



**THE REGIONAL MUNICIPALITY OF PEEL**  
**EMERGENCY MANAGEMENT PROGRAM COMMITTEE**

**AGENDA**

**EMPC - 1/2014**

**DATE:** June 19, 2014

**TIME:** 9:30 AM – 10:00 AM

**LOCATION:** Regional Council Chambers, 5th Floor  
10 Peel Centre Drive, Suite A  
Brampton, ON

**MEMBERS:** S. Hames; E. Kolb; S. McFadden; P. Palleschi; R. Paterak; P. Saito; D. Szwarc, Chief Administrative Officer; S. VanOfwegan, Chief Financial Officer; G. Sabat, Commissioner of Service Innovation, Information and Technology; J. Smith, Commissioner of Health Services; J. Menard, Commissioner of Human Services; D. Labrecque, Commissioner of Public Works; D. Mowat, Medical Officer of Health; P. Dundas, Chief and Director, Peel Paramedic Services; K. Lockyer, Regional Clerk and Director of Clerk's; K. Hale, Director, Communication Services, Service Delivery and PAMA; R. Gibson, Manager, Regional Emergency Management; J. Evans, Chief, Peel Regional Police; A. MacDonald, Fire Chief, City of Brampton Fire and Emergency Services; J. McDougall, Regional Fire Coordinator and Fire Chief, City of Mississauga Fire and Emergency Services; D. Forfar, Fire Chief, Town of Caledon Fire and Emergency Services; and T. Melanson, Inspector, Caledon Detachment Commander, Ontario Provincial Police (OPP)

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*Chaired by Councillor P. Palleschi or Vice-Chair Councillor P. Saito*

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **APPROVAL OF AGENDA**
3. **DELEGATIONS**
4. **REPORTS**
  - 4.1. 2013 Ice Storm Lessons Learned - Regional Emergency Management Perspective (For information)

4.2. Office of the Fire Marshall and Emergency Management Request to Consider Hosting Potential Evacuees From Northern Ontario

4.3. Regional Fire Coordinators 2013 Annual Report (For information)

4.4. Pan/Parapan Am Games Update on Contingency Planning (For information)

**5. COMMUNICATIONS**

**6. IN CAMERA MATTERS**

**7. OTHER BUSINESS**

**8. NEXT MEETING**

Thursday, September 18, 2014  
8:30 a.m. – 9:00 a.m.  
Council Chambers, 5<sup>th</sup> Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

**9. ADJOURNMENT**

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**For Information**

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DATE: June 11, 2014

REPORT TITLE: **2013 ICE STORM LESSONS LEARNED - REGIONAL EMERGENCY MANAGEMENT PERSPECTIVE**

FROM: Patrick O'Connor, Acting Commissioner of Corporate Services

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**OBJECTIVE**

To inform on the key lessons learned and observations by Regional Emergency Management (REM) staff following the 2013 Ice Storm.

**REPORT HIGHLIGHTS**

- Outline the impacts of the 2013 Ice Storm in Peel.
- Identify concerns regarding the process and requirements of the provincial Ontario Disaster Relief Application (ODRAP).
- Present opportunities for improvements in training and communication.
- Continue the development of shelter, warming and cooling centre plans with all stakeholders involved in their operation and support.
- Continue with the development of a process for public communications during the planning, response and recovery to significant events.

**DISCUSSION****1. Background**

The Ice Storm that swept across much of southern Ontario on December 21st and 22nd 2013 impacted each of the three area municipalities in Peel. Warnings received from Environment Canada correctly predicted two separate waves of ice accretion across the GTA with the second wave presenting as the most problematic. REM began tracking the storm approximately 72 hours in advance of its arrival in Peel and worked with Regional departments and external stakeholders to implement appropriate mitigation and preparedness activities. On-call staff with REM established and maintained contact with emergency management personnel in each of the three area municipalities at the onset of the event, as well as throughout the duration of the ice storm.

