produce a printed newsletter for their constituents one time per year in accordance with the Business Expense Accounts – Members of Council Policy.
- Branded Regional templates for Councillor newsletters will provide a consistent look and feel for all members of Council. By using branded templates, members of Council will raise awareness of the services provided to residents by the Region. The newsletters connect residents with timely and carefully curated content on current Regional issues.
- A consistent design, process, and timeframe for delivery of Councillor newsletters is recommended.
- Electronic supports (branded graphics and content) will be made available to Councillors for those who want to do an electronic newsletter rather than a printed newsletter.

DISCUSSION

1. Background

Members of Regional Council have the option to produce a newsletter for their ward residents once per year, as per the Business Expense Accounts – Members of Council Policy. Producing a newsletter is optional. The Councillor business account will cover printing and Canada Post unaddressed admail costs. In support of the Regional brand and to ensure consistency in messaging, a standardized approach to Councillor newsletters is recommended.

REGIONAL COUNCILLOR NEWSLETTER AND E-COMMUNICATION SUPPORTS

a) Design Standards and Content Supports for Council

Design Standards

A Regionally-branded template will be provided for each Council member to produce a newsletter.

- The template has been designed using the visual identity standards of the Region, including the *Working with You* tagline, the iconic “P”, Regional colours, fonts, and image standards, in order to present a unified look and feel so residents may easily identify that the communication is from the Region.
- The template will consist of 4 pages (11” x 17” folded once and folded again for delivery to a final size of 8.5” x 5.5”).
- The font selections, font sizes and layouts adhere to Accessibility for Ontarians with Disabilities Act (AODA) standards.

Content for Newsletter

- Content, in accordance with existing policy, will be 75% Regional material, with an allowance of up to 25% ‘local’ or municipal material (events in Councillor wards, photos of meet and greets, presentations, etc.). This is equal to 3 pages of Regional content, and 1 page of local content. Local content may include the Council constituency contact information, social media, upcoming dates of interest, etc.
- At the beginning of each publishing cycle, a list of Regional curated content will be sent to members of Council wishing to participate in producing a newsletter.
- Councillors select the stories of interest to his or her ward residents from a variety of stories prepared by Regional staff. The stories may be customized when possible by ward – for instance, local facts and figures, or photography suited to the local ward environment.
- If the member of Council would like a story regarding a Regional service and it is not readily available, Regional staff will work with the Councillor to prepare a story.

b) Branded Templates

See Appendix I for sample templates.

E-newsletter materials

At the beginning of the term, all members of Council will be provided with a customized electronic package consisting of the following, in formats suitable for electronic distribution.

- personalized graphic header and headshots (see Appendix I);
- individual headshot; and,
- Regional logos

REGIONAL COUNCILLOR NEWSLETTER AND E-COMMUNICATION SUPPORTS

Electronic content (stories) will be made available on the same timeframes as per print schedule noted in this report. Newsletter email lists, content management system and delivery methods are all to be managed by individual Council members and the Region does not have access to Councillor email distribution lists.

2. Timing of Newsletters

In order to provide consistent and clear deadlines for newsletter production, including staff and print service resourcing, and Canada Post delivery, there will be three options for newsletter preparation and delivery each year. In year 4 of the Council term, only the spring edition will be available (Option 1). The following reflects the timeframes and commitments to produce and deliver printed newsletters. Council members choose from one of the options outlined in the table below:

	<u>Option 1:</u> <u>Spring Edition:</u> <u>Non-Election Year</u> <u>and Election Year</u>	<u>Option 2:</u> <u>Summer Edition:</u> <u>Non-Election Year</u>	<u>Option 3:</u> <u>Fall/Winter Edition:</u> <u>Non-Election Year</u>
Call for interest by Communications staff to Council	January 2	March 15	August 1
Confirm Interest	January 15	March 31	August 15
Story list provided to Council	January 20	April 5	August 25
Content negotiated and confirmed	January 31	April 10	August 31
Layout and proofing period (note that multiple proofs are generally required)	February 1 to March 15	April 15 to May 31	September 1 to October 15
Print ready, final sign off required	March 15	May 31	October 30
Approximate mail date	April 1	June 20	November 15

FINANCIAL IMPLICATIONS

In the Council expense review report titled “Update to the Business Expense Accounts – Members of Council Policy”, listed on the January 11, 2018 Council meeting agenda, Council approved the Council Administration operating cost centre budget of \$305,603. This amount aligns the budget with the actual cost to print and distribute Regional newsletters.

REGIONAL COUNCILLOR NEWSLETTER AND E-COMMUNICATION SUPPORTS

When a Councillor chooses to send a newsletter to their ward, the cost to print and the cost to mail via unaddressed admail is expensed to the Regional newsletter account. This amount will vary based on, 1) the cost difference in the number of printed newsletters required to reach all households in the ward, and 2) the cost difference from Canada Post based on the required routes to deliver to these households. Councillors are not billed for costs to research, write, design and prepare newsletters for print.

This is the estimated cost related to printing and delivery of newsletters based on the overall number of households in the Region, with each Councillor sending one newsletter, Mayors sending one newsletter to all households in their local municipality, and the Regional Chair sending one newsletter to all households in the Region. Staff resourcing is not included or charged back to Council.

CONCLUSION

Branded Regional templates for Councillor newsletters will provide a consistent look and feel for all members of Council. By using branded templates, members of Council will raise awareness of the services provided to residents by the Region. The newsletters connect residents with timely and carefully curated content on current Regional issues.

A consistent design, process, and timeframe for delivery of Councillor newsletters is recommended.



Mary Killeavy, Acting Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

APPENDICES

Appendix I – Branded Samples

For further information regarding this report, please contact Lisa Duarte, Director of Marketing and Communications, ext. 4862, lisa.duarte@peelregion.ca.

Authored By: Bethany Lee, Manager, Strategic Client Communications


*Reviewed in workflow by:
Financial Support Unit*

Newsletter Template

Print version

Overall template and layout is provided by the Communications department

Statistics and articles are supplied by the Communications Division and Councillors choose information of interest to their community.

FirstLast Name 

Title – Municipality
XXXXX Address, City ON L0X XXX | XXX-XXX-XXX | first.lastname@location.ca

Season 2019



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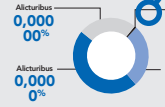
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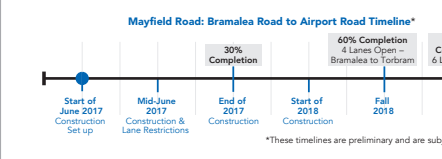
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It has been one year since the Region called-out its curb-side collection program. If you have any questions, comments or concerns about the program, visit [peelregion.ca/etf](#)



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[peelregion.ca](#) 

Email Template

Mobile version

Region of Peel
 Regional News from
Firstname Lastname

Title – Municipality
 Season 2019

What's happening

Quick links to larger articles below, only a few words

Quick links important to keep at beginning to hook in reader

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Greetings hello headline

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 Accessibility, Accountability & Transparency.

Communications design will supply branded mobile and desktop headers for Councillors to use with their choice of email distribution product.

Statistics and articles are supplied by the Communications Division and Councillors choose information of interest to their community.

Communications design will supply branded mobile and desktop icons and standard footer for Councillors to use with their choice of email distribution product.

Desktop monitor version

Region of Peel
 Regional News from
Firstname Lastname

Title – Municipality
 Season 2019

What's happening

Quick links to larger articles below, only a few words

Quick links are important to keep "above the fold"

Quick links to larger articles below, only a few words

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***Note:**
 Email delivery service to be maintained by individual Councillors

For Information

DATE: December 3, 2018

REPORT TITLE: **PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO
AUGUST 31, 2018**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial
Officer

OBJECTIVE

To provide the details of procurement activity as required by Procurement By-law 30-2018 for the second triannual period ending August 31, 2018.

REPORT HIGHLIGHTS

- The Procurement By-law delegates staff to manage procurement processes and to report these activities to Regional Council on a regular basis.
- During the reported period, the Region of Peel awarded 73 new contracts greater than \$100,000 with a total value of \$104,154,310.60 using competitive and non-competitive (Direct Negotiation) processes.
- This report provides a summary of the Region's procurement and disposal activity for the second triannual period of 2018.

DISCUSSION**1. Background**

On May 10, 2018 Council enacted a new Procurement By-Law that became effective July 1, 2018 that is modernized and reflective of current public procurement trends while continuing to embody the principles of integrity, fairness, openness and transparency. Under the By-law, staff have been delegated authority to make awards of all contracts arising from competitive procurement processes, provided that the award is within budget and is being made to the best value bid. "Best value bid" is defined as the bid representing the optimal balance of technical merit and cost, determined in accordance with the pre-set evaluation criteria disclosed in the bid solicitation documents. Council approval is required where staff recommend that an award be made to a bidder that has not submitted the best value bid.

In accordance with the Procurement By-law, the Director of Procurement is providing the T2 2018 report to Regional Council summarizing the Region's procurement activity including awards made under delegated authority, as follows:

- Contract Awards

PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

- Contracts awarded to support the Region's Digital Strategy
- Contracts awarded to support the Region's Waste Management Strategy
- Disposal of surplus goods and equipment
- Emergency purchases
- Awards during Regional Council recesses
- Non-compliance with the By-law
- Unforeseen circumstances
- Final contract payments related to the original purchase contract

Definitions explaining the above noted items are referenced in Appendix I to the subject report.

2. Procurement Activity and Disposal Summary

The table below provides a summary of the procurement and disposal activity for this period.

The Procurement activity section includes information on all awarded contracts that are greater than \$100,000; emergency purchases; non-compliant purchases; and awards made during Regional Council recesses. It also includes amendments made to existing contracts that were a result of unforeseen circumstances or were required for final payment purposes. The Procurement Activity summary excludes contract renewal activity. A detailed listing of all procurement activity is referenced in Appendix II to the subject report.

Under Resolution 2015-71, Council approved the Region's Digital Strategy and granted staff the authority to directly negotiate with Oracle Canada ULC, OpenText Corporation, Salesforce.com Canada Corporation and Salesforce Application Partners in order to establish fundamental platforms for the technology environment allowing the Region of Peel to rationalize its application and data footprints. In accordance with Council's direction, a summary of the procurement activities is included in this report.

Under Resolutions 2015-742 and 2016-645, Council approved the development of an infrastructure and 75 per cent Diversion Plan for Waste Management. Staff was granted authority to approve and execute all directly negotiated operation contracts, extensions and amendments as required to maintain the Region's ability to manage waste materials while the infrastructure is being developed and the multi-residential organics pilot program is being implemented. Staff was also granted the authority to approve and execute agreements with Canada Fibres to conduct a mixed waste processing trial at its Dongara plant. A summary of the procurement activities under these resolutions for the triannual period is included in this report.

The Disposal activity section summarizes the proceeds or trade-in values received from the disposal of Region of Peel surplus assets. A detailed listing of the disposal activity is referenced in Appendix III to the subject report.

Procurement Activity	Value
Competitive contracts approved by Council	\$7,967,061.64
Competitive contracts approved under Delegated Authority	\$91,050,906.22
Direct Negotiation contracts approved by Council	\$2,672,069.15

PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

Direct Negotiation contracts approved under Delegated Authority	\$2,464,273.59
Contracts awarded during Council recess	No Activity
Total New Contracts Greater Than \$100,000	\$104,154,310.60
Digital Strategy (Resolution 2015-71)	No Activity
Waste Management (Resolution 2015-742 and 2016-645)	No Activity
Emergency purchases	\$417,401.80
Final Contract Payments	\$56,857.13
Unforeseen circumstances	No Activity
Non-Compliant Purchases	\$29,260.31
Total Activity	\$104,628,569.53
Disposal Activity	
Total disposal proceeds received	\$174,984.41

CONCLUSION

The Procurement By-Law builds trust and confidence in the stewardship of public funds with an emphasis on awarding contracts to the best value bid, and by reflecting the principles of integrity, fairness, openness and transparency. This report is being submitted to provide a summary of the Region's procurement and disposal activity for the second triannual period ending August 31, 2018 in accordance with the reporting requirements set out in the Procurement By-law 30-2018.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:


D. Szwarc, Chief Administrative Officer

PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

APPENDICES

Appendix I - Definitions

Appendix II - Awarded Contracts

Appendix III - Disposal

For further information regarding this report, please contact Patricia Caza, Director Procurement, extension 4742, patricia.caza@peelregion.ca.

Procurement Activity Report – Definitions

Best value bid: the optimal balance of technical merit and cost determined in accordance with pre-set evaluation criteria disclosed in a Bid Solicitation for the purpose of making an Award. For Requests for Tenders and Requests for Quotations, the best value bid is the lowest cost compliant Bid meeting technical specifications and qualifications. For Requests for Proposals, the best value is the highest ranked compliant Bid following the evaluation of proposals.

Competitive contracts greater than \$100,000: These are contracts awarded to vendors as a result of a competitive process.

Council recess purchases: The Document Execution By-law delegates authority to the Chief Financial Officer (CFO) to award contracts that are deemed to be reasonably required to carry on the business of the Regional Corporation on behalf of Council when there is no regular meeting of Regional Council scheduled during a period of time that is more than 21 days after the date of the previously scheduled regular Council meeting.

Direct Negotiation contracts greater than \$100,000: These are contracts awarded to vendors as a result of a non-competitive process. It refers to the negotiation of an agreement for the purchase of goods and services where there is no open competition among or between vendors. The conditions that allow for direct negotiation are outlined in Part V Procurement Authorities and Procurement Methods of the Procurement By-law.

Disposal proceeds: These are proceeds received from the sale, exchange, transfer or gift of goods owned by the Region which are surplus to its needs.

Emergency purchases: These are contracts awarded to vendors in the event of an emergency. “Emergency” means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident, or an act whether intentional or otherwise.

Final contract payments: These are amendments made to contracts to facilitate final payment to a vendor for additional work required in order to complete the contract. The final payment for the work exceeds the approved contract amount including the allowable amendment value in accordance with the Procurement By-law. The Procurement By-law delegates authority to the Director of Procurement to approve these final contract payments which manages payment delays to vendors on the condition that Council is provided full disclosure on all final contract payments.

Non-compliant purchases: These are purchases made when a department has engaged a vendor to deliver goods or services without following the procurement processes required by the Procurement By-law.

Unforeseen circumstances: These are amendments made to contracts to facilitate nominal payments for unforeseen work. For example, a contractor must remedy an unknown pre-existing site condition in order to complete the contract. The Procurement By-law delegates authority to the Director of Procurement to approve these amendments on the condition that Council is provided full disclosure on all increases resulting from unforeseen circumstances.

Vendor of Record: Vendor of Record (VOR) means a procurement arrangement, typically established through a competitive procurement process, that authorizes one or more qualified vendors to provide goods and/or services for a defined period with particular terms and conditions, which may include pricing, as set out in the VOR agreement. It is used for frequent purchases of a good or service and can help improve procurement efficiency by eliminating duplication of effort for similar goods or services. The Region may from time to time elect to establish a Vendor(s) of Record for the procurement of specific goods or services, and will do so in accordance with the requirements set out in Procurement Policy.

PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

Awarded Contracts - Procurement Activity Report - May 1, 2018 to August 31, 2018

AWARDED CONTRACTS BID COMPETITIVELY > \$100,000 - APPROVED BY COUNCIL*					
Item	Department	Document	Description	Vendor	Award Amount
1	Digital and Information Services	2017-724P	Public Sector Grants Management Implementation Services for Salesforce Platform	REI Systems Inc	\$668,490.54
2	Public Works	2018-024P	Detailed Design, Contract Administration, Construction Inspection and Supervision Services for Steeles Avenue from Mississauga Road to Winston Churchill Boulevard, City of Brampton, Project 16-4020	WSP Canada Group Ltd	\$3,071,004.00
3	Public Works	2018-053P	Engineering Services for the Design and Construction of ORC Turbines at the G.E. Booth Waste Water Treatment Plant	Jacob's Engineering Group	\$2,128,289.00
4	Public Works	2018-142P	Detailed Design and Contract Administration for Sanitary Sewer Construction on Kennedy Road North and Conservation Drive, City of Brampton, Project 15-2153	EXP Services Inc	\$1,070,835.80
5	Public Works	2018-224P	Engineering Services for New Sanitary Sewer on Fire Birch Avenue, Queen Victoria Avenue and Lorne Park Road in the City of Mississauga	R.J. Burnside & Associates Ltd	\$1,028,442.30
TOTAL					\$7,967,061.64
AWARDED CONTRACTS BID COMPETITIVELY > \$100,000 - APPROVED BY DELEGATED AUTHORITY					
Item	Department	Document	Description	Vendor	Award Amount
1	Corporate Services	2017-494T	Construction of Peel Regional Paramedic Services Station, 938 East Avenue, Mississauga, Project E14-30029	Jasper Construction Corporation	\$2,024,000.00
2	Corporate Services	2018-086T	Replacement of Heating and Domestic Hot Water Boilers at Sheridan Villa Long Term Care Facility, City Of Mississauga, Project 17-5429	Superior Boiler Works and Welding Ltd	\$720,580.00
3	Corporate Services	2018-105T	Cawthra Shelter Renovations, 2500 Cawthra Road, City Of Mississauga, Project E15-20517	MJK Construction Inc	\$852,604.00
4	Corporate Services	2018-107P	Supply, Installation and Support for Print and Copy Centre Copiers	Konica Minolta Business Solutions (Canada) Ltd	\$527,656.26

