



Peel Housing Corporation
 o/a Peel Living
 10 Peel Centre Drive, Suite "B"
 P.O. Box 2800, STN "B"
 Brampton, ON L6T 0E7
 Tel: 905-453-2500
 Fax: 905-453-2501

Common Room Application

Client ID:
 Issue Date:
 Property Number:

Peel Housing Corporation (o/a Peel Living) has provided you, the Tenant, this application to complete with the intention of allowing you to use the Common Room in your building at the street address provided by you, the Tenant. Completion of this Application does not guarantee your use of the Common Room. By completing this Application, and where use of the Common Room is permitted by Peel Living, you agree to abide by the terms and conditions described below. Please note that if you are in arrears for rental payment(s) you will not be approved to use the Common Room under this Application. **Common rooms cannot be booked until all arrears are paid in full.**

TO BE COMPLETED BY TENANT			
Name			
Street Address	Unit	City	Postal Code
Home Phone	Work Phone	Cell Phone	
Date of Function (mm/dd/yyyy)	Number of attendees		
Type of Function (please provide brief description of the function)			
NOTE: Blackout dates apply between December – January.			

RULES AND REGULATIONS REGARDING USE OF COMMON ROOMS
<ol style="list-style-type: none"> A Common Room fee of \$125 (HST included) (certified cheque or money order) is required to reserve the Common Room. The Common Room will not be booked until payment is received by Peel Living. Applications received less than two (2) weeks before the event may not be approved. The Common Room is only available for booking on the approved day from 10:00 a.m. until 10:00 p.m. Tenants may not book the Common Room for use by their friends, organization, or employer. Tenants must be always present during the booking. Inappropriate parties and gatherings, as determined by Peel Living, are not permitted. Peel Living reserves the right to limit the number of days/weekends that can be booked in advance by one tenant. The tenant is fully responsible for the conduct of their guests while on the premises, including any loss or damage to Peel Living property. Noise will not be allowed that interferes with the reasonable enjoyment of other tenants. Consumption of food and beverages is restricted to the Common Room. Consumption of alcohol is not permitted. <i>Smoking/vaping nicotine or cannabis is not permitted.</i> Guests are not permitted to gather outside the Common Room or loiter in the corridors or on building grounds. Decorations should not be taped to walls, ceilings, windows, light fixtures, smoke/heat detectors, sprinkler heads, etc. The use of confetti, or equivalent, is not permitted in or about the building. The Common Room must be returned to its original condition. The tenant is responsible for leaving the Common Room furniture and appliances (including kitchen and washrooms) in a clean condition. All personal property and garbage must be removed by the tenant at the end of the event. Any damage to the Common Room or equipment is the sole responsibility of the tenant. All damages, repairs, and/or cleaning charges will be charged to the tenant if the Common Room (including the kitchen and washrooms) has not been left in a clean and arranged condition acceptable to

Peel Living staff. All damages and/or repairs will be charged according to the full extent of the *Residential Tenancies Act*.

16. **The Common Room key is to be returned to the site office immediately following the event.**
17. The tenant is responsible for sanitizing and cleaning surfaces (seats, tables, etc.) as needed throughout and during the event using their own cleaning products.
18. The tenant and all guests must monitor their health symptoms prior to entering the Common Room. If negative health symptoms are present, including symptoms of COVID-19, tenants and/or guests should not enter the Common Room.
19. The tenant and all guests shall abide by and comply with all Federal, Provincial, and Municipal orders and/or by-laws in effect with regards to physical distancing, face masks, group settings, contact tracing, and other restrictions as a result of a state of emergency and/or pandemic.
20. The tenant is responsible to provide and manage access for guests and service providers (catering companies, decorators, etc.). At no point will any door be propped open or modified to impact the safety and security of the lock.
21. External devices, such as BBQs or portable propane burners are prohibited. When preparing food, no items should be left unattended (ie. stovetop, chafing dishes, etc.).
22. Capacity must not exceed the approved and/or posted fire capacity amount.
23. Parking is not guaranteed and all parking restrictions, including paid parking, are in effect for the tenant and their guests.

_____ INITIALS

ACKNOWLEDGEMENT OF RISK

- Please be aware that non-compliance with these Rules and Regulations may result in access to the Common Room being revoked by Peel Living.
- The tenant(s) acknowledges and agrees that they are using the Common Room at their own risk and agrees to assume all legal responsibility for any loss, injury, or illness suffered by the tenant(s) and/or their guests as a result of the use of the Common Room or their failure to follow the Rules and Regulations outlined on this application or as otherwise identified by health authorities. The tenant(s) agree to indemnify and hold harmless the Region of Peel for any loss or damage that may be incurred in connection with the same.
- If you have any questions or would like additional information, please contact your Superintendent or Tenancy Support Agent.
- Peel Living reserves the right to close the Common Room at any time and in its sole discretion.

_____ INITIALS

TO BE COMPLETED BY TENANT

I/we have read the Rules and Regulations and Acknowledgement of Risk regarding the use of Common Room spaces and accept all conditions.

I/we understand that the Common Room will be available from 10:00am until 10:00pm on the date specified on this application for a maximum of the approved and/or posted fire capacity number of people for the space.

CERTIFIED FUNDS ENCLOSED in the amount of \$125 (HST Included) on Certified Cheque or Money Order # _____.

Tenant(s) Signature

Date (mm/dd/yyyy)

TO BE COMPLETED BY PEEL LIVING

Maximum occupancy of room: _____

Certified Cheque or Money Order Received: **YES** **NO**

Peel Living Signature

Date (mm/dd/yyyy)