REM established effective linkages in order to provide the required support to the area municipalities and best inform the Region's Executive Management Team (EMT). Controllership of the event was vested with the lower tier municipalities, so coordinating Regional support to the three area municipalities was vital. In the case of Caledon and

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**SUMMARY OF REGIONAL EMERGENCY MANAGEMENT LESSONS LEARNED FROM THE 2013 ICE STORM**

Mississauga, this was achieved through constant phone and email linkages, while REM convened at Brampton city hall and via teleconference with Emergency Operations Centre staff at the City of Brampton. Staff also established and maintained linkages with the Provincial Emergency Operations Centre (PEOC) in Toronto.

Following the emergency response phase of the event, REM staff continued to work with various regional, municipal, provincial and other stakeholders to address ongoing issues such as; debris management, individual family assistance, public safety and financial implications, inclusive of the Region's submission to the Ontario Disaster Relief Assistance Program (ODRAP).

**2. Ontario Disaster Relief Assistance Plan (ODRAP)**

REM staff have completed extensive training and participated in various workshops through the Office of the Fire Marshal and Emergency Management (OFMEM) formerly Emergency Management Ontario (EMO) and the Ministry of Municipal Affairs and Housing (MMAH) related to the ODRAP process. REM staff noted the MMAH processes were significantly different from the workshop materials provided by EMO training resources.

For example, there were gaps in supporting material to assist in preparing an ODRAP submission. Resources were limited to those found on the MMAH website and contained general forms, financials and other metrics needed for a submission. Once the process began, the MMAH required extensive detail and information for the ODRAP submission and required the information on extremely short timelines that were not consistent with information provided in the EMO training materials.

As such, REM staff as well as counterparts from area municipalities and the GTA are asking for the ODRAP process to be reviewed at upcoming OFMEM led workshops with emergency management staff. REM staff will be seeking an updated and comprehensive resource kit to be supplied by the OFMEM and MMAH outlining all the processes, timelines, procedures and requirements needed to prepare an ODRAP submission.

**3. Lead Role and On-site Support to Area Municipalities**

Each municipality, as per requirements of the Emergency Management and Civil Protection Act, formulates its' own emergency plan and each Municipal Council adopts the plan through their own by-law. In the case of the ice storm, the area municipalities assumed the leads for initiating public safety strategies, because most of the immediate risks were directly related to damaged trees, tree debris, clearing local roads for access/egress, and electrical power transmission issues. Mitigation of these risks aligned with subject matter expertise and services provided by, or through the local municipality. Regional Emergency Management, as well as other regional program staff provided both on-site and remote support to the area municipalities and ongoing liaison with provincial authorities. This approach allows for effective coordination of Regional resources by enabling REM to work with the Regional program or department with the most relevant subject matter expertise. Thus ensuring the Region is positioned to not only carry out operations in response to the event, but effectively garner support from other programs, as required

By effectively using existing technologies during the Ice Storm, REM were able to provide both on-site support to municipal Emergency Operations Centres (EOC), as well as

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**SUMMARY OF REGIONAL EMERGENCY MANAGEMENT LESSONS LEARNED FROM THE 2013 ICE STORM**

maintaining communication with Regional departments, EMT and liaising as needed with provincial authorities.

This approach is consistent with municipal requirements under the Emergency Management and Civil Protection Act (Act) as well as the operational platform aligned with the Incident Management System (IMS). Being present in the EOC of the lead municipality, department or program enables REM staff to maintain constant and appropriate contact with the municipalities as well as speak to planning, logistical and operational concerns.

**4. Community Supports**

Unlike past emergencies where the footprint of the event is relatively small and response activities are concentrated on one or two locations, this storm affected nearly every GTA municipality and region. In addition, the seasonal holiday period affected the local availability of resources from the various Non-Government Organizations (NGOs) as they were drawn into response activities across the GTA. As such, future planning efforts with NGOs should consider situations where NGO resources are requested to support one municipality as well as situations where there are concurrent requests for support in several municipalities.