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

5*	Corporate Services	2018-160T	General Contracting Services for Peel Regional Facilities	Northeast General Contracting Inc, Index Construction Inc, Tri Green Construction Inc, Neptune Security Services, SQM Janitorial Services Inc	\$1,190,000.00
6*	Corporate Services	2018-290P	Commissioning Services for the Redevelopment of the Seniors Health and Wellness Village, 525 Main Street North, City of Brampton	CDML Consulting Ltd	\$203,080.00
7*	Corporate Services	2018-309T	Replacement of Front Entrance and Vestibule at Tall Pines Long Term Care Facility, Project 17-5436	MJK Construction Inc	\$140,976.00
8	Corporate Services	2018-387Q	Miscellaneous Renovation at 10 Peel Centre Drive, Suite B, Brampton, Project 18-5250	Supply Point Inc	\$211,350.00
9	Digital and Information Services	2018-055P	Supply of Customer Contact Centre Solution	Unity Connected Solutions Inc	\$366,455.80
10	Digital and Information Services	2018-382T	Region Of Peel Council Chambers Audiovisual Upgrades	Westbury National	\$556,958.00
11*	Digital and Information Services	2018-476T	Supply of SafeNet Authentication Services for The Region of Peel	MNP LLP	\$191,221.00
12	Health Services	2018-221T	Larvaciding Services for Mosquito Control for Vector-borne Diseases	Pestalto Environmental Health Services Inc	\$188,974.00
13	Public Works	2017-010T	Winston Churchill Boulevard (RR 19) / Wellington Road 25 Improvement from 1200m South of Ballinafad Road to Olde Baseline Road (RR 12), Town of Caledon, the County of Wellington and Town of Halton Hills, Project 09-4050	Espositio Bros. Construction Ltd	\$7,283,081.04
14	Public Works	2017-519T	Malton Four Corners Stormwater Pumping Station and Castlemore Wastewater Pumping Station Facility Upgrades, Project 17-2905S	Romag Contracting Ltd	\$7,300,000.00

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

15	Public Works	2018-007T	Supply and Delivery of Light Duty Fleet Vehicles Utilized by Regional Inspections, TransHelp, Meter Operations and Installation, Waste Management, Water/Wastewater, Regional Paramedics, and Education Programs	Scarborough Toyota \$566,439, Roy Foss Chevrolet Inc \$1,289,195, Fraser Durham Chrysler Dodge Ram Inc \$364,182, Mohawk Ford Sales Ltd \$93,806, Fines Ford Lincoln Sales & Service Ltd \$57,700	\$2,371,222.00
16	Public Works	2018-011T	Watermain Replacement on Burnhamthorpe Road, Assignment B, City of Mississauga	Lancorp Construction Co Ltd	\$1,395,498.29
17*	Public Works	2018-020P	Engineering Services For Watermain On Mayfield Road From The Gore Road To Coleraine Drive, City Of Brampton, Project 16-1177	GM BluePlan Engineering Ltd	\$1,668,711.90
18	Public Works	2018-022T	Rehabilitation Of King Street From Hurontario Street To Airport Road, Town Of Caledon, Project 17-4655	Graham Bros Construction Limited	\$5,277,194.05
19*	Public Works	2018-023T	Flow And Pressure Monitoring Stations At Various Locations Within The Peel Water System, Projects 13-1406 And 08-2912	Lexsan Electrical Inc	\$639,089.80
20	Public Works	2018-036T	Engineering Services for Watermain on Coleraine Drive, Town of Caledon, Project 17-1192	EXP Services Inc	\$618,433.34
21	Public Works	2018-058P	Supply and Install, Preventative Maintenance and Repairs to Access Control and CCTV Systems at Various Public Works Facilities	360 Advanced Security Corporation, Ohm Security Ltd	\$141,390.00
22	Public Works	2018-068T	Clarkson Operations Support and Administration Building	Varcon Construction Corporation	\$9,999,950.00
23	Public Works	2018-078T	Conversion of Private Noise Attenuation Walls on Erin Mills Parkway, City of Mississauga, Project 16-4517, 17-4517, And 18-4517	Anthony Furlano Construction Ltd	\$2,881,483.50
24	Public Works	2018-085P	Industry Review Of Condition Assessment Methodologies And Technologies For Sanitary Trunk Sewers	Andrew's Infrastructure Ltd	\$323,865.25
25	Public Works	2018-102T	Highway 50 Phase 2 Road Improvements From Old Church Road To Highway 9, Town Of Caledon, Projects 13-4870, 13-4880, And 17-4645	Fermar Paving Limited	\$7,762,493.62
26	Public Works	2018-106T	Hot Mix Asphalt Resurfacing On Derry Road From Tomken Road To Columbus Road, City Of Mississauga	D. Crupi & Sons Limited	\$2,282,719.00

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

27	Public Works	2018-119T	Watermain Replacements, Assignment D, City of Brampton, Project 15-1375	CG Construction Services Ltd	\$741,534.20
28	Public Works	2018-121T	Watermain Replacement on Hanson Road and Edenhurst Drive, in the City of Mississauga	London Excavators & Trucking Ltd	\$1,992,154.67
29	Public Works	2018-136T	Watermain Replacement in Southwest Mississauga, Assignment C, Project 13-1347	London Excavators & Trucking Ltd	\$4,235,588.73
30	Public Works	2018-148T	Watermain Replacements in Bramalea South Assignment G, City of Brampton, Project 18-1340	Vic's Group Inc	\$669,875.40
31	Public Works	2018-155T	Watermain Replacement in Mississauga Valley, City of Mississauga, Project 16-1310, Assignment G	Lakeside Contracting Company Ltd	\$2,191,700.50
32	Public Works	2018-170T	Roof Replacement at the Bolton Community Recycling Centre	GRRC Roofing	\$152,250.00
33	Public Works	2018-183T	Clarkson Waste Water Treatment Plant Primary Clarifier and Electrical Upgrades, Projects 08-2915 and 14-2930	Lexsan Electrical Inc	\$6,144,245.00
34	Public Works	2018-185T	Landscape Maintenance and Maintenance of Planter Boxes at Various Locations Throughout the Region of Peel	Bam Bam Construction Inc	\$118,110.00
35*	Public Works	2018-213T	Materials Testing And Inspection Services For The Burnhamthorpe Water Project, Contract 1 & 2, Project 13-1125, 15-2241, 16-1118, 16-2243 and 17-1312	Sirati & Partners Consultants Ltd	\$391,904.00
36	Public Works	2018-229T	Watermain Replacement on Orwell Street, City of Mississauga, Project 17-1392	Lakeside Contracting Company Ltd	\$448,105.25
37	Public Works	2018-240Q	Supply and Delivery of a Utility Tractor for Public Utilized by Roads Operations & Maintenance for Landscaping and Snow Removal Services	Stewart's New Holland Ltd	\$154,282.00
38	Public Works	2018-267T	Trenchless Spot Repairs And Sealing Of Sanitary Sewers And Laterals At Various Locations, Region Of Peel, Project 18-2300 'G'	Wessuc Inc	\$1,436,273.88
39	Public Works	2018-294T	Construction of 400mm Watermain on The Gore Road, City of Brampton, Project 16-1167	Lakeside Contracting Company Ltd	\$1,188,883.50
40	Public Works	2018-333P	Value Engineering Services for the West Brampton Watermain, Project 14-1256	GHD Ltd	\$305,982.00
41	Public Works	2018-342T	Collection And Disposal Services For Municipal Hazardous Or Special Waste	Envirosystems Incorporated	\$1,895,690.95
42	Public Works	2018-354T	Watermain Replacement on Various Streets, in the City of Mississauga	FCM Construction Ltd	\$2,050,000.00
43*	Public Works	2018-407T	Supply and Delivery of Wheelchair Accessible Buses for TransHelp Fleet	Crestline Coach Ltd	\$922,800.00

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

44*	Public Works	2018-415T	Watermain Replacement and Improvement, City of Mississauga, Assignment F, Project 18-1310	Sandy Scammurra Contracting Ltd	\$616,260.50
45*	Public Works	2018-418T	Watermain Replacement, City of Mississauga, Assignment E, Project 18-1310	Moretti Excavating Ltd	\$2,394,120.79
46*	Public Works	2018-447T	Watermain Replacement on Mansion Street, Montjoy Crescent, Jefferson Road and Juniper Crescent, City of Brampton, Assignment F, Project 18-1340	Vic's Group Inc	\$1,724,226.50
47*	Public Works	2018-496T	Watermain Replacements in Cooksville Assignment D, City of Mississauga, Project #17-1310	Rymall Construction Inc	\$1,865,601.50
48*	Public Works	2018-507Q	Installation of Equipment at The Peel Integrated Waste Management Facility to Chemically Treat the Liquid Drainage From Organics Prior to Discharge to the Sanitary Sewer. Treatment is required to comply with the requirements of the Region's Sewer By-Law.	SPD Sales Ltd	\$107,480.00
49*	Public Works	2018-548T	Joint Procurement with the City of Mississauga for the Construction of the Lakeshore Royal Windsor Hydro Corridor Multi-Use Trail	City of Mississauga; Mopal Construction Ltd	\$1,984,850.00
50*	Public Works	2018-622T	Region's Share of Cost of Resurfacing Quarry Drive by the Town of Caledon. Quarry Drive is the access to the Region's Caledon Waste Management Facility, which includes the Caledon Community Recycling Centre and the Caledon Composting Facility.	Fermar Paving Limited	\$200,000.00

TOTAL **\$91,050,906.22**

AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY COUNCIL

Item	Department	Document	Description	Vendor	Award Amount
1	Digital and Information Services	2018-287N	Digital Strategy IT Operating Model Development	Accenture Inc	\$575,000.00
2	Health Services	2018-008N	Supply of Ceiling Lift Equipment, Including Accessories, Supplies, Maintenance and Repairs for the Region's Long Term Care Division	Arjo Canada Inc	\$554,482.75
3	Human Services	2017-520N	Regeneration Opportunities for Affordable Housing on Existing Social Housing Sites in the Region of Peel, Wawel Villa	Wawel Villa	\$405,302.00
4	Public Works	2018-409N	Engineering Services for the Detailed Design of Mavis Road and Winston Churchill Boulevard Bridge Widening Over 407 ETR, Project	SNC-Lavalin Inc	\$544,684.40

APPENDIX II

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

5*	Public Works	2018-479N	North Brampton 900 Feedermain Condition Assessment, Project 17-1405	Pure Technologies Ltd	\$592,600.00
TOTAL					\$2,672,069.15
AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY DELEGATED AUTHORITY					
Item	Department	Document	Description	Vendor	Award Amount
1*	Corporate Services	2018-500N	External Legal Services for Construction Act Advice	Gowling WLG (Canada) LLP	\$125,000.00
2	Digital and Information Services	2018-370N	Menu Stream Implementation and On-going Operation/Technical Support for the Region of Peel's Long Term Care Division	Careworx Corporation	\$221,327.15
3	Digital and Information Services	2018-457N	Region Of Peel Digital Strategy Salesforce	BasicGov Systems Inc	\$171,200.00
4	Digital and Information Services	2018-464N	Redesign of Online Digital Portal for Residential Water Services for the Region of Peel	PricewaterhouseCoopers LLP	\$249,995.00
5	Finance	2018-293N	Services For Socio-Economic Research Report	The Mowat Centre	\$122,250.00
6*	Health Services	2018-576N	Butterfly Self-Managed Project for Long Term Care	Dementia Care Matters	\$170,000.00
7	Public Works	2018-196N	McVean Sewage Pumping Station Forcemain Condition Assessment	Pure Technologies Ltd	\$191,942.94
8	Public Works	2018-216N	Purchase of Replacement Primary Heat Exchanger Plenums for G.E Booth Wastewater Treatment Plant, Project 16-2924	Arvos Schmidtsche Schack LLC	\$245,000.00
9	Public Works	2018-399N	Supply and Delivery of a Vehicle Shell for Conversion to a Mobile Learning Centre to be utilized by Human Services for the Learning in our Neighborhood (LION) Program	Motor Home Travel Canada Inc	\$191,535.00
10*	Public Works	2018-468N	Supply and Delivery of Electric Crossover Fleet Vehicles Utilized by Environmental Control , Meter Operations, Sustainable Transportation, and TransHelp Programs	401 Dixie Nissan Ltd	\$155,023.50
11	Public Works	2018-469N	Supply and delivery of a Mack Granite Roll Off Truck for Fleet Services	Vision Truck Group	\$242,000.00
12	Public Works	2018-470N	Supply and Delivery of E85 Gasoline Fuels, Region of Peel Alternate Fuels Pilot Project	Canada Clean Fuels Inc	\$149,000.00
13	Public Works	2018-588N	Region of Peel Transportation Management Association (TMA) Funding Related to the Smart Commute Program	Sustainmobility, Smart Commute Brampton-Caledon	\$230,000.00

APPENDIX II

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PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

TOTAL					\$2,464,273.59
*Approved under new Procurement By-Law 30-2018. All other contracts awarded under Purchasing By-Law 113-2013.					
OTHER - NON-COMPLIANT PURCHASE					
Item #	Department	Document	Description	Vendor	Award Amount
1	Health Services	2018-461N	Physical Modifications in Support of the Butterfly Pilot Project Initiatives – Health Services, Long Term Care (Direct Negotiation conducted without procurement authority for small renovation work for Malton Village LTC.)	Tri-Green Construction Inc	\$29,260.31
TOTAL					\$29,260.31
OTHER - FINAL CONTRACT PAYMENTS					
Item #	Department	Document	Description	Vendor	Award Amount
1	All Departments	2009-652Q	Compressed Gas - Region-Wide Contract	Praxair Canada	\$2,162.35
2	Public Works	2010-022P	Pre-purchase of UV Disinfection Equipment	Trojan Technologies	\$42,163.89
3	Public Works	2014-274P	Detailed Design & Contract Administration for New Culvert Structures on Bovaird Dr & Mississauga Rd - Brampton, Project 12-4040	AMEC Environment & Infrastructure, a Division of Amec Americas Ltd	\$12,530.89
TOTAL					\$56,857.13
OTHER - EMERGENCY PURCHASES					
	Department	Document	Description	Vendor	Award Amount
1	Health Services	2018-551N	Emergency Electrical Repairs and Generator Rental for Peel Manor LTC	Holley Electric Ltd	\$50,000.00
2	Public Works	2018-486N	East Trunk Sewer Emergency Repair	Bennett Mechanical Installations; London Excavators	\$137,401.80
3	Public Works	2018-517N	West Brampton Reservoir Cell 1 Outlet Pipe Leak Investigation	CIMA Canada Inc	\$100,000.00
4	Public Works	2018-579N	Emergency Repair of West Brampton Reservoir Cell 1 Outlet Pipe	Rockwell Site Works Inc	\$130,000.00
TOTAL					\$417,401.80

APPENDIX III

PROCUREMENT ACTIVITY REPORT - T2 - MAY 1 TO AUGUST 31, 2018

DISPOSAL ACTIVITY		
Reporting Department/Division	Items Disposed	Total Proceeds
Digital and Information Services - Client Delivery	Miscellaneous I.T. Equipment	477.90
Finance - Corporate Finance	Salvage Values on Vehicles	1,540.00
Health Services - Long Term Care	Carts	104.00
Public Works - Operations Support	Water Meters	15,870.85
Public Works - Operations Support	Vehicles and Equipment	156,991.66
Total Disposal Proceeds		\$174,984.41

TRADE-INS		
Reporting Department/Division	Items Traded-in	Trade-in Value
Health Services - Paramedic Services (Document 2013-611T)	14 vehicles	106,000.00
Public Works - Operations Support	Tire Balancer	350.00

DONATIONS		
Reporting Department/Division	Items Donated	Recipient
Health Services - Paramedic Services	6 sets of bags, 12 helmets	Biztech Paramedic College



DATE: December 3, 2018

REPORT TITLE: **2018 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2018**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

RECOMMENDATION

That the financing for the Watermain – Heart Lake Road from Mayfield Road to Old School Road capital project 13-1392 as outlined in the report of the Commissioner of Finance and Chief Financial Officer, titled “2018 Triannual Financial Performance Report – August 31, 2018”, be adjusted with an increased draw of \$8,944,130 from the Water Development Charge (DC) Reserve Fund (R3530) and a decreased draw of the same amount from Water Capital Financing Stabilization Reserve (R0241);

And further, that the financing for the Dixie Road - Queen Street to Bovaird Drive capital project 10-4020 as outlined in the subject report, be adjusted with an increased draw of \$206,910 from the Regional Roads DC Reserve Fund (R3505) and a decrease in External Recovery by the same amount;

And further, that the financing for the Gore Road - Castlemore Road to Mayfield Road capital project 07-4030 as outlined in the subject report, be adjusted with an increased draw of \$870,765 from the Regional Roads DC Reserve Fund (R3505) and a decrease in External Recovery by the same amount;

And further, that the financing for the 32 Water and Wastewater capital projects previously funded through Phase 2 Infrastructure Funding as outlined in the subject report, be adjusted with an increased draw of \$95,339,789 from Water and Wastewater Capital Financing Stabilization Reserves (R0241 and R0242) and an increased draw of \$17,000,000 from Wastewater DC Reserve Funds (R3515 and R3525) with a corresponding total decrease of \$112,339,789 in External Recovery.

REPORT HIGHLIGHTS

Summary

- The forecasted 2018 year-end operating financial position for Tax and Utility services are within the budget target; Capital operations are progressing as planned.

Current Operations

- Regional Council approved the 2018 Operating Budget of \$2.4 billion to provide funding for the Region of Peel to continue delivering services and meet the service needs of the residents and the service demands of a growing community.
- Both Tax and Utility Rate Supported Services are forecasted to end the year within the budget accuracy target of plus or minus three per cent as at August 31, 2018.

2018 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2018

Capital Operations

- The 2018 Regionally Controlled capital work began the year with an opening balance of \$3.1 billion and had a balance of \$2.7 billion as at August 31, 2018.
- 95 per cent of the total 2018 Regionally Controlled capital work progressed on schedule which is consistent with the first triannual period.
- Regionally Controlled services' forecasted capital spending for the year as at August 31, 2018 is \$613 million, which is \$148 million less than the budget estimate.

Budget Changes

- Three capital projects required adjustments to the financing sources as they had components that were growth-related and therefore eligible for DC funding.
- During the 2018 Budget, \$112.3 million of capital work was earmarked for submission for Phase 2 Infrastructure Funding. No funding announcement is likely this year and the work needs to move forward, therefore, financing sources need to be changed to internal sources (capital reserves and development charge) in order to proceed.

DISCUSSION**1. Background**

The Budget Policy requires that staff report the status of operating and capital services at a minimum of twice annually to manage financial performance to ensure the long term financial sustainability of Regional services. This report provides the forecasted year-end financial position of Operating Budget and Capital Operations based on the information and financial results at August 31, 2018.

