July 12, 2021

**If you are a tenant, please give this letter to the property owner.**

Dear Resident and/or Property Owner:

**Re: Building Condition Survey for the Concrete Protective Lining of the West Trunk Sewer**

The Region of Peel is lining a large diameter sanitary trunk sewer along Erin Mills Parkway between Erin Centre Boulevard and Dundas Street West.

**OZA Inspections Ltd.** has been hired to conduct a survey of all buildings in the construction area to check existing conditions. Your property is located in this area.

**You do not have to have your property inspected, but we highly recommend it, as the survey protects you, the Region and the Contractor.**

We hope the information on the back of this sheet will answer any questions you may have about the survey. Please call me at 905-791-7800 ext. 5073 or email me at ajay.puri@peelregion.ca if you have other concerns or if you do not wish your property to be surveyed.

**How to arrange a survey:**

* Please phone **OZA Inspections Ltd.** as soon as possible at **1-800-667-8263** ext. 231 to make an appointment for the survey. This is a 24-hour voice message centre.
* If you prefer, you may email them at **appt@ozainspections.com**.
* Please refer to file **21000** with your name, address, telephone number and when (date and approximate time) you would like **OZA Inspections Ltd.** to come to your home or business. A **OZA Inspections Ltd.** representative will reply to your call or email.

Thank you for your co-operation.

Sincerely,

Ajay Puri

Project Manager, Wastewater Capital Works

905-791-7800 ext. 5073

ajay.puri@peelregion.ca

**Construction statement regarding COVID-19**

Critical infrastructure construction is an essential service. We’re keeping employees, contractors and the community safe by complying with [provincial guidelines](https://www.ontario.ca/page/construction-site-health-and-safety-during-covid-19), physical distancing, using PPE and adjusting work schedules and shifts.

Construction project updates can be found at [peelregion.ca/construction](https://www.peelregion.ca/construction/projects.asp).

Follow [Peel Public Works on Twitter](http://www.twitter.com/peelpublicworks) for service updates and changes.

**Pre-existing Condition Surveys: Your Questions Answered**

**What is a pre-existing condition survey?**

* The survey includes an exterior inspection of buildings and structures, or portions thereof, determined to be close to the construction activities.
* **Due to COVID-19, this inspection is currently restricted to the exterior of the building.**
* The inspector looks for pre-existing conditions such as nail pops, cracks, water damage, etc. The inspector will take reference photos of exterior walls, as well as photographing any pre-existing conditions found.
* No items will be moved, or disturbed, and only accessible areas will be inspected.
* Please tell the inspector if there are any parts of your home you do not want surveyed.
* No personal/private information is collected. Photos are taken only of the areas investigated, i.e. walls and foundation.
* **There is no cost to you for this service.**
* **All inspectors carry photo identification. Please ask to see their ID.**

**What if I have a specific concern?**

* Tell the inspector at the time of the inspection about any specific concerns, such as a pool, hot tub, in-ground sprinkler system, septic tank, or a drilled or dug well.

**How long will the inspection take?**

* It will take about one hour, depending on the size of the structure.

**What happens to the photos?**

* **OZA Inspections Ltd.** keeps the photos in their secure facility for seven years after the project is completed. The photos are then destroyed.
* If you want the photos destroyed before this time, **OZA Inspections Ltd.** will ask you to sign a release form stating you will not make a claim in the future.

**Why should I have a condition survey?**

* The survey protects you, the Region and the contractor. You do not have to have your property inspected, but we highly recommend it.
* The survey allows for a smooth claim process in the unlikely event your property is damaged as a result of the construction activities. **Please be assured that we do not anticipate any damage to your property as a result of our construction work.** This survey is common practice on most construction projects.
* If you do not wish your property to be surveyed, please let me know. My contact information is on the front of this letter.