SAMPLE

(The template below is a customizable tool to assist child care agencies meet their contractual requirements with the Region of Peel. Agencies are solely responsible for ensuring compliance with their governing privacy legislation).

**Parent Acknowledgment of Fee Stabilization Support Funding**

(Insert date)

Dear Parent,

In ongoing efforts to make child care more affordable in Peel, the Region of Peel has been providing eligible licensed child care providers Fee Stabilization Support (FSS) Funding, which supports the expense of increased employee wages due to the new minimum wage of $14 per hour that came into effect January 1, 2018.

As a result of receiving this funding, <*insert name of licensed child care provider*> will continue to reduce your child care rates by <*insert %>* until further notice. Please note: If the % discount varies by age group, the provider can include the revised rate schedule.

The Region has committed to providing FSS Funding until further direction is received from the Government of Ontario. The Government of Ontario has communicated that an update will be provided in the spring of 2019; after this update, there could be potential impact on FSS Funding. However, the Region will provide more information on this update as it becomes available.

Please see our fee schedule posted on the parent information board for further details.

Any questions regarding this information should be directed to: <*insert contact name and info of supervisor or owner of the Agency>*.

By signing below, I confirm that I have read the above information about Fee Stabilization Support Funding and that my child care rates were revised as set out above and I have received the required reimbursement (as applicable).

|  |  |  |  |
| --- | --- | --- | --- |
| **Print Parent Name** | **Signature of Parent** | **Age group of child** | **Date signed** |
| e.g. Smith Jones | Smith Jones | Infant room | March 1, 2018 |
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