One of the common responses of the three area municipalities was the establishment of warming centres for residents. These centres were not meant to be overnight accommodations and generally saw a handful of residents use the facilities for showers, warm liquids and to recharge various electronic devices. For the most part the warming centres were opened and established through ad-hoc measures, as none of the current formal emergency plans include operation of warming centres. Moving forward, establishing a common contingency plan for warming, cooling and evacuation centres would help to ensure role clarity. Agency expectations can be better understood by both municipal and regional stakeholders as well as other community supports such as NGOs involved in supporting emergency operations.

In addition to the above, the emergency management community at all levels of government throughout North America, conducts public education and encourages residents and families to prepare personal/family emergency kits that will enable them to be self-sufficient for 72 hours in the event of a significant emergency. In the case of the ice storm, residents who experienced power outages in excess of 48 hours were given the opportunity to receive pre-paid food cards of various values. The cards were provided by the provincial government in cooperation with private sector food retailers and distributed through Regional Human Services Department .

**5. Issues Management**

During this event, most of the operational response and consequence management impacts resulting from the Ice Storm aligned with responsibilities that were shared among municipal services and public utility programs. While there were short term impacts to various Regional programs, the most significant impact to Regional services resided with the Public Works, Waste Management program. The unprecedented amount of natural debris from damaged trees coincided with the timeframe that yard waste programs are suspended.

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REM's support to municipal EOC operations also ensured that both Municipal and Regional communications teams had consistent information to distribute to the public. Quick and coordinated communications activities between both Municipal and Regional organizations are key to keeping up with the information demands of both the public and media during a significant event. During this event, linkages were quickly established between Regional communications staff and communications staff in each of the municipalities as well as with other stakeholders. Much of the messaging content was appropriately replicated or linked on each of the municipal websites. Many community groups and programs took to rebroadcasting many of the messages originating from the municipalities and the Region through their own media channels, including social media streams.

The Communications and Service Delivery team, with support from REM, is actively updating the emergency communications plan with the intent on preparing a toolbox of prepared on-hand messaging that will address anticipated or known consequences to various emergency situations. The intent is to ensure that quick and accurate messaging is provided to the public in advance of an event, or at the earliest opportunity during an actual event.

All levels of government have varying responsibilities under the Act. One key provision of the Act enables municipalities to declare an emergency within their community. Declarations of emergencies are an uncommon event within the GTA and even rarer still at the provincial level of government. The process for declaring an emergency is relatively straight forward from a procedural standpoint, but criteria for arriving at the decision to declare an emergency varies from municipality to municipality and can be based on many factors. The cost/benefit consequences of making a declaration are mixed and as such should be well understood by Executive Management teams and members of Council. Therefore, an orientation workshop in the new term of council will be offered for Senior Management and Councilors where the process, benefits and conditions for declaring an emergency may be imparted. Following the 2014 municipal elections REM will seek support from The Office of the Fire Marshal and Emergency Management to facilitate this session. OFMEM has the responsibility for delivery of these orientation sessions and REM will coordinate and facilitate the offering as soon as OFMEM staff is available to provide a session in 2015.

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**SUMMARY OF REGIONAL EMERGENCY MANAGEMENT LESSONS LEARNED FROM THE 2013 ICE STORM****CONCLUSION**

As is the case with any significant event or emergency, there are always opportunities for improvement in the areas of planning, response and recovery. Many of the observations and recommendations from past events have been discussed as follow-up initiatives with stakeholders. In many cases strategies or approaches have been agreed upon and were able to be utilized in management of the Ice Storm.

Region Emergency Management staff are confident that the collaborative approach taken by Regional programs to support the area Municipalities in their response and recovery efforts was appropriate, efficient, and mindful of both area Municipal and Regional interests. Ultimately, this resulted in the timely restoration of services for the residents of Peel.

Ongoing attention to the lessons learned and outlined in this report, as well as similar reports that may be completed by partner municipalities in Peel will certainly aid in the planning, response and recovery considerations for future events that may occur in Peel.