In November 2017, Regional Council approved \$3.1 billion through the 2018 Budget, including \$2.4 billion in operating funding for Regional services and a \$0.7 billion capital investment in the Region of Peel's infrastructure.

a) 2018 Operating Budget

The approved 2018 Operating Budget of \$2.4 billion includes \$0.5 billion to the Region of Peel's externally financed agencies: Peel Regional Police, Ontario Provincial Police, and three Conservation Authorities. The budget provides the Region of Peel with the funding to support community needs through services under the three areas of focus; Living, Thriving and Leading (services are listed in Appendix I).

The Region's operating budgets are developed based on the best information available during budget preparation. Budget assumptions are modeled and projected for drivers such as social assistance caseload, 9-1-1 call volumes, winter events and water consumption. Risks are identified and mitigated where reasonably possible including using rate stabilization reserves to address volatility in weather conditions, economic cycles and one time initiatives or to minimize the impact on the tax and utility rate payers.

b) 2018 Capital Work

The capital work represents a key component of the Region's service delivery and is used to acquire, improve or maintain land, buildings, roads, water and sewer mains, pumping stations, machinery and equipment, information technology and to conduct studies relating to corporate assets.

2018 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2018

The Region's capital plans are developed based on the Region's Growth Master Plans, Regional Official Plan, Corporate Asset Management Plan for state of good repair and other Regional Council directions such as the Waste Reduction and Resource Recovery Strategy. The Region actively monitors the changes to these plans and adjusts the capital plan where it is required. A significant portion of the Region's capital work consists of large projects that take five to eight years to complete from start to finish.

The 2018 capital work had an opening balance of \$3.2 billion, which consists of projects which are Regionally Controlled (\$3.1 billion), and those managed by agencies such as Peel Regional Police (PRP) and by Conservation Authorities (\$0.1 billion). This includes new capital work approved in the 2018 capital budget (\$0.7 billion), capital budget changes during 2018 approved through Council reports or by Council delegated authority and the remaining capital work previously approved by Council in prior years (\$2.5 billion). As at August 31, 2018, the capital work had 1,258 active capital projects with a gross remaining budget of \$2.8 billion (\$2.7 billion for Regionally Controlled) after capital spending of \$0.4 billion.

2. Operating Results

The Region's operating performance includes both Tax Supported Services and Utility Rate Supported Services. Appendix II provides a summary of the projected year-end position by service.

a) Tax Supported Services

As outlined in Table 1 below, Tax Supported Services are forecasting a surplus of \$3.6 million by year-end, representing a variance of 0.3 per cent of the Tax Supported total net budget, which is within the Region's budget accuracy target of plus or minus 3 per cent. Regionally Controlled Tax Services are forecasting a surplus of \$1.1 million, and Regionally Financed External Agencies are forecasting a \$2.5 million surplus driven by favourable health and dental spending and short-term vacancies within Peel Regional Police and by OPP 2015 and 2016 reconciliation credits.

Table 1

\$ Millions	Net Expenditure Budget	Year-end Projection	Projected Surplus/ (Deficit)	% Variance to Total Net Budget
Regionally Controlled Tax Services	581.6	580.5	1.1	0.1%
Regionally Financed External Agencies	458.5	456.0	2.5	0.2%
Total Net Budget	1,040.1	1,036.5	3.6	0.3%

As mentioned earlier, the Region's budgets are developed based on the best information available at the time. Assumptions could vary from the budget as a result of changes in service demand, economy and other external factors. The following are key drivers of the forecasted budget variances for Regionally Controlled Tax Services based on the information available up to August 31, 2018.

2018 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2018

i) Growing and rapidly aging population

- \$1.3 million pressure in shelter demand partially driven by increased use of adult shelters by refugee claimants (for further details see July 12, 2018 Regional Council meeting report titled “Refugee Claimant Use of Peel Region Adult Shelters”);
- \$0.9 million to support additional demand for 28,000 TransHelp trips, due to expanded *Accessibility for Ontarians with Disabilities Act* eligibility.

ii) Climate Change

- Higher spending of \$1.0 million on winter maintenance events in Roads and Transportation due to the late ice storm in April and industry-wide shortage of salt.

iii) Changing economy

- The economy and market have had significant impacts on the Waste program:
 - Lower fibre revenue of \$3.8 million due to a shift in the global market (mainly China’s National Sword campaign) which increased the quality threshold for recyclable material;
 - Additional fibre processing and reprocessing costs of \$1.9 million incurred to improve the quality of recyclable fibre material produced;
 - \$1.9 million in savings from the cessation of a waste diversion pilot investigating an alternative approach to mixed waste processing;
 - Yard waste processing savings of \$0.7 million;
 - \$0.7 million in higher than budgeted allocations of payments from producers to help mitigate the impact of their products and packaging.
- 2018 payments-in-lieu-of-taxes and supplemental tax revenue estimated to exceed the budgeted amount by \$2.9 million;
- \$1.9 million underspending in Peel Renovates program due to a pending grant review;
- \$1.7 million lower rent supplements uptake in the Housing Support service;
- \$1.5 million additional revenue (liquidated damages) from a waste vendor;
- \$1.2 million savings in Early Years and Child Care Special Needs program due to integration of Peel Inclusion Resource Services model evaluation;
- Slightly later than planned roll out of second Butterfly home at Malton Village and first new unit at Sheridan Villa commencing in fourth quarter resulting in a surplus of \$0.9 million;
- \$0.4 million surplus in Land Use Planning due to higher than budgeted revenues partially offset by staffing resources used to effectively coordinate the review of development applications and related water and wastewater servicing approvals.

iv) Constantly evolving legislation

- Increasing costs related to WSIB:
 - \$3.6 million more in total liability of all WSIB claims incurred to date based on actuarial estimates;
 - \$1.7 million more in annual WSIB operating costs primarily due to recent changes in WSIB legislation enhancing Paramedics coverage.
- \$0.9 million surplus due to maximizing use of provincial funding and reducing pressure on Regional funding in Child Care;

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- \$0.5 million of in year funding for the Provincial Home for Good Program in Housing Support.

Staff will continue to monitor the budget driver changes and take appropriate actions to manage and mitigate potential risks where necessary for the remainder of the 2018 fiscal year. In addition, necessary adjustments have been reflected in the development of the 2019 Budget.

b) Utility Rate Supported Services

The Utility Rate Supported services are forecasting a year-end surplus of \$10.6 million, representing a variance of 2.7 per cent of total budget as outlined in Table 2. The forecasted year-end position is within the Region's budget accuracy target of plus or minus three per cent.

Table 2

\$ Millions	Net Budget	Year-end Projection	Surplus/ (Deficit)	Variance to Total Budget
Water/Wastewater				
Total Net Expenditures before Billings	389.1	386.8	2.3	0.6%
Peel Direct Billings	353.2	361.5	8.3	2.1%
Other Recoveries / Surcharges	35.9	35.9	0.0	0.0%
Net Service	0	10.6	10.6	2.7%

Forecasted overall surplus of \$10.6 million is driven by higher Peel direct billings of \$8.3 million as a result of higher water consumption predominately on the residential sector, as well as lower staffing cost of \$2.9 million from operations, which is offset by higher electricity and chemical costs of \$0.7 million due to increased plant flow and chemical consumption changes. The electricity rate variance is mainly due to changes in regulation (Ontario Fair Hydro Plan) which took effect after the budget development.

2019 Outlook

As noted above, the forecasted 2018 financial results are being driven by a number of factors including external funding, changing economy, weather, service demand and other operational variables. The information has been utilized to update 2019 Budget planning assumptions. Budget assumptions such as external funding, electricity rate, waste revenues, as well as service needs in shelters have been updated and Regional Council will be informed through the 2019 budget.

3. Capital Operations

The Region of Peel actively monitors the performance of the capital operations by tracking the capital project progress through various stages of project life cycle and analyzing work in progress. Staff review capital performance every triannual period and reports to Regional Council on the status of the capital work in progress.

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a) 2018 Capital Spending

Capital spending for both Tax and Utility Rate Supported services (including Regionally Controlled, and external agencies) in the first eight months of 2018 amounted to \$370 million, with \$148 million spent in Tax Supported Services and \$222 million spent in Utility Rate Supported Services.

The \$370 million capital spending during the first eight months of 2018 was invested in the following major services:

- \$146 million for Water Supply service such as Replacement of Watermains in Mississauga, Hanlan Transmission Main, Improvements of Water Supply System in Mississauga, Water Main on Goreway Drive, Feedermain on Burnhamthorpe Road and Webb Drive;
- \$76 million for Wastewater service including West Trunk Sewer Twinning, East Brampton Trunk Sewer Twinning, and Equipment Replacement of GE Booth Water Pollution Control Plant;
- \$61 million to support Roads and Transportation service such as Queen Street West, the Gore Road, Bovaird Drive, Mississauga Road/Queen St. West and Street Lighting;
- \$29 million for Housing Support such as Daniels Affordable Housing project, Hansen Conversion and Mayfield Work Seniors;
- \$14 million for Paramedic Services including the reporting station at Erin Mills & Thomas, ambulance fleet and support vehicles;
- \$12 million for Peel Regional Police facilities, information technology and fleet;
- \$10 million for Digital and Information Services to support service delivery.

Specifically, the progress of Regionally Controlled projects, comprising 1,116 out of the total of 1,258 Region of Peel capital projects, was actively monitored and measured. Of the total 2018 Regionally Controlled Capital work of \$3.1 billion, 95 per cent of the capital work progressed as scheduled. The remaining five per cent of capital projects (\$160 million) have been deferred, delayed or on hold as a result of Regional Council and or Management decisions or unforeseen circumstances.

As at August 31, 2018, the projected 2018 annual capital spending for the Regionally Controlled Services is \$613 million. It is lower than the budget estimate by \$148 million with \$47 million lower in Tax Supported Services and \$101 million lower in Utility Supported Services. The lower than estimated cash spending reduced the pressure on debt issuance in 2018. Key drivers for the forecasted underspending include the following:

- Delay in the land acquisition for the Water project on Burnhamthorpe Road;
- Scheduling changes in a number of large projects in Waste, Digital and Information Services, Water and Wastewater due to scope change, delay in designs, unforeseen complexity during construction, re-prioritization, or deferral for review for integration with other projects;
- Reduced capital loan requests from affordable housing providers as a result of additional housing funding programs;
- Delays in projects such as Supportive Housing and Seniors' Health and Wellness Village due to the timing of RFP process.

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b) Work in Progress - Top 25 Regionally Controlled Capital Projects

While all capital projects are actively managed, in order to efficiently manage the Regionally Controlled capital service and mitigate the risks effectively, staff also focus on the progress and report to Council on the 25 largest capital projects based on remaining gross budget value. In magnitude, the top 25 active capital projects represent about two per cent of the total number of active capital projects but represent 41 per cent of the remaining gross budget of active regionally controlled capital projects.

By August 31, 2018, all 25 projects had implementation plans in place. Two projects are in the construction phase and the remaining 23 projects are in initiation, design, or procurement stages. Appendix IV provides the status of the top 25 capital projects with highest gross remaining budget broken down into tax and utility rate services. Analysis of top 25 projects shows:

- The total gross budget of the Top 25 largest projects is \$1.7 billion with remaining budget of \$1.1 billion;
- By end of the second triannual period, the cumulative spending (2018 and prior years) of the top 25 capital projects amounted to \$625 million or 36 per cent of gross budget;
- The two projects under construction are between 60 to 80 per cent spent.

4. Budget Changes**a) Growth Pays for Growth**

Three projects previously approved by Council have been subsequently identified as being eligible for partial DC funding as they will also be serving the growing population. Therefore it is proposed that the funding for these three projects, where applicable, be revised to use development charges. The three projects are as follows:

i) Financing for Capital Project Watermain – Heart Lake Road from Mayfield Road to Old School Road (13-1392)

The previously approved capital project “Watermain – Heart Lake Road from Mayfield Road to Old School Road” (13-1392) includes a gross expenditure of \$8,944,130 being fully funded from Water Capital Financing Stabilization Reserve (R0241). However, the Infrastructure Master Plan - Water indicates that there is a 400-mm water main required on the above mentioned road to year 2041, which is 100 per cent DC funded. Staff are therefore seeking the authority to revise the financing source from the internal reserve to Water DC Reserve Fund (R3530).

ii) Financing for Capital Projects As a Result of Arterial Road Review (10-4020)

Through the Arterial Road Review, certain roads, sidewalks and multi-use trails have been uploaded from local municipalities to the Region. As a result of this change, capital projects previously funded by local municipalities will now be funded by the Region. Staff are therefore seeking the authority to realign financing sources for the following two projects impacted by the change.

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Project “Dixie Road - Queen Street to Bovaird Drive” (10-4020) includes a gross expenditure of \$12,498,870 with \$206,910 being financed from External Recovery from the City of Brampton, and the remaining from the Regional Roads DC Reserve Fund (R3505). Staff are seeking the authority to decrease External Recovery by \$206,910 and increase the draw from the Regional Roads DC Reserve Fund (R3505) by the same amount.

iii) Financing for Capital Projects As a Result of Arterial Road Review (07-4030)

Project “Gore Road - Castlemore Road to Mayfield Road” (07-4030) includes a gross expenditure of \$30,482,238 with \$870,765 being financed from External Recovery from City of Brampton, \$23,543,775 from the Regional Roads DC Reserve Fund (R3505) and the remaining from the Regional Roads Capital Financing Stabilization Reserve. Staff are seeking the authority to decrease External Recovery by \$870,765 and increase the draw from the Regional Roads DC Reserve Fund (R3505).

The Region of Peel will include the above total amount of \$1,077,675 in the next Regional DC Background Study for its recovery.

**b) Provincial Funding – Delay in Phase 2 Infrastructure Funding
(32 projects as outlined in Appendix V)**

The *Investing in Canada Fund* is a Federal infrastructure program focused on investing in the rehabilitation and building of new municipal infrastructure across the country.

During Phase 1 of the infrastructure program, the Region received \$104 million under the Clean Water and Wastewater program to support the rehabilitation of key Regional infrastructure assets. The federal government had indicated that Phase 2 funding under the program would be announced in March 2018. Therefore, in the 2018 Budget, staff earmarked 32 water and wastewater projects of \$112,339,789 to be fully funded from external funding with the expectation of receiving the infrastructure funding by June 2018.

In March 2018, Federal government announced that a bilateral funding agreement had been signed with the Ontario government, however, program specific information and funding would not be revealed to municipalities until after the fall 2018 municipal election. The latest input received by staff is that Phase 2 of the funding program won't be announced until November 2019.

Due to the Federal government's timeline change in releasing the funding, staff are seeking the authority to replace the external funding of the 32 projects with funding from the Region's Water and Wastewater Capital Financing Stabilization Reserves (\$95,339,789) and Wastewater DC Reserve Funds (\$17,000,000) in order to start the construction of Water and Wastewater infrastructure in 2018 (see Appendix V).

Staff has taken into consideration of the above-mentioned change in developing the 2019 Capital Budget. Staff also included the impact of such change in assessing the long term sustainability of the Utility Rate Supported Capital Reserves and will report to Council in early 2019.

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Once Phase 2 of the Infrastructure Funding program is announced, staff will report to Council with funding program details as well as the projects that the Region will submit for Infrastructure Funding. Staff will continue to review other new and emerging infrastructure funding programs to identify future funding opportunities.

CONCLUSION

In summary, the Region of Peel's forecasted 2018 year-end operating financial position for Tax and Utility Services are within budget target. Capital operations for both Tax and Utility Services are progressing as planned. The Region has taken into consideration the information on operating budget driver changes and factors that could affect capital project progress when developing the 2019 budget.

The Region will manage its financial resources for service delivery through balancing the three pillars of Financial Sustainability, Financial Vulnerability and Financial Flexibility in accordance with the Long Term Financial Planning Strategy.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:


D. Szwarc, Chief Administrative Officer

APPENDICES

- Appendix I - 2018 Service Levels
- Appendix II - Projected Operating Year-End Position - Tax and Utility Services
- Appendix III - 2018 Capital Spending (January – August)
- Appendix IV - Status of Top 25 Capital Projects (With Highest Gross Remaining Budget) – Regionally Controlled Services
- Appendix V - Financing Source Changes for Capital Projects Previously Funded Through Phase 2 Infrastructure Funding

For further information regarding this report, please contact Norman Lum extension 3567 or via email: Norman.Lum@peelregion.ca

2018 Service Levels



Living = People's lives are improved in their time of need.

In 2018, Peel will improve people's lives in their time of need by:

- Providing 689,750 TransHelp Passenger Trips
- Providing 19,500 households with income support through Ontario Works (OW) program
- Supporting 1,800+ people through Employment Services
- Providing over 11,380 housing subsidies
- Providing 14,000+ people with shelter beds and transitional housing
- Providing 15,400 fee subsidies making it possible for lower-income families to benefit from license child care
- Responding to an estimated 127,181 emergency calls.
- Providing 800+ residents with quality care through five long term care homes
- Offering Adult Day Services at five long-term care homes – an average of 127 spaces per day



Thriving = Communities are integrated, safe, and complete.

In 2018, Peel will contribute to integrated, safe and complete communities by:

- Managing over 500,000 tonnes of waste for 343,600 curbside households and 101,800 multi-residential households
- Collecting and treating 661 million litres per day of municipal wastewater collected and treated for approximately 328,150 retail and wholesale customer accounts
- Treating, transmitting, and distributing 593 million litres per day of municipal water treated, transmitted, and distributed to over 335,350 retail and wholesale customer accounts
- Maintaining 1,666 lane kilometres of roads, 176 structures (including bridges and major culverts) and 467 signalized intersections
- Providing 80,000 children with dental screening and providing 13,000 children with urgent treatment
- Conducting 11,000 health inspections at 6,000 food premises
- Welcoming more than 30,000 visitors with local arts and exhibitions at the Peel Art Gallery, Museum and Archives (PAMA) to build a connected community that embraces diversity and inclusivity
- Providing effective and visible policing services including responding to 230,691 citizen initiated events in Mississauga and Brampton by Peel Regional Police.
- Providing effective and visible policing services including responding to over 28,700 calls for service by Ontario Provincial Police in Caledon

2018 Service Levels

- Continuing to work with Conservation Authorities who regulate approximately 33,700 hectares of land to protect life and property of Peel residents from hazards due to flooding, erosion and slope failure as well as manage approximately 5,465 hectares of Peel public land providing opportunities for recreation for Peel citizens, and the project to plant approximately 164,204 trees, shrubs and seedlings over the course of 2018.



