

## SCHEDULE "A" - EXCEPTIONS

This Schedule to the Procurement By-law identifies exemptions to the requirement that all procurements be undertaken pursuant to a procurement method outlined in Part V of this By-law.

Procurement staff must be consulted prior to embarking on any procurement outlined within this Schedule.

All agreements or contracts outlining any terms and conditions pursuant to a procurement under this Schedule shall be executed by the Director of Procurement or authorized signing officers as outlined in the Region's Document Execution By-law 32-2017, as amended from time to time .

Where there is potential for a competitive procurement process, Procurement staff shall recommend and assist with a procurement method outlined in Part V of this By-law.

The procurement and reporting methods described in this By-law do not apply to the following items, which shall be procured in accordance with any applicable Regional policies and procedures:

1. Petty cash
2. Expenditures for Training and Education including:
  - 2.1 Accommodation including meeting rooms and set-up.
  - 2.2 Catering and catered functions.
  - 2.3 Conferences, conventions, courses, workshops and seminars.
  - 2.4 Magazines, books and periodicals.
  - 2.5 Memberships in professional and vocational associations.
  - 2.6 Training.
  - 2.7 Region/Peel Police hosted conferences.
3. Refundable expenses including:
  - 3.1 Travel, meals, accommodation and any related expenses.
4. Employer's General Expenses including:
  - 4.1 Advertising
  - 4.2 Contracts with Federal, Provincial or Municipal governments, Agencies, Boards, Commissions, Authorities, Utilities, and Railways including but not limited to requirements for goods and services incidental to an approved capital project and/or maintenance.
  - 4.3 Credit rating agencies.
  - 4.4 Licenses (e.g., vehicle, elevator, radio, firearm, etc.), certificates and other approvals required.
  - 4.5 Postage.
  - 4.6 Professional association surveys.
  - 4.7 Promotional display expenses.
  - 4.8 Regional charges to and from Area Municipalities.
  - 4.9 Short-term car/vehicle rentals.

- 4.10 Toll road payments.
5. Professional and Special Services including:
  - 5.1 Accommodations, payments, fees provided to individuals, cooperatives, corporations and governments under Regional Council approved Programs including accommodation provided under Rent Supplement Agreements.
  - 5.2 Insurance coverage and bonds when purchased through the Region's insurance broker of record.
  - 5.3 Legal counsel provided under the direction of the Region's insurance broker of record or to represent the Region for third party insurable claims as well as the purchase of any goods or services in the settlement of any claims.
  - 5.4 Legal Services provided in support of members under an agreement between the Board and an association of members of the Police Service and Forensic Accounting Services required for Police operational purposes.
  - 5.5 Professional and skilled services provided to individuals as part of approved programs of the Region, including but not limited to: medical services, dental services, laboratory services, home care services, counselling services, interpreter and translation services, day care/child care, music, entertainment, physiotherapy, podiatry, hairdressing, horticulture and skilled healthcare services.
  - 5.6 Provision of Employee and Member Assistance Programs.
  - 5.7 Professional services provided to the Board in support of collective agreement negotiations, external legal services and consulting services, provided that same are funded from Board allocations for such services.
  - 5.8 Other special fees and services including but not limited to witness fees, arbitrators, mediators, court reporters, investigators and other like services.
6. Utility charges including:
  - 6.1 Basic telephone service
  - 6.2 Cable television service
  - 6.3 Electricity
  - 6.4 Natural Gas
  - 6.5 Water
7. Real Property including lease, rent, purchase, sale, land, buildings, leasehold interest, easements, encroachments, appraisals and payment of real estate commissions.
8. Payments required to be paid by the Region under statutory authority.
9. Subject to the provisions of the policy governing Front End Financing Agreements and Developer Reimbursements approved by Regional Council on October 30, 2003 as same may be amended from time to time (the "Policy"), works located on private property being developed, provided that the construction of the works at the expense of the Region has been approved by Regional Council in the Capital Budget for the year in which construction commences or a preceding year. This exemption is not applicable to works acquired by the Region, which are required or permitted by the Region to be the subject of a front end financing agreement.