Patrick O'Connor, Acting Commissioner of Corporate Services

**Approved for Submission:**

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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Richard Gibson, Manager, Regional Emergency Management, Ext 4456, [richard.gibson@peelregion.ca](mailto:richard.gibson@peelregion.ca).*

*Authored By: Richard Gibson, Manager, Regional Emergency Management and Andrew C. Cooper, Specialist - Regional Emergency Management*

DATE: June 11, 2014

REPORT TITLE: **OFFICE OF THE FIRE MARSHALL AND EMERGENCY MANAGEMENT  
REQUEST TO CONSIDER HOSTING POTENTIAL EVACUEES FROM  
NORTHERN ONTARIO**

FROM: Patrick O'Connor, Acting Commissioner of Corporate Services

## RECOMMENDATION

**That the Office of the Fire Marshall and Emergency Management (OFMEM) be requested to formalize a process by which The Regional Municipality of Peel may be requested to be a host community for evacuees in the future;**

**And further that The Regional Municipality of Peel not agree to be a host community until such time as the formalized process is in place and the Joint Emergency Management Steering Committee (JEMS) – Service Level Evacuation Standards document is amended to the satisfaction of Council.**

## REPORT HIGHLIGHTS

- A request to consider hosting potential evacuees from Northern Ontario has been received as part of advanced contingency planning by the Province.
- The Joint Emergency Management Steering Committee (JEMS) – Service Level Evacuation Standards document identifies both the requirements and potential financial compensation for hosting of evacuees.
- Past host communities have identified concerns and gaps in the JEMS document that have not been resolved to the satisfaction of the host communities.
- There is no formal process for the Province to request the Region to act as a host community.
- There is the potential for Pearson International Airport to be used as a transportation hub, possibly requiring the support of Regional programs.

## DISCUSSION

### 1. Background

The isolated communities along the James Bay and Hudson's Bay coastlines are prone to both spring flooding and summer forest fires. Southern and Central Ontario communities are annually approached to host evacuees from the North.

The Province, Federal and First Nations stakeholders have developed and maintain the Joint Emergency Management Steering Committee (JEMS) - Service Level Evacuation



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**OFMEM REQUEST TO PROVIDE HOSTING SERVICES**

Standards document. This document identifies the financial compensation and limited indemnity that municipalities may apply for if they agree to be host communities. However, there have not been formal consultations with Regional staff nor have staff been invited to comment on the document.

In the summer of 2011, Pearson International Airport was used as a Transportation Hub for evacuees from Northern Ontario who were en-route to hosting communities in Central and Southern Ontario. Regional programs including Regional Emergency Management (REM), Human Services, Public Health and Peel Regional Paramedic Services facilitated both medical and human needs assessments for evacuees with the assistance of the Province of Ontario and non-government organizations. While none of the area municipalities acted as hosts during this event, Regional services were requested to support hub operations. Ground transportation from Pearson to Host Communities was coordinated by the Province.

**2. JEMS Document Issues**

Past experiences by host communities in other jurisdictions have identified several key issues as needing to be addressed in the JEMS document. Specifically, the issues of indemnity for damages, lost programming revenue and timely compensation for incurred incremental expenditures have been identified by several municipalities as needing to be formally resolved to the satisfaction of the host communities. As many municipalities utilize community centres as potential hosting venues (impacting possible revenue streams), municipalities have requested the document be updated to include compensation for lost revenue and other financial impacts. To date these issues have not been resolved in revisions to the JEMS document.

At this time the Province has not created any formal process for requesting municipalities to act as host communities.. The request is often initiated at a staff level without clear authorities and without a clear formal process for responding to these requests.

As the Region does not operate facilities that are suitable for the hosting of evacuees, it is the area municipalities that determine if they are able to offer to be a host community. Emergency planners tend to utilize community centres as host facilities as there is generally sufficient infrastructure at these facilities to support hosting activities. This includes, showers, food handling areas and sufficient floor space for organizing cots and other personal areas. This significantly impacts any community programming offered at the hosting venue, normally resulting in the cancellation of all programs offered by the venue for the duration of the hosting activities, plus a period of time to restore the facility.

**3. Transportation Hub Planning and Operations**

Following the 2011 Northern Ontario Evacuations, a provincially led process was undertaken to document potential efficiencies in future transportation hub activities. This review involved many stakeholders including the Region of Peel. Regional Emergency Management suggested that transportation hubs be located as close to host municipalities as possible. Pearson International Airport (Pearson) presents several logistical challenges resulting in a lengthy land transfer of evacuees to their host communities.