Leading = Government is
future-oriented
and accountable.

In 2018, Peel will be a future-oriented and accountable government by:

- Maintaining Peel's high credit rating
- Modernizing service delivery by leveraging technology and implementing the digital strategy
- Maintaining a skilled, healthy and engaged work force to provide critical services to residents
- Continuing to seek alternative service delivery methods to improve cost effectiveness and the quality of Peel services
- Implementing an active investment strategy to support the Region's financial sustainability through a higher return on investments
- Continuing commitment to a transparent and accountable government through retaining an Integrity Commissioner, Lobbyist Registrar and enhancing Lobby Registry

Projected Year-End Position by Service (\$'000)

For the period ending August 31, 2018

	2018	2018	Projected Year-End	
	Net Revised Budget	Projected Year-End Position	Surplus/ (Deficit)	
	Net Expenditure		\$	%
Property Tax Supported				
Adult Day	2,149	1,799	351	16.3%
Child Care	8,425	7,274	1,151	13.7%
Community Investment	10,499	10,144	355	3.4%
Employment Support	2,685	2,081	604	22.5%
Homelessness Support	13,076	13,380	(304)	(2.3)%
Housing Support	114,816	111,280	3,536	3.1%
Income Support	23,514	23,360	154	0.7%
Long Term Care	34,510	33,449	1,061	3.1%
Paramedics	53,855	53,855	0	0.0%
TransHelp	23,255	24,455	(1,200)	(5.2)%
Living	286,786	281,078	5,707	2.0%
Chronic Disease Prevention	11,701	11,786	(85)	(0.7)%
Early Growth and Development	13,352	11,731	1,622	12.1%
Heritage Arts and Culture	5,883	5,792	91	1.5%
Infectious Disease Prevention	9,277	9,790	(513)	(5.5)%
Land Use Planning	3,110	2,769	342	11.0%
Roads and Transportation	65,656	66,356	(700)	(1.1)%
Waste	107,917	109,296	(1,379)	(1.3)%
Thriving	216,896	217,519	(623)	(0.3)%
CAO Office	1,113	1,113	0	0.0%
Corporate Services	22,010	23,765	(1,755)	(8.0)%
Council & Chair	2,519	2,827	(307)	(12.2)%
Total Corporate Services	25,642	27,704	(2,062)	(8.0)%
Finance	8,307	8,445	(138)	(1.7)%
Non-Program (Less Capital Allocation)	(23,976)	(23,110)	(866)	3.6%
Total Finance	(15,669)	(14,665)	(1,004)	6.4%
DIS	18,706	19,672	(965)	(5.2)%
Capital Allocation	49,202	49,202	0	0.0%
Leading	77,881	81,913	(4,031)	(5.2)%
Regionally Controlled Services	581,563	580,510	1,053	0.2%
External Organizations - Thriving				
Police Services				
Peel Regional Police	401,510	400,610	900	0.2%
Ontario Provincial Police	12,788	11,117	1,671	13.1%
Subtotal Police Services	414,298	411,727	2,571	0.6%
Conservation Authorities	25,258	25,258	0	0.0%
Municipal Property Assessment Corporation	18,970	18,979	(9)	0.0%
Subtotal Conservation and Assessment	44,227	44,237	(9)	0.0%
Region Financed External Organizations	458,525	455,963	2,562	0.6%
Total Property Tax Supported	1,040,088	1,036,473	3,615	0.3%
Utility Rate Supported - Thriving				
Water Supply	240,130	232,402	7,727	3.2%
Wastewater	149,026	146,115	2,910	2.0%
Total Utility Rate Supported Services	389,156	378,518	10,638	2.7%
Total Region	1,429,243	1,414,991	14,252	1.0%

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2018 Capital Spending ('\$000) Region of Peel			
	2018 Cash Flow Forecast as in Budget	YTD Actual Gross Exp. Jan-Aug.	YTD % Spending
Property Tax Supported			
Adult Day	1,197	221	18%
Child Care	1,011	118	12%
Community Investments	270	-	-
Employment Support	550	-	-
Homelessness Support	860	124	14%
Housing Support	70,833	29,571	42%
Income Support	-	-	-
Long Term Care	16,596	2,364	14%
Paramedics	35,188	14,400	41%
TransHelp	7,000	6,417	92%
Living	133,505	53,214	40%
Chronic Disease	158	38	24%
Early Growth & Development	1,473	22	1%
Heritage Arts & Culture	1,421	830	58%
Infectious Disease Prevention	508	22	4%
Land Use Planning	3,478	308	9%
Roads And Transportation	83,000	61,253	74%
Waste	19,621	6,486	33%
Thriving	109,659	68,959	63%

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2018 Capital Spending ('\$000) Region of Peel			
	2018 Cash Flow Forecast as in Budget	YTD Actual Gross Exp. Jan-Aug.	YTD % Spending
Corporate Services	12,600	3,495	28%
Finance	5,800	457	8%
Digital & Information Services	28,600	10,401	36%
Leading	47,000	14,353	31%
Regionally Controlled Tax Supported Services	290,164	136,526	47%
External Organizations - Thriving			
Peel Regional Police	46,311	12,385	27%
Ontario Provincial Police	464	23	5%
Conservation Authorities	5,000	(1,087) *	-22%
Region Financed External Organizations	51,775	11,321	22%
Total Property Tax Supported	341,939	147,847	43%
Utility Rate Supported - Thriving			
Water Supply	255,583	145,920	57%
Wastewater	215,054	76,458	36%
Total Utility Rate Supported Services	470,637	222,378	47%
Total Region	812,576	370,225	46%

*Note: YTD spending of \$2.4M offset by revenue of \$3.5M from haulage & disposal services in Lakeview Waterfront Connection project.

APPENDIX IV
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Status of Top 25 Capital Projects (With Highest Gross Remaining Budget - Regionally Controlled Programs (\$Millions))									
Service	Program	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
TAX SUPPORTED PROGRAMS									
Housing Support	Housing Policy & Program	165038	Daniels	Initiation	\$67	\$11	\$56	16%	Project Scope: 174 affordable housing units for mixed income households in Mississauga. Project Status: Construction has begun in 2018. Approximately \$16.9 million will be spent in 2018. This project is estimated to be completed in the 2nd quarter of 2020. Project Budget: The project is on budget.
Housing Support	Housing Policy & Program	175033	East Avenue	Initiation	\$32	-	\$32	-	Project Scope: The region is providing a forgivable loan to Peel Housing Corporation in the amount of \$32 million. Project Status: This project remains in the development stages. Peel Housing Corporation staff are currently working on a resident transition plan. Initial expenses for 2018 are expected to be approximately \$250,000 for internal charges and consulting work for the design and redevelopment. Physical transition of residents is anticipated to be completed late 2019, with the possibility that development will begin late 2019 or early 2020. Project Budget: The project is on budget.
Housing Support	Housing Policy & Program	075040	Provider Capital Plan		\$60	\$30	\$29	51%	Project Scope: Capital loan requests from housing providers. Project Status: Spending for 2018 is anticipated to be \$7.0 million. The Social Housing Apartment Retrofit Program (SHARP) and Social Housing Improvement Program (SHIP) federal funding programs geared to assist with capital improvements, has reduced the anticipated loan requests for State of Good Repair (SOGR). Project Budget: The project is on budget.
Subtotal - Human Services					\$159	\$41	\$117	26%	
Long Term Care	Long Term Care	175402	Peel Manor Site Redevelopment	Initiation	\$117	\$2	\$115	1%	Project Scope: Redeveloping Peel Manor Homes with a new building including expanded hub services Project Status: The contract will be awarded in Q3/Q4 2018 with construction to begin in 2019 Project Budget: The project is on budget.
Subtotal - Health Services					\$117	\$2	\$115	1%	
Transportation	Transp	114075	Mayfield Rd-Airport Road T	Design	\$29	\$3	\$26	11%	Project Scope: Mayfield Rd Widening (2 to 5 lanes) from Airport Rd to The Gore Rd and The Gore Rd to Squire Ellis. Project Status: Detailed Design - To be completed on Feb 2019; Land Acquisition - Jan 2018 -Dec 2019; Utility Relocation - Jan to Dec 2022; Construction - Starts Spring 2023 - Completion 2024 Project Budget: On track.
Waste Management	Waste	156943	75% 3Rs Target	EA/Feasibility Study	\$75	\$4	\$71	5%	Project Scope: Funds designated for 75% Diversion Target by 2034 (approved by Council). Project Status: 2018 expenditure is for Multi-residential Organics pilot (\$260K). Work is ongoing to achieve 75% Target and majority of spend will occur in 2023-2024 for construction of the Mixed Waste Processing Facility. Project Budget: On track.
Waste Management	Waste	156300	Land-Infrastructure Development	Real Estate	\$44	\$18	\$26	40%	Project Scope: Purchases of land for Waste Management Infrastructure plan. Project Status: Land purchase for Anaerobic Digestion Facility (\$18M) in 2019. \$2.7M is budgeted for land purchase (Easement) at Peel Integrated Waste Management Facility (PIWMF) in 2019. Remaining funds are for Infrastructure plan land purchases which includes Leaf and Yard Waste Transfer Station (\$5M) Project Budget: On track.

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Status of Top 25 Capital Projects (With Highest Gross Remaining Budget - Regionally Controlled Programs (\$Millions))									
Service	Program	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
TAX SUPPORTED PROGRAMS									
Wastewater	PW Wastewater	082205	West Trunk Sewer Twinning	Construction	\$209	\$134	\$75	64%	<p>Project Scope: To increase capacity of western trunk sanitary sewer system south of Highway 401.</p> <p>Project Status: A significant amount of the scope is under construction and although there were some contractor delays in the summer the project is expected to remain on track. Furthermore, the construction of various diversion trunk sewers is anticipated in 2020, subject to acquisition of easements.</p> <p>Project Budget: On track.</p>
Wastewater	SP Wastewater	172926	G.E. Booth WPCP - Replacement	Design	\$44	\$6	\$38	14%	<p>Project Scope: The rehabilitation of the Wastewater Facility located on Lakeshore.</p> <p>Project Status: In this large scale project the beginning stage of engineering and design plans is underway. Multiple stage of construction is expected to begin in 2019.</p> <p>Project Budget: 2019 budget has requested an increase of \$40 million and additional \$91 million in the outer years. At this point the budget request is adequate for the scope identified.</p>
Wastewater	PW Wastewater	112380	Downtown Brampton Sanitary Sewer	Design	\$33	\$1	\$32	2%	<p>Project Scope: Replacement of sanitary sewer in downtown Brampton</p> <p>Project Status: Detail design ongoing with construction to commence in spring of 2018</p> <p>Project Budget: On track.</p>
Wastewater	SP Wastewater	102925	Lakeview Wastewater Treatment	RFP/RFQ/Procurement	\$44	\$13	\$31	30%	<p>Project Scope: The rehabilitation of the Wastewater Facility located on Lakeshore.</p> <p>Project Status: Expectation to award large tender shortly. Construction will commence in T3 2018.</p> <p>Project Budget: Shared with 17-2926 and on track.</p>
Wastewater	PW Wastewater	162243	Duke of York Sanitary Trunk Se	Design	\$27	\$2	\$25	7%	<p>Project Scope: Construction of sanitary trunk sewer.</p> <p>Project Status: Under construction. Completion scheduled for the end of 2019.</p> <p>Project Budget: On track.</p>
Wastewater	PW Wastewater	172300	Local Collection System Repair	Initiation	\$25	\$1	\$24	5%	<p>Project Scope: This is a State of good repair envelope (recurring) project.</p> <p>Project Status: Design ongoing and construction projected to start in 2018.</p> <p>Project Budget: On track. Expectation to spend \$4M of this budget in 2019.</p>
Wastewater	PW Wastewater	182300	Local Collection System Repair	Initiation	\$24	-	\$24	-	<p>Project Scope: This is a State of good repair envelope (recurring) project.</p> <p>Project Status: Design is ongoing.</p> <p>Project Budget: On track.</p>
Wastewater	SP Wastewater	162905	Sewage Pumping Station Rehabilitation	Initiation	\$23	-	\$23	-	<p>Project Scope: This is envelope (recurring) project to rehabilitate sewage pumping stations.</p> <p>Project Status: Design is ongoing.</p> <p>Project Budget: On track.</p>
Water Supply	PW Water	131125	1500mm Feedermain - Burnhamthorpe	Design	\$134	\$13	\$120	10%	<p>Project Scope: The construction of watermains to improve water supply for projected growth in the Mississauga City Centre area.</p> <p>Project Status: Construction is ongoing. Works are anticipated to be completed by mid 2020 and substantially performed by mid 2021.</p> <p>Project Budget: On track.</p>
Water Supply	PW Water	101205	Hanlan Transmission Main	Construction	\$446	\$347	\$99	78%	<p>Project Scope: Large scale construction of a Transmission Main in the Mississauga Centre area.</p> <p>Project Status: Multiple and multi-year construction contracts. A large contract (Contract #3) is expected to meet substation completion in Fall 2018.</p> <p>Project Budget: Expectation that the project will yield a surplus due to price efficiencies.</p>

APPENDIX IV
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Status of Top 25 Capital Projects (With Highest Gross Remaining Budget - Regionally Controlled Programs (\$Millions))									
Service	Program	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
TAX SUPPORTED PROGRAMS									
Water Supply	PW Water	101210	Zone 6 Transmission Main	Design	\$56	\$12	\$44	22%	Project Scope: Construction of a transmission water main. Project Status: Project under construction for Phase 2. Project Budget: Budget is on track. 2019 budget request of \$77 million.
Water Supply	PW Water	161118	400mm Feedermain - Webb Drive	Design	\$48	\$8	\$40	16%	Project Scope: Construction of a 400mm water main on Webb Drive. Project Status: Construction is related to the larger Burnhamthorpe area Water Project. The last component of the project was awarded and is anticipated to start construction by late Fall 2018. Project Budget: On track.
Water Supply	PW Water	141240	East Brampton Transmission Mai	Design	\$44	\$4	\$41	8%	Project Scope: The project scope is to design, construct and commission a 1500mm diameter Z4 and varying 1200mm-900mm diameter Z5 watermain in the City of Brampton. Project Status: The project status is currently at the 90% design stage. Project Budget: On track. 2019 proposed budget includes an additional \$152 million and in future years a request of \$10 million.
Water Supply	PW Water	141257	Central Brampton Sub-Transmission	Design	\$36	\$2	\$34	6%	Project Scope: The project scope is to design, construct and commission a 1500mm diameter Z4 and varying 1200mm-900mm diameter Z5 watermain in the City of Brampton. Project Status: The project status is currently at the 90% design stage. Project Budget: On track. 2019 proposed budget includes an additional \$125 million and in future years a request of \$8 million.
Water Supply	PW Water	181310	Replacement of Water Mains in	Design	\$31	\$2	\$28	7%	Project Scope: 2018 watermain replacement envelope for the City of Mississauga. Project Status: Project contains multiple assignments (projects) that are in varying stages of completion. All assignments are on tendered and either in design or in construction and on track to completion on time. Project Budget: On track.
Water Supply	PW Water	141256	Williams Parkway Sub-Transmission	Pre-Engineering	\$28	\$3	\$25	10%	Project Scope: This project is project is for the design and construction of the West Brampton Feedermain (East Brampton reservoir to West Brampton reservoir). Project Status: The feedermain between Dixie Road and Mississauga Road are currently at the 50% detailed design stage. All other sections is expected to be on track and commence varying between 2020 to 2022. Project Budget: On track.
Water Supply	SP Water	151940	Silverthorne Reservoir and Pump	Design	\$27	\$3	\$24	10%	Project Scope: Construction of major improvements and upgrades at the Silverthorn reservoir and pumping station. Project Status: The Building Permit process is ongoing and it is anticipated that the second contract for the building expansion would be tendered in Fall 2018. Project Budget: On track.
Water Supply	PW Water	131347	System Improvements in Southwest	Design	\$30	\$7	\$23	23%	Project scope: Approximately 25 km of watermain of various sizes in Southwest Mississauga (including crossing the QEW and Credit River). Project Status: The project consists of 8 construction contracts. 6 of the contracts have been tendered and are underway or designed and construction plans finalized. The remaining projects will be tendered in 2019 & 2020 and construction expected to be completed by 2021. Project Budget: On track. The 2019 proposed budget includes an outer year request for budget of an additional \$37 million.
Subtotal - Public Works					\$1,458	\$582	\$876	40%	
TOTAL					\$1,733	\$625	\$1,108	36%	

