

PEEL HOUSING CORPORATION

BOARD OF DIRECTORS

MINUTES

March 21, 2013

The Board of Directors of Peel Housing Corporation met at 10:57 a.m., in the Council Chamber, Regional Administrative Headquarters, 5th Floor, 10 Peel Centre Drive, Suite A, Brampton.

Present: G. Carlson; B. Crombie; F. Dale; P. Foley; C. Fonseca; S. Hames; N. Iannicca; E. Kolb; K. Mahoney; E. Moore; M. Morrison; P. Mullin; P. Palleschi; R. Paterak; J. Sanderson; J. Sprovieri; R. Starr; A. Thompson; J. Tovey; R. Whitehead

Absent: S. Fennell, due to other municipal business; G. Miles, due to vacation; R. Paterak, due to other municipal business; P. Saito, due to other municipal business

Also Present: D. Szwarc, Chief Administrative Officer; J. Menard, Commissioner of Human Services; M.S. Mwarigha, General Manager; D. Bingham, Treasurer; J. McDonald, Manager, Risk Management; A. Macintyre, Corporate Secretary; C. Law, Deputy Secretary

President P. Palleschi presided.

Waive Rules of Procedure

Moved by Councillor Fonseca,
Seconded by Councillor Moore;

That in accordance with section 4.12 of Peel Housing Corporation By-law 1-2003 and section iii-2(c) of Regional Municipality of Peel Procedural By-law 100-2012, Council Resolution 2001-902 be waived in order that the March 21, 2013 Peel Housing Corporation Board of Directors meeting commence at 10:57 a.m.

Carried

2013-11

A. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

* See text for arrivals

♦ See text for departures

B. APPROVAL OF MINUTES

1. Minutes of the Board of Directors (PHC-2013-2) meeting held on February 28, 2013

Moved by Councillor Crombie,
Seconded by Councillor Carlson;

That the minutes of the Board of Directors (PHC-2013-2) meeting held on February 28, 2013, be approved.

Carried 2013-12

C. APPROVAL OF AGENDA

Moved by Councillor Tovey,
Seconded by Councillor Sanderson;

That the agenda for the March 21, 2013, Peel Housing Corporation Board of Directors meeting, be approved.

Carried 2013-13

D. DELEGATIONS - Nil

E. REPORTS

1. Document 2012-472N HVAC Services at Various Peel Living Locations

Moved by Councillor Mahoney,
Seconded by Councillor Iannicca;

That the Contract (Document 2012-472N) awarded to Carmichael Engineering Limited for the supply of HVAC Services at various Peel Living locations, be increased by \$600,000 for a total new amount of \$850,000 (excluding applicable taxes) in accordance with Purchasing By-Law 63-2008.

Carried 2013-14

In response to a question from Councillor Tovey, M.S. Mwarigha, General Manager, Peel Living, stated that the change in cost was due to additional work required once the contract with the previous company was terminated.

2. **Overview of Peel Living's Insurance Costs**Received 2013-15

In response to questions from President Palleschi, John McDonald, Manager, Risk Management, outlined a total insurance cost of \$1.34 million for Peel Living, and \$25,000 each as a deductible for property damage, and third party claims against Peel Housing Corporation. He added that increasing deductibles is analyzed as an option every year for controlling premium costs for insurance. President Palleschi asked that both these types of breakdown in costs be included in future reports.

3. **Business Efficiency Update - Non-Rental Revenue**

Moved by Councillor Dale,
Seconded by Councillor Thompson;

That the opportunities identified in the report of the General Manager, dated February 15, 2013 titled "Business Efficiency Update – Non-Rental Revenue," be further investigated by staff.

Carried 2013-16

Councillor Tovey recognized staff for their excellent work in finding efficiencies in their service delivery and researching the various future opportunities contained in the report; and looked forward to hearing more from staff in future reports.

4. **Long Term Care Service Accountability Agreement for Vera M Davis Community Care Centre**

Moved by Councillor Foley,
Seconded by Councillor Morrison;

That the Peel Housing Corporation's signing officers execute the 2013-2016 Long Term Care Service Accountability Agreement (LSAA) with the Central West Local Health Integration Network (LHIN) in respect of the Davis Centre for which the Peel Housing Corporation is the licensee under the *Long Term Care Homes Act, 2007*;

And further, that the Board provide signing authority to The Regional Municipality of Peel Chair of Regional Council and Director of Long Term Care for the purpose of signing the Compliance Declarations required by the LSAA, on behalf of the Board;

And further, that the Board authorize The Regional Municipality of Peel's Director of Long Term Care to sign all reports required to fulfill the reporting obligations to the LHINs under the LSAA in respect of the Davis Centre.

Carried 2013-17

5. **Tenant Experience – Update on Successful Tenancies Policy**

Received 2013-18

F. **COMMUNICATIONS - Nil**

G. **IN CAMERA MATTERS – Nil**

H. **OTHER BUSINESS**

1. **Resolution Regarding the Appointment of Deputy Secretary**

Moved by Councillor Sprovieri,
Seconded by Councillor Tovey;

That Curtiss Law be appointed, in place of Ralph Martin, to the office of Deputy Secretary of Peel Housing Corporation effective March 21, 2013 to act at any time the office of Secretary is vacant, or if for any reason the Secretary is unable to act.

Carried 2013-19

I. **ADJOURNMENT**

Moved by Councillor Carlson,
Seconded by Councillor Fonseca;

That the Board of Directors of Peel Housing Corporation now adjourn to meet again on April 25, 2013 at 11:30 a.m. or at the call of the President.

Carried 2013-20

The meeting adjourned at 11:05 a.m.

President

Secretary