If Pearson is to be considered by the Province as a transportation hub, Regional staff would support planning and operational activities there if requested by the Province. Regional staff

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would be on hand to support evacuees as needed in the event that such supports were required on arrival at Pearson.

**CONCLUSION**

While many Ontario communities are annually asked to consider being host communities, generally communities in Southern Ontario do not offer to be host communities unless all other options have been exhausted. Past host communities have experienced significant issues related to protracted insurance claims and cost recovery.

Until such time as the process is formalized and the outstanding issues of the JEMS document are resolved to the satisfaction of the host communities, it is recommended that the Region not accept any request to be a host community.

However, regardless of this recommendation related to sheltering evacuees and based upon a future formal request by the Provincial Emergency Operations Centre, and where in the opinion of staff no other option exists, Regional staff wish to retain the authority to support the Provincial officials in evacuation efforts through Pearson if Pearson is being used as a transportation hub.



Patrick O'Connor, Acting Commissioner of Corporate Services

**Approved for Submission:**



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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Richard Gibson, Manager, Regional Emergency Management, Ext 4456, richard.gibson@peelregion.ca.*

*Authored By: Richard Gibson, Manager, Regional Emergency Management and Andrew C. Cooper, Specialist - Regional Emergency Management*

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**For information**


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DATE: June 12, 2014

REPORT TITLE: **REGIONAL FIRE COORDINATORS 2013 ANNUAL REPORT**

FROM: Patrick O'Connor, Acting Commissioner of Corporate Services

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**OBJECTIVE**

To inform of the Annual Fire Coordinators Report from Terry Irwin, Fire Chief (Retired), Town of Caledon, dated January 20th, 2014 attached as Appendix I to the report of the Chief Financial Officer and Commissioner of Corporate Services, dated March 25<sup>th</sup> 2014, titled "Regional Fire Coordinators 2013 Annual Report."

**REPORT HIGHLIGHTS**

- The Fire Coordination program assists in ensuring that the most efficient, effective and coordinated response is employed to mitigate emergency situations in Peel.
- The position of Regional Fire Coordinator rotates amongst the three Fire Chiefs of Mississauga, Brampton and Caledon on an annual basis.
- John McDougall, Fire Chief, Mississauga Fire and Emergency Services, has assumed the role of the Regional Fire Coordinator for 2014.

**DISCUSSION**
**1. Background**

The role of the Regional Fire Coordinator rotates among the three area municipal Fire Chiefs. While one Chief is designated as the Regional Fire Coordinator, the other two Chiefs are deemed as Deputy Regional Fire Coordinators and may assist as necessary.

The role of the Regional Fire Coordinator includes:

- Coordinating area municipal fire plans;
- Ensuring that area municipal fire plans conform or align to the Regional Emergency Plan;
- Monitoring and maintaining both physical and human resources during an emergency event;
- Ensuring ongoing communication among area municipal fire services;
- Coordinating communication links with Regional services; and,
- Preparing an annual report on mutual aid activities.

**2013 REGIONAL FIRE COORDINATORS REPORT****2. 2013 Annual Fire Coordinators Report**

Attached as Appendix I is the report of Chief Irwin (Retired) delivered pursuant to the mandate of the Regional Fire Coordinator. Staff wish to thank Chief Irwin (Retired) for his efforts in 2013 along with his many years of service to the residents and communities of Peel and further wish him the very best in his retirement.

**3. 2014 Regional Fire Coordinator**

The role of the Regional Fire Coordinator for 2014 will be staffed by John McDougall, Fire Chief, Mississauga Fire and Emergency Services. Chief McDougall will serve in this role until December 31st 2014. During 2014, both Chief MacDonald (Brampton Fire & Emergency Services) and Chief Dave Forfar (Caledon Fire & Emergency Services) will serve as Deputy Regional Fire Coordinators to Chief McDougall.