APPENDIX V

8.12-18

2018 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2018

Financing Source Changes for Capital Projects Previously Funded through Phase 2 Infrastructure Funding								
Service	Project #	Project Name	Approved 2018 Budget : Gross Expenditures (\$)	Original Financing Sources		Financing Change (\$,+/-)		
				External Recovery	Internal Reserves	External Recovery	Internal Reserves	Development Charges
Water	181820	Source Water and Wellhead Protection	150,000	150,000		(150,000)	150,000	-
Water	181903	Transmission Facilities - Major Maintenance	2,000,000	2,000,000		(2,000,000)	2,000,000	-
Water	181904	Transmission Facilities - Equipment Replacement	2,750,000	2,750,000		(2,750,000)	2,750,000	-
Water	181906	Lakeview WTP - Major Maintenance and Equipment Replacement	1,500,000	1,500,000		(1,500,000)	1,500,000	-
Water	181907	Lorne Park WTP - Major Maintenance and Equipment Replacement	1,300,000	1,300,000		(1,300,000)	1,300,000	-
Water	181908	Water Treatment Research and Innovation	350,000	350,000		(350,000)	350,000	-
Water	181540	Risk Assessment of the Lake-Based Water Facilities	500,000	500,000		(500,000)	500,000	-
Water	131347	System Improvements in Southwest Mississauga	7,500,000	7,500,000		(7,500,000)	7,500,000	-
Water	141346	System Improvements in Central Erin Mills (Phase 2)	8,000,000	8,000,000		(8,000,000)	8,000,000	-
Water	181305	Condition Assessment of the Water Distribution System	300,000	300,000		(300,000)	300,000	-
Wastewater	142930	Clarkson Major Capital Improvements - Primary Treatment	2,000,000	2,000,000		(2,000,000)	2,000,000	-
Wastewater	152922	G.E. Booth Major Capital Improvements - Diffusers	750,000	750,000		(750,000)	750,000	-
Wastewater	162905	Sewage Pumping Station Rehabilitation Program (Phase 1)	9,000,000	9,000,000		(9,000,000)	9,000,000	-
Wastewater	162920	G.E. Booth WPCP - Condition Assessment and Maintenance Plan	100,000	100,000		(100,000)	100,000	-
Wastewater	162924	G.E. Booth Major Capital Improvements - Incinerators	2,000,000	2,000,000		(2,000,000)	2,000,000	-
Wastewater	172919	Wastewater Treatment Electrical Replacements	1,000,000	1,000,000		(1,000,000)	1,000,000	-
Wastewater	172921	G.E. Booth WPCP - Equipment Removals	750,000	750,000		(750,000)	750,000	-
Wastewater	172926	G.E. Booth WPCP - New Plant 1	30,000,000	30,000,000		(30,000,000)	15,000,000	15,000,000
Wastewater	172930	Clarkson WPCP - Condition Assessment and Maintenance Plan	100,000	100,000		(100,000)	100,000	-
Wastewater	182905	Sewage Pumping Station Rehabilitation Program (Phase 2)	2,500,000	2,500,000		(2,500,000)	2,500,000	-
Wastewater	182906	Clarkson WPCP - Major Maintenance and Equipment Replacement	2,000,000	2,000,000		(2,000,000)	2,000,000	-
Wastewater	182907	G.E. Booth WPCP - Major Maintenance and Equipment Replacement	3,500,000	3,500,000		(3,500,000)	3,500,000	-
Wastewater	182991	G.E. Booth WPCP - ORC Energy Recovery Facility	2,000,000	2,000,000		(2,000,000)	2,000,000	-
Wastewater	182512	Inflow and Infiltration Remediation Program	500,000	500,000		(500,000)	250,000	250,000
Wastewater	182531	Real Time Control Feasibility Study	250,000	250,000		(250,000)	250,000	-
Wastewater	182540	Risk Assessment of the Lake-Based Wastewater Facilities	500,000	500,000		(500,000)	500,000	-
Wastewater	182300	Local Collection System Repair and Replacement	23,839,789	23,839,789		(23,839,789)	23,839,789	-
Wastewater	182301	Implementation Program for Inflow and Infiltration Remediation	3,500,000	3,500,000		(3,500,000)	1,750,000	1,750,000
Wastewater	182405	Sanitary Trunk Sewer Inspection and Condition Assessment Program	1,500,000	1,500,000		(1,500,000)	1,500,000	-
Wastewater	182441	East Sanitary Trunk Sewer Rehabilitation - Energy Dissipation Chamber	1,000,000	1,000,000		(1,000,000)	1,000,000	-
Wastewater	182442	Little Etobicoke Creek (Haig) Sanitary Trunk Sewer - Rehabilitation	700,000	700,000		(700,000)	700,000	-
Wastewater	182451	Etobicoke Creek Sanitary Trunk Sewer - Rehabilitation	500,000	500,000		(500,000)	500,000	-

32	Total	\$ 112,339,789	\$ 112,339,789	\$ -	(\$112,339,789)	\$ 95,339,789	\$ 17,000,000
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DATE: November 14, 2018

REPORT TITLE: **2019 INTERIM REGIONAL REQUISITION BY-LAW**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

RECOMMENDATION

That the 2019 interim Regional requisition be approved at a sum not to exceed 50 per cent of the 2018 tax levy to the Cities of Mississauga and Brampton and the Town of Caledon;

And further, that the necessary by-law be presented for enactment.

REPORT HIGHLIGHTS

- It is the consensus of Regional and local municipal finance staff that the recommended 2019 interim requisition by-law, including interim property tax requisition due dates, is necessary to satisfy legislative and municipal cash flow requirements.

DISCUSSION

1. Background

In accordance with Section 316 of the *Municipal Act, 2001*, Regional Council is authorized to requisition for 2019 a sum from each local municipality that does not exceed 50 per cent of the total amount raised from property taxes for Regional purposes in 2018. Based on a total 2018 Regional levy of \$1,040,087,710 the 2019 interim requisition would be as follows:

City of Mississauga	\$309,992,506
City of Brampton	185,051,380
Town of Caledon	<u>24,999,969</u>
	<u>\$520,043,855</u>

2. 2019 Instalment Dates

In establishing interim requisition due dates for 2019, it is necessary to strike a balance between the Region's cash flow needs and the impact that the levy dates would have on the local municipalities' cash flow capabilities. The following schedule has been agreed upon

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2019 INTERIM REGIONAL REQUISITION BY-LAW

with the local municipal staff to meet the interim property tax levy requirements for the Region of Peel. The Regional interim requisition due dates, as established in prior years, are set at one day following the due dates of the local municipalities.

2019 Due Dates	Mississauga	Brampton	Caledon	Total
January 15	\$ 15,499,625			\$ 15,499,625
February 15	\$ 15,499,625			\$ 15,499,625
February 21		\$ 61,683,793		\$ 61,683,793
March 8	\$ 132,986,785		\$ 12,499,985	\$ 145,486,770
March 15	\$ 15,499,625			\$ 15,499,625
March 21		\$ 61,683,793		\$ 61,683,793
April 5	\$ 41,848,988			\$ 41,848,988
April 15	\$ 15,499,625			\$ 15,499,625
April 18		\$ 61,683,794		\$ 61,683,794
May 3	\$ 42,158,981		\$ 12,499,984	\$ 54,658,965
May 15	\$ 15,499,625			\$ 15,499,625
June 17	\$ 15,499,627			\$ 15,499,627
Total	\$ 309,992,506	\$ 185,051,380	\$ 24,999,969	\$ 520,043,855

CONCLUSION

Approval of the interim requisition by-law will provide the Region with the property tax funding required to meet municipal service provisions in the first half of 2019.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Stephanie Nagel at extension 7105 or via email at stephanie.nagel@peelregion.ca.

Authored By: Kavita McBain

Reviewed in workflow by: Legal Services

DATE: December 4, 2018

REPORT TITLE: **CONTRACT EXTENSION FOR PEEL ADULT AND FAMILY EMERGENCY SHELTERS**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That contract 2013-200P for the provision of emergency shelter solutions at Cawthra, Peel Family and Wilkinson Road Shelters, with The Governing Council of the Salvation Army in Canada, be extended for one year, ending December 31, 2019, in the amount of \$7,817,637 (exclusive of applicable taxes).

REPORT HIGHLIGHTS

- The existing contract with the Salvation Army in Canada (Salvation Army) to operate three Regionally owned shelters is ending December 31, 2018.
- Staff initiated a competitive procurement process in 2017 to renew the contract, but the procurement process was put on hold, as new strategies for homelessness programming emerged during the planning phase of the renewal of the 10-Year Peel Housing and Homelessness Plan (PHHP).
- Strategies under the PHHP, which was approved by Regional Council, will, when implemented, significantly change the service delivery model for homelessness support services in our shelters.
- Staff is seeking Council approval to extend the current contract for an additional year, to end December 31, 2019 in the existing amount of \$7,817,637 (exclusive of applicable taxes).
- This extension would minimize any disruption to clients and enable us to maintain current service levels while the scope of the Request For Proposal is revised to reflect the strategies in the PHHP.
- There are sufficient funds in the 2019 proposed Homelessness Support budget to pay for the contract extension.

DISCUSSION

1. Background

In 2014, the Region of Peel entered into a purchase of service agreement with the Salvation Army to operate the three Regionally owned emergency shelters. The three shelters include:

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CONTRACT EXTENSION FOR PEEL ADULT AND FAMILY EMERGENCY SHELTERS

- Cawthra Road Shelter, located at 2500 Cawthra Road, Mississauga, which serves adult men and women, and;
- Peel Family Shelter, located at 1767 Dundas St. East, Mississauga, which serves families with children;
- Wilkinson Shelter, located at 15 Wilkinson Road, Brampton, which serves adult men.

The current contract with the Salvation Army (2013-200P) commenced on January 1, 2014 for one year and four optional twelve-month terms. The final optional term is ending on December 31, 2018.

In 2017, staff initiated a competitive procurement process to award a new contract for the operation of the three regionally owned shelters. The new contract was to take effect on January 1, 2019.

However, over the same time period, new strategies emerged for housing and homelessness which will significantly change the way homelessness support services will be provided in Peel. The strategies were included in Peel's 10-Yr PPHP as well as Peel's Action Plan towards Ending Youth Homelessness, which were both approved by Regional Council on April 5, 2018.

The strategies, once fully implemented, will transform service delivery through a new service model that works to prevent homelessness and diverts people from shelters by triaging clients based on acuity, and by ensuring that people are matched with the right level of service at the right time. The strategies will also operationalize a *Housing First* approach to homelessness, which involves moving people who experience homelessness into independent and permanent housing as quickly as possible, and then providing them with additional supports and services as required.

The impact to shelter operations includes:

A new intake process: a new process, tools and questions will be used to assess level of need and to intake clients into the shelters.

Changes to how programming and after care supports are provided: in the new model, the delivery of many of the programs and after-care supports won't necessarily reside at the shelter.

New outcomes and performance expectations: the performance measures for the shelter operators will change.

These changes will be reflected in the Request for Proposal and subsequent contract.

2. Proposed Direction

Recognizing that the scope of work and requirements within the Request for Proposal were no longer relevant and did not align to the proposed new service delivery model and *Housing First* approach approved by Council, staff put the procurement process on hold.

Staff is now seeking Council approval to extend the current contract with the Salvation Army for one year, ending on December 31, 2019. The contract extension is necessary to maintain shelter operations, while staff re-drafts the Request for Proposal. The scope of the

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CONTRACT EXTENSION FOR PEEL ADULT AND FAMILY EMERGENCY SHELTERS

document will meet the service delivery changes that have emerged through Peel's new Housing and Homelessness plan.

FINANCIAL IMPLICATIONS

The current contract with Salvation Army in the amount of \$7,817,637 (exclusive of applicable taxes) is being extended with no change in cost. There are sufficient funds in the 2019 proposed Homelessness Support Budget to fund this contract extension.

CONCLUSION

Emergency Shelters are an essential service provided by the Region of Peel. An extension of the contract with the Salvation Army will ensure that homeless individuals continue to receive the current level of supports and services they require while a new shelter operations contract is finalized.



Janice Sheehy, Commissioner of Human Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Aileen Baird, Director Housing Services, aileen.baird@peelregion.ca, 905-791-7800 ext. 1898

Authored By: Ann Marie Brooks-Pollard

Reviewed in workflow by:

Financial Support Unit



PUBLIC MEETING
THE REGIONAL MUNICIPALITY OF PEEL
REPORT FROM THE CLERK

September 13, 2018

PURPOSE: To hold a Public Meeting pursuant to Section 4 of the *Retail Business Holidays Act, R.S.O. 1990*, to inform the public and to obtain their input with respect to an application for exemption under the *Retail Business Holidays Act* by the Seafood City Supermarket.

1. OPENING OF PUBLIC MEETING

Regional Chair Dale called the public meeting to order at 9:30 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton. He stated that the public meeting was open and was being held pursuant to the *Retail Business Holidays Act* ("Act"), to consider an application for exemption for an individual retail establishment under the Act by Seafood City Supermarket, located at 800 Boyer Boulevard in the City of Mississauga.

2. CONFIRMATION OF NOTIFICATION

Kathryn Lockyer, Regional Clerk, stated that Notice of the Public Meeting was given in accordance with Region of Peel By-law 18-1999, sections 11-2c to 11-2f.

Notice of the Public Meeting was sent by first class mail to the Clerk of each local municipality within the Region of Peel; to the policing authority having jurisdiction in the area; and, to the applicant on August 3, 2018. No written requests for notice were received for Seafood City Supermarket application for exemption under the Act. The local municipalities' economic development and planning departments received the notice of Public Meeting along with the municipal clerks.

The applicant was instructed to post the Notice of Public Meeting in the retail establishment seeking exemption no later than August 24, 2018 and for it to remain there until the end of the business day of September 13, 2018.

Notice of this Public Meeting was given in accordance with section 4 of the Act and Region of Peel By-law 18-1999, by publication in the following news media having general circulation in the Region of Peel:

- Mississauga News – August 9, 2018
- Brampton Guardian – August 9, 2018
- Caledon Enterprise – August 9, 2018
- Caledon Citizen – August 9, 2018

Further, it was noted that Notice of Public Meeting was posted on the Regional website as of August 15, 2018.

3. FURTHER NOTICE REQUEST

Kathryn Lockyer, Regional Clerk, stated that if any person would like further notice of the future passage of this proposed exemption for Seafood City Supermarket, in the City of Mississauga, they should give their full name, address, postal code, and telephone number, in writing, at the Clerk's reception counter prior to leaving the meeting.

4. STAFF PRESENTATIONS

- 4.1. Andrea Warren, Director, Development Services, Public Works,** Regarding the *Retail Business Holidays Act* Exemption Application by Seafood City Supermarket in the City of Mississauga

Received

Andrea Warren, Director, Development Services, Public Works, provided an overview and rationale of the application by Seafood City Supermarket. The subject application is being reviewed under the requirements and regulations of the *Retail Business Holidays Act* and Region of Peel By-law 18-1999. If approved, this exemption shall be deemed to be a grandfathered exemption for the purposes of sub-section 4(9) of Schedule A to By-law 34-2018. Input from the September 13, 2018 Public meeting will be documented and considered when preparing the staff report for Regional Council consideration at a future meeting early 2019.

5. PUBLIC PARTICIPATION**5.1. Oral Submissions**

- 5.1.1. Nicholas Macos, Solicitor and Alex Arifuzzaman, Retail Consultant, Seafood City Supermarket,** Regarding the Seafood City Supermarket Application for Exemption under the *Retail Business Holidays Act*

Received

- 5.1.2. Matthew Go, Manager, Seafood City Supermarket,** Regarding the Seafood City Supermarket Application for Exemption under the *Retail Business Holidays Act*

Received

Nicholas Macos, Solicitor; Alex Arifuzzaman, Retail Consultant, and Matthew Go, Manager, Seafood City Supermarket, provided an overview of the Seafood City Supermarket application for tourism exemption under the *Retail Business Holidays Act*. Seafood City Supermarket is considered a major hub among the Filipino-Canadian community with a large customer base locally and attracts tourists from a large area including from the US east coast and neighbouring provinces in Canada. Subject to Regional Council approval of the exemption, working on the statutory holidays would remain voluntary for the employees at Seafood City Supermarket, in accordance with the *Employment Standards Act*.

In response to questions from Councillor Saito, Patrick O'Connor, Regional Solicitor, advised that should the subject application not be approved under Region of Peel By-law 18-1999, the requested holiday openings could still be provided for should the City of Mississauga choose to include this site in an area designated for retail holiday opening as part of its overall tourism strategy as provided for under the new By-law 34-2018 and be exempt from the provisions of the *Retail Business Holidays Act*.

Councillor Saito stated that the City of Mississauga tourism guidelines and designation will be presented to a future meeting of the City Council for consideration. Janette Smith, Commissioner of Public Works, informed Regional Council that the staff recommendation regarding the subject application will be presented to Regional Council by February 2019.

5.2. Written Submissions - Nil

6. CONCLUSION AND CLOSING OF PUBLIC MEETING

Regional Chair Dale advised those in attendance that comments and submissions would be taken into consideration and a final report and supporting by-law would be considered by Regional Council at a future meeting.

Regional Chair Dale officially closed the meeting at 10:05 a.m.

RESPECTFULLY SUBMITTED:



Regional Clerk



THE REGIONAL MUNICIPALITY OF PEEL

AUDIT AND RISK COMMITTEE

MINUTES

ARC - 4/2018

The Region of Peel Audit and Risk Committee met on September 20, 2018 at 11:06 a.m., in the Regional Council Chambers, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: F. Dale; C. Fonseca; K. Ras; R. Starr

Members Absent: A. Thompson, due to other municipal business; G. Miles, due to other municipal business

Also Present: D. Szwarc, Chief Administrative Officer; P. Caza, Acting Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; M. Killeavy, Acting Commissioner of Corporate Services; S. Jacques, Acting Commissioner of Public Works; N. Polsinelli, Commissioner of Health Services; J. Sheehy, Commissioner of Human Services; P. O'Connor, Regional Solicitor; M. Morris, Director, Enterprise Risk and Audit Services; K. Lockyer, Regional Clerk; J. Jones, Committee Clerk; D. Obaseki, Legislative Assistant

Chaired by Chris Fonseca.

David Szwarc, Chief Administrative Officer informed the Committee that Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer, received the 2018 Leadership Award from the Municipal Finance Officers' Association of Ontario (MFOA). The MFOA selected Stephen VanOfwegen for the award recognizing his commitment to: implementing municipal finance best practices at the Region of Peel; sharing expertise with the wider municipal sector; and developing and mentoring the next generation of municipal leaders.

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

* See text for arrivals

◆ See text for departures

2. APPROVAL OF AGENDA

RECOMMENDATION ARC-8-2018:

That the agenda for the September 20, 2018 Audit and Risk Committee meeting, be approved.

3. DELEGATIONS - Nil

4. REPORTS

4.1. Deloitte 2018 Audit Service Plan

Received

4.2. Status of the 2018 Internal Audit Risk Based Work Plan

Received

4.3. Ontario Works Audit

Presentation by Stella Danos-Papaconstantinou, Director, Community Access; Thomas Yoon, Director, Integrated Business Support; and, Jennifer Weinman, Manager, Enterprise Audit Services

Received

Stella Danos-Papaconstantinou, Director, Community Access; Thomas Yoon, Director, Integrated Business Support; and, Jennifer Weinman, Manager, Enterprise Audit Services provided an overview of the Ontario Works audit, informing the Committee of opportunities to improve controls in the following areas: fraud prevention, communication effectiveness, funding procedures and processes; safety training; and, training effectiveness.

In response to a question from Councillor Ras regarding fraud prevention, Jennifer Weinman, stated that there were no specific incidents of fraud. The report provides preventative actions to address high risk associated with the type of information that is provided to Ontario Works from a large group of clients.