Patrick O'Connor, Acting Commissioner of Corporate Services

**Approved for Submission:**

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D. Szwarc, Chief Administrative Officer

**APPENDICES**

1. 2013 Annual Fire Coordinators Report - Prepared by Chief Terry Irwin (Retired), Caledon Fire & Emergency Services

*For further information regarding this report, please contact Andrew C. Cooper, Specialist - Regional Emergency Management, Ext 4437, [andrew.cooper@peelregion.ca](mailto:andrew.cooper@peelregion.ca).*

*Authored By: Andrew C. Cooper, Specialist - Regional Emergency Management*



To: Chair & Members of Regional Council

From: Terry Irwin  
Fire Chief (Retired)  
2013 Regional Fire Coordinator

Date: January 20, 2014

**Subject: 2013 Annual Fire Coordinators Report**

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## **RECOMMENDATION**

That the report titled “2013 Annual Fire Coordinators Report” be received for information.

## **BACKGROUND**

The following resolution was adopted by Regional Council on December 15<sup>th</sup> 2005:

*That the position of the Regional Fire Coordinator be continued pursuant to the mandate of the Regional Corporation under the Emergency Management Act R.S.O 1990 c E.9, as amended, and its powers as a natural person under the Municipal Act, 2001 to appoint such Officers and employees as it deems necessary.*

The position of Regional Fire Coordinator in the Region of Peel rotates between the Fire Chiefs of the three municipalities located within the Region on an annual basis. Fire Chief Andy MacDonald (City of Brampton) was the Regional Fire Coordinator for 2012, Fire Chief Terry Irwin (Town of Caledon) was the Regional Fire Coordinator for 2013 and Fire Chief John McDougall (City of Mississauga) assumed the position on January 1<sup>st</sup>, 2014. When the Fire Chiefs are not acting in the capacity of Regional Fire Coordinator, they are designated as alternate Fire Coordinators to act in the absence of the Fire Coordinator.



**Discussion:**

**MUTUAL AID ACTIVITIES IN 2013**

The Mutual Aid Fire Services responded to nineteen (19) mutual aid requests in 2013. The following table details the requests. All requests between the three Regional fire services are highlighted:

<b>DATE</b>	<b>RESPONDING MUNICIPALITY</b>	<b>REQUESTING MUNICIPALITY</b>
2013/03/02	Caledon	Orangeville
2013/03/19	Caledon	Orangeville
2013/04/17	Caledon	Brampton
2013/05/02	Caledon	Orangeville
2013/06/04	Caledon	Erin
2013/06/25	Caledon	Hillsburgh
2013/07/01	Caledon	Orangeville
2013/07/04	Caledon	Brampton
2013/07/06	Caledon	Orangeville
2013/07/12	Caledon	Brampton
2013/07/19	Caledon	Orangeville
2013/08/22	Caledon	Orangeville
2013/09/13	Caledon	Orangeville
2013/10/05	Caledon	Orangeville
2013/10/13	Caledon	Brampton
2013/10/22	Caledon	Orangeville
2013/10/31	Caledon	Erin
2013/11/02	Caledon	Adjala
2013/12/13	Caledon	Erin



**OTHER ACTIVITIES:**

**Emergency and Protective Services Committee**

The Regional Fire Chiefs of all three municipalities play an active role in the Emergency and Protective Services Committee and are represented at all scheduled meetings.

The Chiefs met formally on several occasions in 2013, to discuss and review mutual items of interest including such things as joint communications, incident management issues, labour relations and ambulance responses.

The Regional Fire Chiefs represented their respective municipalities on the Fire and Paramedic Related Services Study Steering Committee (FPSSC) and attended several meetings. The Fire Chiefs met to discuss the findings of the Pomax report "A Service and Organizational Study of Toronto's Emergency Medical Services and Fire Services" and supported the recommendations of the Fire and Paramedic Services Study Steering Committee as outlined in the report from Janette Smith, Commissioner of Health Services for the Region of Peel dated August 22, 2013.

**Conferences:**

Chief Terry Irwin represented the Peel Regional Fire Co-coordinators at the Ontario Fire Marshal's Annual Mutual Aid conference at the Ontario Fire College in Gravenhurst February 2013.

**New Fire Chief in the Town of Caledon**

On December 13<sup>th</sup>. 2013, Fire Chief Dave Forfar was appointed Caledon Fire and Emergency Services Fire Chief, replacing retired Chief Terry Irwin.

The Mutual Aid Fire Services within the Region of Peel would like to thank Regional Council, each Municipal Council and associated staff for their support in 2013. The Regional Fire Chiefs are committed to working together to ensure the ongoing safety and protection of all of the residents of the Region of Peel.

Sincerely,

Fire Chief Terry Irwin (Retired)  
Town of Caledon Fire and Emergency Services  
6311 Old Church Road,  
Caledon, Ontario L7C 1J6

**For Information**


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DATE: June 11, 2014

REPORT TITLE: **PAN/PARAPAN AM GAMES UPDATE ON CONTINGENCY PLANNING**

FROM: Patrick O'Connor, Acting Commissioner of Corporate Services

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**OBJECTIVE**

To inform of the ongoing development of contingency planning and readiness arrangements as they pertain to the Pan/Parapan Am Games ("Games").

**REPORT HIGHLIGHTS**

- The Region is not a venue host for any events, but Regional services are required in support of the hosting municipalities of Mississauga and Caledon.
- Regional Emergency Management (REM) is being asked to participate in planning for games related exercises.
- REM is maintaining liaison and collaboration in support of municipal and other partners.
- REM is engaged in technical discussions with other Regional programs, the Province and Toronto 2015 respecting municipal service agreements.

**DISCUSSION**
**1. Background**

Contingency planning by all levels of government and stakeholders is ramping up as the Games will be 14 months from commencing at the time of this report's presentation.

In 2013 REM participated with the provincial Office of the Fire Marshal and Emergency Management (OFMEM) stakeholder's group to conduct a preliminary "hazard identification and risk assessment" (HIRA).

This preliminary HIRA provided assessment that was useful to the OFMEM in establishing the Consequence Management Working Group, as well as the Game's Committee Support Group. REM is an active participant on both committees, where it provides subject matter expertise in identifying contingency planning requirements, as well as offering expert opinions on the development and scope of emergency exercises.

REM remains engaged with the OFMEM on an ongoing basis in order to support planning and exercises related to the Games. REM also liaises with the Community Emergency Management Coordinators from the area municipalities via regular bi-monthly meetings, to facilitate the Region's responsiveness to the Peel hosting municipalities' needs.



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**JUNE 2014 PAN/PARAPAN AM GAMES UPDATE**

The Peel hosting municipalities (the Town of Caledon and the City of Mississauga), the Region of Peel and the venue specific sites are not currently anticipating that service demands will require operations beyond those normally associated with events routinely held at these venues, such as hockey games and equestrian competitions.

**2. Extra Regional Supports**

The City of Toronto will be host to a significant cluster of venues and events including competitions, ceremonies and housing of the Athlete's Village. Contingency planning for the Region and area municipalities to assume a support role or mutual assistance posture is likely to evolve. This is unlikely to necessitate specific mutual aid agreements beyond arrangements that already exist between Paramedic, Public Health and Policing services.

The Region's Executive Office is coordinating the Region's broader interests in discussions with Toronto 2015, such as:

- Service requirements for the venue
- Responsible delivery partners for services
- Incremental services eligible for funding.

**CONCLUSION**

REM staff will continue to remain informed about evolving matters associated with Game's operations and contingency support planning.

REM staff will also liaise and collaborate with departmental stakeholders and emergency management partners in the identification of potential emergency management issues and development of appropriate strategies and plans to address risks.



Patrick O'Connor, Acting Commissioner of Corporate Services

**Approved for Submission:**

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D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact Richard Gibson, Manager, Regional Emergency Management, Ext 4456, richard.gibson@peelregion.ca.*

*Authored By: Richard Gibson, Manager, Regional Emergency Management and Andrew C. Cooper, Specialist - Regional Emergency Management*