4.4. Use of Employment Agencies Audit

Presentation by Shaifa Kanji, Director, Client Delivery; Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Lynn Guo, Senior Internal Auditor, Enterprise Audit Services

Received

Shaifa Kanji, Director, Client Delivery; Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Lynn Guo, Senior Internal Auditor, Enterprise Audit Services provided an overview of the use of employment agencies audit, informing the Committee of opportunities to strengthen controls and oversight for managing the contract, agencies and temporary staff in the Digital and Information Services Department.

In response to a question from Councillor Ras regarding the high number of temporary staff in the Digital and Information Services Department, Shaifa Kanji stated that temporary staffing is employed on a project by project basis for the implementation of new applications that require specialized skills.

In response to a question from Councillor Ras regarding Long Term Care staffing gaps, Lynn Guo noted that long term care centres operate on a 24 hour, seven day a week basis and temporary staff are employed to cover shifts for vacation or emergency leave to ensure the residents' needs are met.

4.5. **Purchasing Card Usage Audit**

Presentation by Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Jennifer Weinman, Manager, Enterprise Audit Services

Received

Patricia Caza, Acting Commissioner of Finance and Chief Financial Officer and Director, Procurement; and, Jennifer Weinman, Manager, Enterprise Audit Services provided an overview of the Purchasing Card (P-Card) usage audit, informing the Committee of opportunities to formalize a plan for the P-Card program and further strengthen controls to improve efficiency and effectiveness.

In response to a question from Councillor Starr regarding the number of outstanding P-Cards and purchasing restrictions, Jennifer Weinman noted that there were approximately 160 ambulance cards and 750 Region of Peel cards at the time of the audit. She also noted that merchant restrictions, card-holder maximum purchase limits and supervisor review and approval are completed monthly through the P-card reconciliation process.

In response to a question from Councillor Starr regarding P-Card abuse, Jennifer Weinman noted there is extensive monitoring of P-card usage and Audit staff are notified when there are questionable uses. There have been inadvertent incidents and low dollar misuses that were detected and immediately corrected. There have been no significant abuses of the P-Cards noted during the audit.

In response to a question from Councillor Fonseca regarding lost cards and the ability to use "tap to pay", Jennifer Weinman confirmed that there are controls in place for reporting lost cards and that the "tap to pay" feature is not available on P-card transactions.

In response to a question from Councillor Fonseca regarding the Peel Regional Police (PRP), Jennifer Weinman noted that the PRP have completed their own audit and that the Region and PRP will work together to compare audits for learning purposes.

4.6. Human Resources Contractor Safety Program Update

Received

5. COMMUNICATIONS - Nil

6. IN CAMERA MATTERS - Nil

7. OTHER BUSINESS - Nil

8. NEXT MEETING

The next meeting of the Audit and Risk Committee is scheduled for February 7, 2019 in the Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

Please forward regrets to Jill Jones, Committee Clerk, and (905) 791-7800 ext. 4330 or at jill.jones@peelregion.ca.

9. ADJOURNMENT

The meeting adjourned at 11:54 a.m.



Making Way

For Ontarians with Disabilities

REGION OF PEEL

ACCESSIBILITY ADVISORY COMMITTEE

MINUTES

AAC-4/2018

The Region of Peel Accessibility Advisory Committee met on September 20, 2018 at 1:32 p.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, Ontario.

Members Present: C. Belleth; M. Daniel; D. Farrace; A. Groves*; N. Husain

Members Absent: R. Chopra; F. Dale, due to personal matter; R. Khedr; M. Mahoney, due to other municipal business; M. Palleschi

Also Present: M. Killeavy, Acting Commissioner of Corporate Services; S. Baird, Commissioner of Digital Information Services; D. Kern, Director, Seniors Services Development; J. Jackson, Director, Culture and Inclusion; K. Lockyer, Regional Clerk and Director of Clerk's; V. Montesdeoca, Accessibility Planning Specialist; J. Jones, Legislative Specialist; H. Gill, Committee Clerk; D. Obaseki, Legislative Assistant

Chaired by Dely Farrace.

1. CALL TO ORDER

A quorum of committee members was not present, and in accordance with section 4.5.7 of the Region of Peel Procedure By-law 9-2018, as amended, the Region of Peel Accessibility Advisory Committee (AAC) received information.

Dely Farrace, AAC Committee Chair, noted that upon arrival of a political representative quorum would be achieved and at that time the Committee would formally approve the agenda.

*See text for arrivals

◆See text for departures

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

A. Groves arrived at 1:45 p.m.

A quorum of committee members was achieved.

Delegations – Item 5.1 was dealt with.

5. DELEGATIONS

- 5.1. **Edward Applebaum, Principal Architect (EA), Montgomery Sisam Architects,** Presenting the Peel Manor Seniors Health and Wellness Village Accessibility Site Plan Review

Received

Related to 6.1

Edward Applebaum, Principal Architect, Montgomery Sisam Architects, provided an overview of the Peel Manor Seniors Health and Wellness Village Accessibility Site Plan. The multi-use facility will include 177 licensed long-term care beds, a large adult day service facility and a community hub focused on health and social services. The facility will include universal design concepts and will provide a variety of open spaces including gardens and atriums. It was noted that the project is in the design phase and construction has not yet commenced.

In response to a suggestion from Naz Husain, Committee Member, Edward Applebaum indicated that the request to include accessible floor signage throughout the facility can be considered.

3. APPROVAL OF AGENDA

Moved by A. Groves;

RECOMMENDATION AAC-10-2018:

That the agenda for the September 20, 2018, Region of Peel Accessibility Advisory Committee meeting include an additional item regarding the policy on accessible education for students with disabilities to be dealt with under Other Business - Item 8.1;

And further, that the agenda for the September 20, 2018, Region of Peel Accessibility Advisory Committee meeting be approved, as amended.

4. PREVIOUS MEETING MINUTES

- 4.1. Minutes of the Region of Peel Accessibility Advisory Committee (AAC-3/2018) meeting held on June 21, 2018

Received

5. DELEGATIONS

- 5.1. **Edward Applebaum, Principal Architect (EA), Montgomery Sisam Architects,**
Presenting the Peel Manor Seniors Health and Wellness Village Accessibility Site Plan
Review

This item was dealt with earlier in the meeting

6. REPORTS

- 6.1. Seniors Health and Wellness Village at Peel Manor

Moved by N. Husain;

RECOMMENDATION AAC-11-2018:

That the site plan for the Seniors Health and Wellness Village located at Peel Manor, 525 Main Street North, Brampton, Ward 5, as presented to the Region of Peel Accessibility Advisory Committee, be supported;

And further, that notification of the Accessibility Advisory Committee's support for the subject site plan be provided to the City of Brampton Planning Department.

Related to 5.1

- 6.2. Peel Art Gallery, Museum and Archives (PAMA) Accessibility Planning Update
Presentation by Marty Brent, Manager, PAMA

Received

Marty Brent, Manager, PAMA, provided an update on PAMA accessibility planning. She stated that substantial work has been completed to remove barriers and increase accessibility including: barrier free gender neutral museum washrooms; clear and colorful wayfinding signage and decals; doorway reconfiguration; push button door openers; wrapped structural columns; visible decals on transparent glass doors; enhanced exhibition design; and digitized content. She noted that PAMA buildings and grounds must provide a safe and functional environment for visitors, staff, the collections and associated activities. PAMA is committed to inclusivity and will provide continued investment through PAMA's 10 year capital and state of good repair plans for accessibility priorities.

6.3. Accessibility Planning Program Update - September 20, 2018

Received

Veronica Montesdeoca, Accessibility Planning Specialist, provided an update on the following matters:

Site Plan and Construction Advisory Working Group, will meet on October 12, 2018 to consult on the design of cross-rides and rest areas.

Committee members were requested to provide feedback on any accessibility issues observed at the upcoming Municipal election. Comments will be included in an election accessibility report.

The third legislative review of the AODA is in progress and written submissions are due by October 1, 2018.

In response to a question from Naz Husain, Committee Member, Veronica Montesdeoca informed the committee that the minutes from the GTA AAC joint meeting are not yet available.

Nas Husain, Committee Member, informed the committee that the next GTA AAC joint meeting may be scheduled in the spring of 2019.

7. COMMUNICATIONS - Nil

8. OTHER BUSINESS

8.1. Dely Farrace, Region of Peel Accessibility Advisory Committee Chair, Regarding the Ontario Human Rights Commission Policy on Accessible Education for Students with Disabilities

Received

Dely Farrace, Committee Chair, informed the committee of a new policy issued by the Ontario Human Rights Commission regarding education for students with disabilities. She stressed the importance of schools providing an inclusive society and community for life.

9. NEXT MEETING

The next meeting of the Region of Peel Accessibility Advisory Committee is scheduled for Thursday, February 21, 2019 at 1:30 p.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Harjit Gill, Committee Clerk, (905) 791-7800, extension 4854 or at harjit.gill@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 3:24 p.m.



**THE REGIONAL MUNICIPALITY OF PEEL
COMMUNITY WATER FLUORIDATION COMMITTEE**

MINUTES

CWFC - 3/2018

The Region of Peel Community Water Fluoridation Committee met on September 27, 2018 at 1:35 p.m., in the Peel Conference Centre, 1st Floor, Regional Administrative Headquarters, Suite B, 10 Peel Centre Drive, Brampton, ON.

Members Present: J. Downey; M. Palleschi; J. Sprovieri

Members Absent: F. Dale, due to personal matters; J. Kovac, due to other municipal business

Also Present: D. Szwarc, Chief Administrative Officer; N. Polsinelli, Commissioner of Health Services; J. Hennings for J. Smith, Commissioner of Public Works; S. Dickson, Acting Regional Solicitor; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Clerk's; H. West, Committee Clerk; S. MacGregor, Legislative Assistant

Chaired by Councillor Downey.

1. DECLARATIONS OF CONFLICTS OF INTEREST – Nil

2. APPROVAL OF AGENDA

RECOMMENDATION CWFC-8-2018:

That the agenda for the September 27, 2018 Community Water Fluoridation Committee (CWFC) meeting include an additional communication from Christine Massey regarding Comments to the Region of Peel Staff Report from the July 5, 2018 CWFC, to be dealt with under Communications - Item 5.6;

And further, that the agenda for the September 27, 2018 CWFC meeting be approved, as amended.

* See text for arrivals

◆ See text for departures

3. DELEGATIONS

- 3.1. Liesa Cianchino, Chair, Concerned Residents of Peel to End Fluoridation,** Reading an Affidavit Prepared by John Remington-Graham, Counselor at Law, Regarding Judicial Findings in Three Landmark Cases in Pennsylvania, Illinois and Texas that Artificial Water Fluoridation Causes Cancer and Other Ailments in Man

Received

RECOMMENDATION CWFC-9-2018:

That the Regional Solicitor be directed to evaluate the affidavit from John Remington-Graham and the supporting documentation as listed on the September 27, 2018 CWFC agenda from a Canadian legal perspective;

And further, that staff report to the new term of Regional Council regarding the context of the US court rulings.

Liesa Cianchino, Chair, Concerned Residents of Peel to End Fluoridation, read an affidavit prepared by John Remington-Graham, Counselor at Law, regarding judicial findings in three landmark cases in Pennsylvania, Illinois and Texas. She stated that she would provide any questions that the Committee has to John Remington-Graham and that he will respond by way of affidavit.

Liesa Cianchino summarized legal opinions from other parties that previously appeared before the Committee since 2014 on behalf of Concerned Residents of Peel to End Fluoridation. She stated that the Concerned Residents were told that the CWFC was to provide a recommendation to Regional Council, believing that the recommendation would be to either keep in, or remove fluoride from the communal drinking water, however Regional Council chose to reduce the fluoride concentration and chemical compounds which still contains Hydrofluorosilicic Acid (HFSA). Liesa Cianchino stated that there have not been any toxicological studies to prove that fluoridated water is safe and effective noting that many communities have stopped adding fluoride to community water.

Councillor Sprovieri inquired as to what was the result of the court rulings in the three cases where the court found that water fluoridation does cause cancer. Liesa Cianchino requested that any questions related to the affidavit be provided to her in writing and she will forward them to Mr. John Remington-Graham for his response.

In response to a question from Councillor Sprovieri regarding whether the United States court rulings have any value to the Region of Peel, Steve Dickson, Acting Regional Solicitor, stated that staff would need to evaluate the affidavit and the three court rulings to determine if there is any relevance to the Region of Peel context.

4. REPORTS

4.1. Community Water Fluoridation - Using Evidence to Inform Public Health Practice

Presentation by Jessica Hopkins, Medical Officer of Health

RECOMMENDATION CWFC-10-2018:

That the report from the Commissioner of Health Services and Medical Officer of Health titled "Community Water Fluoridation – Using Evidence to Inform Public Health Practice" and the related presentation be referred to a CWFC meeting in the next term of Regional Council.

Councillor Sprovieri stated that the presentation is quite extensive, and due to time limitations he moved a motion to refer the report and presentation to the CWFC in the new term of Council.

Helena West, Committee Clerk, advised that the new term of Council will determine which Committees will continue for the 2018 – 2022 term at the December 13, 2018 Regional Council meeting and it cannot be confirmed at this time if the CWFC will be re-established.

4.2. Community Water Fluoridation - Staff Response to Committee Selected Studies

RECOMMENDATION CWFC-11-2018:

That the report from the Commissioner of Health Services and the Medical Officer of Health, titled "Community Water Fluoridation Staff Response to Committee Selected Studies", be referred to a CWFC meeting in the next term of Regional Council.

4.3. Information Regarding Toxicology Reviews

Presentation by Jessica Hopkins, Medical Officer of Health

Received

RECOMMENDATION CWFC-12-2018:

Whereas, Health Canada in its letter addressed to the Regional Chair dated April 4, 2012 recommends that toxicology reviews of the fluoridation product (Hydrofluorosilicic Acid (HFSA)) be done to ensure its safety at its maximum use level;

And whereas, Health Canada is on record that no toxicology studies have been done on HFSA, as outlined in their letter dated May 26, 2014, from

the Access to Information and Privacy Division, 7th Floor, Suite 700, Holland Cross, Tower B, 1600 Scott Street, Ottawa, Ontario, K1A 0K9;

Therefore be it resolved, that the Community Water Fluoridation Committee (CWFC) refers this motion to the new CWFC for the 2018-2022 term of Regional Council, to request that the CWFC consider that a moratorium be placed on water fluoridation in Peel Region until the toxicology reviews recommended by Health Canada have been completed to assure that drinking water fluoridated through the use of HFSA is safe for public consumption.

Jessica Hopkins, Medical Officer of Health, stated that her two presentations and report listed as Item 4.2 provides responses to the emails from Councillor Sprovieri listed as Communication Items 5.1 through 5.5 (inclusive).

In regard to Item 5.1, Jessica Hopkins stated that the communication deals mainly with two issues: who is responsible to do toxicological studies on fluoridation products; and, why are there no toxicological studies required for HFSA. She stated that the National Sanitation Foundation/American National Standards Institute (NSF/ANSI) has tested and certified three fluoride-containing water treatment additives: HFSA; Sodium Fluorosilicate; and, Sodium Fluoride. Health Canada sets the maximum acceptable concentration of fluoride in public drinking water supplies at 1.5 mg/L which is based on an extensive review of evidence, including toxicological evidence, and is considered protective against all potential adverse health effects.

In regard to Item 5.2, it was requested if there is a document similar to the US Environmental Protection Agency (EPA) Toxicological Review of Chlorine Dioxide and Chlorite for fluoride. Jessica Hopkins stated that the Guidelines for Canadian Drinking Water Quality, sets the maximum acceptable concentration of fluoride in public water supplies (1.5 mg/L.) and that Section 13 of the Guidelines provides a full list of references and studies used for the development of the Guideline, which is publicly available. Included in Section 13 is the Toxicological Profile for Fluorides, Hydrogen Fluoride, and Fluoride by the U.S. Department of Health and Human Services, Public Health Service, Agency for Toxic Substances and Disease Registry, 2013. This document is similar in content to the EPA review of Chlorine Dioxide and Chlorite.

Jessica Hopkins stated that Items 5.3-5.5 regarding staff responses to various studies were responded to in Item 4.2 which has been referred to the next term of Council. She noted that fluoride is not classified as a neurotoxin by EPA.

Councillor Sprovieri made reference to the letter listed under Item 5.5 from Health Canada, Access to Information and Privacy Division, that states there were no results of a search of information regarding toxicological studies relating to HFSA. Jessica Hopkins reiterated that HFSA disassociates therefore no toxicological studies can be administered, noting that toxicological studies are done on fluoride.

Councillor Sprovieri stated there is conflicting information regarding disassociation of HSFA noting that there is a German study that states that HSFA disassociates when using distilled water or high-grade HSFA, however only 60 per cent of HSFA disassociates when placed in tap water. He inquired if Health Canada has determined that HSFA disassociates when placed in

tap water. Jessica Hopkins responded that she cannot speak on behalf of Health Canada, however, literature is available that states that HFSA disassociates.

Councillor Sprovieri stated that the past study that was presented to the Committee was based on distilled water and he asked how the Committee can be assured that fluoridated water is safe. Jessica Hopkins responded that the presentation listed as Item 4.1 provides a view on the work carried out by Public Health and that the presentation was prepared to assure Members of Council that staff are using due diligence when providing information to Council so that they are comfortable in making decisions.

Councillor Sprovieri stated that he is not satisfied with the information that HSFA disassociates and he made a recommendation, for Regional Council approval, that a moratorium be placed on communal water fluoridation in Peel Region until the Province of Ontario or Health Canada completes toxicology studies regarding HFSA.

Councillor Downey stated that she is of the understanding that drinking water is studied and tested before it is released to the public and requested the source/study that states that only 60 per cent of HSFA disassociates in tap water.

Councillor Palleschi stated the recommendation should be referred to the next CWFC instead of Regional Council, along with the two reports and presentation that were referred, which should be heard first. He noted that if the new term of Council continues with the CWFC, then the mandate of the Committee may need to be adjusted.

5. COMMUNICATIONS

- 5.1. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Forwarding on an E-mail from Gilles Parent Guidelines Regarding Canadian Drinking Water Quality: Guideline Technical Document – Fluoride and Toxicological Studies

Received

- 5.2. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of a Report From the U.S. Environmental Protection Agency, Regarding EPA Toxicological Review of Chlorine Dioxide and Chlorite

Received

- 5.3. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of the Lancet Neurology Review, March 12, 2014, Volume 13, Regarding Neurobehaviour Effects of Developmental Toxicity

Received

- 5.4. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 22, 2018, Providing a Copy of an Article From Environmental Perspectives, 2017, Regarding Prenatal Fluoride Exposure and Cognitive Outcomes in Children 4 and 6-12 Years of Age in Mexico

Received

- 5.5. **John Sprovieri, Regional Councillor, City of Brampton**, E-mail dated August 28, 2018, Providing Various Fluoride Attachments

Received

Additional Item

- 5.6. **Christine Massey, Spokesperson, Fluoride Free Peel**, E-mail dated September 25, 2018, Providing Comments to the Region of Peel Staff Report from the July 5, 2018 Community Water Fluoridation Committee

Received

6. **IN CAMERA MATTERS** – Nil

7. **OTHER BUSINESS** – Nil

8. **NEXT MEETING**

To be determined.

9. **ADJOURNMENT**

The meeting adjourned at 3:10 p.m.



Office of the Board of Directors

Tel: (416) 776-3365

Fax: (416) 776-4143

Wdavidwilson57@gmail.com

September 19, 2018

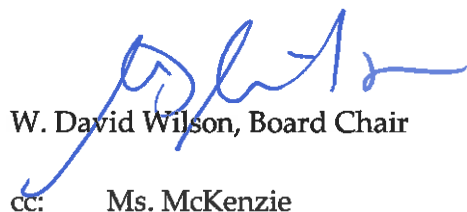
Ms. Jill Jones, Legislative Specialist
 Clerk's Division
 Region of Peel
 10 Peel Centre Drive
 Brampton, ON L6T 4B9

Dear Ms. Jones:

On behalf of the GTAA's Board of Directors (the "Board"), I am pleased to advise that Ms. Michele McKenzie has been elected as the new Municipal Member from the Region of Peel, effective September 19, 2018, replacing Mr. Stephen Griggs who retired on that date after serving approximately nine years on the Board.

I wish to express the Board's sincere appreciation to the Region of Peel and its staff for completing the nomination process in a timely and effective manner, and for providing the names of three highly qualified nominees: Ms. McKenzie, Mr. Elliott and Mr. Girard. The Board was very impressed with all nominees but was of the view that Ms. McKenzie possessed the desired skills, abilities and experience identified by the Board at this time.

Sincerely,


 W. David Wilson, Board Chair

RECEIVED

SEP 25 2018

Region of Peel
 Clerks Dept.

cc: Ms. McKenzie
 Ms. Kathleen Keller-Hobson, Chair of the Governance and Stakeholder Relations Committee
 Mr. Howard Eng, President and CEO of the GTAA
 Ms. Kath Hammond, Vice President, General Counsel, Corporate Safety and Security
 Ms. Tess Lofsky, Legal Counsel and Corporate Secretary
 Ms. Cheryl Stone, Manager, Stakeholder Relations and Partnerships

REFERRAL TO _____
 RECOMMENDED _____
 DIRECTION REQUIRED _____
 RECEIPT RECOMMENDED _____

3111 Convair Drive, Toronto AMF, ON L5P 1B2





Toronto and Region Conservation Authority

October 23, 2018

Sent via email kathryn.lockyer@peelregion.ca

Ms. Kathryn Lockyer
Regional Clerk and Director of Clerk's
Regional Municipality of Peel
10 Peel Centre Drive
5th Floor
Brampton, ON L6T 4B9

RECEIVED
October 23, 2018

REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

Dear Ms. Lockyer:

As per Section 14 of the Conservation Authorities Act, I am writing in regard to Board Member appointments to Toronto and Region Conservation Authority (TRCA). In this regard, your Council will need to replace and/or re-appoint your five Board Members as soon as possible.

As per TRCA's Board of Directors Administrative By-law, TRCA wishes to advise you that:

TRCA ideally seeks a merit based system for Board of Directors composition within a diverse and inclusive culture which solicits multiple perspectives and views and is free of conscious or unconscious bias and discrimination. When assessing Board of Directors composition or identifying suitable candidates for appointment to the Board of Directors, TRCA requests its participating municipalities consider candidates on merit against objective criteria having due regard to the benefits of diversity and the importance of the Board Member's role for TRCA.

Currently your Board Members' terms of appointment end on November 30, 2018, or until successors are appointed. The Annual Board of Directors General meeting is scheduled to be held on January 25, 2019, so TRCA is requesting that all appointments be confirmed prior to that date to ensure that proper Election of Officers may be conducted at this meeting.

We wanted to advise that one of your appointees to the Board of Directors will be appointed by the Board as a Region of Peel representative on the Regional Watershed Alliance.

In addition to the Board of Directors, TRCA is seeking appointment of two Region of Peel voting municipal representatives to the Partners in Project Green Executive Management Steering Committee.

For a full description of the roles and responsibilities of the Board of Directors and the two advisory boards noted, please refer to TRCA's Board of Directors Administrative By-law.

REFERRAL TO
RECOMMENDED
DIRECTION REQUIRED
RECEIPT RECOMMENDED

Your assistance with this matter is requested. If you have any questions, please contact me at 416-667-6290 or john.mackenzie@trca.on.ca.

Sincerely

A handwritten signature in black ink, appearing to be 'J. MacKenzie', with a horizontal line extending to the right.

John MacKenzie, M.Sc.(PI) MCIP, RPP
Chief Executive Officer



RECEIVED
October 29, 2018
 REGION OF PEEL
 OFFICE OF THE REGIONAL CLERK

ROMA Board of Directors Zone Representatives 2019 – 2023

Notice of Call for Nominations Deadline is December 31, 2018

October 29, 2018

Request of Municipal Clerks:

Could you please make this document available to all new and incumbent council members coming out of your October 22 municipal election? We do not have all their email addresses at this point. ROMA Policies and Procedures sets out the requirements for the Notice and deadline for Zone Nominations. Deadline for receipt of nominations is December 31, so if an individual of your 2018-2022 council is interested in running for the ROMA Board, then Council will need to pass a supporting resolution at a December 2018 meeting. The following pages provide all the information related to the election process, time commitment for the Board, expense policy and a sample nomination resolution. Thank you for forwarding to members of your new council and tabling this on council agenda.

REFERRAL TO _____
 RECOMMENDED _____
 DIRECTION REQUIRED _____
 RECEIPT RECOMMENDED _____

October 29, 2018

ROMA Notice and Zones

Please be advised that in accordance with the Rural Ontario Municipal Association's Policies and Procedures, this is notice of nominations for Zone Representatives to the 2019 – 2020 ROMA Board. The term of the ROMA Board is four years.

The election will take place on Monday, January 27 at the 2019 Annual Conference. The conference is January 26 to 29, Sheraton Hotel, 123 Queen Street West, Toronto, Ontario.

To identify your zone, click [here](#) for the link to the Zone map and list of zone municipalities.

Qualifications of Directors

Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a municipality which is an AMO member;
- not be an undischarged bankrupt; and
- not be declared incapable.

Nomination Requirements

The attached Nomination Form completed by the individual plus a Council Resolution supporting the individual must be received by the deadline. The Nomination Form and Sample Resolution that specifies the Zone are attached. The names of all qualified individuals who are duly nominated will appear on the ballot.

A completed Nomination Form and supporting resolution must be received no later than 12:00 noon on Monday, December 31, 2018. Nominations will not be accepted beyond that date. Please forward a completed Nomination Form to ROMA via email romaelections@roma.on.ca or fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director as noted on the Form. All candidates will be contacted to confirm receipt of their nominations.

ROMA's Chief Returning Officer, Peter Fay, will certify the nomination. He will contact all candidates. A Nominations Report will be issued in advance of the conference. Information as to the election process at the conference will be sent as well.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca

This information is available on the [ROMA website](#) and the [AMO website](#).

Sample Council Resolution

Be it resolved that the Council for the *(Municipality's legal name)* endorses *(Candidate's Name, Municipal Title)*, for the position of ROMA Zone *(insert zone number)* Representative for the 2019 – 2023 ROMA Board.

Adopted on *(insert date)*.

Other Important Information

Time Commitment:

ROMA Board meetings are held eight times per year, typically on the second Thursday of the month in January, March, April, June, August, October, November and December. A mid-term meeting is held every two years, in May or June. In addition, Board members may serve on sub-committees from time to time or asked to be a ROMA representative on others' committees. Time for this will vary with the activity.

ROMA Expenses:

ROMA Board members are entitled to a per diem of \$75 per day (effective Jan 1, 2009) when attending meetings on behalf of ROMA business, these meetings include the ROMA Board, AMO Board, Committees and any other meetings where attendance has been pre-approved by the ROMA Chair. A per diem is not applicable to the ROMA mid-term meeting.

ROMA will reimburse travel expenses to all ROMA Board meetings, AMO Board meetings (if applicable) and the Summer Retreat. Travel expenses refer to airfare, train fare and car mileage, parking costs, public transit, and accommodation. Meal costs will also be paid subject to a maximum of \$75/day.

Nomination Form follows.

NOMINATION FORM 2018 – 2023 ROMA Board

- It is the responsibility of the person nominated to complete accurately Parts A to D of this Nomination Form.
- Council's Resolution of support for the nominee must be attached, and must specify the Zone Representative position (e.g., Zone 1). There are nine zones. See [ROMA Zone map](#).
- The Nominee must be a municipal elected official and the municipality must be a member of the Association of Municipalities of Ontario.
- Nominations will be accepted no later than **4:00 p.m. December 31, 2018**. Send completed forms to:

Pat Vanini, Executive Director
 Association of Municipalities of Ontario
 200 University Avenue, Suite 801
 Toronto, ON M5H 3C6
 Email: romaelections@roma.on.ca
 Fax: 416-971-6191

A. Please type or print clearly:

Nominee's Name, as it is to appear on the ballot

Nominee's Municipal Position Title

Nominee's Municipality

Address

Nominee's Email address and phone number



B. I am nominated for the office of Zone _____ Representative.

C. A Council Resolution confirming support for the Nominee and Zone Number is ATTACHED

D. Consent of Nominee and Statement of Qualification:

I, the Nominee mentioned in this Nomination Form do hereby consent to such Nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

Signature of Nominee and Date

Certificate of AMO's Chief Returning Officer

I, Peter Fay, the Chief Returning Officer, appointed by the Rural Ontario Municipal Association, to officiate over these elections, do hereby certify that I have examined the Nomination Form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

Signature of Chief Returning Officer and Date

Date Nomination Form received

RECEIVED

November 6, 2018

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK



Golden Horseshoe
Food and Farming
Alliance

November 2, 2018

Dear Sir/Madam,

Please consider this as an official request for the appointment of a Regional Council member to represent the Regional Municipality of Peel on the Golden Horseshoe Food and Farming Alliance. During the last term of Council, Johanna Downey, served capably in this capacity.

Term for the appointment is 4 years. The Alliance meets 5 times per year, mostly at Country Heritage Park in Milton but with occasional travel to other sites in the Golden Horseshoe. Appointees are asked to have an interest in land use, local food or agricultural issues.

The Region of Peel supports the work of the Alliance both financially and with staff time from Melanie Williams, Principal Planner, Integrated Planning Division. Should you have any further questions regarding this appointment, please do not hesitate to contact Melanie or Janet Horner at the contacts below.

Kindest regards,

Janet Horner
Executive Director
Golden Horseshoe Food and Farming Alliance
101 Exchange Avenue,
Vaughan, Ontario
L4K 5R6
janet@whitfieldfarms.com

REFERRAL TO _____

RECOMMENDED _____

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

Subject: Mississauga Council Resolution re. Police Services Board
Attachments: Resolution 0201-2018 Peel Police Services Board.pdf

From: Karen Morden [<mailto:Karen.Morden@mississauga.ca>]
Sent: December 4, 2018 11:08 AM
To: Lockyer, Kathryn
Subject: Mississauga Council Resolution re. Police Services Board

Hi Kathryn,

I have attached Resolution 0201-2018 from Mississauga's Council meeting of November 28, 2018, with respect to appointing the Mayor to the Peel Police Services Board.

Regards,



Karen Morden
Legislative Coordinator, Legislative Services
T 905-615-3200 ext.5471
karen.morden@mississauga.ca
[City of Mississauga](#) | Corporate Services Department,
Office of the City Clerk

RECEIVED
December 4, 2018
REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____



MISSISSAUGA

RESOLUTION NO.: 0201-2018 Page 1 of 1

Date: November 28, 2018

Moved by: Clawish

Seconded by: George Carlson

Whereas the Peel Police Services Board is an independent body that provides oversight to Peel Police and their Budget which forms a significant percentage of the Region of Peel's annual budget;

Whereas one of the Board members shall be a City of Mississauga Councillor;

Whereas the Mayor of Mississauga is elected directly by all the citizens of Mississauga and is uniquely qualified to represent the various City neighbourhoods and communities;

THEREFORE BE IT RESOLVED

That the Council position on the Peel Police Services Board be filled by the Mayor of the day; and further

Should the Mayor decline the position for any reason, the Council representative shall be elected by the members of Council at the Organizational Meeting held after each Municipal election.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	✓			
Councillor D. Cook	✓			
Councillor K. Ras	✓			
Councillor C. Fonseca	✓			
Councillor J. Kovac	✓			
Councillor C. Parrish	✓			
Councillor R. Starr	✓			
Councillor N. Iannicca	✓			
Councillor M. Mahoney	✓			
Councillor P. Saito	✓			
Councillor S. McFadden	✓			
Councillor G. Carlson	✓			

Carried (Unanimous)
12,0,

Carried
BC
Mayor



RECEIVED
November 7, 2018
 REGION OF PEEL
 OFFICE OF THE REGIONAL CLERK

November 7, 2018

Kathryn Lockyer, Regional Clerk and Director of Clerk's
 Regional Municipality of Peel
 10 Peel Centre Drive
 Brampton, ON L6T 4B9

Dear Ms. Lockyer:

Re: Appointments to Credit Valley Conservation

In accordance with Section 14 of the *Conservation Authorities Act*, your municipality is entitled to appoint members to Credit Valley Conservation (CVC). These appointments will commence January 1, 2019 and continue for a 4-year term (until December 31, 2022) or until a successor is appointed.

Your municipality is entitled to seven (7) appointments - four (4) representing the City of Mississauga, two (2) representing the City of Brampton and one (1) representing the Town of Caledon.

We ask, if possible, that the appointees to the CVC Board of Directors have some skills in a variety of areas of interest to the CVC. Please see attached table with the skills we are looking for.

Each appointee to the CVC Board of Directors must be willing to sign and adhere to the attached Code of Conduct.

I would appreciate receiving the names, addresses, email addresses and telephone numbers of your appointments at your earliest convenience.

Thank you in advance for your cooperation.

Yours truly,

Deborah Martin-Downs
 Chief Administrative Officer

Encl. CVC Code of Conduct
 CVC Board of Directors Skills Matrix Table

REFERRAL TO _____
 RECOMMENDED _____
 DIRECTION REQUIRED _____
 RECEIPT RECOMMENDED _____

SKILL SETS	Peel (Mississauga)	Peel (Mississauga)	Peel (Mississauga)	Peel (Mississauga)	Peel (Brampton)	Peel (Brampton)	Peel (Caledon)	Halton (Oakville)	Halton (Halton Hills)	Orangevi lle	Erin	Amaranth , East Gary, Mono
CORE SKILLS												
Accounting (includes auditing and reporting)												
Communications and Marketing												
Community & Stakeholder Engagement												
Finance (includes analysis, planning, budgeting, management)												
Governance (includes corporate and not-for-profit)												
Environmental Sector (includes the sub-categories of watershed management; flood and erosion control and prevention; watershed stewardship, land use planning and management, education and recreation, climate change, etc..)												
Human Resources												
IT / E-Commerce / Privacy Management												
Legal / Regulatory												
Management (includes the sub-categories of Transformational Change Management, Executive Management, Contract Administration/Management, and Risk Management)												
Public Sector Experience / Knowledge												
CONSTITUENCY												
Resides in a participating municipality within the authority's area of jurisdiction (with knowledge of CVC watershed communities)												

CREDIT VALLEY CONSERVATION AUTHORITY BOARD SKILLS MATRIX - (as of November 5, 2018)

RECEIVED
November 20, 2018
 REGION OF PEEL
 OFFICE OF THE REGIONAL CLERK



November 20, 2018

To the Head & Members of Council:

Pursuant to Policy B-008 of the Ontario Good Roads Association, the Nominating Committee shall report to the Annual Conference its nominations for directors.

The OGRA Board of Directors is committed to achieving a diverse leadership team. We encourage women and individuals from diverse backgrounds to put their names forward for these positions.

The following members will serve on the 2019-2020 Board of Directors in the following capacity:

President	Rick Kester , CAO, City of Belleville
1 st Vice-President	Rick Harms , Project Engineer, City of Thunder Bay
2 nd Vice-President	Dave Burton , Mayor, Municipality of Highlands East
Immediate Past President	Chris Traini , County Engineer, County of Middlesex
Directors	Paul Ainslie , Councillor, City of Toronto
	Antoine Boucher , Director of Public Works & Engineering, Municipality of East Ferris
	Steven Kodama , Director, Transportation Services, City of Toronto
	Bryan Lewis , Councillor, Town of Halton Hills
	Paul Schoppmann , Mayor, Municipality of St.-Charles
	Michael Touw , Manager of Operations, County of Peterborough

Those nominated by the Nominating Committee shall be selected from OGRA's municipal or First Nations membership pursuant to the requirements for geographic representation contained in Section 12 of the Constitution, and so far as possible meeting the criteria established in Policy B-008. A full copy of the Constitution can be viewed on the OGRA web-site. **Those elected shall serve for a two (2) year term ending on February 24, 2021.**

The following vacancies need to be filled:

South West Zone	Two (2) Vacancies
South Central Zone	Two (2) Vacancies
Northern Zone	One (1) Vacancy

The Southwest Zone consists of the municipalities in and including the Counties of Brant, Bruce, Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, and Perth, the municipality of Chatham-Kent, and municipalities in and including the Regional Municipality of Waterloo.

REFERRAL TO _____
 RECOMMENDED _____
 DIRECTION REQUIRED _____
 RECEIPT RECOMMENDED _____

The South Central Zone consists of the municipalities in and including the Counties of Dufferin, Grey, Simcoe, and Wellington, and municipalities in and including the Regional Municipalities of Durham, Halton, Niagara, Peel and York, and the City of Hamilton.

The Northern Zone consists of the municipalities in the Districts of Algoma, Cochrane, Kenora, Manitoulin Island, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming; municipalities in and including the District of Muskoka and the City of Greater Sudbury.

Any member of Council or a permanent full time staff from an OGRA member municipality or First Nations interested in being considered as a candidate for a position on the Board of Directors must complete the attached Nomination Consent form and submit it along with their résumé to the attention of the Chair of the Nominating Committee by no later than **December 21, 2018** at 2:00 p.m. Fax your information to 289-291-6477, e-mail to info@ogra.org or mail to OGRA, 1525 Cornwall Road, Unit 22, Oakville, Ontario L6J 0B2

The Nominating Committee will meet in January to recommend a slate of candidates to the membership. The members of the Committee are:

Chair: Ken Lauppé, Immediate Past President
Vice Chair: Robert Burlie, OGRA Past President
Members: Paul Ainslie, OGRA Director
Dave Burton, OGRA 3rd Vice-President
Paul Schoppmann, OGRA Director

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at joe@ogra.org.

Yours truly,

A handwritten signature in black ink, enclosed in a hand-drawn oval. The signature appears to be 'J. W. Tiernay'.

J. W. Tiernay,
Executive Director

c: Ken Lauppé, Chair, Nominating Committee

Ontario Good Roads Association
Board of Directors
Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2019/21 term of office (2 year term):

Name of Candidate

Name: _____

Position: _____

Municipality: _____

Moved by: _____

Seconded by: _____

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, _____ hereby consent to the Nomination
(Name of Candidate)
to the Board of Directors of the Ontario Good Roads Association.

Signature

Date

Submit completed form and candidate's résumé by fax or e-mail to the attention of Ken Laupé, Chair, OGRA Nominating Committee
Fax: 289-291-6477
E-mail: info@ogra.org

To the Clerk of the Region of Peel:

From: Randy Neilson
Brampton Bramalea Christian Fellowship Residences Ltd.
11613 Bramalea Rd.
Brampton, ON L6R 0C2 905.799.1188; Direct 647.297.5072

RECEIVED
December 10, 2018
REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

Ref. BBCF Residence, 11613 Bramalea Rd, Brampton **89 Units Affordable Housing**
AX5-PEE-RS-1-808199760
Regional Municipality of Peel
Investment in Affordable Housing for Ontario Program (IAH) 2014
Extension – Rental Housing Component – 5 year
Brampton Bramalea Christian Fellowship Residences Ltd. (BBCFR) Affordable Housing Project

Whereas, the Region of Peel has a great shortage of affordable housing for its residents and Brampton Bramalea Christian Fellowship Inc. has worship lands that could be designated to relieve some of this need, Brampton Bramalea Christian Fellowship Residences Ltd. was formed and is in the process of developing a 90-unit, 6-storey affordable housing project on our lands in north Brampton which will remove at least 45 needy people from the Region of Peel’s Centralized Wait List, plus supply a further 44 modest affordable (less than market rate) housing units, primarily to seniors; we humbly request that the Region of Peel consider granting relief from the municipal fees and charges within its control for this affordable housing project. Specifically, we request that the Region of Peel waive or defer the development charges.

Bramalea Christian Fellowship (BCF) is a local church established in Brampton in 1980 that acquired 10 acres (8 usable, remainder valley) of land and constructed a church building in 1982. Since that time the church has grown to multi-cultural church of more than 500 worshippers on a Sunday that has been continually serving the community from its location at 11613 Bramalea Rd. When I came to be the pastor of the church in early 2006, I noted the severe housing crisis and high cost of accommodation. In 2007, we applied for and received CMHC SEED funding to explore to feasibility of constructing an affordable housing building on a portion of the church land. Over the years, our housing crisis has intensified and in 2016 we responded to, and were the successful proponent, of an invitational RFP to provide affordable housing through the Region of Peel. **This project has been granted \$13.35 Million dollars through the Investment in Affordable Housing (IAH) funding stream to provide 89 affordable housing units** that will charge an average of 80% of AMR(average market rent as determined by CMHC), plus one market rate manager’s suite.

The City of Brampton and Region of Peel staff have been very helpful to assist us to “fast track” the development process to ensure that we are able to sign the Region of Peel Funding Agreement for this project prior to December 31st, 2018. If this hard deadline is not reached, the IAH funding will be lost. Additionally, we must break ground within 120 days of signing the funding agreement. We have recently made our second Site Plan Application submission and anticipate submitting permit ready plans to the Building Department shortly so that construction can begin in March of 2019.

Throughout this process, the City planning staff have been committed that we provide a modern, efficient and attractive building at the intersection of Bramalea and Inspire which is designated as the “village core” of the Countryside Villages subdivision. Unfortunately, this process has resulted in the building being expanded in size and modified in ways that have increased costs significantly. Due to the

REFERRAL TO **Human Services**
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

9.8-2

size of the land available, underground parking was needed and no parking reduction was available, other than shared visitor parking with our adjacent church.

On the subject property, is a heritage farm house from the 1860's which has been designated as a historical building. In order to construct the affordable housing building, this heritage house will need to be relocated temporarily and ultimately return to a new site on the same property facing Bramalea Rd. It is estimated that this relocation, the subsequent renovations and ultimate completion to standards acceptable to the Brampton Heritage Board will cost in excess of \$600,000.

****These significant costs, plus the fact that general costs of construction in the City of Brampton have increased more than 15% since our approval to develop this project, have made it important that we request these financial considerations from the Region of Peel. Although the final numbers won't be known until the appropriate applications are made and approvals secured, our consultants have estimated that these charges would amount to:**

- **Development charges \$2,310,010.15**

Additionally, we have requested that the City of Brampton reduce our costs by waiving:

- **Parkland Dedication \$364,770.00**
- **Permits and fees \$192,172.40**
- **Property tax delay until one year after occupancy**

On December 5th we delegated before the City of Brampton Council where they referred our request to staff who will bring a report for the December 12th Council meeting where we anticipate a decision.

To serve our community better, BBCF has transferred what will ultimately be 1.3 acres of land to be used by BBCF Residences to supply 89 affordable housing units that will remove at least 45 small families from the Centralized Wait List. As well, has agreed to transfer 2 acres of valley land to the City as a natural heritage resource.

We are doing all that we can to ensure that this project goes ahead on time and remains fully viable throughout its life. Now, we ask that the Region of Peel assist us through the waiving or deferral of development charges. If waiving the DC's is not possible then we request that these development charges be payable in full, without interest or indexing at the end of the 20 year affordability period. We are not developers who are advancing this project for a profit but local residents who want to benefit our community and have the will, and the land to make it happen.

It should be considered that we, as a church, did not need to utilize any of our lands for purposes other than worship. This would have resulted in no housing available to assist the City in reaching its Provincial Growth Plan targets, no residential taxes payable, no development charges payable and, unfortunately, no one off the Centralized Wait List, nor affordable rental suites for those with low income.

Thank you,

Randy Neilson
647-297-5072
rneilson@bcfchurch.net

9.8-3

Research of considerations given to Affordable Housing projects:

In researching what other municipalities are doing, we discovered that many are offering to assist developers to construct purpose-built for-profit rental apartment buildings, as well as affordable housing rental projects:

- Newmarket: Offers a 36 - 48 month deferral of DC's and 50% of the planning application fees for new mid-rise or high-rise construction, whether residential, office or mixed-use. Not restricted to Affordable Housing projects.
- Essex: the town has waived DC's for all affordable housing projects.
- Waterloo: Waived 75% of DC's for Maxwell Building Consultants in 2017 and 8 other affordable housing projects between 2009 and 2016. Waived DC's and parkland CIL dedication for a YWCA affordable housing project.
- Clarington: waived DC's for affordable senior's housing
- Kitchener: Deferred DC's and waived permits and fees.
- Peterborough: Created a Community Improvement Plan(CIP) specifically for new affordable housing construction in all areas of the City. **This program waives municipal fees and charges including DC's, parkland dedication and offers a reimbursement of the municipal property taxes for new affordable housing projects.**
- Vaughan: Refunded parkland dedication about paid on affordable housing projects.
- Toronto: Their January 2018 Open Door Affordable Housing guidelines allow for financial incentives :***"The City is authorized, pending Council approval to provide exemptions from the following fees and charges for affordable rental housing:***
 - ***Planning application fees***
 - ***Development charges***
 - ***Building permit fees***
 - ***Education Development Charges(TDSB only)***
 - ***Parkland dedication fees***
 - ***Residential Property Taxes(for the term of affordability)"***
- York: Deferral of DC's for 36 months for all new purpose-built high density rental buildings.
- Mississauga and Brampton have both deferred DC's in past for project determined to be in the best interest of the community.
- **Brampton: The Hansen Supportive Housing in Peel's Affordable Housing Building at 247 Queen Street received approximately \$2.5M in DC relief from the City as it is located in the CIP along Queen Street.** It should noted that Peterborough has designated a distinct CIP just for affordable housing projects regardless of where they are located in their municipality.



Resolution

Moved By: Councillor Fonseca	Date: December 13, 2018
Seconded By: Councillor	Item Number

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

And whereas, FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government;

Therefore be it resolved, that the Council of the Region of Peel endorse Councillor Fonseca to stand for election on FCM's Board of Directors for the current term of Council.

CARRIED	LOST	REFERRED
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Chair



Resolution

Moved By: Councillor McFadden	Date: December 13, 2018
Seconded By: Councillor	Item Number

Whereas, the Government of Ontario (“Province”), through amendments to the *Smoke-Free Ontario Act, 2017*, as amended, allowed for the consumption of recreational cannabis to occur in locations similar to the smoking of tobacco, except for vehicles and boats;

And whereas, the Province also allowed for municipalities to further regulate where recreational cannabis can be consumed within their borders;

And whereas, Section 8 of the *Municipal Act, 2001*, as amended, c. 25, (“Act”) provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

And whereas, clause 6 of subsection 11 (2) of the *Act* provides that a municipality may pass by-laws in the interest of health, safety and well-being of its residents;

And whereas, section 128 of the *Act* provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of the Council are or could become or cause public nuisances;

And whereas, section 129 of the *Act* provides that a municipality may prohibit and regulate with respect to odours;

And whereas, the Region of Peel has the powers, rights and duties of a Board of Health and employs persons appointed as inspectors for the purposes of the enforcement in Peel of the *Smoke Free Ontario Act, 2017*, as amended;

Now therefore be it resolved, that the Council of the Region of Peel enact a by-law to prohibit smoking or vaporizing recreational cannabis in public places within the Region of Peel.

CARRIED	LOST	REFERRED
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Chair

THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 58-2018

A by-law to requisition from the lower-tier municipalities a sum not exceeding 50 per cent of the amount that in By-law 21-2018 was to be raised in each lower-tier municipality, before the adoption of the final Regional estimates for the year 2019.

WHEREAS, Section 316(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (hereinafter referred to as the "Act") provides that Regional Council, before the adoption of the estimates for the year under Section 289 of the Act, may by by-law requisition a sum from each lower-tier municipality not exceeding an amount determined by:

(a) adding the prescribed percentage (or 50 per cent if no percentage is prescribed) of the amount that, in the upper-tier rating by-law for the previous year, was estimated to be raised in the particular lower-tier municipality;

(b) subtracting the prescribed percentage (or 50 per cent if no percentage is prescribed) of the upper-tier municipality's share of the costs, for the previous year, of deferrals, cancellations or other relief under a by-law under Sections 319, 361, 362 or 364; and

(c) adding the prescribed percentage (or 50 per cent if no percentage is prescribed) of the upper-tier municipality's share of any taxes, deferred under a by-law under Subsection 319(1), that were due in the previous year;

AND WHEREAS, the amounts under Subsections 316(1)(b) and 316(1)(c) of the Act are not significant and have not been reflected in the requisition amount;

AND WHEREAS, Council has by resolution adopted on the 13th of December, 2018 authorized the presentation of this by-law for enactment;

NOW THEREFORE be it resolved, that the Council of the Regional Corporation enacts as follows:

1. That a requisition be and the same is hereby made in respect of the year 2019 from the lower tier municipalities as follows:

Municipality	Requisition
City of Mississauga	\$ 309,992,506
City of Brampton	\$ 185,051,380
Town of Caledon	\$ 24,999,969
Total	\$ 520,043,855

2. That the payments by each of Mississauga, Brampton and Caledon to the Regional Corporation under this by-law shall be made, in accordance with Section 316(2) of the Act as follows:

2019 Due Dates	Mississauga	Brampton	Caledon
January 15	\$ 15,499,625		
February 15	\$ 15,499,625		
February 21		\$ 61,683,793	
March 8	\$132,986,785		\$ 12,499,985
March 15	\$ 15,499,625		
March 21		\$ 61,683,793	
April 5	\$ 41,848,988		
April 15	\$ 15,499,625		
April 18		\$ 61,683,794	
May 3	\$ 42,158,981		\$ 12,499,984
May 15	\$ 15,499,625		
June 17	\$ 15,499,627		

3. That a lower-tier municipality may request an adjustment under Subsections 316(1)(b) and 316(1)(c) of the Act by identifying the said adjustments to the Regional Corporation prior to the due dates identified in this by-law and upon validation by the Chief Financial Officer following upon such a request, if any, adjustments to the requisition amount and payment schedule shall be made accordingly.

4. That any amounts not received at the Region's bank via electronic funds transfer by the due date, or by the Regional Corporation before the close of business on the due date, that being by 4:30 p.m., to allow the Region to receive value for the funds on that day, shall bear interest at a rate equivalent to the prime rate of the Region's bank on the due date plus 2 per cent per annum to a maximum rate of 15 per cent per annum.
5. That the Chief Financial Officer is hereby directed and authorized to do all acts necessary to collect these amounts.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 13th day of December, 2018

Regional Clerk

Regional Chair

**ADDITIONAL MATERIALS
DISTRIBUTED AT MEETING**

From: Karen Morden <Karen.Morden@mississauga.ca>
Sent: Wednesday, December 12, 2018 4:28:07 PM
To: Lockyer, Kathryn
Subject: RE: Mississauga Council - Councillor Appointments

Please see attached for completed Resolutions.

You'll note that Councillor Damerla was originally appointed to Conservation Halton; the Resolution was rescinded and they chose to appoint two citizens instead.

Karen



Karen Morden

Legislative Coordinator, Legislative Services
T 905-615-3200 ext.5471
karen.morden@mississauga.ca

[City of Mississauga](#) | Corporate Services Department,
Office of the City Clerk

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____



MISSISSAUGA

RESOLUTION NO.: 0251-2018 Page 1 of 1

Date: December 12, 2018

Moved by: Chris Fonseca

Seconded by: [Signature]

That the Region of Peel be advised that the City of Mississauga recommends the appointment of the following Members of Mississauga Council to the Credit Valley Conservation Authority for a term of office ending November 14, 2022, or until a successor is appointed:

1. *Councillor Dasko*
2. *Councillor Ras*
3. *Councillor Starr*
4. *Councillor Mahoney*

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	✓			
Councillor S. Dasko	✓			
Councillor K. Ras	✓			
Councillor C. Fonseca	✓			
Councillor J. Kovac	✓			
Councillor C. Parrish	✓			
Councillor R. Starr	✓			
Councillor D. Damerla	✓			
Councillor M. Mahoney	✓			
Councillor P. Saito	✓			
Councillor S. McFadden	✓			
Councillor G. Carlson	✓			

Carried (12, 0, 11 unanimous)

Carried
BC
 Mayor



MISSISSAUGA

RESOLUTION NO.: 0252-2018 Page 1 of 1

Date: December 12, 2018

Moved by: Sm. Jada

Seconded by: Guye Carter

That the Region of Peel be advised that the City of Mississauga recommends the appointment of the following Member of Council to Conservation Halton for a term of office ending November 14, 2022, or until a successor is appointed:

- 1. Councillor Damerla

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie				
Councillor S. Dasko				
Councillor K. Ras				
Councillor C. Fonseca				
Councillor J. Kovac				
Councillor C. Parrish				
Councillor R. Starr				
Councillor D. Damerla				
Councillor M. Mahoney				
Councillor P. Saito				
Councillor S. McFadden				
Councillor G. Carlson				

Carried

 Mayor



MISSISSAUGA

RESOLUTION NO.: 0253-2018 Page 1 of 1

Date: December 12, 2018

Moved by: _____

Seconded by: _____

That the Region of Peel be advised that the City of Mississauga recommends the appointment of the following Member of Council to Toronto and Region Conservation Authority for a term of office ending November 14, 2022, or until a successor is appointed:

1. *Councillor Fonseca*
2. *Councillor Damerla*

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	✓			
Councillor S. Dasko	✓			
Councillor K. Ras	✓			
Councillor C. Fonseca	✓			
Councillor J. Kovac	✓			
Councillor C. Parrish	✓			
Councillor R. Starr	✓			
Councillor D. Damerla	✓			
Councillor M. Mahoney	✓			
Councillor P. Saito	✓			
Councillor S. McFadden	✓			
Councillor G. Carlson	✓			

Carried (12, 0, Unanimous)

Carried
PC

 Mayor



RESOLUTION NO.: 0254-2018 Page 1 of 1

Date: _____

Moved by: Guye Casburn

Seconded by: Parvish

That the motion to appoint Councillor Damerla to Conservation Halton be rescinded and that two citizens be appointed to represent Mississauga.

RECORDED NOTE	YES	NO	ABSENT	ABSTAIN
MAYOR	✓			
WARD 1	✓			
WARD 2	✓			
WARD 3	✓			
WARD 4	✓			
WARD 5	✓			
WARD 6	✓			
WARD 7	✓			
WARD 8	✓			
WARD 9	✓			
WARD 10	✓			
WARD 11	✓			

Carried (12, 0, Unanimous)

Carried
BC
Mayor